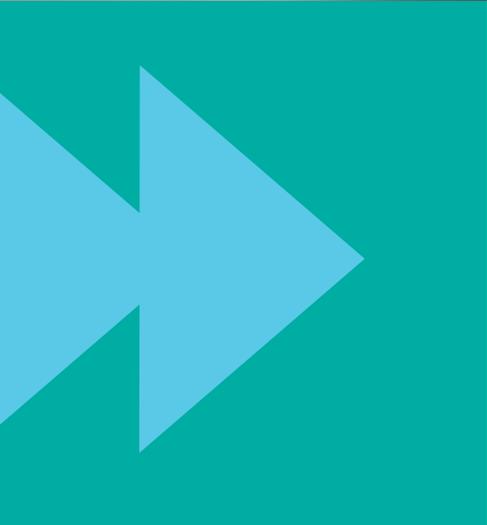
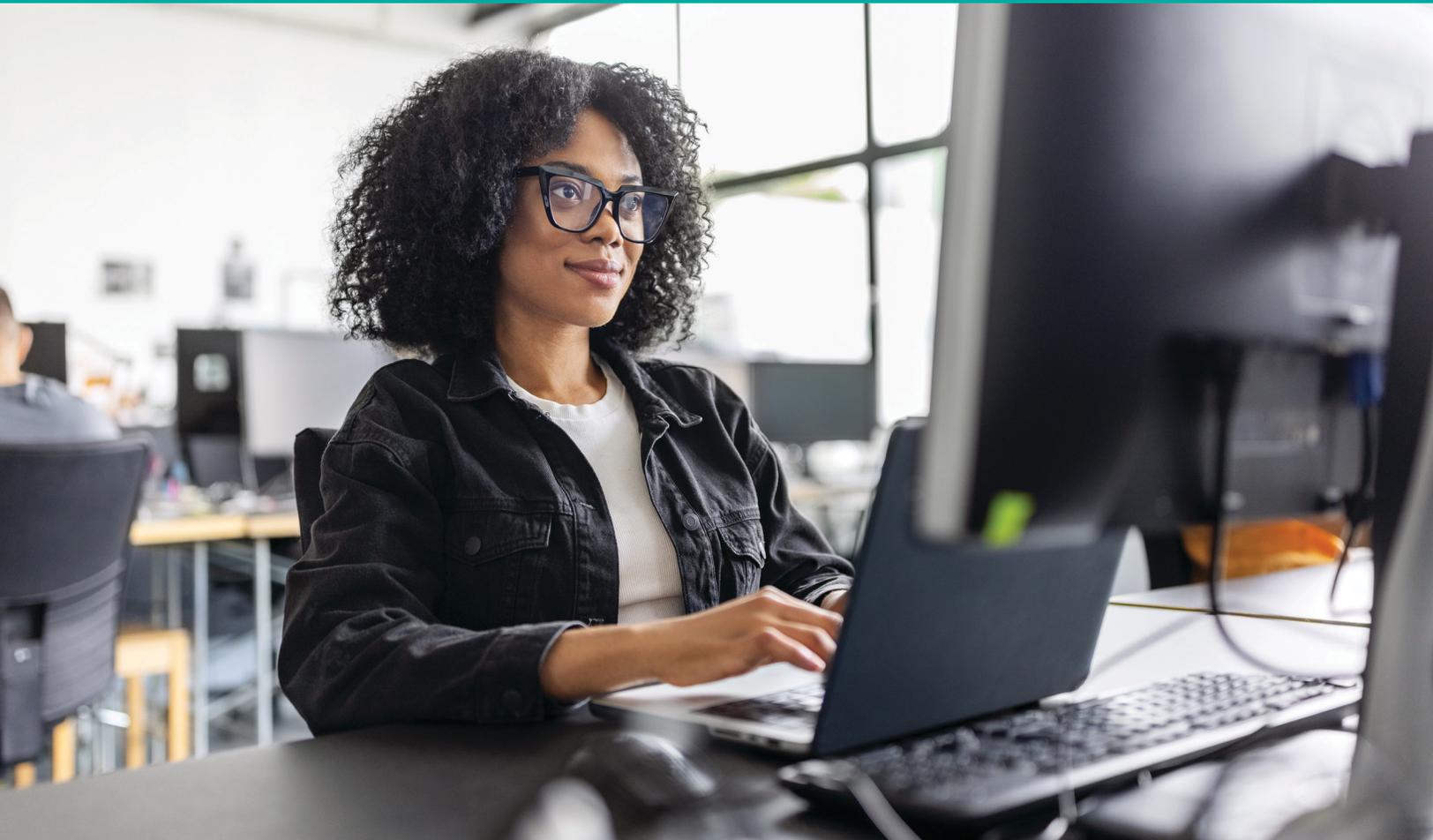




# NONCREDIT COURSE SCHEDULE

Workforce Development and Continuing Education | **SUMMER 2026**



**SUMMER REGISTRATION OPENS APRIL 6**

[montgomerycollege.edu/wdce](https://montgomerycollege.edu/wdce) | 240-567-5188

Affordable, practical, and convenient classes at locations throughout Montgomery County, Maryland. Ofrecemos clases en español.

## WHAT IS WORKFORCE DEVELOPMENT AND CONTINUING EDUCATION (WDCE)?

The Workforce Development and Continuing Education (WDCE) programs at Montgomery College provide a wide range of noncredit and credit educational offerings and services designed to meet the needs of county residents and businesses. Individuals in career transitions, those reentering the workforce, and those maintaining current technical skills, as well as those seeking lifelong education enrichment experiences, are among the 25,000 students each year. High-quality noncredit courses are available in numerous program areas including information technology, small business and management, technical training, certification and licensure preparation, financial planning, real estate, early childhood education, health sciences, professional development, writing, English as a Second Language, human resources, supervision, and more. Special programs are available for older adults, adults with developmental disabilities, and Spanish speakers. Course offerings change continuously to reflect the ever-changing needs of the businesses and communities we serve. As you peruse the programs and services in this publication, we're sure you'll find a wide variety of offerings suited to you.

In addition to classes for individuals, we contract with many businesses and government agencies to provide customized training for their employees. These classes are held at places of employment or can be offered at WDCE sites throughout the county.

### About Our Students

When you enroll in one of our Workforce Development and Continuing Education courses, you will be joining more than 25,000 people who have attended our programs during the past year. These people come from diverse backgrounds but have one thing in common: the desire to learn new things. Although the median age of our students is 40, many of our students are young or older adults. Students come from all corners of the community, regardless of age and educational experience.

### About Our Faculty

Our faculty are carefully screened professionals with expertise in their fields. Some are drawn from the College's credit faculty. Instructors are hand-picked for their teaching skills, professional knowledge, and talent, ensuring our reputation as a provider of high-quality courses.

## Where to Find Us

Classes are held on the Germantown, Rockville, or Takoma Park/Silver Spring Campuses at Montgomery College and three satellite Campuses—East County Education Center in Silver Spring, Westfield South in Wheaton and the Gaithersburg Business Training Center in Olde Towne Gaithersburg. Additional off-campus locations have been selected for convenience, amenities, and suitability for instruction. Classes meet at more than 40 locations countywide, including on site at places of employment.

### Open to All

Montgomery College is committed to equal employment opportunity that assures access, equity, and diversity. Further, the College is committed to providing an environment in which all persons are provided the opportunity for employment, participation in academic programs, and/or other college activities free from discrimination, any form of harassment as prohibited by federal regulations and state law, and sexual assault.

### National Recognition

Montgomery College Workforce Development and Continuing Education is certified by the Learning Resources Network (LERN), an international association in lifelong learning. LERN has rated our Workforce Development and Continuing Education unit as one of the leading providers of continuing education programs in North America.

### Our Mission

Montgomery College is where students discover their passions and unlock their potential to transform lives, enrich the community, and change the world.

### Our Vision

Montgomery College will serve as the community's institution of choice to transform the lives of students and Montgomery County.

### Our Values

Equity and Inclusion, Excellence, Integrity, Innovation, Adaptability, Sustainability, Respect

## MONTGOMERY COLLEGE INDUSTRY CERTIFICATION PREPARATION PROGRAMS

Montgomery College provides many courses that prepare individuals to sit for industry credential examinations. Further details may be found on the individual program websites or at <https://www.montgomerycollege.edu/wdce/job-skills>.

### Business and Professional

- Certified Associate in Project Management (CAPM®)
- Coaching, ICF Level 1
- Food Service Management (ServSafe®)
- Individual Tax Preparer
- LEED Green Associate
- Nail Technician
- National Apartment Leasing Professional
- Project Management Professional (PMP®)
- Real Estate Appraiser
- Society for Human Resource Management (SHRM®)

### Education

- Alternate Certification for Effective Teachers (ACET)
- Child Care
- Child Development Associate (CDA)
- TESOL Training

### Health Care

- Basic Cardiac Life Support for Healthcare Providers
- Basic First Aid
- Certified Medical Assistant (CMA)
- Certified Nursing Assistant (CNA)
- CPR and AED
- CPR, AED and Basic First Aid Course
- Delegating Nurse Training for Assisted Living
- Dysrhythmia Recognition and Response Algorithms for the Healthcare Access and Registration
- Healthcare Providers
- Fitness Certification / Fitness Professional
- Geriatric Nursing Assistant (GNA): CNA/ GNA
- Medical Coder\*
- Medicine Aide Update
- Nurse Refresher
- Nursing\*
- Personal Trainer Certificate
- Pharmacy Technician
- Phlebotomy Technician
- Physical Therapist
- RN Case Manager/ Delegating Nurse Training for Assisted Living

### Information Technology

- Amazon Web Services Certifications (AWS)
- Certified Associate in Python Programming (PCAP)
- Certified Entry Level Python Programmer (PCEP)
- Certified Information Systems Security Professional (CISSP)
- CISCO® Certified Network Association (CCNA)
- CompTIA CySA+ Certification
- CompTIA Data+ Certification
- CompTIA® Network+ Certification
- CompTIA® Security+ Certification
- Microsoft Office Specialist

### Public Safety

- Advanced Safety Certificate program
- 911 Dispatch Academy
- Firefighter\*
- First Responder\*
- OSHA 500 Trainer course Occupational Safety and Health for the Construction Industry
- OSHA 510 Occupational Safety and Health for the Construction Industry
- OSHA 511 Occupational Safety and Health Standards for General Industry
- OSHA 7300 Understand OSHA's Permit-Required Confined Space Standard
- OSHA 7845 Record Keeping Rule
- Principles of Occupational Safety and Health (POSH)

### Technical

- Apprenticeship (All Trades)
- Automotive Service Excellence (ASE) Certifications (9)
- Certificate for Apartment Maintenance Technicians (CAMT)
- Certified Professional Horticulturist
- Certified Tree Worker Climber Specialist
- Commercial Pesticide Applicators License—Maryland Department of Agriculture
- CompTIA® A+ Certification
- EPA Section 608 Technician Certification
- Home Improvement Contractor
- Home Inspector
- Licensed Tree Expert
- NABCEP Photovoltaic Associate
- National Green Infrastructure Certificate
- Professional Turfgrass Fertilizer Applicator Certificate

### Transportation

- CDL Learner's Permit Prep
- Driver's Education
- Driver's Education with Additional Supports
- Learner's Permit Prep
- Motorcycle Safety

\* Credit Program



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## CONTACT WDCE

If you need more information about course offerings, registration, or special programs available through Workforce Development and Continuing Education, call us between 8:30 a.m. and 5 p.m., Monday through Thursday, or 8:30 a.m. to 4:30 p.m., Friday, at 240-567-5188 or e-mail [wdce@montgomerycollege.edu](mailto:wdce@montgomerycollege.edu).

Registration information . . . . .	<a href="mailto:wdce@montgomerycollege.edu">wdce@montgomerycollege.edu</a>	240-567-5188
Fax . . . . .	240-683-6945	
Web . . . . .	<a href="http://montgomerycollege.edu/wdce">montgomerycollege.edu/wdce</a>	
Montgomery College Credit Courses . . . . .	240-567-5000	
Off-Campus Credit/Assessment of Prior Learning . . . . .		240-567-3820
Adult Literacy and GED® Test Prep . . . . .	<a href="mailto:GED@montgomerycollege.edu">GED@montgomerycollege.edu</a>	240-567-8950
Animal Care and Veterinary Assistant . . . . .	<a href="mailto:john.amoroso@montgomerycollege.edu">john.amoroso@montgomerycollege.edu</a>	240-567-3825
Advanced Placement Institute . . . . .	<a href="mailto:apsi@montgomerycollege.edu">apsi@montgomerycollege.edu</a>	240-567-3823
Art + Design . . . . .	<a href="mailto:communityarts@montgomerycollege.edu">communityarts@montgomerycollege.edu</a>	240-676-1567
Automotive . . . . .	<a href="mailto:michael.carretta@montgomerycollege.edu">michael.carretta@montgomerycollege.edu</a>	240-567-4121
Building and Construction . . . . .	<a href="mailto:john.phillips@montgomerycollege.edu">john.phillips@montgomerycollege.edu</a>	240-567-7942
Challenge Program for Adults with Developmental Disabilities . . . . .	<a href="mailto:karla.nabors@montgomerycollege.edu">karla.nabors@montgomerycollege.edu</a>	240-567-1660
CLEP . . . . .	<a href="mailto:clep@montgomerycollege.edu">clep@montgomerycollege.edu</a>	240-567-1862
Coaching and Mediation . . . . .	<a href="mailto:noel.lazaro@montgomerycollege.edu">noel.lazaro@montgomerycollege.edu</a>	240-567-2563
Computer Repair/A+ Certification . . . . .	<a href="mailto:christina.segura@montgomerycollege.edu">christina.segura@montgomerycollege.edu</a>	240-567-7902
Computer Technology/ITL . . . . .	<a href="mailto:hong.zhang@montgomerycollege.edu">hong.zhang@montgomerycollege.edu</a>	240-567-1864
Cosmetology . . . . .	<a href="mailto:john.amoroso@montgomerycollege.edu">john.amoroso@montgomerycollege.edu</a>	240-567-3825
Early Childhood Education . . . . .	<a href="mailto:nelida.andres@montgomerycollege.edu">nelida.andres@montgomerycollege.edu</a>	240-567-3827
Environmental, Horticultural . . . . .	<a href="mailto:christina.segura@montgomerycollege.edu">christina.segura@montgomerycollege.edu</a>	240-567-7902
ed2go Online Courses . . . . .	<a href="mailto:janet.lane@montgomerycollege.edu">janet.lane@montgomerycollege.edu</a>	240-567-6938
English for Occupational Purposes (ESL) . . . . .	<a href="mailto:tiffany.shao@montgomerycollege.edu">tiffany.shao@montgomerycollege.edu</a>	240-567-7913
Entrepreneurship . . . . .	<a href="mailto:sbel@montgomerycollege.edu">sbel@montgomerycollege.edu</a>	240-567-2592
ESL . . . . .	<a href="mailto:esl-rockville@montgomerycollege.edu">esl-rockville@montgomerycollege.edu</a>	240-567-7262
ESOL (Adult) . . . . .	<a href="mailto:ESOL@montgomerycollege.edu">ESOL@montgomerycollege.edu</a>	240-567-8950
Event Management . . . . .	<a href="mailto:hospitalitywdce@montgomerycollege.edu">hospitalitywdce@montgomerycollege.edu</a>	240-567-2592
Food Safety . . . . .	<a href="mailto:hospitalitywdce@montgomerycollege.edu">hospitalitywdce@montgomerycollege.edu</a>	240-567-2592
Health Sciences Institute . . . . .	<a href="mailto:HealthCareers@montgomerycollege.edu">HealthCareers@montgomerycollege.edu</a>	240-567-5508
Hospitality . . . . .	<a href="mailto:hospitalitywdce@montgomerycollege.edu">hospitalitywdce@montgomerycollege.edu</a>	240-567-2592
Human Resources . . . . .	<a href="mailto:noel.lazaro@montgomerycollege.edu">noel.lazaro@montgomerycollege.edu</a>	240-567-2563
Income Tax . . . . .	<a href="mailto:laura.weihrauch@montgomerycollege.edu">laura.weihrauch@montgomerycollege.edu</a>	240-567-1862
Instituto Hispano de Negocios . . . . .	<a href="mailto:institutohispano@montgomerycollege.edu">institutohispano@montgomerycollege.edu</a>	240-567-2592
Life Sciences Leadership . . . . .	<a href="mailto:noel.lazaro@montgomerycollege.edu">noel.lazaro@montgomerycollege.edu</a>	240-567-2563
Lifelong Learning Institute . . . . .	<a href="mailto:mcli@montgomerycollege.edu">mcli@montgomerycollege.edu</a>	240-567-7809
Management and Supervision . . . . .	<a href="mailto:noel.lazaro@montgomerycollege.edu">noel.lazaro@montgomerycollege.edu</a>	240-567-2563
Mediation/Conflict Management . . . . .	<a href="mailto:noel.lazaro@montgomerycollege.edu">noel.lazaro@montgomerycollege.edu</a>	240-567-2563
National Apartment Leasing . . . . .	<a href="mailto:sbel@montgomerycollege.edu">sbel@montgomerycollege.edu</a>	240-567-3823
Nonprofit Training Institute . . . . .	<a href="mailto:john.amoroso@montgomerycollege.edu">john.amoroso@montgomerycollege.edu</a>	240-567-3825
Performing Arts . . . . .	<a href="mailto:communityarts@montgomerycollege.edu">communityarts@montgomerycollege.edu</a>	240-676-1567
Personal Finance . . . . .	<a href="mailto:mcli@montgomerycollege.edu">mcli@montgomerycollege.edu</a>	240-567-7809
Professional/Career Development . . . . .	<a href="mailto:mcli@montgomerycollege.edu">mcli@montgomerycollege.edu</a>	240-567-7809
Project Management . . . . .	<a href="mailto:noel.lazaro@montgomerycollege.edu">noel.lazaro@montgomerycollege.edu</a>	240-567-2563
Real Estate . . . . .	<a href="mailto:sbel@montgomerycollege.edu">sbel@montgomerycollege.edu</a>	240-567-2592
Safety Institute . . . . .	<a href="mailto:brandon.carretero@montgomerycollege.edu">brandon.carretero@montgomerycollege.edu</a>	240-567-2562
CDL . . . . .	<a href="mailto:brandon.carretero@montgomerycollege.edu">brandon.carretero@montgomerycollege.edu</a>	240-567-2562
Driver Education . . . . .	<a href="mailto:alison.stockman@montgomerycollege.edu">alison.stockman@montgomerycollege.edu</a>	240-567-1895
Motorcycle . . . . .	<a href="mailto:brandon.carretero@montgomerycollege.edu">brandon.carretero@montgomerycollege.edu</a>	240-567-2562
Public Safety . . . . .	<a href="mailto:brandon.carretero@montgomerycollege.edu">brandon.carretero@montgomerycollege.edu</a>	240-567-2562
Small Business . . . . .	<a href="mailto:sbel@montgomerycollege.edu">sbel@montgomerycollege.edu</a>	240-567-2592
Test Preparation . . . . .	<a href="mailto:laura.weihrauch@montgomerycollege.edu">laura.weihrauch@montgomerycollege.edu</a>	240-567-1862
Welding . . . . .	<a href="mailto:christina.segura@montgomerycollege.edu">christina.segura@montgomerycollege.edu</a>	240-567-7902
World Languages . . . . .	<a href="mailto:laura.weihrauch@montgomerycollege.edu">laura.weihrauch@montgomerycollege.edu</a>	240-567-1862
Writing . . . . .	<a href="mailto:john.amoroso@montgomerycollege.edu">john.amoroso@montgomerycollege.edu</a>	240-567-3825
Youth Programs . . . . .	<a href="mailto:youthprogramsdirector@montgomerycollege.edu">youthprogramsdirector@montgomerycollege.edu</a>	240-567-7917

## ANIMAL CARE AND VETERINARY ASSISTANT

### Veterinary Assistant Training

#### Veterinary Assistant Assessment Exam

This is the required placement test that must be taken and passed by all students requesting entrance in the Veterinary Assistant Program. Topics covered on the assessment will be: simple math calculations, critical thinking skills, basic grammar and punctuation skills.

**Course: VET008 1 Hours**  
\$0 + \$40 fee = \$40; NMR add \$30

#### Gaithersburg Business Training Center

CRN#: 42836 1 Session T  
6/9 1-2 p.m.

CRN#: 13672 1 Session W  
7/8-7/8 1-2 p.m.

CRN#: 13673 1 Session W  
7/29-7/29 1-2 p.m.

#### Veterinary Assistant Orientation

This is a mandatory free orientation if you are interested in entering the Veterinary Assistant Training Program. Topics covered will be requirements of the program, hours of the program, and your responsibilities of being a participant of the program. You will also have an opportunity to ask questions. You must register for this orientation. Students are required to have already taken the assessment test when attending orientation.

**Course: VET006 2 Hours**  
\$0 + \$0 fee = \$0; NMR add \$0

#### Gaithersburg Business Training Center

CRN#: 13674 1 Session T  
8/4 10 a.m.-12 p.m.

CRN#: 13675 1 Session R  
8/6 6-8 p.m.

## ART + DESIGN

### Classes & Workshops for Adults & Teens

Welcome to our community of artists! Join us for affordable visual & performing arts classes taught in-person and online. Professional artists teach all classes. See our performing arts listings on page 68. Website: [montgomerycollege.edu/communityarts](http://montgomerycollege.edu/communityarts)

Email: [communityarts@montgomerycollege.edu](mailto:communityarts@montgomerycollege.edu)

Phone: 240-676-1567

Join our email list: [montgomerycollege.edu/community-arts/join](http://montgomerycollege.edu/community-arts/join)

### Art History, Theory, and Professional Development

#### Art History: 1400 to Present (CoL)

Discover major trends in architecture, painting, and sculpture in Western civilization. Explore art movements from the Renaissance through the 20th century, including Proto-Renaissance, Renaissance, Mannerist, Baroque, Neoclassic, Romantic, Realist, Impressionist, Expressionist, Cubist, non-objective, and 20th century art. Open to students of all levels. TWA

**Course: ART075 37.5 Hours**  
\$402 + \$137.40 fee = \$539.40; NMR add \$885.60

**Online: Distance Learning**  
CRN#: 13645 Online 24/7  
7/6-8/14

If full, take co-listed ARTT201, CRN 10273.

#### Art History: Ancient to 1400 (CoL)

Discover the architecture, painting, sculpture, and artifacts of the world, from the Paleolithic through the Middle Ages. Learn the history of prehistoric, Near Eastern, Egyptian, Aegean, Greek, Etruscan, Roman Early Christian, Byzantine, Islamic, Indian, Chinese, Japanese, Pre-Columbian, Early Medieval, Romanesque, and Gothic art. Open to students of all levels. TWA

**Course: ART076 37.5 Hours**  
\$402 + \$137.40 fee = \$539.40; NMR add \$885.60

**Online: Distance Learning**  
CRN#: 42807 Online 24/7  
5/26-6/28

If full, take co-listed ARTT200, CRN 40993.

### Crafts & 3D Arts

#### Batik Fabric Dyeing

Create your own batik fabric prints! Batik is the ancient art of creating designs on fabric using dyes with a resist, such as melted beeswax. These fabrics are known for the crackle or veining that appears in the design. Learn to use traditional batik dyeing methods to create contemporary, personalized works of art on napkins, placemats, garments, fine art pieces, and more. TWA

**Course: ADS466 25 Hours**  
\$195 + \$159 fee = \$354; NMR add \$160

**Takoma Park/Silver Spring Campus**  
CRN#: 13604 10 Sessions W  
5/27-8/5 7-9:30 p.m.  
No class 7/1

### Key to Codes

TWA Senior Tuition Waiver Applies  
NMR Non-Maryland Resident  
(CoL) Colisted  
(TIP) Tuition Installment Plan  
See General Information for details.

### Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## Ceramics I (CoL)

Design and craft ceramic artwork using professional hand-building processes. Examine the nature of clay, decorative possibilities, glazes, and firing. Recognize, select, and apply appropriate glazes for unique individual ceramic forms. Explore the diversity and similarity of historical and contemporary ceramic art forms. This course is designed for those new to ceramics or hand-building. It is a prerequisite for Ceramics II, which focuses on wheel throwing. TWA

**Course: ART029 75 Hours**

\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

### Takoma Park/Silver Spring Campus

CRN#: 42806 19 Sessions M T W R  
5/26-6/25 2-6:10 p.m.

If full, take co-listed ARTT120, CRN 40998.

## Color Theory for Sewing & Textiles

Learn to make colors and patterns work for you. Experiment with color relationships and how they play, blend, and compete. Discover simple, powerful strategies for choosing fabrics and placing colors. Make swatches and mini-compositions to practice building color relationships. This class is excellent for quilters, sewists, and anyone who works with fabric! All levels.

**Course: ADS668 3 Hours**

\$25 + \$24 fee = \$49; NMR add \$30

### Takoma Park/Silver Spring Campus

CRN#: 42778 1 Session S  
5/30 1-4 p.m.

## Digital Fabrication Basics

Discover the potential of digital fabrication, including laser cutting and 3D printing. Use the digital design software Rhino 3D to create objects and output them via laser cutters and 3D printers. Explore what you can do with these objects, such as assembling 3D forms from flat sheets and creating silicon molds from 3D prints. Leave class with complete digital fabrication projects and the foundation to continue exploring on your own or through more advanced classes. All levels. TWA

**Course: ADS670 25 Hours**

\$195 + \$159 fee = \$354; NMR add \$160

### Rockville Campus

CRN#: 13677 5 Sessions R  
7/16-8/13 10 a.m.-3 p.m.

## Glass Fusing Basics

Learn the basics of kiln-forming glass, where multiple glass elements are melted together to form a single piece. Discover how temperature and time are used in a kiln to create glass pieces. Explore techniques like tack fusing, slumping, and full fusing. Learn the different types of glass and their uses, including sheets, powder, and dichroic glass. Finish class with multiple completed glass artworks and an ability to prepare glass for kiln firing with expected results. Previous glass cutting experience helpful, but not required. Students are responsible for purchasing glass and glass components. Basic tools and firings are included. TWA

**Course: ADS649 10 Hours**

\$109 + \$85 fee = \$194; NMR add \$120

### Takoma Park/Silver Spring Campus

CRN#: 13651 5 Sessions W  
7/8-8/5 7-9 p.m.

## Jewelry: Chain Links

Chain fabrication is an essential skill for jewelry design. A chain is generally used as a support for other components, but can stand alone as a piece of jewelry. Constructing your own adds authenticity and elegance to your final product. Explore traditional and eclectic chain forms that can enhance your jewelry designs or function independently as wearable sculpture. Design and hand-fabricate your own chains while building your forming and soldering skills. *Prerequisite: ability to solder and saw unassisted; can be learned in ADS595 Jewelry & Metalsmithing Fundamentals, ARTT245/ART060 Jewelry & Metalsmithing, or ARTT123/ART082 Crafts with a metals focus.* TWA

**Course: ADS597 35 Hours**

\$225 + \$199 fee = \$424; NMR add \$225

### Rockville Campus

CRN#: 42825 6 Sessions T  
5/26-6/30 9 a.m.-2:50 p.m.

## Jewelry: Foldforming

Discover foldforming, the process of repeatedly folding, annealing, and unfolding metal with hand tools to create 3D forms. Take advantage of metals' natural ductility and plasticity to create original, origami-like forms that resemble chased soldered pieces. Explore traditional and experimental folding techniques and apply them to the creation of jewelry or small objects. Learn to incorporate foldforming into finished jewelry or small metalwork. *Prerequisite: ability to solder and saw unassisted; can be learned in ADS595 Jewelry & Metalsmithing: Fundamentals, ARTT245/ART060 Jewelry & Metalsmithing, or ARTT123/ART082 Crafts with a metals focus.* TWA

**Course: ADS596 35 Hours**

\$225 + \$199 fee = \$424; NMR add \$225

### Rockville Campus

CRN#: 42847 6 Sessions R  
5/28-7/2 10 a.m.-3:50 p.m.

## Read up on our stellar faculty!

In the Faculty Directory at [montgomerycollege.edu/communityarts](http://montgomerycollege.edu/communityarts).

Supply lists will be provided the first day of class or via email in the week before class begins. Instructors will direct you to appropriate places to purchase.

## Jewelry: Rings

Apply metalsmithing techniques to create original rings. Explore the possibilities that rings can offer, with different topics for each section (see section notes). Learn to size, fit, and adjust rings. *Prerequisite: ability to solder and saw unassisted; can be learned in Jewelry Essentials, Jewelry & Metalsmithing: Fundamentals, Jewelry & Metalsmithing, or Crafts with a metals focus.* TWA

**Course: ADS664 35 Hours**  
\$225 + \$199 fee = \$424; NMR add \$225

### Rockville Campus

CRN#: 42848 4 Sessions F  
5/29-6/26 9 a.m.-5:45 p.m.  
No class 6/19

## Machine Quilting: Introduction

Use your sewing skills to design and create an original quilt! Quilting is not only a creative art form, but a practical craft with rich traditions from around the world. Utilize the tools and techniques specific to quilting, from specialized uses of a sewing machine to quilt math. Learn to plan a quilt, create a patchwork, and connect layers with quilt stitches. Explore traditional quilting and how it can inform contemporary practice. *Prerequisite: ADS661 Sewing Basics or basic hand- and machine-sewing skills.* TWA

**Course: ADS609 12.5 Hours**  
\$109 + \$85 fee = \$194; NMR add \$120

### Takoma Park/Silver Spring Campus

CRN#: 13595 5 Sessions S  
7/11-8/8 1-3:30 p.m.

## Quilting Workshop: Kawandi

Discover the slow, meditative art of Kawandi, the traditional hand-stitched quilting style from India. Kawandi is practiced by the Siddi, and Indian community of African descent, using scrap fabrics like old saris and clothing. Build a mini quilt from the outside in using simple running stitches, colorful scraps, and your own creative intuition. This class focuses on hand-sewing; no sewing or quilting experience needed. All materials provided. All levels.

**Course: ADS669 3 Hours**  
\$25 + \$24 fee = \$49; NMR add \$30

### Takoma Park/Silver Spring Campus

CRN#: 42779 1 Session S  
6/27 1-4 p.m.

## Sewing Basics

Ready to start your sewing journey? This beginner-friendly course introduces you to the essential skills every sewist needs. Learn the basics of hand- and machine-sewing. Apply core stitches—including basting, running, back, slip, hem, catch, and blanket—to form the building blocks for simple sewing projects. Put your new skills into action with fun, functional, and useful projects. No prior experience necessary. TWA

**Course: ADS661 12.5 Hours**  
\$109 + \$85 fee = \$194; NMR add \$120

### Rockville Campus

CRN#: 42768 5 Sessions R  
5/28-6/25 7-9:30 p.m.

### Takoma Park/Silver Spring Campus

CRN#: 42769 5 Sessions F  
5/29-7/10 1-3:30 p.m.  
No class 6/19, 7/3

CRN#: 42770 5 Sessions S  
5/30-6/27 10 a.m.-12:30 p.m.

## Sewing: Level 2

Build on your sewing foundation by diving deeper into the use of the sewing machine. While hand-sewing is an important skill, machine-sewing powers most modern projects. Learn the application for basic machine-stitch patterns. Demystify tension settings for clean, tight stitches. Add linings for a polished product. Practice methods for accurate fabric cutting. Apply these skills to create useful household and wearable items. *Prerequisite: ADS661 Sewing Basics or equivalent hand- and machine-sewing skills.* TWA

**Course: ADS662 12.5 Hours**  
\$109 + \$85 fee = \$194; NMR add \$120

### Rockville Campus

CRN#: 13596 5 Sessions R  
7/9-8/6 7-9:30 p.m.

### Takoma Park/Silver Spring Campus

CRN#: 13597 5 Sessions S  
7/11-8/8 10 a.m.-12:30 p.m.  
CRN#: 13598 5 Sessions F  
7/17-8/14 1-3:30 p.m.

## Sewing: Level 3

Take your sewing to the next level by incorporating sewing patterns for accuracy, consistency, and professional results. Patterns (paper templates for cutting sewing projects) allow you to plan projects in advance, maximize fabric use, and take advantage of characteristics of textiles. Working with DIY and commercially available patterns, create clothing and other items sized for your needs. Broaden your sewing abilities with notches, darts, elastic, and zippers. *Prerequisite: ADS662 Sewing: Level 2 or permission of instructor.* TWA

**Course: ADS663 12.5 Hours**  
\$109 + \$85 fee = \$194; NMR add \$120

### Rockville Campus

CRN#: 13600 5 Sessions R  
5/28-6/25 10 a.m.-12:30 p.m.

### Takoma Park/Silver Spring Campus

CRN#: 13599 5 Sessions T  
5/26-6/23 7-9:30 p.m.

## Sewing: Level 4, Garment Construction

Advance your knowledge of sewing by creating garments from commercially available patterns. Complete projects like a kimono robe, blazer-style jacket and pants, zippered dress, and bomber jacket. Incorporate techniques such as pockets, invisible zippers, collars, linings, buttons, and advanced hems and seams. Practice sizing a pattern for a specific fit. Learn the ins and outs of creating reversible garments. Employ advanced tailoring and professional finishing techniques to create quality construction. *Prerequisite: ADS591 Sewing: Level 3 or basic experience with sewing patterns and extensive experience with machine- and hand-sewing.* TWA

**Course: ADS620 12.5 Hours**  
\$109 + \$85 fee = \$194; NMR add \$120

### Takoma Park/Silver Spring Campus

CRN#: 13601 5 Sessions T  
7/7-8/4 7-9:30 p.m.

## Get on the List

Sign up to get the Community Arts Course Schedule in the mail or join our email list:

[montgomerycollege.edu/  
community-arts/join](https://montgomerycollege.edu/community-arts/join)

## Sewing: Upcycling & Recycling

Create one-of-a-kind clothing from existing garments and textile goods. Upcycling is a way to transform worn, out-of-style, or cheap clothing into new, higher quality items. Upcycling is an important tool in contemporary clothing design, and has been featured in designer clothing lines, Vogue, and Project Runway. Plus, it keeps old clothing and textiles out of the landfill! Practice repurposing clothing with a mix-and-match approach, creating new looks from a combination of old materials. Through the process of upcycling, learn to make your own pattern, tailor and alter clothing, patch fabric, and attach zippers. Take on projects like creating a dress from an old wedding dress or curtain, a shirt from an old dress, a hat from old pants, or a skirt from a men's shirt. *Prerequisite: ADS591 Sewing: Level 3 or hand-and machine-sewing skills and a basic understanding of sewing patterns.* TWA

**Course: ADS598 12.5 Hours**  
\$109 + \$85 fee = \$194; NMR add \$120

### Rockville Campus

CRN#: 13650 5 Sessions R  
7/9-8/6 10 a.m.-12:30 p.m.

## Stained Glass: Introduction

Create your own stained glass panel using the Tiffany method! Learn how to design your pattern, choose colors, cut and grind glass, and solder glass together. By the end of the class, you will complete one stained glass panel. No prior experience needed. Students must bring a pencil and ruler to the first class; any other drawing tools optional. TWA

**Course: ADS490 15 Hours**  
\$124 + \$105 fee = \$229; NMR add \$140

### Takoma Park/Silver Spring Campus

CRN#: 13602 5 Sessions R  
7/9-8/6 6:30-9:30 p.m.

## Weaving and Textiles (CoL)

Create your own textiles using hand- and floor- looms. Design woven works based on existing patterns and your own creative process. Produce practical fiber works and art pieces in two- and three- dimensions. Develop an appreciation and sensitivity for cultural expression as demonstrated through textile works. Learn the technical skills of weaving, such as setting up a loom, threading and treadle sequences, and calculating yardage requirements. Open to students of all levels. TWA

**Course: ART045 75 Hours**  
\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

### Takoma Park/Silver Spring Campus

CRN#: 42811 19 Sessions M T W R  
5/26-6/25 9 a.m.-1:10 p.m.  
If full, take co-listed ARTT247, CRN 20342.

## Weaving Basics: Tapestry & Inkle Looms

Learn to weave with tapestry and inkle looms, accessible tools you can use at home. Use portable, hand-manipulated looms to create decorative and functional textiles. Through guided projects and experimentation, gain confidence in warp preparation, pattern creation, and finishing techniques. Discover how structure, color, and material interact to create unique woven pieces. All levels. TWA

**Course: ADS671 35 Hours**  
\$225 + \$199 fee = \$424; NMR add \$225

### Takoma Park/Silver Spring Campus

CRN#: 13678 7 Sessions F  
6/26-8/14 10 a.m.-3 p.m.  
No class 7/3

## STAY UP-TO-DATE

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- **AND MORE!**

[www.montgomerycollege.edu/wdce](http://www.montgomerycollege.edu/wdce)

## Drawing & Illustration

### Drawing: Fundamentals

Previously ADS504 Drawing: Introduction. Begin your journey as an artist or improve the foundations of your current practice. Drawing is at the core of arts disciplines from graphic design to sculpture and everything in between. Learn fundamental drawing skills such as gesture, proportion, composition, cross contour, line, and perspective. Working from direct observation with still life, learn to translate three-dimensional space to a two-dimensional image. Explore various media, including graphite, pens, and ink. Leave class able to communicate observations and ideas visually with drawing media. Note: on-campus sections of this course are taught in a studio with easels and stools. No prior drawing experience necessary. TWA

**Course: ADS638 25 Hours**  
\$195 + \$159 fee = \$354; NMR add \$160

### Online: Structured Remote

CRN#: 13614 10 Sessions  
5/28-8/6 Online 24/7  
No class 6/19, 7/3, 7/2  
Plus one hour self-paced content per week.

### Rockville Campus

CRN#: 13603 10 Sessions T  
5/26-8/4 7-9:30 p.m.  
No class 6/30

### Takoma Park/Silver Spring Campus

CRN#: 13617 10 Sessions W  
5/27-7/29 7-9:30 p.m.

### Drawing: Level 2

Intermediate. Continue to develop your drawing skills, techniques, and concepts. Tackle more complex three-dimensional forms, including surface and texture work. Utilize black-and-white and color drawing media as tools of communication and expression. Bring a sketchbook, charcoal, and pencils to the first class. Note: on-campus sections of this course are taught in a studio with easels and stools. *Prerequisite: ADS638 Drawing: Fundamentals or equivalent experience.* TWA

**Course: ADS639 25 Hours**  
\$195 + \$159 fee = \$354; NMR add \$160

### Rockville Campus

CRN#: 13605 10 Sessions S  
5/30-8/8 10 a.m.-12:30 p.m.  
No class 7/4

## Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
(CoL)	Colisted
(TIP)	Tuition Installment Plan
See General Information for details.	

## Pen & Ink Drawing Basics

Explore the expressiveness of ink as a drawing medium. The permanence of the inked mark encourages both decisiveness and experimentation and is a completely different experience than drawing in erasable media! Engage with a medium employed by artists from DaVinci to Ralph Steadman to Katsushika Hokusai, using both observation and imagination for inspiration. Draw using felt-tip pens, dip pens, and brushes for different effects. Practice the visual communication methods of the ink artist, like line weight, hatching and cross-hatching, and ink washes. Open to students of all levels. TWA

**Course: ADS622 25 Hours**  
\$195 + \$159 fee = \$354; NMR add \$160

**Takoma Park/Silver Spring Campus**  
CRN#: 13616 10 Sessions M  
6/1-8/3 1-3:30 p.m.

## Film & Video Arts

### Adobe Premiere Pro: Video Editing Basics

Use Adobe Premiere Pro CC to edit digital videos for artistic, commercial, educational, and personal use. Learn basic editing techniques, use of the title tool, layering videos, mixing sound, moving clips, and exporting your finished product. Please have a 500GB+ USB3.0 external hard drive, headphones with a 3.5 mm jack, and your MyMC login prepared for the first class. Students have access to a free Adobe license. System requirements available at [helpx.adobe.com/creative-cloud/system-requirements.html](https://helpx.adobe.com/creative-cloud/system-requirements.html). TWA

**Course: ADS519 15 Hours**  
\$124 + \$105 fee = \$229; NMR add \$140

**Online: Structured Remote**  
CRN#: 42773 5 Sessions  
5/28-6/25 Online 24/7  
Plus 1.5 hours self-paced content per week.

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## Introduction to Film (CoL)

Learn to appreciate and analyze film on a higher level. Discover the language of film and methods of interpreting a film's structure and content. View historic and contemporary films in class. Open to students of all levels. TWA

**Course: FLM001 37.5 Hours**  
\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

**Rockville Campus**  
CRN#: 13647 20 Sessions M T W R  
7/6-8/6 6-7:55 p.m.  
If full, take co-listed FILM110, CRN 12251.

## Graphic Design & Digital Arts

### Adobe Photoshop: Imaging Basics

Discover Photoshop, the industry standard for image editing! Photoshop is one of the most feature-packed digital tools out there, with the capacity to create everything from animated gifs to 3D images. Start your Photoshop journey with the basics, learning different types of image editing and exploring the tools that give you ultimate control over your digital artwork. Experiment with retouching and altering existing images and creating your own! Students have access to a free Adobe license. System requirements available at [helpx.adobe.com/creative-cloud/system-requirements.html](https://helpx.adobe.com/creative-cloud/system-requirements.html). TWA

**Course: ADS525 25 Hours**  
\$195 + \$159 fee = \$354; NMR add \$160

**Online: Structured Remote**  
CRN#: 42771 5 Sessions  
6/1-6/29 Online 24/7  
Plus 2 hours self-paced content per week.

Supply lists will be provided the first day of class or via email in the week before class begins. Instructors will direct you to appropriate places to purchase.

## Digital Tools for the Visual Arts (CoL)

Use Adobe Photoshop, Illustrator, InDesign, and Premiere Pro to create visual art and graphic design work. Explore the social, cultural, and ethical application of these tools. In addition to learning the software, practice basic digital design principles and engage in collaborative processes utilized in the visual arts. Take advantage of a creative, instructional, and analytical working environment to create a meaningful visual response to the world(s) you live in. Examine your work within the broad context of contemporary art, new media art, and mediated culture. Students have access to a free Adobe license. System requirements available at [helpx.adobe.com/creative-cloud/system-requirements.html](https://helpx.adobe.com/creative-cloud/system-requirements.html). Open to students of all levels. TWA

**Course: ART057 75 Hours**  
\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

**Takoma Park/Silver Spring Campus**  
CRN#: 42810 19 Sessions M T W R  
5/26-6/25 4-8:10 p.m.  
If full, take co-listed GDES116, CRN 42035.

## Painting

### Painting: Advanced

Create original paintings ready for display, using the skills you learned in intro and intermediate painting classes. Develop paintings from concept, through sketches and studies, experiments with color mixing and media, finishing with completed artwork. Continue to refine your style as a practicing artist and the direction of your work. Sharpen your skills in discussing art through critiques with a group of artists at a similar level. Work with the guidance of a painting expert and practicing artist who can help you develop your ideas, problem-solve, and bring out the best in your artwork. See section notes for media covered. *Prerequisite: at least two semesters of painting classes in a single medium.* TWA

**Course: ADS605 25 Hours**  
\$195 + \$159 fee = \$354; NMR add \$160

**Online: Structured Remote**  
CRN#: 13606 10 Sessions  
6/1-8/3 Online 24/7  
Plus one hour self-paced content per week.

**Watercolor: Intermediate**

Learn watercolor painting as a process that begins with design, composition, and thoughtful color selection, and ends with a series of finished paintings that reveal personal stylistic expression. You will select subject matter of individual interest and develop personal style through the process of creative expression. *Prerequisite: ADS531 Watercolor: Introduction or equivalent experience.* TWA

**Course: ADS532 25 Hours**  
\$195 + \$159 fee = \$354; NMR add \$160

**Online: Structured Remote**

CRN#: 13652 10 Sessions  
6/1-8/3 Online 24/7  
Plus one hour self-paced content per week.

**Rockville Campus**

CRN#: 13611 10 Sessions M  
6/1-8/3 7-9:30 p.m.

**Takoma Park/Silver Spring Campus**

CRN#: 13612 10 Sessions U  
5/31-8/9 10 a.m.-12:30 p.m.  
No class 7/5

**Watercolor: Introduction**

Discover the rich and delicate medium of watercolor painting! Watercolor came of age in the Renaissance, and has been in constant use ever since. Continue in the tradition of artists like Georgia O'Keefe, Andrew Wyeth, Paul Klee, and William Blake. Learn the balance of control and freedom in creating watercolor paintings. Explore color mixing and application, layering, washes, and textures, and their part in creating an effective composition. Subject matter includes still life, landscape, and portrait painting. TWA

**Course: ADS531 25 Hours**  
\$195 + \$159 fee = \$354; NMR add \$160

**Online: Structured Remote**

CRN#: 13608 10 Sessions  
5/27-8/5 Online 24/7  
No class 7/1  
Plus a half hour self-paced content per week.

**Rockville Campus**

CRN#: 13609 10 Sessions T  
5/26-8/4 10 a.m.-12:30 p.m.  
No class 6/30

**Takoma Park/Silver Spring Campus**

CRN#: 13610 10 Sessions F  
5/29-8/14 10 a.m.-12:30 p.m.  
No class 6/19, 7/3

**Photography****Adobe Lightroom: Photo Editing**

Explore Lightroom, Adobe's powerful photo editing and management tool! Learn to handle your photos like the pros, from importing and labeling through editing to output. Harness the power of metadata for searching and organizing your photos. Discover lossless editing for rich, clear photographs and image manipulation. Learn to work with jpegs and with RAW images, the industry standard for photography. Complete a project by outputting your images for books, slideshows, prints, or the web. Please have a collection of digital photo files ready for the first class. Open to students of all levels. Students have access to a free Adobe license. System requirements available at [helpx.adobe.com/creative-cloud/system-requirements.html](https://helpx.adobe.com/creative-cloud/system-requirements.html). TWA

**Course: ADS542 15 Hours**  
\$124 + \$105 fee = \$229; NMR add \$140

**Online: Structured Remote**

CRN#: 42772 5 Sessions W  
5/27-6/24 6:30-9:30 p.m.

**Digital Photography Basics**

Begin your exploration of digital photography, one of the most relevant art media of the 21st century. Discover how to control your camera and compose a shot for high quality, consistent results. Learn the basics of camera operation, photo composition, and color and value to capture the best photos you can. Explore the fundamentals of photo editing and digital image management to add interest to your photos and safely handle your files. Required equipment: a DSLR or mirrorless interchangeable lens camera with at least 7.0-megapixel resolution, memory card, and flash drive. TWA

**Course: ADS523 15 Hours**  
\$124 + \$105 fee = \$229; NMR add \$140

**Rockville Campus**

CRN#: 13615 5 Sessions W  
7/8-8/5 1:30-4:30 p.m.

**Digital Photography for Fine Arts I (CoL)**

Explore digital photography as a means of expression, and the creative tools at the photographer's disposal. Beginning with traditional photographic and art concepts, engage with the photographic medium as a fine art. Develop an effective workflow for reliable image management and consistent results. Create powerful photographs by harnessing composition techniques, color theory, and the essentials of camera work. Learn to manipulate images using Adobe Photoshop and Lightroom. Build a series of projects using in-camera techniques and editing software to create artistic images. Students must provide their own digital camera. Students have access to a free Adobe license. System requirements available at [helpx.adobe.com/creative-cloud/system-requirements.html](https://helpx.adobe.com/creative-cloud/system-requirements.html). Open to students of all levels. TWA

**Course: ART080 75 Hours**  
\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

**Online: Distance Learning**

CRN#: 42808 Online 24/7  
5/26-6/28  
If full, take co-listed ARTT112, CRN 40536.

**Attend an Arts Event and Get Inspired!**

Check out performances, gallery openings, and more by visiting artists, performers, students, and faculty:  
Arts Institute: [montgomerycollege.edu/artsinstitute](https://montgomerycollege.edu/artsinstitute)

Cultural Arts Center:  
[montgomerycollege.edu/cac](https://montgomerycollege.edu/cac)

Parilla Performing Art Center:  
[montgomerycollege.edu/pac](https://montgomerycollege.edu/pac)

## Digital Photography: Introduction (CoL)

Discover the tools and skills needed for a career in commercial photography. Learn to manage exposure, composition, depth of field, and more to get great shots right out of the camera. Edit photographs to correct problems, alter images, and add punch. Explore print production for black-and-white and color photographs. Practice studio techniques that include portrait lighting and still life photography. Finish the class by creating a photographic portfolio. Students have access to a free Adobe license. System requirements available at [helpx.adobe.com/creative-cloud/system-requirements.html](https://helpx.adobe.com/creative-cloud/system-requirements.html). Open to students of all levels. TWA

**Course: ART084 67.5 Hours**

\$402 + \$137.40 fee = \$539.40;

NMR add \$885.60

**Online: Distance Learning**

CRN#: 42804 Online 24/7

5/26-7/5

Fully self-paced, no group meetings. If full, take co-listed PHOT161 & 161L, CRN 40111 & 40112.

CRN#: 42805 Online 24/7

5/26-7/2

Plus self-paced content. If full, take co-listed PHOT161 & 161L, CRN 40324 & 40325.

## Smartphone Photography

Unlock the power of your smartphone's camera. Learn the apps, settings, composition techniques, and content that work best with smartphones. We'll look at the smartphone as a photographic tool and explore artists who use smartphone photography in their work. Learn to create, edit, and critique high-quality images taken with your phone. Students of all levels are welcome. TWA

**Course: ADS522 15 Hours**

\$124 + \$105 fee = \$229; NMR add \$140

**Online: Structured Remote**

CRN#: 13613 5 Sessions W

7/8-8/5 6:30-9:30 p.m.

## Printmaking

### Monotype Workshop (CoL)

Discover monotype, the printmaking process that produces unique prints that can't be replicated or editioned. Create monotype plates by inking your designs directly on a flat sheet of plastic or glass and printing it on paper. Explore ink application strategies, layering, and masks. Master the use of a printing press for creating clean, even prints. This process is a perfect bridge to printmaking for anyone who enjoys painting. Open to students of all levels. TWA

**Course: ART035 75 Hours**

\$402 + \$137.40 fee = \$539.40;

NMR add \$885.60

**Takoma Park/Silver Spring Campus**

CRN#: 42809 19 Sessions M T W R

5/26-6/25 9 a.m.-1:10 p.m.

If full, take co-listed ARTT226, CRN 40616.

### Woodcut: Global Printmaking (CoL)

Learn woodcut and relief printing techniques, including Western and Japanese approaches. Beginning with simple black and white prints from a single block, progress through stages to four-color, multi-block prints. Explore influences on printmaking in Asian, African, European, and American cultures. Develop a body of original work that represents your individual creative expression. Engage in professional printmaking practices, such as print editioning and archival management. Open to all levels. TWA

**Course: ART069 75 Hours**

\$402 + \$137.40 fee = \$539.40;

NMR add \$885.60

**Rockville Campus**

CRN#: 13644 20 Sessions M T W R

7/6-8/6 9 a.m.-12:45 p.m.

If full, take co-listed ARTT225, CRN 10169.

### Key to Codes

TWA Senior Tuition Waiver Applies

NMR Non-Maryland Resident

(CoL) Colisted

(TIP) Tuition Installment Plan

See General Information for details.

## AUTOMOTIVE

### ASE A-3 Manual Drive Train and Axles Prep (CoL)

Prepare for the ASE A-3 Manual Drive Train and Axles technician certification exam. Course covers inspection, testing, service, and repair of manual transmissions, transaxles, transfer cases, and differentials. *Prerequisite: Intro to Auto Tech or current employment as a technician or technicians helper.* TWA

**Course: TTG443 87.5 Hours**

\$670 + \$229 fee = \$899;

NMR add \$1,476

**Rockville Campus**

CRN#: 42850 15 Sessions M W F

5/27-7/1 9 a.m.-4:45 p.m.

No class 6/19

### Battery/Starting/Charging (CoL)

This course is part two of a three-part series. The SERIES prepares you for the ASE A-6 Electrical/Electronic Systems technician certification exam. Topics include purpose, parts, operation, failure diagnosis, and repair of automotive batteries, cranking systems, and charging systems. Cruise control, RKE, theft-deterrent, and remote-start systems are also covered. *Prerequisite: Automotive Electricity I or current employment as a technician or technicians helper familiar with basic electrical theory and DMM operation.* TWA

**Course: TTG438 50 Hours**

\$402 + \$137.40 fee = \$539.40;

NMR add \$885.60

**Rockville Campus**

CRN#: 42849 15 Sessions T R

5/26-7/14 10 a.m.-3:10 p.m.

No class 7/3

### Introduction to Auto Tech (CoL)

Service and maintenance of modern automotive systems and sub-systems are introduced. Use and selection of hand, power, and specialty tools is discussed. Repair industry practices and career options are explored. TWA

**Course: TTG433 50 Hours**

\$402 + \$137.40 fee = \$539.40;

NMR add \$885.60

**Hybrid (Online & Face to Face)**

CRN#: 42846 7 Sessions T R

5/28-6/18 5-8:40 p.m.

CRN#: 13679 7 Sessions T R

7/7-7/28 5-8:40 p.m.

## BUILDING AND CONSTRUCTION

### Architecture and Construction Management

#### Computer Applications in Construction (CoL)

Computer Applications in Construction reviews the fundamental software applications used in construction management, administration, estimating, scheduling, and cost control. Topics include an introduction to several software packages used in the construction industry, internet applications, and emerging technologies in construction. Software packages reviewed and applied include Microsoft Word, Excel, and PowerPoint; Sage (formerly Timberline) and On-Screen Takeoff for estimating; and Primavera P6 for scheduling. TWA

**Course: TTG502 50 Hours**  
\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

**Rockville Campus**  
CRN#: 42838 18 Sessions T W R  
5/26-7/2 6-9:10 p.m.

#### Construction Methods and Materials (CoL)

Construction Methods and Materials provides an introduction to the terminology, characteristics, and properties of various building materials and construction methods. Particular emphasis is placed on how to select and install various materials and building components. No previous knowledge of construction is required. TWA

**Course: TTG493 50 Hours**  
\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

**Online: Distance Learning**  
CRN#: 42839 Online 24/7  
5/26-7/5

### Basic Repair Series

#### Basic Repair: Deck Design and Construction

Learn to design and build a deck. Basic deck building procedures and techniques will be covered, from layout to finishing. Types of decks and various methods and materials used to build them will also be explored. You should have basic carpentry and tools skills. *Please bring safety glasses to the first class.* TWA

**Course: TTG055 12 Hours**  
\$65 + \$140 fee = \$205; NMR add \$140

**Rockville Campus**  
CRN#: 42841 3 Sessions M  
6/1-6/15 5-9 p.m.

#### Basic Repair: Flooring and Tile Installation

Learn to install laminate and hardwood flooring, vinyl floor coverings, and ceramic tile on floors, walls, and countertops. TWA

**Course: TTG026 12 Hours**  
\$65 + \$140 fee = \$205; NMR add \$140

**Rockville Campus**  
CRN#: 42842 2 Sessions S  
5/9-5/16 9 a.m.-3:30 p.m.

### Building and Construction

#### Building Trades Blueprint Reading (CoL)

Focus on reading and interpreting working construction drawings and making practical applications in the building trades, primarily in carpentry, electrical, plumbing, and HVAC/R. Topics include drawing types; symbols and terminology; interpreting scale and dimensioning; floor plans; and mechanical, elevation, and detail drawings. TWA

**Course: TTG008 37.5 Hours**  
\$402 + \$137.40 fee = \$539.40; NMR add \$885.60

**Rockville Campus**  
CRN#: 42840 12 Sessions T R  
5/26-7/2 9 a.m.-12:30 p.m.

### Residential Electrical Wiring

(CoL)

An advanced electrical course, emphasizing electrical wiring of residential buildings. Topics include electrical theory, residential design and layout, electrical service calculation and installation, National Electrical Code, device wiring and installation, lighting, and swimming pool wiring. *Prerequisite: Students are expected to have completed Fundamentals of Electrical Wiring, or have equivalent knowledge and experience.* TWA

**Course: TTG481 75 Hours**  
\$536 + \$183.20 fee = \$719.20;  
NMR add \$1,180.80

**Rockville Campus**  
CRN#: 42845 20 Sessions T W R  
5/26-7/8 5:30-9:30 p.m.

### Solar PV Design and Installation

(CoL)

An overview of the fundamentals necessary to design and install a solar photovoltaic electrical system. Topics include grid-tied and battery systems, sizing, mounting, equipment, permitting, code requirements, and financial and environmental incentives. Successful completion of this course allows students to take the NABCEP PV Associate Exam. Three hours lecture, one hour laboratory each week. TWA

**Course: TTG521 50 Hours**  
\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

**Rockville Campus**  
CRN#: 42843 12 Sessions T W  
5/26-7/1 5-9:40 p.m.

### Special Topics in Building and Construction (CoL)

This course focuses on selected topics in Building and Construction Technology, presented as a result of technological change or new research emphasis, community or student interest. TWA

**Course: TTG378 37.5 Hours**  
\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

**Rockville Campus**  
CRN#: 42844 12 Sessions T R  
5/26-7/2 5:30-9 p.m.

Topic: Fundamentals of Woodworking

## CHALLENGE PROGRAM

These unique enrichment courses help adults with developmental disabilities function more independently in the home, at work, and in the community. Of equal importance, students will have the opportunity to increase their social and community awareness by visiting Montgomery College and learning what it has to offer. Before class begins, please call 240-567-5188 for classroom assignments, changes, or cancellations.

For more information, please visit: [www.montgomerycollege.edu/wdce](http://www.montgomerycollege.edu/wdce)

### Student Expectations:

Students are expected to be able to navigate the Campus independently and must abide by the student code of conduct. Any violation may result in disciplinary action, including dismissal from the program.

To request a reasonable accommodation, please contact Natalie Martinez at 240-567-4118.

### Art Inspired by Science **NEW!**

Discover how creativity and curiosity come together when creating Art with Science. Explore the amazing ways science inspires art—and how art helps us understand science. From painting with magnets to creating colorful chemical reactions, this class blends hands-on experiments with artistic expression. Each session introduces a new theme—light, color, motion, nature, and invention—turning everyday science into imaginative art projects. You will learn to ask “What if?” and “How does it work?” as you create one-of-a-kind masterpieces that reveal the beauty behind scientific ideas. This fun, exploratory course encourages teamwork, creativity, and a sense of wonder—perfect for anyone who loves to make, experiment, and explore!

**Course: SPP660 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

#### Rockville

CRN#: 13690 10 Sessions M  
6/15-8/17 12:30-2 p.m.

### Baking: Let's Get Baking

Let's celebrate the season with delicious and visually stunning treats. You will incorporate fresh vibrant summer ingredients like citrus fruits and berries. You will master fundamental skills of measuring ingredients, understanding various mixing techniques, proper baking temperatures and kitchen safety practices. You will also review kitchen safety practices. You will make summer themed pastries and desserts like iced lemon cookies and strawberry short cake. You will also bake savory snacks like cheesy bread sticks and pizza tartlets. So, grab your apron and come and celebrate the summer with us.

**Course: SPP631 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

#### The Kitchen at Main Street

CRN#: 13671 10 Sessions W  
6/17-8/19 12:30-2 p.m.

The Kitchen at Main Street  
50 Monroe Place, Rockville, MD 20850

### Building Healthy Relationships: Dating with Confidence **NEW!**

Join us to learn how to build meaningful romantic connections with confidence, clarity, and self-respect. Whether you are new to dating, returning after a break, or navigating relationships, this course provides practical tools and emotional support tailored to your lived experience. You will learn the difference between dating and a relationship, how to meet people, dating safety, dating etiquette, how to properly accept rejection, how to reject others nicely, and how to maintain a healthy romantic relationship

**Course: SPP666 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

#### Rockville

CRN#: 13855 10 Sessions F  
6/12-8/28 10-11:30 a.m.  
No class 6/19, 7/3

CRN#: 13856 10 Sessions F  
6/12-8/28 12-1:30 p.m.  
No class 6/19, 7/3

### Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

### Canvas Creations: Paint Party

Explore your creative talents in a lively and welcoming environment. Unleash your artistic expression through painting while fostering a sense of community and fun. You will embark on a colorful journey into the world of visual arts. Engage in a variety of painting techniques, experiment with different brushstrokes, and explore a spectrum of colors to bring your vision to life. From landscapes to abstract art, each session will present a new theme or subject, allowing for artistic exploration and personal interpretation. Join us and unlock your inner artist in an inspiring and fun setting where imagination knows no bounds.

**Course: SPP617 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

#### Rockville Campus

CRN#: 13683 10 Sessions R  
6/18-8/20 10-11:30 a.m.

CRN#: 13801 10 Sessions R  
6/18-8/20 12:30-2 p.m.

### Computer: Skills for Life **NEW!**

Get ready to build useful computer skills! In this hands-on course, you will practice using essential computer programs, explore safe ways to use the internet, and learn how to communicate online with confidence. Each class, you will learn and practice skills in Microsoft Word, PowerPoint, and the very basics of Excel. You will create and save documents, design simple presentations, and learn how to organize information using spreadsheets. You will also learn how to write polite, professional emails and begin developing a resume that highlights your strengths. Staying safe online will be a key part of the class. You will learn how to protect personal information, make good choices on the internet, and talk about the role of social media and how to use it responsibly. Classes will include step-by-step instruction, practice time in the computer lab, videos, and worksheets to support learning.

**Course: SPP664 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

#### Rockville Campus

CRN#: 13691 10 Sessions T R  
6/23-7/23 1-2:30 p.m.

## Cooking Across the Americas

Join us as we explore cooking traditions from across the United States, Canada, Central America, and South America. Each class, you will learn how to read and follow recipes to prepare a delicious dish from a different region. Sample dishes may include Johnnycakes from New England, Amish Chicken Corn Soup from Pennsylvania, Stuffed Cabbage Rolls from the Midwest, Fish Tacos from California, Arroz a la Mexicana from Mexico, Honduran Baleadas, and Brigadeiros from Brazil. Classes will be hands-on, engaging, and designed to build confidence in the kitchen. Each week, you will practice reading and following a recipe from start to finish and prepare a featured dish to taste. As you cook, you will also learn proper food-handling techniques, basic nutrition concepts, and simple tips that support greater independence in the kitchen. A recipe book will be provided so you can recreate each dish at home. Get ready to roll up your sleeves—your cooking adventure across the Americas is about to begin!

**Course: SPP410**      **15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

### The Kitcehn at Main Street

CRN#: 13684    10 Sessions    T R  
6/23-7/23      10-11:30 a.m.  
The Kitchen at Main Street  
50 Monroe Place, Rockville, MD 20850

## Dance for Fun and Exercise

Experience the joy of dancing while exercising your body and mind. Dancing can help release stress, improve physical strength and coordination, as well as boost cognitive performance and be a social activity. You will learn dances to warm up the body, line and circle dancing as a group and individual dances, such as hip hop. History and trivia of dances will be included in this course. You will learn the dances through watching video clips, teacher's instructions and active participation. Put on your dancing shoes and join us for a class filled with music, dancing and exercise! *Please wear comfortable clothing to class.*

**Course: SPP551**      **15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

### Rockville Campus

CRN#: 13686    10 Sessions    M W  
6/22-7/22      1-2:30 p.m.

## Drawing Anime Characters and Super Heroes

Using colored pencils, you will enjoy creating your favorite Super Heroes and cartoon characters. We will draw characters such as, Batman, Hulk, Catwoman, Ironman, Sponge Bob, etc. While drawing you will be listening to music related soundtracks of the character. No worries we will provide the pencils and paper. *Bring your favorite character photos to class!*

**Course: SPP641**      **15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

### Rockville Campus

CRN#: 13668    10 Sessions    M W  
6/22-7/22      9:30 a.m.-11 a.m.

## Encore: Pirates—A Musical Adventure on the High Seas

Ahoy, mateys! Set sail for a swashbuckling adventure in this fun and energetic performance class. You will dive into the thrilling world of pirates as you sing, dance, and act your way through the high seas! You will learn a lively script filled with daring escapades, create original pirate monologues inspired by famous seafarers, and bring colorful characters to life. Throughout the course, you will build confidence, teamwork, and stage skills while exploring what it means to be part of a crew. On the final day, you will put on a full show for family and friends—complete with songs, laughter, and plenty of "Arr!" moments. Grab your tricorne hats and your best pirate voices—this is one encore performance you do not want to miss!

**Course: SPP015**      **20 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

### Rockville Campus

CRN#: 13667    10 Sessions    T  
6/16-8/18      10 a.m.-11:30 a.m.

### CHALLENGE PROGRAM STUDENTS

If you need support services due to a disability, please contact Ms. Natalie Martinez at least two weeks prior to the start of class to arrange for accommodations and/or assistive technology.

Natalie Martinez: 240-567-4118

E-mail: [natalie.martinez@montgomerycollege.edu](mailto:natalie.martinez@montgomerycollege.edu)

If this procedure is not followed, services may be delayed.

## Exciting Sports and Games for All

Get active and have fun while learning healthy habits through movement, games, and teamwork. In this class, you will explore exercise, cardio, stretching, and warm ups, along with basic concepts related to body composition and overall wellness. You will also learn how nutrition and physical activity support a healthy lifestyle. Activities include hula hoop fitness, relays, kickball, team games, stretching, and cardio exercises. Hula hoops are used as fun tools for balance, coordination, strength, and endurance. Through group activities, you will build confidence, teamwork, and friendships while staying active. *Please wear comfortable workout clothes and sneakers and bring a water bottle to each class.*

**Course: SPP333**      **15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

### Rockville Campus

CRN#: 13687    10 Sessions    M  
6/15-8/17      5:30 p.m.-7 p.m.

## Exploring Plants and Gardens **NEW!**

Get ready to dig in! In this gardening class, you will explore the science behind how plants grow and thrive. Each week, you will learn about topics such as the parts of a plant, the plant life cycle, ecosystems, and how weather and climate change can affect growth. You will also explore the importance of native plants and learn about gardening tools and techniques that help plants thrive. Early in the semester, you will plant seeds and care for your own growing plant. Throughout the course, you will observe and record its progress, learning how to collect data and create a simple growth graph. You will also get creative by painting your own flower pot to take home at the end of the semester. Whether you are new to gardening or already love being outdoors, this class will help you grow your knowledge—one leaf at a time!

**Course: SPP663**      **15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

### Rockville Campus

CRN#: 13685    10 Sessions    M W  
6/22-7/22      10:30 a.m.-12 p.m.

### Famous American Women

Are you ready to discover how bold, creative, and courageous women helped shape America? Join us this summer as we explore the lives and achievements of women who made a lasting impact in politics, medicine, sports, art, literature, entertainment, and more. Meet inspiring figures such as Pocahontas, Clara Barton, Rosa Parks, Louisa May Alcott, Amelia Earhart, Michelle Obama, Hillary Clinton, and many others. You will learn how their leadership, determination, and vision helped change our nation. Through stories, discussion, and activities, you will learn how these women made history and continue to inspire us today.

**Course: SPP667 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13857 10 Sessions T R  
7/7-8/6 12:30-2 p.m.

### Feel Good Fitness

Grab your water bottle, lace up your sneakers, and join us in person for a fun and energizing workout! You will learn a variety of cardio exercises, stretches, low impact moves, and chair options to build endurance, strengthen muscles, and tone your body. Low impact exercises help boost heart health while protecting your joints, and modifications are always available so everyone can move at their own pace. Improve coordination, muscle strength, mobility, and overall wellbeing in a supportive group setting. *Dress comfortably for class; bring a water bottle, small towel, and sneakers.*

**Course: SPP263 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13692 10 Sessions W  
6/17-8/19 5:30 p.m.-7 p.m.

### Driver Education with Additional Supports (SFT079)

This course provides the exact same MVA curriculum as SFT-123 Driver Education, but with built-in supports. See course details on page 49 or visit us online at [www.montgomerycollege.edu/wdce](http://www.montgomerycollege.edu/wdce).

### Game On! Exploring Board and Card Games **NEW!**

Come join us to play classic board and card games while spending time with friends and meeting new people. You are welcome to bring a favorite game to share, such as UNO, Hearts, Monopoly, Sorry, checkers, or chess. Each class will include opportunities to learn a new game or enjoy a familiar favorite. This class encourages social interaction, turn taking, communication, and problem solving in a relaxed and supportive setting. You will practice following rules, working with others, and having fun through friendly play. The goal is to create a positive space for connection, engagement, and enjoyment through games.

**Course: SPP661 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13680 10 Sessions M W  
6/22-7/22 1:30-3 p.m.

### Great American Trails **NEW!**

Discover the stories, landscapes, and people behind some of the most important trails in the United States. Explore how trails have shaped American history, culture, and our connection to the outdoors, from early Indigenous pathways and pioneer routes to scenic and modern trail systems used today. Through maps, videos, discussions, and hands on activities, you will learn about famous trails such as the Oregon Trail, Appalachian Trail, and American Discovery Trail. You will also look at how trails connect communities, support the environment, and encourage recreation and wellness. Local and regional trails may be explored as part of the learning experience. This course is designed to spark curiosity, build basic map reading skills, and help you develop a greater appreciation for nature, history, and shared outdoor spaces. No hiking experience is required, just an interest in learning and exploring America's trails.

**Course: SPP659 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13681 10 Sessions M  
6/15-8/17 10-11:30 a.m.

### Make a Summer Scrapbook

Are you ready for a creative challenge? Come design and create an amazing memory book! You will follow step-by-step instruction to create a new page each week. You will make frames and pockets, pop-out books, accordion books and hidden compartments. You will master the art of paper folding using a ruler, a scoring tool and scissors. Are you ready for a creative challenge? Come make an amazing memory book!

**Course: SPP564 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13670 10 Sessions T  
6/16-8/18 12:30-2 p.m.

### Math and Music

Did you know that playing music while participating in a task helps to relax the mind? In this class you will learn more about math, money, and shopping wisely while listening to soft summer songs. You will learn to shop wisely at grocery stores, purchase smartly from the internet, learn better fast-food purchases and dine in restaurant ordering. *Please bring a calculator, pencil and paper to class.*

**Course: SPP643 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13669 10 Sessions M W  
6/22-7/22 11:30 a.m.-1 p.m.



### GRADUATE TRANSITION PROGRAM

The Graduate Transition Program (GTP) at Montgomery College offers a college experience for students with developmental disabilities. GTP is a two-year, noncredit certificate program offering academic classes, job coaching, job development, career exploration, and social and recreational activities.

For information and an application, email: [karla.nabors@montgomerycollege.edu](mailto:karla.nabors@montgomerycollege.edu) or [nancy.eaby@montgomerycollege.edu](mailto:nancy.eaby@montgomerycollege.edu)

## Math in the Real World

Math is used every day! Did you know that minor home improvement projects are loaded with measuring lengths, widths, and how much lumber you will need to complete your project? Grocery shopping is a weekly task that incorporates math; calculating prices while you shop, making sure you have the correct amount of money, and using coupons. Did you know that food items are not taxable? Baking requires math skills; when you bake a pie, cake or cupcakes, you will be using math by measuring ingredients correctly. In this class you will learn the value of time, creating your own to-do-lists and assigning tasks based on how long you think they will take. Math is everywhere!

**Course: SPP349 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13688 10 Sessions T  
6/16-8/18 5:30-7 p.m.

## Muscle Math: All About Numbers

Let's flex your pencil and get ready to strengthen your Math skills! Join us in this energetic class of numbers. You will study the basic concepts of math and its foundation: adding, subtraction, division, and multiplication. You will blend your math practice with the love of fitness and sports, using activities with dominoes, dice, football scores, and money activities. You will master the necessary skills to become a math all-star!

**Course: SPP541 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13689 10 Sessions R  
6/18-8/20 5:30-7 p.m.

## Summer Adventures in Book Land

You don't want to miss out on this summer class! An adventure always has an element of the unknown. Being adventurous means you are willing to go where you haven't been before and do things you have never done before even if you don't know how it will turn out. That's why you will enjoy taking an adventure with us as we dive into *Escape to Witch Mountain* by Alexander Key this summer. We will read together, answer questions, and learn new vocabulary as we explore what is happening with two young people with supernatural powers. Join us for this exciting mystery and adventure story!

**Course: SPP640 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13851 10 Sessions T R  
7/7-8/6 10-11:30 a.m.

## The History of Domesticated Animals; Our Furry Friends **NEW!**

Ever wondered how wolves became dogs or how wild cats turned into cuddly companions? Step into the fascinating world of animal history with Our Furry Friends! In this engaging and interactive course, you'll explore how humans and animals formed one of the most remarkable partnerships in history. From ancient civilizations that first tamed wild creatures to modern-day pets that share our homes and hearts, we will uncover the science, art, and stories behind domestication. Through hands-on activities, creative projects, and lively discussions, you will explore how animals have shaped human culture—and how, in turn, humans have influenced and shaped the lives of animals. Whether you're an animal lover, a history buff, or simply curious, this course promises to be both educational and full of fun discoveries!

**Course: SPP662 15 Hours**  
\$165 + \$70 fee = \$235; NMR add \$140

**Rockville Campus**  
CRN#: 13682 10 Sessions W  
6/17-8/19 10-11:30 a.m.

## COMPUTER REPAIR

### CompTIA Certification

#### CompTIA A+ Core 1 Exam Preparation

CompTIA A+ is the industry standard for establishing a career in IT. Use the official Core 1 objectives to learn: Mobile Devices, Networking, Hardware, Virtualization and Cloud Computing, and Hardware and Network Troubleshooting. No Prerequisites. TWA

**Course: TTG606 100 Hours**  
\$1,290 + \$412.20 fee = \$1,702.20;  
NMR add \$800

**Rockville Campus**  
CRN#: 42974 33 Sessions M T W R F  
6/1-7/17 6-9:02 p.m.  
No class 6/19, 7/3

#### CompTIA A+ Core 2 Exam Preparation

CompTIA A+ is the industry standard for establishing a career in IT. Use the official Core 2 objectives to learn: Operating Systems, Security, Software Troubleshooting, and Operational Procedures. No Prerequisites. TWA

**Course: TTG607 100 Hours**  
\$1,290 + \$412.20 fee = \$1,702.20;  
NMR add \$800

**Rockville Campus**  
CRN#: 13676 30 Sessions M T W R F  
7/20-8/28 6-9:30 p.m.

### Computer Repair

#### PC Repair Introduction

Learn about your own computer, to upgrade, diagnose, and repair PC hardware and software. Content include: examination of hardware, software, and repair procedures related to modern personal computers. No Prerequisites. TWA

**Course: TTG516 45 Hours**  
\$486 + \$137.40 fee = \$623.40;  
NMR add \$300

**Rockville Campus**  
CRN#: 42969 8 Sessions S  
5/30-7/18 9 a.m.-2:40 p.m.

## COMPUTER TECHNOLOGY / ITI

Not all classes require textbooks. If your class requires a textbook, please check with the bookstore or your instructor to see how to purchase your textbooks and/or materials.

**Grading:** Report cards are not issued for ITI courses. A Certificate of Completion will be issued to students who complete 80% of the course hours of instruction.

**Software:** Microsoft Office courses use Windows 11 platform and MS Office 365 unless otherwise specified.

**Courses Prerequisites:** Some courses require prerequisite skills or training. It is essential students meet course prerequisites. Be sure to check each course description for course prerequisites before registering. Failure to meet course prerequisites may result in being transferred from the class.

### Minimum technology requirements for all remote classes:

- PC running Windows 11 or MAC updated with latest operating system
- A broadband Internet connection
- Speakers, microphone, and webcam
- A second monitor is recommended

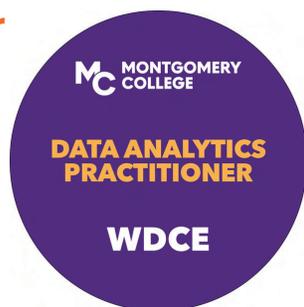
Once you register, claim your My MC account, and setup school email; the instructors will use your school email address to contact you.

**Not all classes are offered every semester.**

More Information: Please visit:  
[www.montgomerycollege.edu/iti/](http://www.montgomerycollege.edu/iti/).

## Ready to take your career to the next level?

Earn a Data Analytics Practitioner Micro-credential Badge to showcase your hands-on analytics expertise to employers and recruiters. For more information, please visit <https://www.credly.com/org/montgomery-college/badge/data-analytics-practitioner>



## Not sure where to start? We can help!

Whether you want to start a new career, expand your professional skill set, or learn a new computer skill, the Information Technology Institute has the course or courses for you. Choose from a wide range of career focused, hands-on courses taught by industry professionals.

This road map will help you with the recommended course sequences for your computer needs.

### COMPUTER BASICS

New to computers or need to refresh your skills? Start here! The skills taught in these courses are also a necessary foundation for more advanced courses.

- Mastering Windows Fundamentals
- Networking Basics
- Cloud Introduction
- IT Foundations
- Introduction to Generative AI

#### CERTIFICATIONS

- MC Certificate of Completion

#### CAREERS

- Administrative Assistant
- Office Assistant
- Executive Assistant

### BUSINESS APPLICATIONS

Learn or expand the computer skills necessary to be successful in administrative office settings. Increase the efficiency of your day-to-day business operations by using technology applications that will make your job easier and business more profitable. These courses are designed for managers, project managers, accountants, bookkeepers, business owners, and other professionals.

- Microsoft Word and Excel Foundations
- Virtual Office Management with Office 365
- MS Excel—Levels I, II, & III
- Jira
- QuickBooks Online

#### CERTIFICATIONS

- MC Certificate of Completion
- Microsoft Office Specialist (MOS)

#### CAREERS

- Project Coordinator
- Bookkeeper
- Project Assistant
- Administrative Assistant
- Office Assistant
- Receptionist

### CLOUD TECHNOLOGIES

Learn the cloud computing skills you need to stay relevant in the Information Technology field. The courses are the first steps to achieve Amazon Web Services certifications.

- Cloud Introduction
- AWS Solutions Architect - Associate
- AWS Solutions Architect Certification Exam Prep
- AWS GenAI Foundations Certification Exam Prep

#### CERTIFICATIONS

- AWS GenAI Foundations
- AWS Solutions Architect Associate

#### CAREERS

- Cloud Administrator
- Cloud Security Analyst
- Cloud Engineer

### CYBERSECURITY

The following course sequence provides the foundation for a career in cybersecurity. These courses also provide the skills for entry-level positions such as Helpdesk Support Technician, Computer Support Specialist, and Network and Computer System Administrators.

- IT Foundations
- Cybersecurity Practitioner
- CISSP Test Preparation
- CYSA+ Practitioner
- Security+ Certification Exam Prep

#### CERTIFICATIONS

- CompTIA ITF+
- CompTIA Security +
- CompTIA CySA+
- CISSP

#### CAREERS

- Security Engineer
- Security Architect
- Security Administrator
- Security Specialist

### NETWORKING

Virtually all laptops, tablets, and smartphones can connect to networks ranging from local area networks in offices to the Internet. Many IT network specialists help businesses and organizations create, maintain, and improve these networks. The following courses will prepare you to enter this field.

- IT Foundations
- IT Help Desk Practitioner
- Networking Practitioner
- Network+ Certification Exam Prep
- Cisco CCNA Complete and CCNA Lab

#### CERTIFICATIONS

- CompTIA ITF+
- CompTIA Network+
- Cisco Certified Network Associate (CCNA)

#### CAREERS

- Help Desk
- Support Technician
- Network Technician
- Network Administrator

### DATA ANALYSIS

Data is growing exponentially, and so is the demand for IT professionals that possess the skills to handle it. Some of the positions that large and small companies are looking for are Data Analysts, Data Engineers, Data Consultant, and among others. The following courses will help you learn the initial skills to enter this field.

- Data Analytics Practitioner
- Business Intelligence in AI
- Data+ Certification Exam Prep
- Mastering Tableau–Introduction
- Power BI– Introduction
- Power BI Certified Data Analyst

#### CERTIFICATIONS

- CompTIA Data+

#### CAREERS

- Data Analyst
- Database Administrator
- Database Specialist

### PROGRAMMING

Programmers write, test, and maintain codes to create computer programs. Programmers are needed in almost all sectors of the economy; they often become system engineers and project managers. The following course sequences will help you start a career in this field.

- IT Foundations
- Programming Fundamentals
- Python–Certified Entry Level Programmer
- Python–Certified Associate Level Programmer

#### CERTIFICATIONS

- CompTIA ITF+
- PCEP
- PCAP

#### CAREERS

- Software Developer
- Computer Programmer
- Software Engineer

### WEB AND MOBILE DESIGN

Learn how to build sophisticated and interactive websites and start your career as a web developer. Students who complete the training develop a portfolio of web-based projects designed, developed, and deployed to a live World Wide Web portfolio of their work.

- Website Design with AI

#### CAREERS

- Web Designer
- Front End Web Developer

## Basic Courses

### Introduction to Generative AI **NEW!**

This course introduces students to the history, development, and applications of Artificial Intelligence (AI) and Generative AI (GenAI), with a strong focus on prompt engineering as a core skill for effective AI interaction. Students will explore foundational concepts and emerging technologies shaping GenAI. The course will highlight how AI is applied to Microsoft 365 tools, as well as key terms and technologies relevant to GenAI. Through industry case studies, students will analyze how GenAI is transforming various fields and evaluate the evolving role of prompt-driven workflows in modern workplaces. Hands-on activities centered on prompt engineering will equip students with practical techniques for crafting, refining, and optimizing prompts to guide GenAI models toward accurate, reliable, and ethical outputs. In addition, students will analyze current challenges, risks, and ethical considerations associated with AI, while exploring the future impact of GenAI—and the growing importance of prompt-engineering expertise—on the job market. TWA

**Course: ITI555 12 Hours**  
\$99 + \$99 fee = \$198; NMR add \$120

**Gaithersburg Business Training Center**  
CRN#: 42973 4 Sessions M W  
6/15-6/24 6:30-9:30 p.m.

**East County Education Center**  
CRN#: 13811 4 Sessions T R  
7/14-7/23 6:30-9:30 p.m.

**Rockville Campus**  
CRN#: 13812 4 Sessions M W  
8/3-8/12 6:30-9:30 p.m.

### IT Foundations

Whether you're a tech newbie or just eager to broaden your horizons, this course is your gateway to a comprehensive understanding of basic IT concepts and terminology. From hardware to software, security to networking, we've got you covered! Through captivating lectures and engaging discussions, you'll gain invaluable insights into operating systems, software applications, and the intricate world of modern IT infrastructure. TWA

**Course: ITI519 6 Hours**  
\$45 + \$80 fee = \$125; NMR add \$120

### East County Education Center

CRN#: 42972 2 Sessions T R  
6/2-6/4 6:30-9:30 p.m.

### Gaithersburg Business Training Center

CRN#: 13814 2 Sessions T R  
7/7-7/9 6:30-9:30 p.m.

### Mastering Windows Fundamentals

Develop essential skills to excel in both professional and personal computing with our comprehensive Windows course. Designed to equip you with the fundamental knowledge and techniques necessary for efficient computer management, this course is your gateway to maximizing productivity in any environment. Dive deep into the Windows user interface, exploring its core capabilities and functionalities. From effectively organizing and managing computer files to seamlessly navigating between locally installed and cloud-based applications, you'll gain the expertise needed to streamline your digital workflow. But that's just the beginning. Prepare to expand your digital horizons as you learn to browse the internet with confidence and master basic Windows settings to tailor your computing experience to your preferences. TWA

**Course: ITI499 12 Hours**  
\$100 + \$95 fee = \$195; NMR add \$120

**East County Education Center**  
CRN#: 42970 4 Sessions M W  
6/1-6/10 6:30-9:30 p.m.

**Rockville Campus**  
CRN#: 42971 4 Sessions T R  
6/23-7/2 6:30-9:30 p.m.

## Business Applications

### Microsoft Word and Excel Foundations

Novice users and those looking for formal training in MS Word and Excel will explore topics needed in the workplace or for personal business. Learn how to format and edit documents and spreadsheets, create labels, use shortcuts to work efficiently, use mathematical formulas in Excel spreadsheets, and create charts and graphs for presentations. *Prerequisites: Mastering Windows Fundamentals (ITI499) or equivalent experience.* TWA

**Course: ITI494 18 Hours**

\$99 + \$177 fee = \$276; NMR add \$140

### East County Education Center

CRN#: 42968 6 Sessions M W  
6/15-7/1 6:30-9:30 p.m.

### Rockville Campus

CRN#: 13808 6 Sessions T R  
7/14-7/30 6:30-9:30 p.m.

### MS Excel–Level I

Excel Level I provides the basic concepts and skills to start being productive with Microsoft Excel. The course covers Excel program fundamentals, creating a workbook using formulas and functions, entering, copying, and moving data in a worksheet, and formatting and manipulating Excel data. It also covers creating charts, outputting data, sharing and printing worksheets, and setting up workbooks and worksheet options and properties. A textbook is required on the first day. Please order your book at [www.lablearning.com](http://www.lablearning.com) or <https://montgomerycollege.slingshotedu.com>. *Prerequisites: Mastering Windows Fundamentals (ITI499) or equivalent experience.* TWA

**Course: ITI435 12 Hours**  
\$99 + \$163 fee = \$262; NMR add \$140

### Rockville Campus

CRN#: 42965 4 Sessions M W  
6/15-6/24 6:30-9:30 p.m.

### MS Excel–Level II

Excel Level II builds on the basic concepts and skills of our Excel Level I course to provide more advanced tools for the analysis and presentation of complex, realistic data in Microsoft Excel: how to manage complex workbooks, build more complex functions, use data analysis tools, make an impact with powerful charts and presentation features, and collaborate with other users. Key capabilities and functions covered in this course include name ranges and table-structured references. This course follows the curriculum for Microsoft Office Specialist (MOS). A textbook is required on the first day. Please order your book at [www.lablearning.com](http://www.lablearning.com) or <https://montgomerycollege.slingshotedu.com>. *Prerequisites: MS Excel Level I (ITI435) or equivalent experience.* TWA

**Course: ITI436 12 Hours**  
\$85 + \$163 fee = \$248; NMR add \$140

### Rockville Campus

CRN#: 13805 4 Sessions M W  
6/29-7/8 6:30-9:30 p.m.

## MS Excel–Level III

Excel Level III builds on the concepts and skills of our Level I and Level II. Learn the advanced functions of Excel. Learn tables, financial functions, what-if analyses, PivotTables and PivotCharts, workbook protection, collaboration, and more. This course follows the curriculum for Microsoft Office Specialist (MOS). For comprehensive certification training, students should complete Levels I, II, III. For more information about MOS, please visit this link- <https://www.microsoft.com/en-us/learning/certification-overview-mos.aspx>. A textbook is required in the first class. Please order your book at [www.lablearning.com](http://www.lablearning.com) or <https://montgomerycollege.slingshotedu.com>. *Prerequisites: MS Excel-Level II (ITI 436) or equivalent experience.* TWA

**Course: ITI437 12 Hours**  
\$85 + \$163 fee = \$248; NMR add \$140

### Rockville Campus

CRN#: 13806 4 Sessions MW  
7/13-7/22 6:30-9:30 p.m.

## QuickBooks Online

This course is for those who want to learn the fundamentals of using QuickBooks Online to track the finances of a small business. Students will learn to set up a new company, maintain customer and vendor information, work with banking and credit card transactions, and generate and customize reports. Students will also create sales receipts and invoices, pay bills, manage inventory, use purchase orders, and manage sales tax. In addition, students work with other balance sheet accounts, including asset and loan accounts, and learn how to create and review budgets in QuickBooks Online. A textbook is required in the first class. Please order your book at <https://montgomerycollege.slingshotedu.com/> or [www.lablearning.com](http://www.lablearning.com) *Prerequisites: Mastering Windows Fundamentals (ITI499) and some accounting knowledge or equivalent experience.* TWA

**Course: ITI500 24 Hours**  
\$150 + \$145 fee = \$295; NMR add \$140

### Rockville Campus

CRN#: 13813 8 Sessions TR  
7/28-8/20 6:30-9:30 p.m.

## Cloud Computing

### AWS GenAI Foundations Certification Exam Prep **NEW!**

This introductory course is designed for individuals new to Artificial Intelligence (AI) who want to explore how it can be applied using Amazon Web Services (AWS). It is ideal for business professionals, project managers, entry-level technologists, and anyone seeking foundational knowledge of AI concepts and their practical use in solving real-world challenges. Through interactive lectures, live demonstrations, and hands-on labs, students will learn core AI principles, explore AWS AI/ML services, and discover how to identify AI opportunities within their own domain. While also preparing for the AWS Generative AI Foundation certification exam. All instructional materials are provided. *Prerequisites: Students should have a basic understanding of cloud computing concepts. No prior coding or AWS experience is required, but an interest in AI/ML trends and real-world use cases will benefit.* TWA

**Course: ITI554 33 Hours**  
\$250 + \$200 fee = \$450; NMR add \$225

### Gaithersburg Business Training Center

CRN#: 13810 11 Sessions MW  
7/6-8/10 6:30-9:30 p.m.

## Need Customized Computer Training For Your Business?

The Information Technology Institute offers a wide variety of noncredit, hands-on classes at our site or yours. Classes range from very basic Microsoft Office to advanced certifications in Microsoft, Cisco, CompTIA (Network+ and Security+). More Information: Please visit: <https://www.montgomerycollege.edu/business-partners-employers/mc-business-solutions/index.html>.

## AWS Solutions Architect-Associate **(TIP)**

This course is designed for individuals looking to deepen their understanding of AWS services, blending theory with practical application. Whether aiming to become an AWS network administrator or seeking fundamental cloud engineering skills, this course serves as a gateway to a dynamic field. Beyond covering basics, it prepares students for the AWS Solutions Architect Associate certification, emphasizing comprehensive comprehension of AWS services through interactive learning and lively discussions. Prepare to expand your knowledge in a stimulating environment that fosters active participation and understanding. All instructional materials are included. *Prerequisites: IT Foundations (ITI519) or equivalent experience.* TWA

**Course: ITI535 85 Hours**  
\$1,100 + \$500 fee = \$1,600;  
NMR add \$800

### Hybrid (Online & Face to Face)

CRN#: 13809 21 Sessions TRS  
6/9-7/30 6:30-9:30 p.m. (TR)  
9:30 a.m.-12:30 p.m. (S)

No class 7/2, 7/4

This class will meet on Tuesdays and Thursdays via Structured Remote and on Saturdays on the Rockville Campus.

## Computer Networks

### IT Helpdesk Practitioner Training

Learn fundamental IT helpdesk troubleshooting skills to diagnose common technical problems and apply practical solutions. Learn to install and repair damaged operating systems and applications. Learn to troubleshoot OS, application, display, printing, networking, email, and security issues. Learn to use a helpdesk ticketing system to document problems and solutions. This training is for students who wish to start a career in IT as Helpdesk Support, Helpdesk Specialist, or Service Desk Technicians. A textbook is required in the first class. *Prerequisites: IT Foundations (ITI519) or equivalent experience.* TWA

**Course: ITI474 30 Hours**  
\$200 + \$249 fee = \$449; NMR add \$225

### Rockville Campus

CRN#: 42967 10 Sessions MW  
6/15-7/15 6:30-9:30 p.m.

## Cybersecurity

### Security+ Certification Exam Prep

Enhance your career in the growing field of cybersecurity with our focused Security+ Certification Exam Preparation course. As the demand for skilled IT professionals in security continues to rise, earning the CompTIA Security+ certification can be a critical step toward your success. This exam-focused course is designed to help you prepare for and pass the CompTIA Security+ certification exam. It reviews essential concepts and critical knowledge aligned with the six testing domains: Technologies and Tools, Architecture and Design, Identity and Access Management, Risk Management, Cryptography, and Threats, Attacks, and Vulnerabilities. Please note: This course does not include hands-on lab exercises and is intended solely as a comprehensive exam preparation program. It is best suited for students who have already gained practical experience through prior training or work. Textbook required. *Prerequisites: Cybersecurity Practitioner (ITI493) or equivalent experience. TWA*

**Course: ITI532 42 Hours**  
\$249 + \$455 fee = \$704; NMR add \$350

#### Hybrid (Online & Face to Face)

CRN#: 13815 14 Sessions M W S  
7/6-8/5 6:30-9:30 p.m. (M W)  
9:30 a.m.-12:30 p.m. (S)

This class will meet on Mondays and Wednesdays via Structured Remote and on Saturdays on the Rockville Campus.

## Data Analysis

### Introduction to Python for Data Analyst **NEW!**

This hands-on course introduces students to the core skills of data analytics using Python. The class focuses on learning by writing code, exploring real datasets, and building a working understanding of how data is cleaned, analyzed, visualized, and modeled. By the end of the course, students will complete a small but authentic analytics project using the Titanic dataset. The project ties together programming, data manipulation, basic statistics, and simple predictive modeling. All course materials

are provided. *Prerequisite: Basic programming knowledge. TWA*

**Course: ITI557 12 Hours**  
\$199 + \$100 fee = \$299; NMR add \$140

#### Rockville Campus

CRN#: 13816 4 Sessions M W  
7/6-7/15 6:30-9:30 p.m.

### Power BI–Introduction

This course covers the latest features added to the Office 365 version of Power BI. You will learn the basic concepts of Power BI with demos, quizzes, and hands-on labs. You will walk through Power BI, end-to-end, starting from how to import data, connect to data sources, author reports, and publish those reports to the Power BI services. Plus, learn to create dashboards and share them with business users on the web. Please note that Power BI is only compatible with Windows OS. *Prerequisites: File Management Skills, Excel Level I, or equivalent experience. TWA*

**Course: ITI462 12 Hours**  
\$99 + \$100 fee = \$199; NMR add \$120

#### Takoma Park/Silver Spring Campus

CRN#: 13807 4 Sessions S  
6/27-7/25 9:30 a.m.-12:30 p.m.  
No class 7/4

## Programming

### Programming Fundamentals

This course provides knowledge to begin programming in any language. The course covers creating small programs to explore conditions, loops, variables, and expressions, as well as working with different kinds of data, how to debug, and using different approaches to building programs in Scratch and Python. Topics include understanding compiled and interpreted languages, requesting input, working with numbers, characters, strings, and operators, writing conditional statements and loops, and debugging. *Prerequisites: Mastering Windows Fundamentals (ITI499) or equivalent experience. TWA*

**Course: ITI454 18 Hours**  
\$99 + \$205 fee = \$304; NMR add \$160

#### Gaithersburg Business Training Center

CRN#: 42966 6 Sessions T R  
6/9-6/30 6:30-9:30 p.m.

No class 6/18

## COSMETOLOGY

### E-Filing Techniques

Learn how to safely and effectively use an electric file for shaping, refining, product removal, and cuticle preparation. Emphasis is placed on proper bit selection, speed control, sanitation, and techniques that enhance efficiency while protecting the natural nail. This course is an eligible elective topic course for continuing education.

**Course: COS040 2 Hours**  
\$25 + \$25 fee = \$50; NMR add \$50

#### Online: Structured Remote

CRN#: 13744 1 Session T  
7/21 2-4 p.m.

### Ethics and Professional Standards in Cosmetology

This course delves into the ethical principles and professional standards that govern the practice of cosmetology. Explore the importance of ethical conduct, confidentiality, and professionalism in client interactions and salon operations. Through interactive discussions, participants will learn how to navigate ethical dilemmas and uphold the highest standards of integrity in their cosmetology practice. This course has been approved by the Maryland Board of Cosmetologists as a Cosmetology continuing education course.

**Course: COS034 2 Hours**  
\$25 + \$25 fee = \$50; NMR add \$50

#### Online: Structured Remote

CRN#: 42895 1 Session R  
5/21 5:30-7:30 p.m.

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## Improving Client Retention

Explore proven strategies and techniques to strengthen client loyalty and drive long-term success. Through interactive activities, group discussions, and realistic role-playing exercises, you will learn to identify client needs, develop personalized retention plans, and enhance your ability to manage relationships with confidence and professionalism. This course is an eligible elective topic course for continuing education.

**Course: COS038 4 Hours**  
\$25 + \$75 fee = \$100; NMR add \$120

### Online: Structured Remote

CRN#: 42897 1 Session R  
5/7 5:30-9:30 p.m.

CRN#: 42898 1 Session R  
6/4 5:30-9:30 p.m.

CRN#: 13742 1 Session T  
8/18 5:30-9:30 p.m.

## Nail Enhancements

Deepen your expertise in acrylic, gel, and dip-powder enhancement systems. Through collaboration and applied problem-solving, you will refine your application techniques, enhance your understanding of product chemistry, and develop effective strategies to troubleshoot common challenges such as lifting, cracking, curing issues, and adhesion problems. This course is an eligible elective topic course for continuing education.

**Course: COS039 2 Hours**  
\$25 + \$25 fee = \$50; NMR add \$50

### Online: Structured Remote

CRN#: 13743 1 Session T  
7/14 2-4 p.m.

## Occupational Health and Safety in Cosmetology

This course provides cosmetology professionals with comprehensive knowledge and practical skills to ensure a safe and healthy working environment in the salon. Learn about common workplace hazards, safety protocols, and best practices for preventing occupational injuries and illnesses. Emphasis will be placed on compliance with OSHA regulations and promoting a culture of safety in the cosmetology industry. This course has been approved by the Maryland Board of Cosmetologists as a Cosmetology continuing education course.

**Course: COS037 2 Hours**  
\$25 + \$25 fee = \$50; NMR add \$50

### Online: Structured Remote

CRN#: 13741 1 Session S  
8/8 10 a.m.-12 p.m.

## Sanitation and Infection Control

This course focuses on the importance of sanitation and infection control practices in the cosmetology industry. Learn about the risks of infection transmission, proper sanitation procedures, and regulatory requirements for maintaining a clean and safe salon environment. Emphasis will be placed on preventing the spread of infectious diseases and promoting the health and well-being of clients and salon staff. This course has been approved by the Maryland Board of Cosmetologists as a Cosmetology continuing education course.

**Course: COS036 2 Hours**  
\$25 + \$25 fee = \$50; NMR add \$50

### Online: Structured Remote

CRN#: 42896 1 Session M  
6/22 2-4 p.m.

## Nail Technician

### Nail Technician I

This course, approved by the Maryland Board of Cosmetology, is the first in a series of three courses taken to prepare participants to apply for the state-required examination to become a licensed nail technician. Instruction includes theory, demonstration, and practical application. TWA

**Course: COS004 50 Hours**  
\$200 + \$550 fee = \$750; NMR add \$350

### Hybrid (Online & Face to Face)

CRN#: 42869 13 Sessions M T W  
5/20-6/22 5:30-9:30 p.m.  
No class 5/25

### Nail Technician II (TIP)

This is the second of three required courses needed to sit for the examination to become a licensed nail technician in the state of Maryland. You will learn manicure and pedicure techniques, electric filing, and how to apply nail tips and wraps. Anatomy and physiology of the hand and nails is reviewed. Safety protocols are emphasized. *Prerequisite: Nail Technician I.* TWA

**Course: COS005 100 Hours**  
\$400 + \$950 fee = \$1,350;  
NMR add \$650

### Hybrid (Online & Face to Face)

CRN#: 13740 25 Sessions M T W  
7/6-8/17 5:30-9:30 p.m.

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## STAY UP-TO-DATE

Visit us online for:

- **More course offerings**
- **Up-to-date course information**
- **Events**
- **AND MORE!**

[www.montgomerycollege.edu/wdce](http://www.montgomerycollege.edu/wdce)

## EARLY CHILDHOOD EDUCATION / CHILD CARE

### Child Development

#### Brain Buzz-Understanding Brain Functioning

Identify several resources for learning about brain functioning, discuss brain activities involved in the complex task of learning, and explore classroom practices and education strategies which will assist students in learning. (0.3 CEUs) TWA

**Course: ECH089 3 Hours**

\$20 + \$20 fee = \$40; NMR add \$30

**Online: Structured Remote**

CRN#: 13761 1 Session W  
7/15 6:30-9:30 p.m.

#### The Reggio Emilia Project Approach to Learning

Learn about the Reggio Emilia pedagogical approach that focuses on the arts, creativity, and curiosity of the child. This philosophy is based on the belief that children are naturally curious, strong, and capable, learning should be a process of discovery and construction, and is tailored to each cultural context (0.9 CEUs) TWA

**Course: ECH232 9 Hours**

\$40 + \$55 fee = \$95; NMR add \$50

**Online: Structured Remote**

CRN#: 42935 3 Sessions T W R  
6/23-6/25 6:30-9:30 p.m.

### Community

#### Building Partnerships with Families

Join us as we highlight key techniques for building strong connections with families, which are linked to early education program success. (0.3 CEUs) TWA

**Course: ECH195 3 Hours**

\$20 + \$20 fee = \$40; NMR add \$30

**Online: Structured Remote**

CRN#: 42934 1 Session M  
6/1 6:30-9:30 p.m.

### Health, Safety, and Nutrition

#### Emergency Preparedness Training

Learn how to handle emergency situations beyond the everyday bumps and bruises that occur in child care settings. The class focuses on development of a comprehensive and specific written emergency plan to follow in the event of a local, state, or national emergency. This plan may be developed for center-based care settings and family child care homes. (0.6 CEUs) TWA

**Course: ECH172 6 Hours**

\$30 + \$30 fee = \$60; NMR add \$50

**Online: Structured Remote**

CRN#: 42933 2 Sessions M W  
5/18-5/20 6:30-9:30 p.m.

#### SIDS and SBS Prevention

Increase your knowledge about ways you can protect babies from the risks of sudden infant death syndrome (SIDS) and shaken baby syndrome (SBS). Focuses on the physiological vulnerabilities of infants and the environmental factors that contribute to serious health risks. You will be introduced to preventive and risk-reduction strategies designed to keep babies safe. (0.3 CEUs) TWA

**Course: ECH294 3 Hours**

\$20 + \$20 fee = \$40; NMR add \$30

**Online: Structured Remote**

CRN#: 42937 1 Session W  
6/10 6:30-9:30 p.m.

#### Social Emotional Wellness for ECE Providers

This interactive session will focus on concrete ways we can care for ourselves in order to care for others—staff, children and families. (0.3 CEUs) TWA

**Course: ECH366 3 Hours**

\$20 + \$20 fee = \$40; NMR add \$30

**Online: Structured Remote**

CRN#: 42938 1 Session W  
5/27 6:30-9:30 p.m.

### Professionalism

#### Communication Skills for Child Care Professionals

Develop strong communication skills when working in a child care center. Topics include speaking, writing, interpersonal communication strategies, and critical techniques, with a focus on communication with parents and coworkers, and communication issues within a typical child care day. (0.9 CEUs) TWA

**Course: ECH170 9 Hours**

\$40 + \$55 fee = \$95; NMR add \$50

**Online: Structured Remote**

CRN#: 13762 3 Sessions M T W  
8/24-8/26 6:30-9:30 p.m.

### Let Us Train Your Work Force At Your Place!

The Early Childhood Education Department now offers a wide number of courses in English and Spanish. All of these classes meet the Maryland State Department of Education training requirements. We can individualize the content and training hours to meet your staff's specific learning needs.

For more information and a list of courses, e-mail [nelida.andres@montgomerycollege.edu](mailto:nelida.andres@montgomerycollege.edu).

### Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
(CoL)	Colisted
(TIP)	Tuition Installment Plan
See General Information for details.	

## Currículo

### Desarrollando inteligencias múltiples

Aprenda sobre las inteligencias múltiples descritas por la teoría de Howard Gardner que comprenden la inteligencia musical, corporal o cinestésica, lingüística, lógico-matemático, espacial, interpersonal, intrapersonal y naturalista. (0.4 CEUs)

**Course: ECS068 4 Hours**  
\$20 + \$25 fee = \$45; NMR add \$30

**Online: Structured Remote**  
CRN#: 42941 1 Session S  
6/27 9 a.m.-1 p.m.

## Desarrollo infantil

### Introducción a la teoría educativa de Reggio Emilia

Aprenda sobre el enfoque pedagógico de Reggio Emilia que se centra en las artes, la creatividad y la curiosidad del niño. Esta filosofía se basa en la creencia de que los niños son naturalmente curiosos, fuertes y capaces, el aprendizaje debe ser un proceso de descubrimiento y construcción y se adapta a cada contexto cultural (0.9 CEUs) TWA

**Course: ECS056 9 Hours**  
\$40 + \$55 fee = \$95; NMR add \$50

**Online: Structured Remote**  
CRN#: 13764 3 Sessions T W R  
8/25-8/27 6:30-9:30 p.m.

## Necesidades especiales

### Comunicación con el niño autista

El autismo es un trastorno de la comunicación socio-afectiva con conductas atípicas. En esta clase aprenderá a como propiciar y promover la comunicación con niños autistas y lograr el uso de alternativas a través de diferentes métodos. (0.4 CEUs) TWA

**Course: ECS092 4 Hours**  
\$20 + \$25 fee = \$45; NMR add \$30

**Online: Structured Remote**  
CRN#: 42943 2 Sessions T R  
6/16-6/18 6:30-8:30 p.m.

## Profesionalidad

### Improving the Administration of Your Family Child Care

Planee, organice, gestione y controle los recursos humanos, financieros, materiales y tecnológicos de su guardería con el fin de obtener resultados positivos y mejorar la administración. (CEUs 0.3) TWA

**Course: ECS060 3 Hours**  
\$20 + \$20 fee = \$40; NMR add \$30

**Online: Structured Remote**  
CRN#: 42939 1 Session T  
6/2 6:30-9:30 p.m.

### Técnicas de comunicación

Aprenda conceptos básicos de la comunicación. El tema a cubrir es la comunicación oral y escrita con padres y compañeros que toma lugar en el día a día de los centros de educación infantil. (0.9 CEUs) TWA

**Course: ECS042 9 Hours**  
\$40 + \$55 fee = \$95; NMR add \$50

**Online: Structured Remote**  
CRN#: 13763 3 Sessions T W R  
8/18-8/20 6:30-9:30 p.m.

## Salud, seguridad, nutrición

### Administración de medicamentos

Aprenda las prácticas y procedimientos establecidos por la Oficina del Cuidado al Menor del estado de Maryland para administrar medicamentos a niños en guarderías. Estudie métodos de observación, registro de datos y técnicas apropiadas de manejo de medicamentos. (0.6 CEUs) TWA

**Course: ECS069 6 Hours**  
\$40 + \$40 fee = \$80; NMR add \$50

**Rockville Campus**  
CRN#: 42942 1 Session S  
6/27 9 a.m.-3:30 p.m.

## Preparación para emergencias

Aprenda los pasos a seguir en situaciones de emergencias y/o desastres naturales. Desarrolle un plan de emergencia detallado a seguir en caso de ser necesario. Este plan puede ser tanto para centros de educación infantil como para guarderías en casa. (0.6 CEUs) TWA

**Course: ECS063 6 Hours**  
\$30 + \$30 fee = \$60; NMR add \$50

**Online: Structured Remote**  
CRN#: 42940 1 Session S  
5/30 9 a.m.-3:30 p.m.

## Síndromes del bebé sacudido y de muerte súbita

Aumente su conocimiento sobre las formas en que pueden proteger a los bebés de los riesgos del síndrome de muerte súbita (SIDS en inglés) y del síndrome del bebé sacudido (SBS). Durante el curso se le presentarán estrategias preventivas y de reducción de riesgos diseñadas para mantener a los bebés seguros. (0.3 CEUs) TWA

**Course: ECS102 3 Hours**  
\$20 + \$20 fee = \$40; NMR add \$30

**Online: Structured Remote**  
CRN#: 13765 1 Session W  
8/12 6:30-9:30 p.m.

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## ENTREPRENEURSHIP AND SMALL BUSINESS

### Small Business

#### Home Improvement: MHIC Exam Preparation

Prepare for the Maryland Home Improvement Commission (MHIC) exam. Topics include: home improvement law, project and management skills, planning, and regulation. Required textbook: *NASCLA Contractors Guide to Business, Law, and Project Management, 6th edition*, Revised Summer 2016. TWA

**Course: SMB034 18 Hours**  
\$100 + \$195 fee = \$295; NMR add \$140

**Online: Structured Remote**  
CRN#: 13695 6 Sessions M T W R F  
6/8-6/15 6-9 p.m.

#### Home Inspection Cont. Ed. Part I

This course is for LICENSED Home Inspectors and provides 15 hours of Continuing Education mandated by the State of Maryland. Gain knowledge in HVAC, roofing, plumbing, electrical, and more. TWA

**Course: SMB967 15 Hours**  
\$90 + \$120 fee = \$210; NMR add \$140

**Online: Structured Remote**  
CRN#: 13694 5 Sessions W  
7/8-8/5 6:30-9:30 p.m.

#### Home Inspection: Principles for Pre-licensing (TIP)

This course fulfills the 72 hour pre-licensing classroom training required by the Maryland Commission of Real Estate Appraisers, Appraisal Management Companies, and Home Inspectors to become a licensed Home Inspector. Topics include overall structure, exterior/interior, roofing, plumbing, electrical, air conditioning, insulation and ventilation, fireplace and solid burning, and heating. TWA

**Course: SMB036 72 Hours**  
\$480 + \$515 fee = \$995; NMR add \$400

**Rockville Campus**  
CRN#: 13693 16 Sessions R S  
7/9-8/29 6-9 p.m. (R)  
9 a.m.-3 p.m. (S)

## ESL

### ESL Noncredit

ESL Noncredit offers many courses for students whose first language is not English. Courses include instruction in reading, writing, speaking, listening, grammar, pronunciation, and vocabulary. Beginning through advanced levels are available. You can take our classes if:

- your first language is not American English; and
- you have not completed 10 or more years of study in a U.S. school (elementary, middle, high school)

We have classes on the Rockville and Takoma Park/Silver Spring campuses. We also have classes taught remotely through Zoom, Blackboard and other online tools. If you register for a remote class, you will receive the Zoom link the day before the class begins.

On-campus classes may meet occasionally over Zoom due to weather or other circumstances.

For online classes, you must have reliable internet service and a computer or tablet from which you can access Zoom, email and other websites. **Do NOT plan to take online classes only with your phone.**

After your course begins, you may be moved to a different class if your teacher finds you are in the wrong level. You must register in person at one of the registration locations several days before the class begins. If you cannot, you must contact the ESL Placement Office at 240-549-2691 or [ESL-Rockville@montgomerycollege.edu](mailto:ESL-Rockville@montgomerycollege.edu).

Please go to our webpage for more detailed registration information or call Customer Service at 240-567-5188 for help. This information is accurate at the time of publication but may change.

### Our Contact Information:

E-mail:  
[ESL-Rockville@montgomerycollege.edu](mailto:ESL-Rockville@montgomerycollege.edu)  
Phone or text: 240-549-2691

Our webpage: [www.montgomerycollege.edu/wdce/esl](http://www.montgomerycollege.edu/wdce/esl)

Customer Service/Registration:  
240-567-5188

### Disability Services

If you need support services due to a disability in order to take a test or take a class, you must contact Natalie Martinez at 240-567-4118. This must be done at least two weeks before the test date (or the class start date) in order to ensure timely services.

### Testing for New Students

If you wish to take classes, you must take the ESL Assessment Test or go through the MC ESL Placement process.

### Testing Dates for New Students

#### Rockville Campus

Please come to the 2nd floor of the Campus Center Building, Room 220 at one of the following times:

**Tuesday 5/12 10:00 a.m.**

**Thursday 5/14 6:30 p.m.**

**Monday 5/18 10:00 a.m.**

**Tuesday 5/26 6:30 p.m.**

No appointment is necessary. If there is no space left, you will be given other testing times. You will be asked to come back another day to get your test results and course placement level. For safety and security reasons, please do not bring children. Alternatively, you can bring another adult to supervise your children. Do NOT come to testing if you are sick.

#### Takoma Park/Silver Spring Campus (TP/SS)

If you want to take classes in TP/SS, you can take the test in Rockville. You can also contact us in TP/SS via email at [ESL-Takoma@montgomerycollege.edu](mailto:ESL-Takoma@montgomerycollege.edu) or by phone at 240-567-5611 for possible testing dates.

### Returning Students

You must register in person based on the recommendations from your instructor at the end of your last class. If you took this class more than one year ago, you need to contact us to see if you need to be retested. You can only take a course three times. If you do not pass with a grade of A or B after three times, you cannot take it again without special permission. Please contact us if you have a question or need help with registering.

### Degree-Seeking Students

If you went through the MC ESL Placement process and placed into ESL Noncredit, call 240-549-2691 or email us at [ESL-Rockville@montgomerycollege.edu](mailto:ESL-Rockville@montgomerycollege.edu). If you already have a placement, you can register in person at one of the registration locations—you do not need to contact us, but you can if you have a question. If you need help registering, please call us at 240-567-5188.

### Registration Locations and Hours

You must register in person at one of the Workforce Development and Continuing Education customer service locations. See General Information for registration locations and hours.

## General Communication Courses

### Communication Skills 2

Improve your listening comprehension and vocabulary while increasing your ability to communicate in daily situations in English. Practice pronunciation patterns and learn strategies to better communicate in English. TWA

**Course: ESL321 48 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Rockville Campus

CRN#: 42946 24 Sessions M T R  
6/2-7/27 12:30-2:30 p.m.

### Communication Skills 3

Improve your speaking, listening and pronunciation skills to communicate better in daily social and work situations. Learn strategies to start conversations in English and keep them going. TWA

**Course: ESL331 48 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Rockville Campus

CRN#: 42950 24 Sessions M T R  
6/2-7/27 12:30-2:30 p.m.

CRN#: 42951 24 Sessions M T R  
6/2-7/27 12:30-2:30 p.m.

### Communication Skills 4

Improve your speaking, listening and pronunciation to communicate more effectively in English. Practice using English to solve problems and learn to select appropriate vocabulary and intonation to better communicate your intended message. Discuss past and current events. TWA

**Course: ESL341 48 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Online: Structured Remote

CRN#: 13775 20 Sessions T R  
6/2-8/6 6:30-8:54 p.m.

#### Rockville Campus

CRN#: 42956 24 Sessions M T R  
6/2-7/27 12:30-2:30 p.m.

### Communication Skills 5

Learn to participate more fully in discussions about life, work and current events by telling and listening to stories, giving detailed descriptions and using appropriate stress and intonation patterns. Learn to use English to deal with unexpected or stressful situations. TWA

**Course: ESL351 48 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Rockville Campus

CRN#: 42960 24 Sessions M T R  
6/2-7/27 12:30-2:30 p.m.

## Pre-Academic Courses

### Reading & Writing 2

For high-beginning students who have already studied English and know some basic English vocabulary and grammar. Improve grammar knowledge, write paragraphs and read a book. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL320 68 Hours**  
\$530 + \$90 fee = \$620; NMR add \$300

#### Rockville Campus

CRN#: 42945 34 Sessions M T W R  
6/1-7/28 9:30-11:30 a.m.

CRN#: 13770 27 Sessions M T R  
6/2-8/3 6:30-9 p.m.

Last class on 8/3 meets 6:30-9:30 p.m.

### Reading & Writing 3

For low-intermediate students who have already studied English in school. Review basic English verb tenses and practice writing well-developed paragraphs. Learn to use various reading strategies to help you understand texts. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL330 68 Hours**  
\$530 + \$90 fee = \$620; NMR add \$300

#### Rockville Campus

CRN#: 42947 34 Sessions M T W R  
6/1-7/28 9:30-11:30 a.m.

CRN#: 42948 34 Sessions M T W R  
6/1-7/28 9:30-11:30 a.m.

CRN#: 13771 27 Sessions M T R  
6/2-8/3 6:30-9 p.m.

Last class on 8/3 meets 6:30-9:30 p.m.

#### Takoma Park/Silver Spring Campus

CRN#: 42949 34 Sessions M T W R  
6/1-7/28 9:30-11:30 a.m.

### Reading & Writing 4

For intermediate students. Read, discuss and respond to readings in writing. Develop and practice skills needed for academic study in the United States. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL340 68 Hours**  
\$530 + \$90 fee = \$620; NMR add \$300

#### Online: Structured Remote

CRN#: 13774 27 Sessions M T R  
6/2-8/3 6:30-9 p.m.

Last class on 8/3 meets 6:30-9:30 p.m.

#### Rockville Campus

CRN#: 42953 34 Sessions M T W R  
6/1-7/28 9:30-11:30 a.m.

CRN#: 42954 34 Sessions M T W R  
6/1-7/28 9:30-11:30 a.m.

CRN#: 13772 27 Sessions M T R  
6/2-8/3 6:30-9 p.m.

Last class on 8/3 meets 6:30-9:30 p.m.

CRN#: 13773 27 Sessions M T R  
6/2-8/3 6:30-9 p.m.

Last class on 8/3 meets 6:30-9:30 p.m.

#### Takoma Park/Silver Spring Campus

CRN#: 42955 34 Sessions M T W R  
6/1-7/28 9:30-11:30 a.m.

### Reading & Writing 5

For intermediate students planning to study in U.S. colleges and universities. Improve your ability to express your ideas more clearly and accurately in writing. Practice by writing multi-paragraph compositions. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL350 68 Hours**  
\$530 + \$90 fee = \$620; NMR add \$300

#### Online: Structured Remote

CRN#: 13777 27 Sessions M T R  
6/2-8/3 6:30-9 p.m.

Last class on 8/3 meets 6:30-9:30 p.m.

#### Rockville Campus

CRN#: 42959 34 Sessions M T W R  
6/1-7/28 9:30-11:30 a.m.

CRN#: 13776 27 Sessions M T R  
6/2-8/3 6:30-9 p.m.

Last class on 8/3 meets 6:30-9:30 p.m.

### Writing 3

Introductory writing course for students who already have the ability to write simple sentences. Increase vocabulary and learn to write better paragraphs. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL332 40 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Rockville Campus

CRN#: 42952 16 Sessions T R  
6/2-7/23 12:30-3 p.m.

### Writing 4

Learn to write and edit well-developed paragraphs. Review basic grammar and punctuation. This course is helpful if you are planning to take a placement test for credit classes. TWA

**Course: ESL342 40 Hours**  
\$380 + \$70 fee = \$450; NMR add \$225

#### Online: Structured Remote

CRN#: 42958 16 Sessions T R  
6/2-7/23 6:30-9 p.m.

#### Rockville Campus

CRN#: 42957 16 Sessions T R  
6/2-7/23 12:30-3 p.m.



Scan our QR code to go straight to <https://www.montgomerycollege.edu/wdce/english-language-skills/esl/index.html>

## HEALTH SCIENCES

### Clinical Medical Assistant

#### Clinical Medical Assistant Program (TIP)

This program is intended for students who want to prepare for an exciting, challenging, and rewarding career in healthcare. This program will train you to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy, and the cardiac life cycle. You will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, professional workplace behavior, ethics, and the legal aspects of healthcare. This program includes 96 hours of classroom lecture and hands-on labs and a clinical externship opportunity (Course# HHS126) at a local healthcare provider. To be eligible for the clinical rotation, you must successfully complete the 96-hour course, submit to a thorough background check and drug screening, and meet other requirements. Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. HS Diploma or GED is required. This course is VA-approved for GI Bill benefits. TWA

**Course: HHS112 96 Hours**  
\$1,680 + \$700 fee = \$2,380; NMR add \$1,050

#### Clinical Medical Assistant–Labs and Clinical Externship (TIP)

This 90-hour course serves as the required lab (40 hours) and clinical externship (50 hours) part of the Clinical Medical Assistant Program. Focus will be on the clinical responsibilities of the medical office; assisting the physician with patient contact and related care; preparing patients for examination and treatment; routine laboratory procedures and diagnostic testing; HIPAA and patient confidentiality; the legal aspects of healthcare and related regulatory issues; recording and taking vital signs, blood pressure, and other patient care items related to the physicians

office visit; review and administration of medications, allergies, and other pharmacology related items; laboratory procedures; phlebotomy and the proper techniques to collect specimens for laboratory analysis; and cardiology and the proper placement of leads when taking a 12 lead EKG. To be eligible for this course, you must be enrolled in and/or have successfully completed the 96-hour classroom program, submit to a thorough background check and drug screening, and meet other requirements. Upon successful completion of both courses, you would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. HS Diploma or GED is required. TWA

**Course: HHS126 90 Hours**  
\$830 + \$425 fee = \$1,255; NMR add \$650

#### CMA Classroom–Rockville Campus Mannakee Building (HHS112)

CRN#: 13791 24 Sessions M W  
6/1-8/19 9 a.m.-1 p.m.

#### CMA Labs–in Person on the Rockville Campus Mannakee Building (HHS126)

CRN#: 13794 10 Sessions 6/2-8/4  
**OR**  
CRN#: 13795 10 Sessions 6/4-8/6

#### CMA Classroom–Takoma Park/Silver Spring Campus (HHS112)

CRN#: 13790 24 Sessions M W  
6/1-8/19 5 p.m.-9 p.m.

#### CMA Labs–on the Takoma Park/Silver Spring Campus

CRN#: 13798 10 Sessions 6/9-8/11  
**OR**  
CRN#: 13799 10 Sessions 6/11-8/13

#### CMA Classroom–East County Education Center

CRN#: 13789 24 Sessions M W  
6/1-8/19 9 a.m.-1 p.m.

#### CMA Labs–East County Education Center

CRN#: 13796 10 Sessions 6/2-8/4  
**OR**  
CRN#: 13797 10 Sessions 6/4-8/6

### Key to Codes

TWA Senior Tuition Waiver Applies  
NMR Non-Maryland Resident  
(CoL) Colisted  
(TIP) Tuition Installment Plan  
See General Information for details.

## Health Career Training

### Dialysis Technician Program (TIP)

Gain the knowledge and skills needed to work as a dialysis technician. Under the supervision of physicians and registered nurses, dialysis technicians operate kidney dialysis machines, prepare dialyzer reprocessing and delivery systems, and maintain and repair equipment. Technicians work with patients during dialysis procedures, monitor and record vital signs, and administer local anesthetics and drugs as needed. They also assess patients for any complications that occur during the procedure and must be ready to take necessary emergency measures like administering oxygen or performing basic CPR. Note: This program does not include a national or state certification as part of its overall objectives. Additionally there is no student internship or clinical rotation offered as part of this program. TWA

**Course: HHS064 50 Hours**  
\$1,230 + \$800 fee = \$2,030;  
NMR add \$1,050

#### Rockville Campus

CRN#: 13784 20 Sessions T R  
6/9-8/13 6-8:30 p.m.

### EKG Technician (TIP)

Prepare to take the Electrocardiograph (EKG) Technician exam offered by the Health Career Association. EKG technicians work in physician offices, hospitals, clinics, and other health care facilities, and are responsible for performing electrocardiogram tests to monitor and record electrical impulses transmitted by the heart. This course includes background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, and legal aspects of patient contact. Learn the function and proper use of the EKG machine and the Holter Monitor, and demonstrate lead placement for a 12-lead electrocardiogram. Compare normal and abnormal EKG printed readings and measure various peaks and troughs. HS Diploma or GED is required. TWA

**Course: HHS051 50 Hours**  
\$1,330 + \$700 fee = \$2,030;  
NMR add \$1,050

#### Takoma Park/Silver Spring Campus

CRN#: 13783 20 Sessions T R  
6/9-8/13 6-8:30 p.m.

### Healthcare Access and Registration Professional Program (TIP)

This comprehensive program will prepare students to handle patient encounters, patient customer service, and other areas related to intake and the coordination of a patient's healthcare experience. This program covers important background information on the healthcare profession including interpersonal skills, patient confidentiality, medical ethics and law, medical terminology, basics of insurance billing and coding, telephone techniques, scheduling appointments, and medical records management. Additional key program topics include customer service, referral/transfer services, resource scheduling, patient check-in, admission, registration, revenue cycle and information systems, statistical reporting, customer satisfaction and retention, leadership and management, and other relevant topics. Students who complete this program will be eligible to sit for the National Healthcareer Association exam. HS Diploma or GED is required. TWA

**Course: HHS108 90 Hours**  
\$1,550 + \$700 fee = \$2,250;  
NMR add \$1,050

#### Rockville Campus

CRN#: 13788 20 Sessions T R  
6/9-8/13 5-9:30 p.m.

### Pharmacy Technician Certification (TIP)

This comprehensive 72-hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Boards PTCB exam. A GED or High School diploma is required to sit for the PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies, and other health care settings?working under the supervision of a registered pharmacist. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions, and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control, and billing and reimbursement.

Students successfully completing this course will receive pre-paid vouchers to take the PTCB exams. These vouchers are valid for 90 days past the date of the last class. Exams must be taken during that time. TWA

**Course: HHS105 72 Hours**  
\$1,380 + \$700 fee = \$2,080;  
NMR add \$1,050

#### Gaithersburg Business Training Center

CRN#: 13787 24 Sessions T R  
6/9-8/27 6-9 p.m.

#### Rockville Campus

CRN#: 13785 24 Sessions M W  
6/1-8/19 6-9 p.m.

#### Takoma Park/Silver Spring Campus

CRN#: 13786 12 Sessions S  
6/6-8/29 8:30 a.m.-2:30 p.m.  
No class 7/4

### Phlebotomy Technician (TIP)

Classroom work includes medical terminology, anatomy and physiology review, blood collection procedures, specimen collection practice, and specimen processing and handling. Laboratory operations are reviewed including safety, quality control, universal precautions, routine laboratory tests, confidentiality, and ethics. This class must be taken with Phlebotomy Technician Clinical (HHS115). TWA

**Course: HHS034 90 Hours**  
\$1,580 + \$750 fee = \$2,330;  
NMR add \$1,050

#### Rockville Campus

CRN#: 13781 20 Sessions M W  
6/1-8/5 5-9:30 p.m.

Must be taken w/Rockville section of HHS115

#### Takoma Park/Silver Spring Campus

CRN#: 13782 20 Sessions M W  
6/8-8/12 5-9:30 p.m.

Must be taken with Takoma Park section of HHS115

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## Phlebotomy Technician–Clinical Internship

This class includes a 40-hour clinical opportunity at a local healthcare provider. In addition to other requirements, to be eligible for this Phlebotomy Technician Clinical Internship class, you must have completed or currently be enrolled in Montgomery Colleges 90-hour Phlebotomy Technician Program. Additionally, you must submit to a thorough background check and meet other requirements. These costs are not included in the tuition and fees for this class. Special requirements include Hepatitis B immunization, negative tuberculosis test, and blood test to check immunity statutes: Varicella Zoster IgG Ab; Rubella IgG; Rubeola IgGAb; and Mumps IgG Ab. Information concerning these requirements will be provided the first night of class. This class must be taken with Phlebotomy Technician (HHS034). TWA

**Course: HHS115 40 Hours**  
\$210 + \$180 fee = \$390; NMR add \$160

### Off Campus

CRN#: 13793 6/1-8/5

Must be taken with Rockville section of HHS034.

CRN#: 13792 6/8-8/12

Must be taken with Takoma Park/Silver Spring section of HHS034.

## Sterile Processing Technician

### (TIP)

This workforce development course prepares individuals for certification appropriate to work in the Sterile Processing Department through classroom and skills laboratory sessions. Students learn departmental systems associated with the daily functions required to operate as a Sterile Processing Technician. This course covers the processes required in the areas of equipment decontamination, sterile tray assembly, sterilization methods, and supply distribution that are covered on the National Certified Registered Central Service Technician (CRCST) exam provided through Healthcare Sterile Processing Association (HSPA). Successful completion of the exam confers a provisional certification. Full certification will require 400 hours

of overseen practical experience within either 5 years prior to passing the exam or within 6 months after completing the exam. The 400 practical hours must meet or exceed in each category: Decontamination, 120 hours; Preparing & Packaging Instruments, 120 hours; Sterilization & Disinfection, 120 hours; Storage & Distribution, 24 hours; and Quality Assurance Processes, 16 hours. HS Diploma of GED is required. Students not currently employed in sterile processing may secure an initial 80 hours toward full certification via an externship course (AHT252). TWA

**Course: AHT250 96 Hours**  
\$1,400 + \$475 fee = \$1,875;  
NMR add \$800

### Takoma Park/Silver Spring Campus

CRN#: 13701 32 Sessions M T W R  
6/8-7/30 3-6 p.m.

## Medicine Aide Update

### Medicine Aide Update

The Medicine Aide Update course is designed for students who are currently certified Medicine Aides and are required by the Maryland Board of Nursing to satisfy recertification requirements. The course will include information on new medications, medication administration procedures/protocols, and chart specific medications to residents in MD long-term care facilities. *Prerequisites: Applicants must present a current Medicine Aide certificate and Geriatric Nursing Assistant license upon arrival in class. Applicants may only register 90 days before certification expires or within 30 days after expiration of license.* Check your expiration date before registering for this course. TWA

**Course: AHT248 9 Hours**  
\$110 + \$55 fee = \$165; NMR add \$120

### Rockville Campus

CRN#: 42800 1 Session S  
6/6 8 a.m.-5:45 p.m.

CRN#: 13643 1 Session S  
7/18 8 a.m.-5:45 p.m.

## CPR and First Aid

### Basic Cardiac Life Support for Healthcare Providers

This course teaches basic life support (BLS) to healthcare professionals and rescue personnel. You will learn adult, infant, and child cardiopulmonary resuscitation (CPR) with the use of the automated external defibrillator (AED), training in rescue breathing with barrier devices and the use of bag-masks, as well as foreign-body airway management. You will receive a American Heart Association BLS Healthcare Provider card link to print your CPR card which is valid for two years after successfully completing the written exam and skills tests. You must attend the entire session to receive a card. This course is primarily for those working in the health-care field (nurses, EMTs, respiratory, physical & occupational therapists, medical/nursing students, and other allied health personnel). The course cost includes textbook, BLS for Healthcare Providers Student Manual. Note: Students must be aware that classes may run longer than the posted times due to class size and/or other factors outside of the instructors control. Courses may be cancelled due to insufficient enrollment. Half hour lunch break included in class time. Wear comfortable clothes and bring a towel or blanket for CPR practice. TWA

**Course: CPR007 6 Hours**  
\$62 + \$43 fee = \$105; NMR add \$120

### Rockville Campus

CRN#: 42914 1 Session S  
5/2 9 a.m.-3:30 p.m.

CRN#: 42918 1 Session S  
6/13 9 a.m.-3:30 p.m.

CRN#: 13753 1 Session S  
7/18 9 a.m.-3:30 p.m.

CRN#: 13755 1 Session S  
8/15 9 a.m.-3:30 p.m.

CRN#: 13757 1 Session S  
8/29 9 a.m.-3:30 p.m.

### Takoma Park/Silver Spring Campus

CRN#: 42915 1 Session S  
5/9 9 a.m.-3:30 p.m.

CRN#: 42917 1 Session S  
6/6 9 a.m.-3:30 p.m.

CRN#: 13754 1 Session S  
8/1 9 a.m.-3:30 p.m.

CRN#: 13756 1 Session S  
8/22 9 a.m.-3:30 p.m.

## Heartcode BLS Skills Check Off

This course is designed for the healthcare worker who has completed the American Heart Association's online Heartcode BLS course (<https://shopcpr.heart.org/heartcode-bls>). Students must provide either a printed completion certificate or show proof on electronic device of completing the online course. Students must then demonstrate competency in the hands-on skills session through Montgomery College WDCE to obtain a course completion card. TWA

**Course: CPR098 6 Hours**  
\$55 + \$15 fee = \$70; NMR add \$50

### Rockville Campus

CRN#: 42922 1 Session S  
5/16 9 a.m.-3:30 p.m.

CRN#: 42923 1 Session S  
5/30 9 a.m.-3:30 p.m.

CRN#: 42924 1 Session S  
6/27 9 a.m.-3:30 p.m.

CRN#: 13759 1 Session S  
7/25 9 a.m.-3:30 p.m.

CRN#: 13760 1 Session S  
8/8 9 a.m.-3:30 p.m.

### Takoma Park/Silver Spring Campus

CRN#: 13758 1 Session S  
7/11 9 a.m.-3:30 p.m.

## Heartsaver CPR, AED & First Aid Skills Check-off

This course is designed for the general public who have completed the American Heart Association's Heartsaver First Aid CPR AED online eLearning course (<https://shopcpr.heart.org/heartsaver-first-aid-cpr-aed-online>). Students are required to print-out "certificate of completion" and bring document to testing site. Students may also show proof of completion via cell phone to the Montgomery College Instructor. Students will not be allowed to demonstrate hands-on competency without the "certificate of completion". Upon satisfactory completion of the skills session, students are awarded a course completion card. TWA

**Course: CPR094 4 Hours**  
\$55 + \$15 fee = \$70; NMR add \$50

### Rockville Campus

CRN#: 42920 1 Session S  
5/30 9 a.m.-1 p.m.

## Nursing

### Nurse Refresher Classroom– Hybrid Blackboard (TIP)

This course is designed for RNs and LPNs who desire to maintain or re-establish their active license to re-enter the nursing field. The classroom section contains both live online lectures and in-person nursing skills lab practice. Topics include anatomy and physiology, major disease pathology, current treatment strategies, and legal issues. *Prerequisites: This course has a list of materials, licensure, physical exam, and proof of immunity requirements that students must meet to participate in clinical training. Please visit the Nurse Refresher webpage for information about course requirements. You must concurrently enroll in NUR078, NUR023, and NUR007.* TWA

**Course: NUR078 100 Hours**  
\$1,235 + \$240 fee = \$1,475;  
NMR add \$650

### Hybrid (Online classroom and In Person Labs)

CRN#: 42892 19 Sessions M W S  
5/18-7/1 5-9:15 p.m. (M W)

Online Saturday classes: 5/23, 5/30, 6/27  
In person Saturday labs: 6/6, 6/13, 6/20  
from 8 a.m.-5 p.m.  
No class on 5/25

### Nursing Lab

This lab is for registered or licensed practical nurses returning to the work force or wishing to refresh their clinical skills. It follows the classroom/lab section of the course and consists of checklist of skills to determine competency. There is no payment plan for this lab. *Prerequisite: completion of the nurse refresher classroom from Montgomery College or permission from the director.* TWA

**Course: NUR023 8 Hours**  
\$225 + \$55 fee = \$280; NMR add \$140

### Takoma Park/Silver Spring Campus

CRN#: 13736 1 Session S  
7/11 8 a.m.-5 p.m.

## Nursing Refresher: Clinical (TIP)

Practicing nurse experts supervise your 60 hours of clinical experience in medical-surgical nursing, which includes patient assignments, teamwork, completing documentation and care plans, and giving medication. Basic skills lab practice and emergency medicine review will be provided. You must register for the classroom, clinical, and lab in order to use the payment plan. There is a nonrefundable fee to participate in the payment plan. *Prerequisite: Concurrent enrollment in NUR078 and NUR023.* TWA

**Course: NUR007 60 Hours**  
\$1,120 + \$210 fee = \$1,330;  
NMR add \$650

### Adventist Shady Grove

CRN#: 13738 12 Sessions M W  
7/13-8/19 6-11 p.m.

CRN#: 13737 5 Sessions S  
7/18-8/15 6:45 a.m.-6:45 p.m.

## RN Case Manager Delegating Nurse Training For Assisted Living

This 16-hour course provides a basic foundation for nursing practice of the registered nurse who delegates nursing functions in the assisted living setting. Topics covered include history of assisted living programs; regulations governing CM/DN practice; and overview of CM/DN role and responsibilities. TWA

**Course: NUR080 16 Hours**  
\$310 + \$90 fee = \$400; NMR add \$225

### Takoma Park/Silver Spring Campus

CRN#: 42891 2 Sessions S U  
6/27-6/28 7:30 a.m.-4 p.m.

## Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
(CoL)	Colisted
(TIP)	Tuition Installment Plan
See General Information for details.	

## Train the Trainer: Preparing CNAs for Success

This course is designed to train RNs to become CNA instructors who can teach the classroom and clinical portions of the CNA course according to the guidelines of the approved MBON curriculum. Course content will include principles of adult learning and methods of instruction which will be applied to a CNA educational curriculum. TWA

**Course: NUR065 24 Hours**  
\$280 + \$80 fee = \$360; NMR add \$160

### Takoma Park/Silver Spring Campus

CRN#: 13739 3 Sessions S  
7/18-8/1 9 a.m.-5 p.m.

## Certified Nursing Assistant/Geriatric Nursing Assistant

### Nursing Assistant/Geriatric Nursing Assistant Classroom (In-Person) (TIP)

This course provides training in general nursing assistance with a specialization in caring for elderly patients in long term care facilities. You will learn basic nursing skills such as taking vital signs, patient safety, and caring for patients in a variety of clinical settings. After successful completion of the classroom/lab section, you will be able to attend the clinical section of the course. Once you have completed the course, you will receive a Certificate of Completion from Montgomery College. You will also be able to apply for CNA certification through Maryland Board of Nursing and will be eligible to take a GNA certification specialization exam. *Prerequisites: You must first complete the Interest Indicator Form found on the MC CNA/GNA our webpage to be included on our roster of prospective students (seating capacity limitations will apply). Mandatory class registration requirements are:* 1) Attendance at a CNA/GNA Information Session; and 2) an 80% or higher score on both a Math and Reading test. A criminal background check, alcohol/drug tests, BLS CPR, TB test, and other immunizations will be required prior to clinical placement. TWA

**Course: AHT244 88 Hours**  
\$850 + \$275 fee = \$1,125;  
NMR add \$650

### Rockville Campus

CRN#: 42857 22 Sessions T W R  
6/2-7/21 5:30-9:30 p.m.

CRN#: 42856 22 Sessions M T W  
6/2-7/21 5:30-9:30 p.m.

### Takoma Park/Silver Spring Campus

CRN#: 42803 19 Sessions T R F  
6/2-7/17 5-9:15 p.m. (T R)  
8 a.m.-2:30 p.m. (F)

No class 6/19, 7/3

CRN#: 42801 20 Sessions T R S  
6/2-7/18 5-9:15 p.m. (T R)  
8 a.m.-1:30 p.m. (S)

No class 7/4

CRN#: 42802 20 Sessions T R U  
6/2-7/19 5-9:15 p.m. (T R)  
8 a.m.-1:30 p.m. (U)

No class 7/5

### Certified Nursing Assistant Clinical (CNA) (TIP)

This course is designed for students who have successfully completed the CNA/GNA classroom section. You will apply basic nursing skills learned in the classroom and laboratory practice on patients in the healthcare facility. TWA

**Course: AHT223 60 Hours**  
\$850 + \$155 fee = \$1,005;  
NMR add \$650

### (For students completing the Rockville Campus Classroom)

#### Asbury Methodist Village

CRN#: TBA 11 Sessions T R S  
7/23-8/15 5:30 p.m.-9:30 p.m. (T R)  
7 a.m.-3 p.m. (S)

CRN#: TBA 11 Sessions T R S  
7/23-8/15 5:30 p.m.-9:30 p.m. (T R)  
7 a.m.-3 p.m. (S)

### (For students completing the Takoma Park/Silver Spring Classroom)

#### Hebrew Home Wasserman Building

CRN#: 13655 11 Sessions T R S  
7/23-8/15 5:30-9:30 p.m. (T R)  
7 a.m.-3 p.m. (S)

CRN#: 13653 6 Sessions F S  
7/24-8/8 6:45 a.m.-4:45 p.m.

### (For students completing the Takoma Park/Silver Spring Classroom)

#### Montcare Potomac

CRN#: 13654 6 Sessions S U  
7/25-8/9 6:45 a.m.-4:45 p.m.  
Clinical is located at Montcare Potomac in Potomac.

## Geriatric Nursing Assistant (GNA) Exam/Skills Preparation

This course is designed for CNA/GNA course completers who want to prepare to successfully pass the Geriatric Nurse Assistant (GNA) skills and written examination. Class will consist of review of the MBON 22 required basic nursing skills with and hands-on practice of skills. TWA

**Course: AHT240 10 Hours**  
\$115 + \$50 fee = \$165; NMR add \$120

### Takoma Park/Silver Spring Campus

CRN#: 42854 2 Sessions S U  
5/16-5/17 9 a.m.-2 p.m.

## HOSPITALITY: EVENT MANAGEMENT AND FOOD SAFETY

### Food Safety

### Certificación para Manipulación de Alimentos (Food Safety)

Este curso cumple con las 16 horas requeridas por el Departamento de Salud e Higiene Mental del MD State. Los temas que se cubrirán incluyen: enfermedades alimentarias, higiene y hábitos personales, procedimientos para manipular alimentos, utensilios y equipos, entre otros. Los estudiantes deben aprobar el examen con un puntaje mínimo del 75%; El examen se administrará el último día de clase. Libro de texto requerido: Libro del administrador de ServSafe, 7ª edición, español, con hoja de respuestas al examen. TWA

**Course: HBI191 16 Hours**  
\$85 + \$110 fee = \$195; NMR add \$120

### Rockville Campus

CRN#: 13779 2 Sessions S  
8/8-8/15 9 a.m.-5 p.m.

### Food Service Certification (ServSafe, National Restaurant Association)

This course meets the 16 hours required by the Maryland State Department of Health and Mental Hygiene to become a Food Safety Manager. Students must pass the exam with a minimum score of 75% to obtain a food manager's certification ID card; valid in Montgomery, Prince George's, Howard, and Baltimore City. Textbook: *ServSafe Essentials ESX9 edition* with exam sheet is required at first class. TWA

**Course: HOS013 16 Hours**  
\$85 + \$110 fee = \$195; NMR add \$120

#### Rockville Campus

CRN#: 42964 2 Sessions S  
6/13-6/20 9 a.m.-5 p.m.

CRN#: 13800 2 Sessions T R  
8/4-8/6 9 a.m.-5:30 p.m.

## INCOME TAX

### Income Tax Preparation

Gain a new skill to use part time or full time! This comprehensive course is designed for students interested in becoming professional tax preparers. It focuses on the fundamentals of preparing individual tax returns filed with the IRS and does not provide, and should not be used for, personal tax advice. Review, line by line, Form 1040 and the three schedules, including Schedule A (Itemized Deductions). Explore Schedules B, C, D, and E, ethics, and Federal Tax Law. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: TAX003 54 Hours**  
\$300 + \$299 fee = \$599; NMR add \$250

#### East County Education Center

CRN#: 13662 18 Sessions T R  
6/2-7/30 6-9 p.m.

#### Rockville Campus

CRN#: 42833 9 Sessions S  
5/30-8/1 9:30 a.m.-4:30 p.m.  
No class 7/4

### Individual Tax Preparer Exam Test Prep

This course will prepare you to take the Maryland Individual Tax Preparers Exam; the first step in becoming an individual tax preparer in Maryland by allowing you to sign federal and state tax returns. Review exam topics, including filing state and federal tax returns, income, assets, adjustments, exemptions, additions, deductions, tax computation, credits, other taxes due, payments, and ethics. Discuss the Affordable Care Act. Maryland topics include Maryland state residency, calculation of Maryland tax, Maryland state credits, calculation of local tax, local credits, state fund contributions, and payments. Practice multiple-choice questions for each exam topic and review solutions for each question; tax rules will be reviewed, as needed. *Prerequisite: TAX003 Income Tax Preparation. Textbook is required.* Please bring your Comprehensive Tax Bundle, if you have it from TAX003. Or, it can be purchased at the MC Bookstore. TWA

**Course: TAX010 18 Hours**  
\$200 + \$199 fee = \$399; NMR add \$160

#### Rockville Campus

CRN#: 13665 3 Sessions S  
8/15-8/29 9:30 a.m.-4:30 p.m.

### Maryland Individual Tax Preparer Continuing Education

All Maryland Individual Income Tax preparers are required to complete 16 hours of continuing education credits when they renew their Maryland license. This course provides continuing professional education. Discuss three hours of tax law update, two hours of ethics, two hours of Maryland tax law topics, and 10 hours of federal tax law topics. Students will need to bring their Preparer Tax Identification Number (PTIN) to class to receive IRS CE credit. IRS CE credit is awarded for the calendar year that the course is completed. All materials are provided. It is suggested that you bring a laptop to class. TWA

**Course: TAX006 17 Hours**  
\$200 + \$179 fee = \$379; NMR add \$160

#### Online: Structured Remote

CRN#: 42834 3 Sessions F  
5/29-6/26 9 a.m.-5 p.m.  
Last class on 6/26 meets 9 a.m.-12 p.m.  
No class 6/12, 6/19

#### Rockville Campus

CRN#: 13663 3 Sessions F  
7/10-7/24 9 a.m.-5 p.m.  
Last class on 7/24 meets 9 a.m.-12 p.m.

### Small Business I Tax Course

Do you want to grow your tax practice by providing business tax returns? This course is designed for existing individual income tax return preparers. Discuss preparing business tax returns for various forms of business entities such as C and S Corporations, partnerships, and sole proprietorships. Discuss dispositions, income, expenses, and understanding the balance sheet. Review employment taxes such as Form 941, 940, Form W-2, W-3, W-9, Form 1099-NEC, and other relevant forms including 6198, 8829, and schedules M-1, M-2, K-2, K-3 and Form 7203 Basis. Textbook is required. Please see the MC Bookstore for details about textbooks. Please have the textbook at the first day of class. TWA

**Course: TAX007 30 Hours**  
\$250 + \$249 fee = \$499; NMR add \$225

#### Online: Structured Remote

CRN#: 13664 10 Sessions W  
6/3-8/5 6-9 p.m.

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## INSTITUTO HISPANO DE NEGOCIOS

### Computación

#### Computación para el trabajo de oficina

Este curso ayudará a desarrollar habilidades básicas para el empleo en un entorno de oficina y está diseñado para principiantes. Algunos temas a tratar incluyen: Fundamentos de los programas de Microsoft Office, uso eficiente de correos electrónicos y administración de archivos. TWA

**Course: HBI202 24 Hours**  
\$80 + \$145 fee = \$225; NMR add \$140

**Rockville Campus**  
CRN#: 42962 4 Sessions S  
5/30-6/27 9 a.m.-3:30 p.m.

### Construcción

#### Preparación para el examen de Home Improvement

Prepárese para tomar el examen de licenciamiento MHIC con esta clase, que se imparte en español. Obtendrá conocimientos sobre remodelación de viviendas, normas de seguridad en el lugar de trabajo, pago de salarios, derechos y obligaciones del propietario / contratista, por nombrar algunos; debe aprobar el examen para obtener una licencia. Libro de texto obligatorio: NASCLA Guide to Finance, Legislation, and Project Management for Maryland Contractors, 6th Edition, disponible en [www.psonlinestore.com](http://www.psonlinestore.com). TWA

**Course: HBI195 30 Hours**  
\$95 + \$200 fee = \$295; NMR add \$140

**Online: Structured Remote**  
CRN#: 13780 9 Sessions M R S  
7/13-8/3 6-9 p.m. (M R)  
9 a.m.-1 p.m. (S)

### Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## Contabilidad

### Quickbooks

Este curso de contabilidad computarizada es para todos los interesados en aprender a trabajar con el programa de Quickbooks online. Mantenga información de clientes y proveedores, trabaje con transacciones bancarias y de tarjetas de crédito, genere y personalice informes, administre y copie archivos, cree facturas y presupuestos, trabaje con estados financieros, y procesos básicos de nómina. Se requieren conocimientos básicos de contabilidad e informática. TWA

**Course: HBI227 30 Hours**  
\$150 + \$175 fee = \$325; NMR add \$160

**Rockville Campus**  
CRN#: 42961 10 Sessions M W F  
5/11-6/5 6-9 p.m.

## Negocios

### Become A Virtual Assistant

Descubre el mundo del trabajo remoto y conviértete en un asistente virtual. Aprende como ofrecer y desarrollar servicios de apoyo administrativo para negocios. Desarrolla habilidades en comunicación digital, gestión, uso de herramientas en línea y oferta de servicios y tarifas. TWA

**Course: HBI229 18 Hours**  
\$100 + \$175 fee = \$275; NMR add \$140

**Online: Structured Remote**  
CRN#: 13778 6 Sessions M  
7/27-8/31 6-9 p.m.

### Social Media for Entrepreneurs and Small Business

Aprenderás herramientas estratégicas y técnicas para seleccionar, crear, planificar y administrar redes sociales. Determine cómo desarrollar y publicar contenido, así como decidir qué aplicación de redes sociales es la más adecuada para su negocio. Los estudiantes deben tener un conocimiento práctico de las redes sociales. TWA

**Course: HBI224 12 Hours**  
\$40 + \$69 fee = \$109; NMR add \$120

**Online: Structured Remote**  
CRN#: 42963 4 Sessions W  
5/13-6/3 6-9 p.m.

## LIFELONG LEARNING INSTITUTE

The Lifelong Learning Institute is committed to creating and fostering a variety of intellectually stimulating opportunities for Montgomery County residents age 50 and over. Adults of any age can take these classes. Adults over 60 may qualify for tuition waiver. For more information, please visit: [www.montgomerycollege.edu/lifelonglearning](http://www.montgomerycollege.edu/lifelonglearning)

## Archaeology and World Cultures

### From Kimchi to K-Pop: A Cultural Tour of Korea Through Taste, Sound, and Sight

Curious about Korean culture? Join us for a fun, welcoming 6-week course that takes you on a hands-on journey from kimchi making to K-pop dance! Designed especially for adults with little or no Korean language experience, this class blends traditional and modern Korean culture through engaging activities—write your Korean name in calligraphy, roll your own gimhap, try on a hanbok, and learn a simple K-pop dance routine. Along the way, you'll discover how Korea's rich traditions continue to shape today's trends and build confidence using basic Korean expressions in real-life situations. No memorization. No pressure. Just a joyful space to explore, create, and connect. TWA

**Course: LLP291 12 Hours**  
\$75 + \$97 fee = \$172; NMR add \$120

**Rockville Campus**  
CRN#: 42795 6 Sessions W  
5/27-7/1 4-6 p.m.

**Senior Tuition Waiver (TWA):**  
Maryland residents 60 years or older by the start date of the class may have tuition waived.

## Art

### Acrylic Painting: Basic Techniques

This course is designed to introduce the basic elements of painting to students with little or no experience, while working to attain an understanding of the painting medium. Utilize acrylic colors to explore the many ways paint can be handled, as well as how to prepare materials. Practice color, light, transparency/impasto, and composition through in-class exercises to learn to translate concepts into visual images. Bring supplies to first class. Supply list is available on the LLI website. TWA

**Course: LLI247 12 Hours**  
\$95 + \$92 fee = \$187; NMR add \$120

#### Rockville Campus

CRN#: 42822 6 Sessions R  
5/28-7/2 10:30 a.m.-12:30 p.m.

### Amazing Photos with Your Phones and Tablets

Start with the basics of learning how to use a mobile phone camera; review the settings for optimal image capture; and explore pro tips and techniques of exposure, composition, and focus to produce the best results. Assess a select group of apps for image capture, processing, and display. Practice ways of transferring images from your mobile device to a computer. This class is designed for users of iOS and Android mobile devices. Some apps demonstrated may need to be purchased. Purchase of these apps are approximately \$20. TWA

**Course: LLI471 8 Hours**  
\$59 + \$79 fee = \$138; NMR add \$120

#### Online: Structured Remote

CRN#: 42899 4 Sessions M  
6/8-6/29 6:30-8:30 p.m.

**Senior Tuition Waiver (TWA):** Maryland residents 60 years or older by the start date of the class may have tuition waived.

### Creating a Photo eBook **NEW!**

Discover how to transform your photographs into a visually compelling, memorable digital photo book! In this hands-on class, participants will learn how to organize their images, edit photos for quality and consistency, design attractive layouts, integrate text, and export a polished electronic book suitable for sharing or printing. A wonderful gift for oneself or family and friends. Each session guides students step-by-step from initial concept to fully completed book. TWA

**Course: LLP352 10 Hours**  
\$49 + \$92 fee = \$141; NMR add \$120

#### Rockville Campus

CRN#: 42916 5 Sessions W  
6/17-7/15 6:30-8:30 p.m.

### Drawing for the Visual Mind

**New Content!** Drawing begins long before the pencil touches the page—it starts with learning to look. Using contour drawing, negative space, proportion, and perspective, you will relearn the way you observe the world. Through engaging exercises like blind contour and upside-down drawing, you'll discover how to break subjects into clear visual information and rebuild them accurately on the page. Each assignment builds your confidence in capturing form, structure, and spatial relationships with clarity and balance. TWA

**Course: LLP340 14 Hours**  
\$95 + \$97 fee = \$192; NMR add \$120

#### Takoma Park/Silver Spring Campus

CRN#: 42911 7 Sessions W  
5/27-7/8 12:30-2:30 p.m.

### Key to Codes

TWA Senior Tuition Waiver Applies  
NMR Non-Maryland Resident  
(CoL) Colisted  
(TIP) Tuition Installment Plan  
See General Information for details.

### Introduction to Figure Drawing

This course is designed to break down the drawing of the human body into manageable shapes, discussing proportions, explore how they work together in order to form an understanding of the human body, and how to draw figures accurately. Students will increase understanding and awareness of the human body's structure, demonstrate increased confidence and skill in the application of human figure drawing techniques, and illustrate the human figure in various poses using proper proportion and positioning. Bring supplies to first class. Supply list is available on the LLI website. TWA

**Course: LLP339 14 Hours**  
\$95 + \$97 fee = \$192; NMR add \$120

#### Takoma Park/Silver Spring Campus

CRN#: 42909 7 Sessions W  
5/27-7/8 10 a.m.-12 p.m.

### Pencil Drawing: Nature

This course is the beginning/intermediate level of the pencil drawing class. It is designed to develop students' skills in identifying and implementing proper drawing and shading techniques while learning to draw flowers, plants, trees, and animals. and landscape scenes. Photographs will be used. Individual guidance is essential in the learning process and will be provided during each class to ensure personal growth. TWA

**Course: LLP175 12 Hours**  
\$95 + \$92 fee = \$187; NMR add \$120

#### Rockville Campus

CRN#: 42794 6 Sessions M  
6/8-7/13 10:30 a.m.-12:30 p.m.

### The Art of Pencil Drawing

Examine drawing as a fundamental artistic skill. Experience and learn steps of drawing/sketching objects from photographs: still life, landscapes, and portrait. Learn the drawing process of different objects, shapes, textures, while learning drawing and shading techniques in pencil media only. Instructor provides close individual guidance in class to ensure artistic skills growth. TWA

**Course: LLI792 12 Hours**  
\$95 + \$92 fee = \$187; NMR add \$120

#### Rockville Campus

CRN#: 42820 6 Sessions T  
5/26-6/30 10:30 a.m.-12:30 p.m.

## The Art of Shading: Foundations of Shading Techniques **NEW!**

Ever wonder how a flat sketch suddenly looks three-dimensional with just a few well-placed shadows? You will unlock the magic by exploring how light, value, and mark-making bring drawings to life. You'll dig into the essentials—like highlights, core shadows, and cast shadows—while practicing shading methods from hatching and stippling to tonal shading and high-contrast chiaroscuro. Along the way, you'll experiment with different techniques to add depth, texture, and drama to your work. By the end, you'll not only understand how shading works—you'll be able to use it with confidence to transform your drawings from simple outlines into fully realized forms. TWA

**Course: LLP336 14 Hours**  
\$95 + \$97 fee = \$192; NMR add \$120

**Takoma Park/Silver Spring Campus**  
CRN#: 42906 7 Sessions T  
5/26-7/7 10 a.m.-12 p.m.

## Watercolor Techniques I

Explore the beauty and magic of watercolor painting through a structured series of exciting classes that focus on basic watercolor techniques. Learn techniques of various washes, 'wet-on-wet,' and dry brush on wet and dry paper by watching the instructor demonstrate before performing the technique yourself. Basic drawing will be reviewed as needed. Practice the techniques by painting from a still life or photo. Creation of an individual style is encouraged. Bring supplies to the first class. Supply list is available on the LLI website. TWA

**Course: LLI609 12 Hours**  
\$95 + \$92 fee = \$187; NMR add \$120

**Rockville Campus**  
CRN#: 42821 6 Sessions W  
6/3-7/8 10:30 a.m.-12:30 p.m.

## Art History

### A Critical History of Comics: Medium, Method, and Meaning **NEW!**

Did you know that modern comics can trace their roots all the way back to some of the earliest forms of sequential art? Come see how comics grew into one of today's most creative storytelling mediums. You'll learn about eras in comic history, explore comic genres by narrative structure and cultural function, and get to know the writers and artists who pushed the medium forward. Break down visual styles, compare classic and contemporary works, and uncover the cultural stories hiding between the panels. TWA

**Course: LLP338 7 Hours**  
\$59 + \$79 fee = \$138; NMR add \$120

**Takoma Park/Silver Spring Campus**  
CRN#: 42908 7 Sessions W  
5/27-7/8 3-4 p.m.

### A Tale of Three Cities: Paris, Vienna, Venice **NEW!**

Would you like to visit Paris, Vienna, and Venice this summer, but just don't have the time? The next best venue would be to study the art and architecture of these three major cities that are so well-known to artists and architects. Where did Gothic architecture originate? Saint Denis in Paris is often given credit as the first church in the Gothic style. In Vienna, the influence and patronage of the Hapsburgs gave rise to some of our greatest artists such as Titian and Rubens. Then came Gustav Klimt. Venice's topography has been interpreted through the eyes of some of the world's most famous artists from Canaletto to Sargent to Monet. In architecture—we will look at the Basilica of San Marco and Palladio's churches. Join us for this tour of three great cities of the world and their far-reaching influences on subsequent art and architecture. TWA

**Course: LLP337 6 Hours**  
\$59 + \$74 fee = \$133; NMR add \$120

**Rockville Campus**  
CRN#: 42907 3 Sessions R  
6/11-6/25 10:30 a.m.-12:30 p.m.

### Not the Dark Ages: Treasures of the Medieval Europe **NEW!**

Medieval Art of Europe tells the story of a period of great change when territorial wars and political turmoil shaped the continent we know today. From the power and dominance of the Church in everyday life to the social change spread through Europe by a new merchant class, art and architecture of the period provide a gateway to the major developments of the age. TWA

**Course: LLP333 6 Hours**  
\$59 + \$74 fee = \$133; NMR add \$120

**Rockville Campus**  
CRN#: 42904 3 Sessions M  
6/1-6/15 10:30 a.m.-12:30 p.m.

### The Elusive Etruscans **NEW!**

The Etruscans were an ancient Italian people who inhabited the modern Tuscany and north of Latium, where the city of Rome later rose to power. Over the centuries, the Etruscans inspired the Roman civilization but were gradually subsumed by it. What little is known about the ancient Etruscans is largely due to their interactions with the Romans. Their colorful, joyful funerary murals and sculpture gives us a glimpse into a fascinating society. TWA

**Course: LLP334 6 Hours**  
\$59 + \$74 fee = \$133; NMR add \$120

**Rockville Campus**  
CRN#: 13745 3 Sessions F  
7/10-7/24 11 a.m.-1 p.m.

## Update Your Email and Contact Information

Please contact customer service (240-567-5188) to update your email address or other contact information so you can receive the classroom instructions. Your instructor will typically contact you three (3) days before the start of your LLI class to provide you with class information.

Please email: [mclli@montgomerycollege.edu](mailto:mclli@montgomerycollege.edu) at least 24 hours prior to the start of class if you do not hear from the instructor.

## Brain Fitness Institute

### Introduction to Mindfulness Meditation **NEW!**

This course offers a clear, accessible introduction to mindfulness meditation for beginners and those seeking to refresh their practice. Participants will learn simple techniques to cultivate present-moment awareness and respond more skillfully to stress and everyday challenges. Guided meditations and practical reflections support the integration of mindfulness into daily life, fostering greater calm, clarity, and well-being. TWA

**Course: LLP358**      **6 Hours**  
\$45 + \$65 fee = \$110; NMR add \$120

**Rockville Campus**  
CRN#: 13768    6 Sessions    M  
7/13-8/17      11 a.m.-12 p.m.

## Careers and Employment for 50+

### Productive Listening: Diffusing Conflicts in Written and Verbal Communication

In the present climate, emotions are heated, conflicts are common, and it's more important than ever to have ways to communicate that diffuse the intensity and create productive outcomes. This course is designed to enable you to learn, through specific discussion, written exercises, and role play exercises, an effective process for diffusing conflicts in written and verbal communication in personal and professional life. You will learn to utilize the most effective communication practices, know where communication goes wrong, and mindfully choose listening, writing, and speaking strategies that promote productive conversations, especially when one person is in an emotional state. These techniques will empower you to be an excellent communicator, able to respond in caring and helpful ways, and break some of the habits that cause communication to break down or be a struggle. Our interactive lessons will provide a safe way to interactively practice these listening techniques, empowering you to use them confidently in your daily life. TWA

**Course: LLP275**      **6 Hours**  
\$44 + \$74 fee = \$118; NMR add \$120

**Rockville Campus**  
CRN#: 42797    2 Sessions    W  
6/3-6/10      1-4 p.m.

## Computers and Technology

### Computer Skills for Beginners

Gain confidence as you are introduced to various hardware, software, and storage devices. Define basic computer concepts and terminology. Learn to navigate the desktop or laptop, textboxes, windows, toolbars, and taskbars. Examine Windows Settings to personalize and get information about your computer. Explore files and learn to browse, open, and rename a file. Practice creating new folders, and to copy and move files into these folders. Use Microsoft Word to create, edit, and print out a document. Discuss email and web mail, including how to open and save email attachments. Explore the internet and learn how to find information. Learn steps you can take to be safe while online. TWA

**Course: LLI790**      **12 Hours**  
\$21 + \$78 fee = \$99; NMR add \$50

**Gaithersburg Business Training Center**  
CRN#: 42819    6 Sessions    T  
5/26-6/30      1:30-3:30 p.m.

### Computer Skills: Beyond Beginner

**New Content!** The class will teach you the next level of Windows functions. It will cover how to organize files and folders, search for items on your computer, and protect your computer from malware. Explore password managers and artificial intelligence (AI) apps. Using MS Word, you will continue exploring the Word interface, edit, copy, paste, and find and replace text. Learn how to enhance the appearance of a document by using various formatting options, adjusting page layout, and proofing and printing documents. In Excel, you will explore the Excel interface and learn how to navigate the spreadsheet. In addition, you will create a spreadsheet, edit, copy, and paste data, find and replace text, and utilize various formatting options. TWA

**Course: LLP115**      **12 Hours**  
\$21 + \$78 fee = \$99; NMR add \$50

**Rockville Campus**  
CRN#: 42799    6 Sessions    T  
5/26-6/30      1-3 p.m.

### Memories to Movies: Using your iPhone/iPad to Make Memorable Videos of Your Life **NEW!**

Would you like to learn how to use your iPhone or iPad to tell stories about important moments and people in your life or recap an important event? This course will teach you how to capture photos and video or use what you already have in your mobile device and use them to create a story using mobile apps. In addition to your images and videos you will be able to add text, special effects, audio and other elements to tell a compelling story. Your final product(s) will be short movies/videos you can share with others and upload to social media or other platforms.

**Course: LLP360**      **6 Hours**  
Free

**Rockville Campus**  
CRN#: 42944    3 Sessions    T  
6/2-6/16      1-3 p.m.

## Culinary Arts

### Cake Decorating 101!

Want to elevate your cake decorating skills? Need some inspiration from all the latest trends in cake presentation? Michelin-starred Pastry Chef Annie Clemmons will introduce mediums from buttercream piping and painting, from flowers to Lambeth style. We'll work with fondant, gum paste, even mirror glazes. Learn to customize hues from the color palate. Practice your piping skills and refine your signature style in this oft-requested course. \*No baking taught in this course. Decorating only.

**Course: LLP281**      **2.5 Hours**  
\$25 + \$30 fee = \$55; NMR add \$50

**Rockville Campus**  
CRN#: 13804    1 Session    M  
8/10            6-8:30 p.m.

## Homemade Croissants

At last, homemade flaky, buttery croissants are within your reach! Under the instruction of our Michelin-starred Pastry Chef Annie Clemmons, we'll demystify these iconic French Pastries with hands-on instruction in a start-to-finish class, from making dough to the baking process. You'll learn about the lamination process, making and filling your croissants with an assortment of fillings (think Blackberry Chocolate Ganache, Banana Pecan Jam, Ham and Swiss, Almond Frangipane), then rolling, proofing and baking your croissants. Each student will go home with an assortment of fresh-baked croissants! Please bring an apron to class.

**Course: LLP279 3 Hours**  
\$25 + \$35 fee = \$60; NMR add \$50

**Rockville Campus**  
CRN#: 13751 1 Session M  
8/3 6-9 p.m.

## Savory Baking

For those that prefer the less-sweet side of pastry, this class is for you! Join Michelin-starred Pastry Chef Annie Clemmons in making your own Caramelized Shallot and Gruyere Tart, Tomato, Olive, Capers and Basil Focaccia, and other delicious comfort treats to take home. We'll make delicious mix-and-match fillings to be used in most of the recipes.

**Course: LLP287 3 Hours**  
\$25 + \$35 fee = \$60; NMR add \$50

**Rockville Campus**  
CRN#: 13803 1 Session M  
8/17 6-9 p.m.

## Missing Your Zoom Link?

Your instructor will contact you three (3) days before the start of your LLI class to provide you with class information. If you do not receive your link, please check your spam folder. If it is not there, email [mclli@montgomerycollege.edu](mailto:mclli@montgomerycollege.edu) the day before your class starts

## History and Current Events

### 1968: The Year That Rocked the World **NEW!**

Prague Spring, Paris in May, student marches in Berlin, protests in Mexico City, Black Power salutes, and anti-Vietnam War rallies—the year 1968 seemed to rock the world all at once. This course explores 1968 as both a political turning point and cultural explosion, from street demonstrations and crackdowns to films, music, art, and headlines that captured the moment: 2001: A Space Odyssey, Hair, pop art and protest posters, the White Album era, and more. We'll move from Prague, Paris, and West Germany to the United States, Mexico, Brazil, and Poland, asking what linked these movements and what made each one distinct. Along the way, we'll consider why 1968 still looms so large in memory—and which parts of that year have been forgotten. TWA

**Course: LLP349 10 Hours**  
\$69 + \$92 fee = \$161; NMR add \$120

**Rockville Campus**  
CRN#: 42929 5 Sessions R  
5/28-6/25 1-3 p.m.

### An Insight Into Politics and Current Events

**New Content!** By the late spring and early summer of 2026, the primary season for the November off-year elections will be well under way. Foreign policy issues involving the Middle East, Russia, Ukraine and China will likely persist. Domestic issues including the economy, the DHS deportation program, the Trump tariffs and the Epstein files may play major parts in the upcoming elections. Join your fellow class members in examining all of these issues and many more in a welcoming atmosphere where all points of view are encouraged and respected. TWA

**Course: LLI361 8 Hours**  
\$64 + \$84 = \$148 NMR add \$120

**Online: Structured Remote**  
CRN#: TBA 4 Sessions W  
5/27-7/8 10:30 a.m.-12:30 p.m.  
This class meets 5/27, 6/10, 6/24, 7/8

### Brides and Borders: Marriage, Power, and Politics in the Middle Ages **NEW!**

In the Middle Ages, one wedding could change the map. This course explores dynastic marriage as geopolitics: queens and princesses sent across borders to seal peace treaties, secure inheritances, and bind kingdoms together—sometimes successfully, sometimes disastrously. We'll look at famous examples like Eleanor of Aquitaine's first marriage to Louis VII, the union of Isabella and Ferdinand in Iberia, and more obscure but surprisingly successful matches that created new political orders. Along the way, we'll ask what these marriages meant for the women involved and how their lives and choices shaped medieval Europe. TWA

**Course: LLP345 10 Hours**  
\$69 + \$92 fee = \$161; NMR add \$120

**Rockville Campus**  
CRN#: 13749 5 Sessions M  
7/6-8/3 12:30-2:30 p.m.

### Exploring Magical Consciousness: Spirits, Magicks, and the Interior Life **NEW!**

What if the fleeting moments of insight, connection, or meaning you experience are not imagination, but a genuine form of spiritual knowing? This four-part series explores the concept of magical consciousness—the idea of deep and intuitive dimensions of spiritual awareness present in everyday life. In anthropology and spiritual studies, magical consciousness refers to an alternative orientation of mind that engages emotion, imagination, and associative rather than strictly logical thought to perceive deeper patterns and interrelations in the world. Through meditative practices, historical inquiry, and gentle introspection, the course will explore magical consciousness not as fantasy or superstition, but as an embodied form of spiritual knowing rooted in personal experience, cultural history, and everyday life. TWA

**Course: LLP354 6 Hours**  
\$44 + \$74 fee = \$118; NMR add \$120

**Online: Structured Remote**  
CRN#: 42925 4 Sessions T  
5/26-6/16 11 a.m.-12:30 p.m.

### From the Underground Railroad to the Berlin Wall: Daring Breakouts in History **NEW!**

From the Underground Railroad and other routes out of slavery to Allied airmen tunneling out of wartime camps and families risking everything to cross the Berlin Wall, escape stories have gripped listeners for generations. This course looks at daring breakouts and escapes across modern history. We'll focus on planning, improvisation, and the friends and strangers who made these journeys possible. Along the way, we'll also see how books, films, and documentaries turned real escapes into some of our most enduring stories of courage and risk. TWA

**Course: LLP350 10 Hours**  
\$69 + \$92 fee = \$161; NMR add \$120

#### Rockville Campus

CRN#: 13766 5 Sessions T  
7/7-8/4 10:30 a.m.-12:30 p.m.

### Israel and Gaza: From Conflict to Conflict

On October 7, 2023, a new chapter in the Middle East erupted in the wake of the mass attack by Hamas militants on Israel, killing more than 1,200 civilians, and leading to another round of violence. While the scale of the attack was unprecedented, violence between Israel and the residents of Gaza dates back for decades. In this class, we will examine the historical background of the conflict between the two sides, starting from the first major battles in 1948. We will explore the Palestinian narrative of loss and displacement as their justification for their actions on October 7, along side with the Israeli's fight for security and existence. Analyze how third parties such as the United States, Russia, Iran, and Israel's Arab neighbors view the conflict. TWA

**Course: LLP341 12 Hours**  
\$75 + \$97 fee = \$172; NMR add \$120

#### Online: Structured Remote

CRN#: 42919 6 Sessions W  
6/3-7/8 12-2 p.m.

### Montgomery County's 250-Year History: 1776-2026 **NEW!**

September 6, 2026, is Montgomery County's semiquincentennial—its 250th birthday (making it just a few months younger than the country). To state the obvious, our county has undergone tremendous change over the course of its history. Once overwhelmingly rural and agricultural, then increasingly suburban, it is now highly urbanized in many spots and leads the nation in its population diversity. Taught by a member of the Speakers Bureau of Montgomery History, the county's historical society, this course will sketch major themes of our county's evolution and development through an array of vintage photos, maps, and other images.

**Course: LLP351 2 Hours**  
\$15 + \$15 fee = \$30; NMR add \$30

#### Gaithersburg Business Training Center

CRN#: 13747 1 Session T  
8/4 10 a.m.-12 p.m.

### Secret Agents: The Best of Spy Fiction **NEW!**

Secret agents, forged documents, border crossings in the dark—spy novels have turned modern history into a world of codes and double crosses. This course explores some of the best classic spy fiction, from John Buchan's breakneck chase *The Thirty-Nine Steps* and Alan Furst's atmospheric *The Spies of Warsaw* to John le Carré's Cold War masterpiece *The Spy Who Came in from the Cold*. We then slip behind the Iron Curtain with Olen Steinhauer's *The Bridge of Sighs* and sail back to Edwardian invasion fears in Erskine Childers' *The Riddle of the Sands*. Together, these novels offer a tour of spies and ordinary people caught up in great-power games—and show why espionage stories remain so hard to put down. TWA

**Course: LLP344 10 Hours**  
\$69 + \$92 fee = \$161; NMR add \$120

#### Online: Structured Remote

CRN#: 13748 5 Sessions F  
7/17-8/14 10:30 a.m.-12:30 p.m.

### Stealing Beauty: Great Museum Heists and the Art of Getting Away With It **NEW!**

From the Mona Lisa's disappearance in 1911 to modern thefts that emptied entire galleries overnight, museum heists combine meticulous planning, lucky breaks, and sometimes ridiculous mistakes. This four-week course explores some of the most striking cases of stolen art: masterpieces cut from their frames, jewels lifted in plain sight, and antiquities that quietly vanish into private hands. We'll follow the thieves in and (sometimes) out, look at how police, curators, and insurers try to track missing works, and consider why these stories have become a staple of news headlines and fiction alike. TWA

**Course: LLP347 8 Hours**  
\$64 + \$84 fee = \$148; NMR add \$120

#### Rockville Campus

CRN#: 42928 4 Sessions M  
6/1-6/22 12:30-2:30 p.m.

### The Civil War and Reconstruction

The Civil War was by far the bloodiest war America ever fought, and it may be the most important event in our history. In this class we will examine why the nation was torn apart in the mid-19th Century. Examine the issues of slavery, states rights, and tariffs that brought the war on. Discuss the strategies, campaigns, battles, and military leaders of the war which dragged on for four bloody and seemingly endless years. Identify why the era after the war, known as Reconstruction, is now being viewed through a very different lens by historians, who are now calling it a "second Civil War." Analyze how and why Americans' view of the Civil War and Reconstruction have undergone drastic changes over the century and a half since the conflict ended, and why it is still relevant today in debates over statues and memorials. TWA

**Course: LLP221 12 Hours**  
\$75 + \$97 fee = \$172; NMR add \$120

#### Takoma Park/Silver Spring Campus

CRN#: 42921 6 Sessions T  
5/26-6/30 12-2 p.m.

## Where Knowledge Lives: A History of Libraries **NEW!**

Knowledge is power, and nowhere has it been more carefully gathered and guarded than in libraries. From ancient temple archives and the clay tablets of Ashurbanipal to the glittering court library of King John V of Portugal—one of the great lost collections of Enlightenment Europe—libraries have shaped how knowledge survives. We'll trace their story through medieval scriptoria, Renaissance and royal collections, and the rise of national and public libraries that opened the stacks to wider publics. Along the way we'll ask who libraries have served, how they've balanced preservation and access, and why, in an era of search engines and e-books, they remain at the heart of learning and community life. TWA

**Course: LLP348 10 Hours**  
\$69 + \$92 fee = \$161; NMR add \$120

**Rockville Campus**  
CRN#: 13750 5 Sessions R  
7/9-8/6 1-3 p.m.

## Home and Garden

### Annuals and Perennials for Mid-Atlantic Landscape

The course will focus on the requirements needed to successfully incorporate perennials and annuals into the residential landscape of the Mid-Atlantic. We will discuss plant species, both native and non-native, to extend the seasonal interest in the garden. Discussion will include incorporating natives, pollinators, and plants suitable to resolve specific problems within the landscape. The course will review the topography, and soil structure, as well as sun and shade ratios to ensure success with annuals and perennials in the landscape. Also included will be discussions on biennials, self-sown species, and repeat blooming species, as well as perennial division and transplanting; the need to replace invasive species within the gardenscape and how to control invasive species; how to incorporate deer resistant plant species and protect the landscape from deer damage; and the USDA and county zones of hardiness and how to interpret the standardized product

labeling requirements from suppliers of plant material. This course is designed for to address the needs professional landscapers or volunteer/amateur gardeners. TWA

**Course: LLP152 5 Hours**  
\$59 + \$74 fee = \$133; NMR add \$120

**Rockville Campus**  
CRN#: 13641 2 Sessions T  
7/21-7/28 6:30-9 p.m.

### Easy Care Houseplants

Bring beauty and nature into your home. Learn how to choose the right houseplant for your home and space. Discuss pot size, watering schedules, and types of light. Determine when to divide, how to take cuttings, and how to reproduce plants in your home. Analyze nutrition levels and when to fertilize. Identify common pests and learn how to control them.

**Course: LLP043 5 Hours**  
\$39 + \$49 = \$78; NMR add \$50

**Online: Structured Remote**  
CRN#: 13640 2 Sessions T  
8/4-8/11 6:30-9 p.m.

### Garden Design

Do you ever wish you could have a beautiful home garden? In this course, garden enthusiasts and homeowners will examine the basics of garden design. You will discuss current garden trends; and how to integrate the architecture of your home/buildings into the landscape for a cohesive overall design. You will focus on using plants and materials that are suitable for the Mid-Atlantic region to create a garden design suitable for your own home. TWA

**Course: LLP273 10 Hours**  
\$69 + \$92 fee = \$161; NMR add \$120

**Rockville Campus**  
CRN#: 13642 4 Sessions R  
7/16-8/6 6:30-9 p.m.

**Senior Tuition Waiver (TWA):**  
Maryland residents 60 years or older by the start date of the class may have tuition waived.

## Orchids: How to Grow and Bloom

Discover how to be successful with orchid selection in the home environment. Learn how to purchase, care, transplant, and water your orchids. Discuss how to rebloom your orchid, when to fertilize, and when to root prune.

**Course: LLI022 3 Hours**  
\$15 + \$15 fee = \$30; NMR add \$30

**Online: Structured Remote**  
CRN#: 13648 1 Session T  
8/18 6:30-9:30 p.m.

## Human and Natural Science

### More Than a Cooling Tower: Introduction to Nuclear Energy **NEW!**

Ever wonder how nuclear reactors work? What are the safety systems? How are nuclear sites cleaned up after they permanently shut down? What happens to the spent fuel? Answers to these questions and more will be answered here! This course is for those with little to no knowledge of nuclear energy and will cover the fundamentals—including radiation basics, the mining and enrichment of uranium, the fabrication of nuclear fuel, the main types of commercial nuclear reactors, and how they generate electricity. You will also learn about safety systems in a nuclear power plant, spent fuel, the role and activities of the Nuclear Regulatory Commission, major accidents, and the future of nuclear energy. TWA

**Course: LLP332 7.5 Hours**  
\$59 + \$84 fee = \$143; NMR add \$120

**Gaithersburg Business Training Center**  
CRN#: 42903 5 Sessions W  
6/3-7/1 6:30-8 p.m.

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## Literature and Writing

### From Serial to Buried Bones: How Podcasts Turned True Crime into a Global Sensation **NEW!**

True crime used to mean lurid headlines and late-night television; now it's something we queue up on our phones. This course looks at how podcasts like *Serial*, *In the Dark*, *Buried Bones*, and others turned cold files and local cases into global obsessions. We'll begin with a quick tour of earlier crime media, then focus on a handful of influential shows that helped reopen investigations, challenge official stories, or change how listeners talk about justice. Along the way, we'll ask what it means when murder becomes "content," and what responsibilities storytellers and audiences have when real lives are at stake. TWA

**Course: LLP346 10 Hours**  
\$69 + \$92 fee = \$161; NMR add \$120

**Rockville Campus**  
CRN#: 42927 5 Sessions T  
6/2-6/30 10:30 a.m.-12:30 p.m.

### The Best of Film Noir

**New Content!** This course explores the classic genre of film noir, where detectives, drifters, and femme fatales move through the shadows of urban life and moral ambiguity. The major period of noir runs roughly from *The Maltese Falcon* (1941) to *Touch of Evil* (1958), but this course extends beyond that span to trace the genre's afterlives and its influence on global cinema. We will watch and discuss five landmark films: American classics *Out of the Past* and *In a Lonely Place*; Carol Reed's postwar masterpiece *The Third Man*; Akira Kurosawa's *Stray Dog*, a Japanese take on noir in occupied Tokyo; and the steamy neo-noir *Body Heat*, which reimagines the genre for the 1980s. All films will be available online or via links provided by the instructor. TWA

**Course: LLP164 10 Hours**  
\$69 + \$92 fee = \$161; NMR add \$120

**Online: Structured Remote**  
CRN#: 42926 5 Sessions F  
5/29-7/10 10:30 a.m.-12:30 p.m.  
No class 6/19, 7/3

## Personal Enrichment

### Bridge for Beginners

Bridge is by far the greatest card game of all. It provides immense challenges and enjoyment for the rest of your life. This course is intended for newcomers to the game and players who haven't played in years. The 6-week course will cover the fundamentals of modern bidding, play of the hand, some defensive principles, and more.

**Course: LLI942 12 Hours**  
\$75 + \$97 fee = \$172; NMR add \$120

**Rockville Campus**  
CRN#: 42901 6 Sessions W  
5/27-7/1 7-9 p.m.

### Categories of Stressors and the Most Effective Tools to Conquer them

In this comprehensive course, we begin with an introduction to the origins of stress, its reasons for being there, its causes, and the symptoms stress creates in the mind, body, and emotions. From the physiological responses within our bodies to the cascading effects on our cognitive functions and emotional well-being, you'll get a new perspective on the stress response overall. Knowing what tools work against specific types of stress can help you intentionally select the most effective approach to releasing the stress immediately. You will learn and try simple and powerful tools, tailored to the unique experience behind each stressor, which effectively eliminate these specific experiences of stress. Through experiential practice and a comprehensive understanding of when and why to use each tool, you will fill your emotional toolbox with effective techniques for combatting the various stressors in their lives. TWA

**Course: LLP342 8 Hours**  
\$64 + \$84 fee = \$148; NMR add \$120

**Rockville Campus**  
CRN#: 42913 4 Sessions M W  
6/15-6/24 1-3 p.m.

## Hiking and Camping: An Introduction

Discuss how to plan a safe hike and camping trip. Explore different cooking stoves and how to plan meals for short and long trips. Analyze the pros and cons of food types and cooking equipment. Learn how to set-up a tent or hammock at a campsite. Identify the key essentials to bring on a hike/camping trip. Discuss basic first aid, campsite and fire safety, and basic weather indicators.

**Course: LLI755 2 Hours**  
\$10 + \$10 fee = \$20; NMR add \$30

**Online: Structured Remote**  
CRN#: 42824 1 Session W  
6/10 6-8 p.m.

## Wellness

### Building Bones and Muscle Strength

Learn ways in which to strengthen your bones and muscles and keep them healthy. Explore proper posture and exercising techniques to help avoid injuries. Practice balance exercises, using low hand and leg weights, and resistance training to increase muscle strength and bone density.

**Course: LLI641 5 Hours**  
\$35 + \$49 fee = \$84; NMR add \$50

**Rockville Campus**  
CRN#: 42902 5 Sessions W  
5/27-6/24 10-11 a.m.

### Chair and Mat Yoga **NEW!**

This gentle yoga class supports strength, flexibility, balance, and relaxation in a safe and accessible way. Using both chair support and mat-based movements, participants explore mindful stretching, breathing, and simple poses adapted to individual needs. The class encourages ease of movement, body awareness, and overall well-being in a welcoming environment. TWA

**Course: LLP359 12 Hours**  
\$65 + \$89 fee = \$154; NMR add \$120

**Rockville Campus**  
CRN#: 13769 12 Sessions T R  
7/14-8/20 11 a.m.-12 p.m.

## Gentle Water Fitness for Muscle Tone and Cardio

Learn how to use water resistance to develop muscle tone and flexibility, as well as increase endurance. Practice techniques using water buoyancy to aid in relaxation, stress reduction, and mood enhancement. Apply gentle water exercise to increase cardio health and help with chronic conditions. This course will be presented at several different difficulty levels and is not a swimming course.

**Course: LLP356 15 Hours**

\$29 + \$59 = \$88; NMR add \$50

### Germantown Campus

CRN#: 43002 18 Sessions T R

5/26-7/28 10-10:50 a.m.

### Rockville Campus

CRN#: 42932 18 Sessions M W

5/27-7/27 9-9:50 a.m.

## Introduction to Pickleball

Are you playing the fastest-growing sport in America? Pickleball is a paddle sport that combines elements of badminton, tennis, and table tennis, played on a badminton-sized court with a slightly lower net than a tennis net. Players use solid paddles to hit a perforated plastic ball over the net. It's known for being easy to learn, accessible to all ages and skill levels. **Note:** this class will be held outside at the Germantown pickleball courts and will be weather dependent. Please dress accordingly.

**Course: LLP343 9 Hours**

\$49 + \$69 fee = \$118; NMR add \$120

### Germantown Campus

CRN#: 42930 6 Sessions R

5/28-7/2 9-10:30 a.m.

## Tai Chi 24 Form for Physical and Mental Well-being

While there are many forms of gentle exercise practiced today, Tai Chi, an ancient Chinese tradition, is widely popular and beneficial. With only 24 movements, Tai Chi 24 Form is the perfect way to exercise mind and body and experience the overwhelming health benefits of tai chi, regardless of your age and fitness level, with emphasis on mindfulness, balance, breathing, and fluidity of movement. Through a variety of slow, low impact movements, you will improve your flexibility, increase stamina, strengthen bones and muscles, improve cognitive function for brain health, and boost the immune system to protect the body.

**Course: LLP328 6 Hours**

\$29 + \$49 fee = \$78; NMR add \$50

### Rockville Campus

CRN#: 42798 6 Sessions W

5/27-7/1 2-3 p.m.

## Tai Chi 8 Form for Novices

Ready to discover a calmer, more energized you? Join our Novice-Friendly Tai Chi 8 Form class and explore the gentle, flowing movements of the ancient practice of Tai Chi. This class is for individuals with no prior knowledge of Tai Chi. It focuses on the core principles of Tai Chi, promoting balance, flexibility, and relaxation. You'll learn a series of slow, smooth, and graceful movements to cultivate a sense of inner peace and tranquility. Regular Tai Chi exercise promotes overall wellness, supports fall prevention, osteoarthritis, and cardiac rehabilitation, and reduces stress and anxiety levels.

**Course: LLP329 8 Hours**

\$39 + \$59 fee = \$98; NMR add \$50

### Rockville Campus

CRN#: 42793 8 Sessions M W

6/1-6/24 10-11 a.m.

CRN#: 13639 8 Sessions M W

7/20-8/12 10-11 a.m.

## Tai Chi CMC 37 Beginner 1 **NEW!**

Discover the benefits of Tai Chi, a holistic, low-impact, and meditative exercise suitable for all fitness levels. This introductory course teaches the Cheng Man Ching (CMC) 37-form, featuring gentle, flowing movements that enhance balance, flexibility, and muscle strength while promoting relaxation and stress reduction. The Beginner 1 class provides instruction of the first 12 movements from "Begin" to "Crossing Hands #1". TWA

**Course: LLP335 8 Hours**

\$29 + \$69 fee = \$98; NMR add \$50

### Rockville Campus

CRN#: 42905 8 Sessions M W

6/1-6/24 11 a.m.-12 p.m.

CRN#: 13746 8 Sessions M W

7/20-8/12 11 a.m.-12 p.m.

## Yoga for You **NEW!**

This class is designed with seniors' safety and comfort in mind. Gentle, accessible movements help improve flexibility and balance, while guided breathing exercises support calm and vitality. Each session emphasizes safe alignment and mindful pacing to ensure participants feel secure and supported. The practice concludes with soothing relaxation techniques to release tension and promote overall well-being.

**Course: LLP357 12 Hours**

\$65 + \$89 fee = \$154; NMR add \$154

### Rockville Campus

CRN#: 13767 12 Sessions T R

7/14-8/20 10-11 a.m.

**Senior Tuition Waiver (TWA):**  
Maryland residents 60 years or older by the start date of the class may have tuition waived.

## Key to Codes

TWA Senior Tuition Waiver Applies  
NMR Non-Maryland Resident  
**(CoL)** Colisted  
**(TIP)** Tuition Installment Plan  
See *General Information* for details.

## MANAGEMENT AND LEADERSHIP

### Coaching Certification

Required Courses (Must be taken in this order):

1. Coaching–Introduction To
2. Coaching Clinic–Introduction
3. Coaching Essentials, Competencies, and Practices
4. Coaching Practicum
5. Coaching Mastery
6. Mentor Coaching
7. Final Step (Optional)

Montgomery College is approved by the International Coaching Federation to offer Level 1 Accreditation for the Coaching Certification curriculum.



### Coaching

#### Asking Powerful Questions

Learning to use the power of questions can dramatically increase your professional and personal effectiveness. Best practices for asking powerful questions will be reviewed and demonstrated in this 2.5-hour session.

**Course: MGT813 2.5 Hours**  
\$50 + \$59 fee = \$109; NMR add \$120

**Online: Structured Remote**  
CRN#: 13619 1 Session W  
7/15 6:30-9 p.m.

#### Coaching Clinic- Introduction

Acquire a thorough understanding of the philosophical, historical, and ethical foundations of coaching. Explore similarities and differences between coaching and related disciplines and consider the scope of coaching potential. You will learn a defined coaching framework to structure a coaching session, practice using this process in real-time conversations, and observe the effect of these skills as a coachee. (Please note that there is pre-work required for this course so early registration is strongly recommended.) *Prerequisite: Introduction to Coaching. TWA*

**Course: MGT715 15 Hours**  
\$300 + \$385 fee = \$685; NMR add \$300

**Online: Structured Remote**  
CRN#: 42989 5 Sessions T  
6/9-7/7 6:30-9:30 p.m.

### Coaching Essentials, Competencies, and Practices

Building on Coaching Clinic-Introduction, this course explores various coaching competencies, operating assumptions, and practices. Continue to experiment with the language of coaching and distinguish between the effects of various techniques. You will deepen your learning of how to implement a defined coaching framework to structure a coaching session, learn its benefits, and employ a specific methodology to establish credibility and build trust with the coaches. Complete the course with the experience of coaching and being coached in a classroom setting, as well as working with a practice client between classroom sessions. *Prerequisites: Introduction to Coaching and Coaching Clinic-Introduction. TWA*

**Course: MGT716 15 Hours**  
\$300 + \$385 fee = \$685; NMR add \$300

**Online: Structured Remote**  
CRN#: 13622 5 Sessions T  
7/21-8/18 6:30-9:30 p.m.

#### Introduction to Coaching

If you seek to inspire and motivate others, then coaching may be the skill set for you. This emerging field draws on numerous communication approaches and techniques you can use to support others in achieving short and long-term goals by developing a positive approach to all areas of their lives. In this experiential 3 1/2 hour introductory session, we will discuss what coaching is and isn't- distinguishing coaching from mentoring, consulting, therapy, training and athletic development, coaching core beliefs, qualities of an effective coach and the essential components of all coaching interventions. Additionally, the Montgomery College Coaching Certificate Program, the International Coaching Federation (ICF) coach credentialing process and the latest trends in the coaching industry will be addressed. (This is the first course in the Coach Certificate Program.)

**Course: MGT714 3.5 Hours**  
\$50 + \$59 fee = \$109; NMR add \$120

**Online: Structured Remote**  
CRN#: 42988 1 Session S  
5/30 9:30 a.m.-1 p.m.

### Listening for Deeper Connection

A true commitment to listening well is important in any conversation. If you are someone who wants to start to improve their listening skills to deepen your connection with others, this 2.5-hour session will introduce you to the three Levels of Listening and provide a 3-step process for demonstrating more effective listening.

**Course: MGT814 2.5 Hours**  
\$50 + \$59 fee = \$109; NMR add \$120

**Online: Structured Remote**  
CRN#: 42780 1 Session W  
6/17 6:30-9 p.m.

#### Mentor Coaching (TIP)

Mentor coaching involves a student being coached on their coaching skills rather than on practice building, life balance or other topics unrelated to the development of a participant's coaching skill. Mentoring is intended to serve as a development process for the participant that takes place in a repetitive cycle of receiving feedback regarding participant coaching, reflecting on this feedback, and practicing new skills. The focus must be on the development of skills using the ICF Core Competencies. This class is required for those who need to fulfill the 10-hour mentor coaching requirement for the ICF ACC Level 1 credential, the ACC Portfolio Path application, or the ACC credential renewal. Under the guidance and instruction of a qualified Mentor Coach, you will review all (8) updated ICF Core Competencies for deeper learning in a group setting and work one-on-one with the Mentor Coach to refine your individual coaching skills in preparation for the Performance Evaluation (if needed). Resources will also be provided to prepare for the ICF Credential Exam and to complete the ICF ACSTH or Level 1 credential application or for ACC credential renewal application. Per the ICF's requirement, the program must take place over a minimum of a 3-month period. TWA

**Course: MGT767 10 Hours**  
\$325 + \$950 fee = \$1,275; NMR add \$650

**Online: Structured Remote**  
CRN#:42990 7 Sessions R  
5/21-8/21 7-8:45 p.m.

## S.M.A.R.T. Goals—A How to Guide

We've all heard that it is better to work smarter than harder. This concept starts with identifying your goals. In this 2 ½-hour session, learn and practice a well-established process to write clear, attainable goals that hold you (or others) accountable to a deadline.

**Course: MGT791 2.5 Hours**  
\$75 + \$84 fee = \$159; NMR add \$120

**Online: Structured Remote**  
CRN#: 13624 1 Session W  
8/5 6:30-9 p.m.

## The Wheel of Life

The Wheel of Life is an excellent tool that lets you explore the different areas of your life. The goal of this 2 ½-hour session is to increase awareness of those different areas and the attention you give them, how important they are to you, and how satisfied you are with them. This class provides a powerful experience in a short period of time—helping people connect with how balanced their life is, how they feel about that, where the issues might be—and identifying one action to take away and improve things!

**Course: MGT792 2.5 Hours**  
\$75 + \$84 fee = \$159; NMR add \$120

**Online: Structured Remote**  
CRN#: 13625 1 Session W  
8/19 6:30-9 p.m.

### NEXT-GENERATION SHRM CERTIFICATION SHRM-CP® and SHRM-SCP®

Montgomery College is recognized by SHRM to offer Professional Development Credits (PDCs) for the SHRM-CP® or SHRM-SCP®.



For additional information about certifications or recertification, contact Noel Lazaro at [noel.lazaro@montgomerycollege.edu](mailto:noel.lazaro@montgomerycollege.edu) or call 240-567-2563

The current Job Outlook in the Montgomery County/ Washington Metropolitan area, includes: Current Median Salary for this career is \$60,000. 17 annual job openings are posted within 50 miles of Rockville, Maryland.

## Conflict Management / Mediation

### 40-Hour Basic Mediation Course (TIP)

This 40-hour interactive and experiential training offers you a how-to guide for conducting mediations of various types of conflicts. An introduction to conflict theory assists you in exploring your own conflict style and how that may help or hinder the process. You will learn and practice the 7-Step Mediation Model and will learn how to handle anger, listen strategically, balance power, and write agreements. This course fulfills the requirements for Rule 17 of the Maryland Rules of Procedure for Alternative Dispute Resolution. This course is approved for 40 hours from the Maryland Board of Social Work Examiners. Students must attend 100% of the class hours to receive their certificate. TWA

**Course: MGT315 40 Hours**  
\$500 + \$750 fee = \$1,250; NMR add \$650

**Rockville Campus**  
CRN#: 42991 5 Sessions F S U  
6/20-6/28 8:30 a.m.-4:30 p.m.

## Human Resources

### SHRM Essentials® of Human Resources

Human resource issues impact every company in some way. That is why it is important to understand the fundamental issues surrounding HR today. This course provides an introductory overview of the human resource function. Whether you are new to HR or if HR is one of many roles you fulfill at your company, this course covers the key HR topics you need to know: human resource management, employment law, recruitment and selection, compensation and benefits, employee development, and performance management. This course qualifies for 18 recertification hours upon completion. TWA

**Course: MGT718 18 Hours**  
\$260 + \$335 fee = \$595; NMR add \$250

**Online: Structured Remote**  
CRN#: 13618 6 Sessions R  
7/9-8/13 6:30-9:30 p.m.

## Management and Leadership

### Change Management

Change is an integral part of every project—whether it arises during project execution, affecting team members and stakeholders, or as a result of project outcomes, requiring individuals and organizations to adapt to new systems, processes, or technologies. This course provides project managers with the tools and strategies needed to successfully navigate both dimensions of change. Participants will learn how to lead teams through internal project shifts, manage stakeholder expectations, reduce resistance, and foster collaboration throughout the project lifecycle. Additionally, the course focuses on preparing stakeholders for the organizational and behavioral changes that project deliverables create, ensuring smoother transitions, greater acceptance of outcomes, and long-term adoption of project benefits. TWA

**Course: PMC055 5 Hours**  
\$75 + \$90 fee = \$165; NMR add \$120

**Online: Structured Remote**  
CRN#: 42784 2 Sessions M W  
6/8-6/10 6-8:30 p.m.

## Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
(CoL)	Colisted
(TIP)	Tuition Installment Plan
<i>See General Information for details.</i>	

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## NONPROFIT TRAINING INSTITUTE

### Grant Success: Strategies for Winning

Learn to craft compelling proposals that secure funding. Explore grant writing basics, develop persuasive narratives, and create funder-friendly budgets. This course covers essential strategies for grant writing, helping you align with funder goals, understand post-award expectations, and improve proposal success rates. Whether you're new to the field or seeking advanced grant writing tips, you'll gain practical experience through guided lessons and peer feedback. Perfect for professionals looking to enhance their grant writing skills and make a greater impact in their organization's mission. TWA

**Course: NPT022**      **6 Hours**  
\$50 + \$100 fee = \$150; NMR add \$120

**Rockville Campus**  
CRN#: 42893    2 Sessions    M  
6/15-6/22      6-9 p.m.

### Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## PERFORMING ARTS

### Classes & Workshops for Adults & Teens

Welcome to our community of artists! Join us for affordable visual & performing arts classes taught in-person and online. Professional artists teach all classes. See our Art+Design listings on page 5. Website: [montgomerycollege.edu/communityarts](http://montgomerycollege.edu/communityarts)

**Email:** [communityarts@montgomerycollege.edu](mailto:communityarts@montgomerycollege.edu)

**Phone:** 240-676-1567

**Join our email list:**  
[montgomerycollege.edu/community-arts/join](http://montgomerycollege.edu/community-arts/join)

### Dance

#### Afro-Cuban & Afro-Brazilian Dance

Experience the dances of the African diaspora! Dance in Cuban and Brazilian styles while gaining a deeper appreciation of their meaning and history. Explore how the rhythms of West Africa traveled to Cuba, Brazil, and the Black American Church, dancing through the history of Mambo, Rumba, Salsa, and Samba. Learn the roots of these dances and the changes they underwent in the Americas. Open to students of all levels. TWA

**Course: PFA096**      **7.5 Hours**  
\$55 + \$54 fee = \$109; NMR add \$120

**Takoma Park/Silver Spring Campus**  
CRN#: 42774    6 Sessions    S  
5/23-6/27      10-11:15 a.m.

#### Broadway Jazz Dance Basics

Dance to the music from your favorite musicals while learning Broadway's unique form of jazz dance. Musicals from Westside Story to Hamilton, Chicago to Rent draw on jazz dance for their choreography. Broadway jazz is a unique, high-energy blend of ballet, modern, and jazz and is known for exaggerated movements and storytelling. Learn the warmups jazz dancers use to stay fit and flexible. Practice the dance steps, performance techniques, and body alignment essential to Broadway jazz dance. Explore the Luigi Technique and its philosophy of "never stop moving."

Open to students of all levels. TWA

**Course: PFA101**      **7.5 Hours**  
\$55 + \$54 fee = \$109; NMR add \$120

**Takoma Park/Silver Spring Campus**  
CRN#: 13635    6 Sessions    S  
7/11-8/15      10-11:15 a.m.

#### Tap Dance: Introduction

Discover tap dance, the dominant performance dance form of the early 20th century. Invented in the African American community, tap quickly became the standard in vaudeville and musical theater, later forming the basis for jazz dance. Perform the basic steps of this percussive, syncopated dance style and walk in the footsteps of greats like Bill "Bojangles" Robinson, Fred Astaire, Sammy Davis Jr., and Shirley Temple. Learn to shuffle, flap, paddle, and roll and build simple rhythmic combinations that can combine into more complex choreography. This course is designed for new dancers and those who have never explored tap dance formally. TWA

**Course: PFA078**      **12.5 Hours**  
\$109 + \$85 fee = \$194; NMR add \$120

**Takoma Park/Silver Spring Campus**  
CRN#: 13636    10 Sessions    W  
5/27-8/5      10-11:15 a.m.  
No class 7/1

### Music: Applied

#### Guitar: Introductory Group

Take your first steps to becoming a guitar legend! Even the greats started by muddling through simple chords on an acoustic. Learn basic strumming and picking techniques, common chord progressions, scales, notation, and tablature reading. On completion, you will have a foundation to take more advanced courses, start private lessons, or continue learning on your own. TWA

**Course: PFA082**      **14 Hours**  
\$124 + \$105 fee = \$229; NMR add \$140

**Rockville Campus**  
CRN#: 13735    8 Sessions    M W  
7/20-8/12      10-11:45 a.m.

Students must provide their own acoustic guitar (classical or steel string acceptable).

**Music Theory: Introduction (CoL)**

Discover the basic elements of music! Learn terminology, notation, scales, intervals, triads, and traditional diatonic harmony. Apply these to reading, playing, and creating music. This course is intended for students with a limited musical background. TWA

**Course: FLM070**      **37.5 Hours**

\$402 + \$137.40 fee = \$539.40;  
NMR add \$885.60

**Rockville Campus**

CRN#: 13646 10 Sessions MW  
7/6-8/5 6-9:45 p.m.

If full, take co-listed MUSC184, CRN 10103.

**Piano: Introductory Group**

Music is a universal language sculpted by the compositions of many great minds. Learning piano introduces you to the elements of this language, such as melody, harmony, and rhythm. In this class, you will learn the basics of piano in a group setting. Using a fundamentals approach, we will play and harmonize melodies from the beginning. No previous experience needed. Textbook required: *Adult Piano Adventures All-in-One Piano Course Book 1* by Nancy and Randal Faber. TWA

**Course: PFA080**      **16 Hours**

\$124 + \$105 fee = \$229; NMR add \$140

**Rockville Campus**

CRN#: 42775 57 Sessions  
6/13-8/1 Online 24/7

No class 7/4

**Attend an Arts Event and Get Inspired!**

Check out performances, gallery openings, and more by visiting artists, performers, students, and faculty:  
Arts Institute: [montgomerycollege.edu/artsinstitute](http://montgomerycollege.edu/artsinstitute)

Cultural Arts Center:  
[montgomerycollege.edu/cac](http://montgomerycollege.edu/cac)

Parilla Performing Art Center:  
[montgomerycollege.edu/pac](http://montgomerycollege.edu/pac)

**Songwriting**

Discover the art of songwriting and compose your own original songs! Songwriting is a continual process of discovery, watching your ideas unfold as you build a song. Examine the basic elements of songs, playing with a wide range of techniques. Study the qualities of successful songs and songwriters. Experiment, edit, and share your creations in a safe and nurturing environment, building a supportive community of songwriters. Bring a notebook and/or staff paper to the first class. Bring an instrument if you play one. Required textbook: *Beginning Songwriting: Writing Your Own Lyrics, Melodies, and Chords* by Andrea Stolpe with Jan Stolpe. No musical background necessary! TWA

**Course: PFA077**      **16 Hours**

\$124 + \$105 fee = \$229; NMR add \$140

**Online: Structured Remote**

CRN#: 42776 8 Sessions  
6/1-7/20 Online 24/7

Plus a half hour self-paced content per week.

**Theater Arts****Acting Basics**

Unlock your acting talent! Acting is a powerful tool for self-expression, communication, and confidence-building. Explore identity and imitation in drama using role play, character building, and storytelling. Develop your actor's instrument by combining vocal and physical approaches to build roles and characters that effectively communicate your intent to an audience. Use improvisation and scripted scene performance to put your new skills to work. Open to students of all levels. TWA

**Course: PFA098**      **15 Hours**

\$124 + \$105 fee = \$229; NMR add \$140

**Takoma Park/Silver Spring Campus**

CRN#: 42777 10 Sessions W  
5/27-8/5 7-8:30 p.m.

No class 7/1

**Improv Comedy Basics**

Explore improvisational comedy, live theatre where the performance is created spontaneously. In addition to being fun and original, improv is a great tool for leadership development, improving public speaking, and self-discovery. Using exercises and games, learn how to think creatively and spontaneously in the moment. Practice basic improvisational techniques, such as yes, and, character development, and scene work. Create on-the-fly original scenes that will never be replicated! Open to students of all levels. TWA

**Course: PFA103**      **12.5 Hours**

\$109 + \$85 fee = \$194; NMR add \$120

**Rockville Campus**

CRN#: 13637 5 Sessions M  
7/13-8/10 7-9:30 p.m.

**Summer Dinner Theatre (CoL)**

Become part of a musical theater production! In this intensive 11-week course, we present two major musicals, give 12 public performances, and serve more than 5,000 meals. We look for students who are talented, willing to work hard, and have some theatrical experience. Although Summer Dinner Theatre is a college-level course, we encourage talented high school students (16+) and community members to audition as performers or interview as technicians. Scholarships are available. Students can earn back some tuition costs by working during the dinner portion of the evening. Visit [montgomerycollege.edu/sdt](http://montgomerycollege.edu/sdt) for complete information and the student calendar. Contact us at [summerdinnertheatre@gmail.com](mailto:summerdinnertheatre@gmail.com) to arrange an audition time. TWA

**Course: SDT001**      **50 Hours**

\$134 + \$69 fee = \$203; NMR add \$80

**Rockville Campus**

CRN#: 42885 52 Sessions M T W R F  
5/26-8/7 2-6 p.m.

No class 6/19, 7/3

**Get on the List**

Sign up to get the Community Arts Course Schedule in the mail or join our email list:  
[montgomerycollege.edu/community-arts/join](http://montgomerycollege.edu/community-arts/join)

### Summer Dinner Theatre Internship (CoL)

Learn theatre professions while working on professional-quality productions. Summer Dinner Theatre Internship Program is a mentorship program where you learn from top Washington D.C. theatre professionals. We offer internships in both administration and stage management. See the breakdown of duties for these positions and complete the application at [montgomerycollege.edu/sdt](http://montgomerycollege.edu/sdt).

**Course: SDT004 50 Hours**  
 \$402 + \$137.40 fee = \$539.40;  
 NMR add \$80

#### Rockville Campus

CRN#: 42894 51 Sessions M T W R F  
 5/26-8/6 2-11 p.m.  
 No class 6/19, 7/3

## PERSONAL FINANCE ACADEMY

### Foundations of Investing **NEW!**

Navigating the investing world can be overwhelming. In this course, you will receive a comprehensive overview of investing focused on expanding your understanding of key terms and industry terminology. You will examine various investment types such as stocks, bonds, mutual funds, and exchange-traded funds, their dependence on the stock market, understand the significance of asset allocation, and guided in determining your risk tolerance for investing. We will explore the basic features of bonds, stocks, mutual funds and more. Furthermore, the course addresses essential aspects of a healthy financial life, including emergency funds, estate planning and tax planning and how they interconnect. This class is taught by a Certified Financial Planner.

**Course: PRF199 4 Hours**  
 \$30 + \$30 fee = \$60; NMR add \$50

#### Takoma Park/Silver Spring Campus

CRN#: 42890 4 Sessions W  
 6/3-6/24 10-11 a.m.

### Investing in the Thrift Savings Plan When Working and Retired

Are you a Federal Government employee or retired from federal service? Do you understand the ins and outs of the Thrift Savings Plan (TSP)? Learn about the differences in TSP investment funds, tax considerations, the Roth TSP option, short-term and long-term considerations, and withdrawal options. Discuss required minimum distributions and the Life Annuity option. This course is only relevant to TSP participants or Federal employees considering participation.

**Course: PRF155 3 Hours**  
 \$20 + \$20 fee = \$40; NMR add \$30

#### Online: Structured Remote

CRN#: 42790 1 Session T  
 5/26 6-9 p.m.

### Probate in Maryland: An Overview for Executors-To-Be

An overview of the probate process in Maryland, and more specifically in Montgomery County, including: a review of determining whether a probate is necessary; how to open a probate estate; how the estate is administered; and how the estate is closed. Explore the documents used by the Register of Wills; learn how to determine if an asset is a probate asset or a non-probate asset; and how to deal with claims and debts against the estate. Discuss the costs of probate, including the fees owed to the personal representative (executor) and attorneys. TWA

**Course: PRF033 5 Hours**  
 \$60 + \$65 fee = \$125; NMR add \$120

#### Online: Structured Remote

CRN#: 42789 2 Sessions R  
 5/28-6/4 6:30-9 p.m.

## Room Numbers

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### Retirement Planning Today

Learn about the many ways to save for retirement as well as the advantages and disadvantages of each. Discover how to save money on taxes, manage investment risks, and protect your assets from potential long-term health care expenses. Fee includes a course workbook and study aids. TWA

**Course: PRF169 6 Hours**  
 \$25 + \$57 fee = \$82; NMR add \$50

#### Takoma Park/Silver Spring Campus

CRN#: 42889 2 Sessions T  
 5/5-5/12 6:30-9:30 p.m.

### Stocks, Bonds, Mutual Funds, and ETFs Explained

Whether you manage your own investments or someone manages them for you, it is important to understand the different types of investments. In this course, an experienced investment advisor and Certified Financial Planner explains advantages and disadvantages of different investments, risks, ways to own investments, asset allocation, tax considerations, historical performance, and more. For instance, are Exchange Traded Funds (ETFs) better than mutual funds? TWA

**Course: PRF172 5 Hours**  
 \$50 + \$65 fee = \$115; NMR add \$120

#### Online: Structured Remote

CRN#: 42791 2 Sessions T  
 6/2-6/9 6-8:30 p.m.

### Wills and Estates

Take a deep dive into personal estate planning. Learn about the real differences between wills and revocable trusts; why everyone always needs a power of attorney and health care directives; and what it really means to go through Maryland probate (and how to avoid that if appropriate). Topics include the use (and misuse) of revocable living trusts, the pros, cons and dangers of joint ownership, the right way to make and receive gifts (and why there is a very wrong way), and the impact of the Federal estate tax and Maryland's two separate death taxes on your estate. TWA

**Course: PRF171 6 Hours**  
 \$60 + \$75 fee = \$135; NMR add \$120

#### Online: Structured Remote

CRN#: 42788 2 Sessions W  
 5/27-6/3 6:30-9:30 p.m.  
 CRN#: 13638 2 Sessions W  
 7/15-7/22 6:30-9:30 p.m.

## PROJECT MANAGEMENT

### PM102: Practical Application of Predictive (Traditional) Project Management

This course will provide you with a comprehensive review of the predictive (traditional) approach to project management. This will cover the methodology of managing projects from the initiation to the closing of the project. Topics covered include defining the scope, creating a schedule, preparing for risks, determining communications as well as managing change, building project teams and closing a project. By the end of this class, you will have created the basic project documents utilized by this methodology through the use of a case study and will be prepared to apply these to your own projects. TWA

**Course: PMC037 28 Hours**  
\$350 + \$365 fee = \$715; NMR add \$350

**Online: Structured Remote**

CRN#: 42785 9 Sessions T R S  
6/9-6/27 6-9 p.m. (T R)  
9 a.m.-12 p.m. (S)

Last class on 6/27 meets 9 a.m.-1 p.m.

CRN#: 13629 9 Sessions T R S  
8/4-8/22 6-9 p.m. (T R)  
9 a.m.-12 p.m. (S)

Last class on 8/22 meets 9 a.m.-1 p.m.

### PM103: Practical Application of Agile Project Management

Project Management practitioners are increasingly embracing agile as a technique for managing successful projects. It is a topic of growing importance in project management. Whether you are a PMP® credential holder or an individual working on agile project team, this course will provide you with a comprehensive review of the agile approach. You will learn the values and principles of agile and identify methodologies of agile project management with a focus on the scrum method. TWA

**Course: PMC038 28 Hours**  
\$350 + \$365 fee = \$715; NMR add \$350

**Online: Structured Remote**

CRN#: 13633 9 Sessions T R S  
7/7-7/25 6-9 p.m. (T R)  
9 a.m.-12 p.m. (S)

Last class on 7/25 meets 9 a.m.-1 p.m.

### PM104: Project Management Leadership

As a project management practitioner, your success and effectiveness are determined by the quality of your professional relationships. In this course you will learn and practice the skills necessary to build and maintain positive relationships with your team members, users, stakeholders, product owners and customers. Topics include interpersonal communications, active listening, conflict management, influencing, trust building, decision-making, and constructive feedback. TWA

**Course: PMC042 8 Hours**  
\$75 + \$130 fee = \$205; NMR add \$140

**Online: Structured Remote**

CRN#: 42782 3 Sessions T R S  
5/5-5/9 6:30-8:30 p.m. (T R)  
10 a.m.-2:30 p.m. (S)

CRN#: 13627 3 Sessions T R S  
8/25-8/29 6:30-8:30 p.m. (T R)  
10 a.m.-2:30 p.m. (S)

### Project Management Standards and Approaches

This course will introduce you to the project management standards and principles established for project management by the Project Management Institute (PMI). This foundational information provides context for the purpose, functions, and environment of projects and behaviors to drive success. This course also introduces the options for how to manage projects including the predictive, agile, and

hybrid approaches. A high-level overview of each approach is provided as well as an explanation of how to choose the appropriate methodology. Having this broad overview provides participants with an understanding of the connection of projects to value delivery and a clear understanding of the different approaches for accomplishing projects. Participants will use hands on exercises and course exam to demonstrate understanding. TWA

**Course: PMC053 15 Hours**  
\$175 + \$200 fee = \$375; NMR add \$160

**Online: Structured Remote**

CRN#: 42786 5 Sessions M T W R F  
5/11-5/15 6:30-9:30 p.m.

CRN#: 13634 5 Sessions M T W R F  
7/6-7/10 6:30-9:30 p.m.

### Project Procurement Basics: Tools, Terms, and Tactics

This introductory course equips project managers with the essential knowledge and skills to manage procurement activities across the project life cycle. Participants will learn how to plan, conduct, control, and close procurements effectively while navigating contracts, vendor management, and compliance considerations. TWA

**Course: PMC054 5 Hours**  
\$75 + \$90 fee = \$165; NMR add \$120

**Online: Structured Remote**

CRN#: 13632 2 Sessions M W  
8/3-8/5 6-8:30 p.m.

### Project Management Professional (PMP) Certification Prep

Ensure you're prepared to take the PMP® exam! Montgomery College is an Authorized Training Partner (ATP) by the Project Management Institute (PMI) to provide industry leading preparation towards the PMP® certification exam. Training with an Authorized Partner is the only way to ensure you are learning PMI-developed PMP® exam prep material and ensure you are learning from PMI-vetted instructors.



Courses are PDU-eligible for current PMP® and CAPM® credential holders. Earn hours towards recertification by attending our convenient and affordable courses.

Courses must be taken in the following order.

- PM 101: Project Management Standards and Approaches
  - PM102: Practical Application of Predictive (Traditional) Project Management
  - PM103: Practical Application of Agile Project Management
- The PMI Approved Training Partner Seal (PMI ATP Seal), PMP, and CAPM are registered marks of the Project Management Institute.

## Project Management Elective Courses

### AI for Project Management

This elective offers a high-level overview of Artificial Intelligence (AI) and its rapidly evolving role in the field of project management. This class demystifies key AI concepts and explores practical applications that enhance project planning, decision-making, risk management, team collaboration, and productivity. Participants will leave with insight into how AI can be strategically leveraged to drive project success. TWA

**Course: PMC052 5 Hours**  
\$75 + \$90 fee = \$165; NMR add \$120

**Online: Structured Remote**  
CRN#: 13631 2 Sessions M W  
7/20-7/22 6-8:30 p.m.

### Budgeting Essentials for Project Managers

This introductory course equips project managers with foundational budgeting skills critical to planning, managing, and controlling project finances. Through practical exercises and real-world examples, participants will gain confidence in developing accurate budgets and monitoring project costs. TWA

**Course: PMC051 5 Hours**  
\$75 + \$90 fee = \$165; NMR add \$120

**Online: Structured Remote**  
CRN#: 42787 2 Sessions M W  
6/15-6/17 6-8:30 p.m.

### Handling Conflict on Project Teams

Conflict is a natural occurrence when people work on teams. However, conflict can negatively impact project success. This course prepares the project management professional to understand and manage conflict on project teams. You will gain an understanding of the strategies and skills that result in resolution as well as prevention methods. TWA

**Course: PMC047 5 Hours**  
\$75 + \$90 fee = \$165; NMR add \$120

**Online: Distance Learning**  
CRN#: 13628 Online 24/7  
Asynchronous course. This course must be completed by 8/26

### Increasing Influence for Project Leaders

Influence is used by project leaders throughout all phases of a project. Individuals can actively strengthen their influence to be more successful in the work environment- whether at the leadership level or not. This course will define influence, review how influence can be used on projects, discuss sources of influence, and provide practical tips on how to strengthen your own influence within the project environment. TWA

**Course: PMC043 5 Hours**  
\$75 + \$90 fee = \$165; NMR add \$120

**Online: Structured Remote**  
CRN#: 42781 2 Sessions M W  
5/4-5/6 6-8:30 p.m.

### Strengthening Effective Communication on Projects

Everyone involved in projects can benefit from strengthening their ability to effectively communicate. This course provides a basic understanding of the fundamentals of effective communication and reviews how communication can help lead to project success. Topics covered include active listening, audience identification, purpose definition, and effective delivery. Through instruction, hands-on exercises, and class discussions, these skills will be strengthened for the project environment. TWA

**Course: PMC044 5 Hours**  
\$75 + \$90 fee = \$165; NMR add \$120

**Online: Structured Remote**  
CRN#: 42783 2 Sessions M W  
6/1-6/3 6-8:30 p.m.

### Sustaining Resilience on Projects and Life

The inherent risk of project environments requires resiliency. Insight and practical application opportunities will be provided to help you strengthen your resilience and ensure you can sustain it over a long period. This course provides insight into what makes people resilient. Lessons learned from the pandemic will also be considered. TWA

**Course: PMC045 5 Hours**  
\$75 + \$90 fee = \$165; NMR add \$120

**Online: Structured Remote**  
CRN#: 13630 2 Sessions M W  
8/10-8/12 6-8:30 p.m.

## REAL ESTATE

### Real Estate Licensure

#### Basic Real Estate Principles and Practices for Salespersons

Prepare to become a licensed salesperson in Maryland with this 60 hour pre-licensing course. Topics covered are relevant to the industry and will be covered in great detail. All 60 hours of class must be attended, you will be required to pass class exams with a minimum score of 70%. Upon completion of course and passing class exams, you will be eligible to take the Maryland Real Estate Salesperson exam. TEXTBOOKS REQUIRED ON THE FIRST DAY OF CLASS: *Modern Real Estate Practice 21st Edition* and *Maryland Real Estate Practice and Law 16th Edition*. TWA

**Course: REB010 60 Hours**  
\$165 + \$260 fee = \$425; NMR add \$225

**Online: Structured Remote**  
CRN#: 42887 21 Sessions M W  
5/11-8/5 6-9 p.m.

CRN#: 13734 20 Sessions M R  
6/8-8/20 5:30-8:30 p.m.

**Rockville Campus**  
CRN#: 42997 15 Sessions T W  
5/5-6/24 5:30-9:30 p.m.

#### Exam Prep: Real Estate pre-licensing and PSI

Students needing to retake REB010 exams and/or wanting a refresher before testing with PSI, can review and further acquaint themselves with course material. Learn effective study strategies, test-taking methodologies, and best practices. Vocabulary and industry terminology reviewed, defined, and applied to key concepts in a quiz and review format. *Prerequisite: REB010* TWA

**Course: REB012 12 Hours**  
\$45 + \$75 fee = \$120; NMR add \$120

**Online: Structured Remote**  
CRN#: 42888 4 Sessions T W R F  
6/2-6/5 6-9 p.m.

## SAFETY INSTITUTE

### Commercial Driver

#### CDL Learner Permit Prep

Before practicing on commercial driving equipment to prepare for a CDL license in Maryland, you must pass the MVA Commercial Driver License Learner Permit Exam. This course covers the basics of Commercial Driver Licensing, including Maryland state licensing requirements for Class A and B, industry outlook, and practice tests. You will also receive instruction on the T, P, X, and S endorsements. TWA

**Course: CDL116 9 Hours**  
\$50 + \$55 fee = \$105; NMR add \$120

**Online: Structured Remote**  
CRN#: 42868 3 Sessions M W F  
6/8-6/12 6-9 p.m.  
CRN#: 13705 3 Sessions M W F  
8/10-8/14 6-9 p.m.

### Driver Safety

#### DE Learner Permit Prep

Preparing for and passing the Maryland Learner's Permit test can be a difficult task for many students. However, there is a Learner's Permit Prep course available that is designed by a special educator to specifically support students with mild to moderate learning disabilities. The course includes various activities, computer exercises, and practice tests that can help students prepare for the Maryland Learner's Permit test. It is important to note that the Maryland Learner's Permit is a prerequisite for Driver Education course, but taking this course is not mandatory. TWA

**Course: SFT122 10 Hours**  
\$90 + \$35 fee = \$125; NMR add \$120

**Online: Structured Remote**  
CRN#: 42998 3 sessions M T W  
5/11-5/13 5-8:20 p.m.  
CRN#: 42851 3 Sessions M T W  
6/15-6/17 5-8:20 p.m.  
CRN#: 13697 3 Sessions T W R  
7/28-7/30 5-8:20 p.m.  
CRN#: 13698 3 Sessions M T W  
8/24-8/26 5-8:20 p.m.

#### Driver Education

This Maryland Motor Vehicle Administration (MVA) required course consists of 30 classroom hours and 6 hours of behind-the-wheel driving. The College's program adds value through interactive, student-centered classroom methodology and one-on-one, needs-based behind the wheel instruction. Students who satisfactorily complete the program are entered into the MVA portal, which enables them to take the driver's license test at the MVA. Montgomery College educates parents on how to manage their teen's learning to drive experience, beginning with parental involvement on the first day of class. The college expects a collaborative approach between parent and instructor(s) on managing this learning to drive experience. Students under 18 MUST be accompanied by mentor (parent, guardian, etc.) and all students MUST bring a valid learner's permit to the first day of class. If a student misses the first day of class, they cannot continue and must re-start the course at a later date. TWA

**Course: SFT123 36 Hours**  
\$244 + \$136 fee = \$380; NMR add \$160

**Hybrid (Online & Face to Face)**  
CRN#: 42852 10 Sessions M T W R F  
6/29-7/13 9 a.m.-12 p.m.  
No class 7/3  
CRN#: 42853 10 Sessions M T W R F  
6/29-7/13 1-4 p.m.  
No class 7/3  
CRN#: 42855 10 Sessions M T W R F  
6/22-7/6 5-8 p.m.  
No class 7/3  
CRN#: 13706 10 Sessions M T W R F  
7/20-7/31 9 a.m.-12 p.m.  
CRN#: 13707 10 Sessions M T W R F  
7/20-7/31 5-8 p.m.  
CRN#: 13709 10 Sessions M T W R F  
8/10-8/21 5-8 p.m.  
CRN#: 13710 10 Sessions M T W R F  
8/24-9/4 6-9 p.m.

**Rockville Campus**  
CRN#: 13708 10 Sessions M W F  
7/27-8/17 6-9 p.m.

#### Driver Education with Additional Supports

Montgomery Colleges Driving School and its instructors are Maryland MVA licensed and certified. Our additional support instructors are dually certified in Special Education. This course, in a small classroom environment, prepares rookie drivers to test for a Maryland driver license. Our 36-hour course consists of 10 three-hour classroom sessions, and 3 two-hour individual sessions using our own cars. This course provides the exact same MVA curriculum as SFT-123 Driver Education, but with built-in supports. Students under 18 MUST be accompanied by mentor (parent, guardian, etc.) and bring a valid learner permit to Day 1 of the Driver Education class. If a student misses the first day of class, they cannot continue and must re-start the course at a later date. Montgomery College educates mentors on how to manage the learning-to-drive experience through our mentor/parental involvement expectations, our 12 driver readiness indicators with self-assessments, and a collaborative approach between mentor and instructor(s). For additional information, visit us on the web at <https://www.montgomerycollege.edu/wdce/transportation-safety/drivers-ed.html>. If you need an accommodation based on a disability please contact Natalie Martinez, Disability Support Services Counselor at 240-567-4118. TWA

**Course: SFT079 36 Hours**  
\$278 + \$157 fee = \$435; NMR add \$225

**Rockville Campus**  
CRN#: 13696 10 Sessions M T W R F  
7/13-7/24 5-8 p.m.

### Start Your Career as a Professional Driver!

### CDL-A and CDL-B

Montgomery College Workforce Development and Continuing Education offers Commercial Driver's License (CDL) training to help you enter the fast-growing transportation industry.

To learn more, please visit us at [wdce@montgomerycollege.edu](mailto:wdce@montgomerycollege.edu) or call 240-567-5188.

## Motorcycle Safety

### Basic Rider Course 2- License Waiver eP2x6

This course is NOT for beginners! This seven-hour course is for individuals that have current street riding experience and are seeking a class M license. This course includes a four-hour independent study distance learning (Motorcycle Safety Foundation) eCourse, a one-hour mandatory online orientation and six hours of riding exercises (range). NOTE: The eCourse must be completed prior to beginning the range portion of the course. Upon successful completion of both a knowledge and riding skills test, you are entered into the MVA portal which enables you to obtain your M license at the MVA. You will also receive a course completion card stating successful completion of the course. Class information and eCourse instructions will be sent to your MYMC email account and any secondary email you have on your MYMC account ONE week prior to the orientation date. The Range portion of the class is held at Montgomery College, Rockville Campus, parking lot 2. Motorcycles are provided and you must wear appropriate range gear/attire; additional expectations are found in the FAQs listed on our website. IMPORTANT: Students will not be admitted to class after the class start time; we encourage all students to arrive 20 minutes early. TWA

**Course: SFT130 7 Hours**  
\$169 + \$100 fee = \$269; NMR add \$140

#### Hybrid (Online & Face to Face)

CRN#: 42881	2 Sessions	R S
5/28-6/6	6-7 p.m. (R)	8 a.m.-2:30 p.m. (S)
CRN#: 42882	2 Sessions	R U
5/28-6/7	6-7 p.m. (R)	8 a.m.-2:30 p.m. (U)
CRN#: 13720	2 Sessions	R S
7/16-7/25	4-5 p.m. (R)	8 a.m.-2:30 p.m. (S)
CRN#: 13721	2 Sessions	R U
7/16-7/26	4-5 p.m. (R)	8 a.m.-2:30 p.m. (U)

### Beginner Motorcycle Safety eP1x11

This Maryland MVA-certified Motorcycle Basic Rider Course (BRC), is a 12-hour course designed for those who have little or no riding experience, or who have not ridden in a long time. This course includes a five-hour independent study distance learning (Motorcycle Safety Foundation) eCourse, a one-hour mandatory online orientation and eleven hours of riding exercises (range). NOTE: The eCourse must be completed prior to beginning the range portion of the course. Upon successful completion of both a knowledge and riding skills test, you are entered into the MVA portal which enables you to obtain your M license at the MVA. You will also receive a course completion card stating successful completion of the course. Class information and eCourse instructions will be sent to your MYMC email account and any secondary email you have on your MYMC account ONE week prior to the orientation date. The Range portion of the class is held at Montgomery College, Rockville Campus, parking lot 2. Motorcycles are provided and you must wear appropriate range gear/attire; additional expectations are found in the FAQs listed on our website. IMPORTANT: Students will not be admitted to class after the class start time; we encourage all students to arrive 20 minutes early. TWA

**Course: SFT129 12 Hours**  
\$189 + \$160 fee = \$349; NMR add \$160

#### Hybrid (Online & Face to Face)

CRN#: 42870	4 Sessions	R S U
4/23-5/3	6-7 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 42871	4 Sessions	M W R
4/27-5/7	4-5 p.m. (M)	8 a.m.-2 p.m. (W R)
CRN#: 42872	4 Sessions	R S U
4/30-5/10	4-5 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 42873	4 Sessions	R S U
5/7-5/17	6-7 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 42874	4 Sessions	T R F
5/18-5/29	4-5 p.m. (T)	8 a.m.-2 p.m. (R F)
CRN#: 42875	4 Sessions	R S U
5/21-5/31	6-7 p.m. (R)	8 a.m.-2 p.m. (S U)

CRN#: 42876	4 Sessions	M W R
5/26-6/4	4-5 p.m. (M)	8 a.m.-2 p.m. (W R)
CRN#: 42877	4 Sessions	R S U
6/4-6/14	4-5 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 42878	4 Sessions	W S U
6/10-6/21	6-7 p.m. (W)	8 a.m.-2 p.m. (S U)
CRN#: 42879	4 Sessions	M W R
6/15-6/25	4-5 p.m. (M)	8 a.m.-2 p.m. (W R)
CRN#: 42880	4 Sessions	R S U
6/17-6/28	4-5 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 13711	4 Sessions	M W R
6/29-7/9	4-5 p.m. (M)	8 a.m.-2 p.m. (W R)
CRN#: 13712	4 Sessions	R S U
7/1-7/12	4-5 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 13713	4 Sessions	R S U
7/9-7/19	6-7 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 13714	4 Sessions	R S U
7/23-8/2	6-7 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 13852	4 Sessions	M W R
7/27-8/6	4-5 p.m. (M)	8 a.m.-2 p.m. (W R)
CRN#: 13715	4 Sessions	R S U
7/30-8/9	4-5 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 13716	4 Sessions	R S U
8/6-8/16	6-7 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 13717	4 Sessions	M W R
8/10-8/20	4-5 p.m. (M)	8 a.m.-2 p.m. (W R)
CRN#: 13718	4 Sessions	R S U
8/13-8/23	4-5 p.m. (R)	8 a.m.-2 p.m. (S U)
CRN#: 13719	4 Sessions	M W R
8/17-8/27	4-5 p.m. (M)	8 a.m.-2 p.m. (W R)

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## Motorcycle Maintenance 101

This continuing education course is designed for any motorcycle owner or enthusiast who would like training on how to maintain and repair a motorcycle. This course provides various hands-on topics such as oil changes, tires, fluids, and much more. The course will also give guidance as to how to set up a motorcycle garage with the right tools to perform basic inspections, troubleshooting, and maintenance. TWA

**Course: SFT109 5 Hours**  
\$21 + \$48 fee = \$69; NMR add \$50

### Rockville Campus

CRN#: 42883	1 Session	F
6/5	4:30-9:30 p.m.	
CRN#: 42884	1 Session	S
6/6	8:30 a.m.-1:30 p.m.	
CRN#: 13722	1 Session	F
7/10	4:30-9:30 p.m.	
CRN#: 13723	1 Session	S
7/11	8:30 a.m.-1:30 p.m.	
CRN#: 13724	1 Session	F
8/7	4:30-9:30 p.m.	
CRN#: 13725	1 Session	S
8/8	8:30 a.m.-1:30 p.m.	

## TEST PREPARATION

### ACT Preparation

#### ACT Prep

Prepare to excel on the ACT with this comprehensive course! Sharpen test-taking skills to boost scores and build confidence. Gain familiarity with ACT-style questions while mastering strategies to manage time, reduce test anxiety, and improve speed. Review essential content areas, including algebra, geometry, trigonometry, reading comprehension, grammar, and essay writing. Engage in daily practice with ACT test sections to solidify skills and maximize performance. Acquire the tools needed to approach the ACT with confidence and achieve the best results. Textbook is required. Students are expected to have required textbooks at the first session. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: SAT015 24 Hours**  
\$230 + \$199 fee = \$429; NMR add \$225

#### Online: Structured Remote

CRN#: 13649	8 Sessions	M T W R
7/6-7/16	9 a.m.-12 p.m.	

## CLEP Test Administration

Administration of the College Board's College Level Examination Program

**Course: TST001 3 Hours**  
**\$0 + \$30 fee = \$30; NMR add \$0**

CLEP testing has relocated to campus assessment centers. Visit the CLEP at MC website for details on taking a CLEP exam, assessment center locations, and to register to schedule an exam.

<https://www.montgomerycollege.edu/academics/credit-for-prior-learning/register-for-clep-exams.html>

## Fast Track

### Math Power Boost

This 30-hour course is for students who need a review of pre-algebra and algebra topics in order to improve math placement. This course may only be taken by students whose ALEKS placement scores are 13 or less. Topics include: fractions, decimals, percents, signed numbers, equations and inequalities, exponents, scientific notation, inequalities and evaluating algebraic expressions. Application of these concepts in context will also be examined. No textbook is required. *Prerequisite: ALEKS placement score of 13 or less and English assessment level of IERW002 or ELAI990. Permission of department required for registration. Contact [laura.weihsrauch@montgomerycollege.edu](mailto:laura.weihsrauch@montgomerycollege.edu) with your name and M#. TWA*

**Course: WPS083 30 Hours**  
\$125 + \$75 fee = \$200; NMR add \$140

### Germantown Campus

CRN#: 13659	10 Sessions	T R
7/7-8/6	1-4 p.m.	

### Rockville Campus

CRN#: 42828	10 Sessions	M W F
5/11-6/3	9 a.m.-12 p.m.	
No class 5/25		

CRN#: 42827	10 Sessions	S
5/16-8/8	9 a.m.-12 p.m.	
No class 5/23, 6/20, 7/4		

CRN#: 13658	10 Sessions	M W F
7/20-8/10	1-4 p.m.	

### Takoma Park/Silver Spring Campus

CRN#: 42829	10 Sessions	S
5/16-8/8	9 a.m.-12 p.m.	
No class 5/23, 6/20, 7/4		

CRN#: 42826	10 Sessions	M W
6/1-7/1	5:30-8:30 p.m.	

## Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
(CoL)	Colisted
(TIP)	Tuition Installment Plan
See General Information for details.	

## STAY UP-TO-DATE

Visit us online for:

- **More course offerings**
- **Up-to-date course information**
- **Events**
- **AND MORE!**

[www.montgomerycollege.edu/wdce](http://www.montgomerycollege.edu/wdce)

## SAT Preparation

### SAT Prep for the Digital SAT

Prepare for the digital SAT with this focused course that enhances test-taking skills and boosts scores. Gain familiarity with SAT-style questions, simulate test-day conditions, and build confidence. Learn strategies to manage anxiety and improve speed through daily practice. Strengthen key areas and master techniques to perform effectively under time pressure, ensuring readiness for success on test day. Textbook is required. Students are expected to have required textbooks at the first session. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: SAT012 24 Hours**  
\$230 + \$199 fee = \$429; NMR add \$225

**Online: Structured Remote**  
CRN#: 13732 8 Sessions T W R  
7/7-7/22 5-8 p.m.

CRN#: 13733 8 Sessions S U  
7/11-8/2 9 a.m.-12 p.m.

**Germantown Campus**  
CRN#: 13728 8 Sessions M T W R  
7/13-7/23 9 a.m.-12 p.m.

**Rockville Campus**  
CRN#: 13858 8 Sessions M T W R  
6/29-7/9 9 a.m.-12 p.m.

CRN#: 13727 8 Sessions M T W R  
7/13-7/23 1-4 p.m.

CRN#: 13731 8 Sessions M T W R  
7/27-8/6 9 a.m.-12 p.m.

CRN#: 13730 8 Sessions M T W R  
7/27-8/6 1-4 p.m.

**Takoma Park/Silver Spring Campus**  
CRN#: 13729 8 Sessions M T W R  
7/27-8/6 1-4 p.m.

### SAT/ACT Math Fundamentals Review

This math review course is tailored to complement SAT and ACT test preparation programs. Focus on reinforcing fundamental arithmetic, algebraic, and geometric concepts, providing a solid foundation for success in SAT and ACT prep courses. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: SAT006 9 Hours**  
\$159 + \$60 fee = \$219; NMR add \$140

**Rockville Campus**  
CRN#: 13726 3 Sessions T W R  
7/28-7/30 9 a.m.-12 p.m.

## WORLD LANGUAGES

### Chinese

#### Chinese for Everyone: Learn Through Speaking and Singing **NEW!**

Discover Chinese through conversation, music, and fun! This beginner-friendly course introduces practical, real-life dialogues used by native speakers to help you start speaking right away. Learn vocabulary and grammar naturally through interactive speaking and substitution practice. Each lesson features listening to and singing (okay to mute yourself) Chinese songs—both traditional favorites and modern tunes—to boost pronunciation, rhythm, and memory. Practice asking simple questions and talking about everyday life in a lively, supportive setting. While reading and writing characters aren't the focus, you'll get a brief glimpse into the beauty of Chinese pictographic writing. No prior Chinese experience is required, and no singing voice nor singing experience is needed nor required. TWA

**Course: LAN331 18 Hours**  
\$120 + \$139 fee = \$259; NMR add \$140

**Online: Structured Remote**  
CRN#: 13853 9 Sessions R  
6/18-8/13 5-7 p.m.

### Just Enough Chinese

Are you planning to travel to China or just want to learn some Chinese? Then this course is for you. Learn Chinese phonetics and tones (Pinyin) to pronounce Chinese characters—just enough to get you started in everyday conversational exchanges. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN213 16 Hours**  
\$100 + \$129 fee = \$229; NMR add \$140

**Online: Structured Remote**  
CRN#: 42812 8 Sessions T  
6/2-7/21 7-9 p.m.

### French

#### Just Enough French

This introductory course is perfect for beginners with no prior experience in French, providing a solid foundation in pronunciation, basic grammar in the present tense, and essential vocabulary. Gain the skills needed for everyday conversational exchanges and build confidence in using the language. For those seeking a more comprehensive start to French studies, consider enrolling in French I—Part 1 to continue the learning journey. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN214 16 Hours**  
\$100 + \$129 fee = \$229; NMR add \$140

**Rockville Campus**  
CRN#: 13836 8 Sessions T R  
7/7-7/30 7-9 p.m.

World Language classes are listed in order of level—starting with beginner and ending with advanced

## French Brush-Up I

If you have completed one or two semesters of study, or have some basic experience in French, this course is appropriate. You can refine skills already learned and get questions answered through fun, dynamic conversation and other interactive exercises. This level is not recommended if you have no prior experience with French. No textbook is required for this class; all materials will be provided by the instructor. TWA

**Course: LAN088 16 Hours**  
\$100 + \$129 fee = \$229; NMR add \$140

### Rockville Campus

CRN#: 13832 8 Sessions MW  
7/6-7/29 7-9 p.m.

## French: A Journey Through Words-History and Culture **NEW!**

Discover French the way it truly lives—through the stories behind its words and expressions. This course, which is conducted entirely in French and assumes fluency, reveals how everyday phrases carry echoes of history, humor, culture, and tradition, bringing French to life in fresh and meaningful ways. Follow the “journey” of a word or idiom from its origins to its modern use, opening doors to deeper cultural insight and more expressive communication. Through lively discussions, interactive quizzes, and creative practice, build confidence, expand vocabulary, and experience French as a vibrant, evolving language. TWA

**Course: LAN329 22 Hours**  
\$170 + \$189 fee = \$359; NMR add \$160

### Online: Structured Remote

CRN#: 13843 12 Sessions T  
6/2-8/18 7-9 p.m.

## German

### German Conversation and Reading Supplement (6 weeks) **NEW!**

This course is designed to maintain and strengthen your German proficiency through focused listening and conversation practice. Build greater fluency while reviewing both familiar and new grammar concepts. Read, analyze, and discuss German texts appropriate to your proficiency level, and actively participate in class discussions. Emphasis is placed on meaningful communication, helping with confidence and engagement while using German in a supportive, interactive environment. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN322 12 Hours**  
\$80 + \$95 fee = \$175; NMR add \$120

### Online: Structured Remote

CRN#: 13840 6 Sessions R  
6/18-7/23 5-7 p.m.

## Hebrew

### Hebrew III–Part 1

This intermediate course is designed for non-native speakers who have basic conversational knowledge of Hebrew, including basic verbs in the present and the infinitive. Practice having conversations and making presentations in Hebrew. Read authentic Hebrew texts and experience new vocabulary. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN191 22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

### Online: Structured Remote

CRN#: 42813 12 Sessions W  
6/3-8/19 7-9 p.m.

### Hebrew IV–Part 2

This intermediate Hebrew class is designed to advance speaking skills in past and present tenses. Read one-page authentic stories, poems, and articles in on various topics from modern Israeli literature. Lessons include class discussions, student presentations and simulations, as well as text reading, and teacher presentations. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN226 22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

### Online: Structured Remote

CRN#: 42814 12 Sessions T  
6/2-8/18 1-3 p.m.

### Advanced Hebrew

This course is designed for nonnative Hebrew speakers with an excellent command of the spoken language. It is conducted exclusively in Hebrew. Emphasis is on participation in extended discussion of topics of choice. Grammar is reviewed as necessary. Topics of discussion and reading selections are chosen in class and may include current media topics, culture, and literature. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN253 22 Hours**  
\$170 + \$189 fee = \$359; NMR add \$160

### Online: Structured Remote

CRN#: 42815 12 Sessions T  
6/2-8/18 3-5 p.m.

CRN#: 42816 12 Sessions T  
6/2-8/18 5-7 p.m.

CRN#: 42817 12 Sessions T  
6/2-8/18 7-9 p.m.

## Key to Codes

TWA Senior Tuition Waiver Applies  
NMR Non-Maryland Resident  
**(CoL)** Colisted  
**(TIP)** Tuition Installment Plan  
See *General Information for details.*

## Room Numbers

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## Italian

### Italian II–Part 1 (6 weeks)

Completion of Italian I or a basic foundation in Italian is helpful to succeed at this level. Discuss everyday topics such as travel, routine plans, and weather. Respond to and ask simple questions. Study direct object pronouns and the verbs *essere* and *stare*. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN323**      **12 Hours**  
\$39 + \$160 fee = \$199; NMR add \$120

**Online: Structured Remote**  
CRN#: 42981    6 Sessions    M  
6/1-7/6      9 a.m.-11 a.m.

### Italian Intermediate Conversation (6 weeks)

This course is intended for students with intermediate skills in Italian grammar or who have previously attended Italian II Part 2. Employ listening skills to help develop fluency with an emphasis on conversation. Review previous and new grammar. Practice conversation skills by role-playing everyday situations. Textbook is required, please check the MC Bookstore for details. TWA

**Course: LAN271**      **12 Hours**  
\$39 + \$160 fee = \$199; NMR add \$120

**Online: Structured Remote**  
CRN#: 42818    6 Sessions    T  
6/2-7/7      6:30-8:30 p.m.

### Italian IV–Part 2 (6 weeks)

This course, a continuation of Italian IV Part 1, is designed for students with a strong foundation in Italian. Improve fluency in extended conversations while mastering the use of the subjunctive and indicative moods, past participles, present perfect, and past perfect tenses. Expand vocabulary for practical situations, such as shopping, and apply first-person plural commands appropriately. Engage in lively discussions to strengthen speaking skills and deepen cultural understanding. Explore Italian traditions, history, and contemporary topics while refining grammar and communication for more confident, nuanced expression. Textbook is required, please check the MC Bookstore for details. TWA

**Course: LAN324**      **12 Hours**  
\$39 + \$160 fee = \$199; NMR add \$120

**Online: Structured Remote**  
CRN#: 42982    6 Sessions    T  
6/2-7/7      10 a.m.-12 p.m.

### Italian Conversation and Grammar Review–Part 1 (6 weeks) **NEW!**

This course is the first in a four-part intermediate sequence designed for non-native speakers with a solid grasp of basic grammar. This engaging class blends conversation practice, reading, and grammar review to expand vocabulary and boost fluency. Explore simplified novels and articles on a variety of topics, then bring ideas to life through written compositions on topics of personal interest. The course emphasizes active use of the language in a supportive environment. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN325**      **12 Hours**  
\$39 + \$160 fee = \$199; NMR add \$120

**Online: Structured Remote**  
CRN#: 42983    6 Sessions    F  
6/5-7/24      1-3 p.m.  
No class 6/19, 7/3

## Portuguese

### Portuguese I–Part 1

Discover the vibrant world of Brazilian Portuguese! Learn to distinguish and replicate the unique sounds of this beautiful language, a key to effective communication. Create and confidently respond to basic questions. Master the present tenses of regular verbs, such as *ser* and *estar*, ensuring seamless expression. Dive into the intricacies of gender and number, definite and indefinite articles, and personal pronouns. Throughout the course, cover essential topics such as greetings, professions, family, time-telling, numbers, days of the week, seasons, and weather. Plus, explore selected Brazilian cultural aspects. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN108**      **22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

**Online: Structured Remote**  
CRN#: 13833    12 Sessions    R  
6/4-8/20      7-9 p.m.

## Spanish

### Spanish Foundations: Early Beginners

This beginner-friendly course is designed for students with no prior knowledge of Spanish. Learn to spell words, count numbers, and use greetings and farewells in both formal and informal settings. Build vocabulary with definite and indefinite articles, and practice common verbs such as *ser*, *estar*, *tener*, *ir*, *gustar*, *querer*, and *poder* in practical contexts like shopping, directions, and emergencies. Develop confidence through simple questions and answers in daily conversations, supported by basic grammar and articles. Explore introductory cultural topics while practicing idioms and conversational exchanges for real-life situations. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN319**      **16 Hours**  
\$120 + \$139 fee = \$259; NMR add \$140

**Online: Structured Remote**  
CRN#: 42980    8 Sessions    S  
6/6-8/1      10 a.m.-12 p.m.  
No class 7/4

**Spanish I–Part 1**

This course is an introduction to spoken Spanish. You will learn introductory-level vocabulary and grammar so that you can begin to engage in practical everyday communications. Topics include greetings, polite expressions, asking and answering questions, and exchanging personal information. The present tense of regular verbs is introduced. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN009**      **22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

**Rockville Campus**

CRN#: 13817    12 Sessions    M  
6/1-8/17      11 a.m.-1 p.m.

**Spanish Beginner Conversation**  
**NEW!**

Speak Spanish with confidence! This course is designed for beginning speakers who've completed Spanish I Part 1 or have equivalent proficiency. Build confidence in navigating everyday situations—greetings, introductions, daily routines, phone calls, shopping, and dining out—while strengthening real-world conversational skills. Focus on fluency and comprehension, with practical grammar and essential verbs naturally integrated into conversation. Dive into topics like family, hobbies, clothing, food, time, and nationalities, while discovering cultural insights, fun expressions, and regional Spanish nuances. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN327**      **22 Hours**  
\$150 + \$179 fee = \$329; NMR add \$160

**Rockville Campus**

CRN#: 13841    12 Sessions    W  
6/3-8/19      9 a.m.-11 a.m.

**Spanish I–Part 2**

This is a continuation of Spanish I–Part 1 or appropriate for those with some basic experience. Grammar topics include present tense of regular verbs (ser and estar), definite and indefinite articles, and gender and number. You will expand your vocabulary as you practice communicating basic needs and responding to questions on everyday topics. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN010**      **22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

**Rockville Campus**

CRN#: 13818    12 Sessions    W  
6/3-8/19      11:05 a.m.-1:05 p.m.

**Spanish Brush-Up I**

This course is perfect for those with two semesters of Spanish study or some basic experience. Build on existing skills, refine what you've learned, and get questions answered through engaging, interactive exercises and relaxed, dynamic conversations. Ideal for strengthening confidence and fluency, this course is not recommended for complete beginners with no prior Spanish experience. No textbook is required for this class; all materials will be provided by the instructor. TWA

**Course: LAN085**      **16 Hours**  
\$100 + \$129 fee = \$229; NMR add \$140

**Online: Structured Remote**

CRN#: 42975    8 Sessions    M W  
6/1-6/24      9 a.m.-11 a.m.

**Spanish II–Part 1**

Completion of Spanish I or equivalent study or communication experience is helpful to succeed at this level. You will be speaking and responding to questions more easily in everyday situations about routines, travel and transportation. Learn uses of reflexive verbs and progressive tense. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN011**      **22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

**Online: Structured Remote**

CRN#: 13821    12 Sessions    R  
6/4-8/20      7-9 p.m.

**Rockville Campus**

CRN#: 13819    12 Sessions    T  
6/2-8/18      11 a.m.-1 p.m.

**Takoma Park/Silver Spring Campus**

CRN#: 13820    12 Sessions    R  
6/4-8/20      1-3 p.m.

**Spanish II–Part 2**

This is a continuation of Spanish II–Part 1. You will improve your fluency as you practice articulating needs about topics such as sports, leisure, and managing money exchanges. Grammar study includes use of tener, and the preterite of regular and irregular verbs. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN012**      **22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

**Rockville Campus**

CRN#: 13822    12 Sessions    W  
6/3-8/19      1:15-3:15 p.m.

**Room Numbers**

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

World Language classes are listed in order of level—starting with beginner and ending with advanced

## Spanish Brush-Up II

This course is ideal for those with at least two years of Spanish study or some proficiency in the language. Engage in enjoyable and relaxed conversations and interactive exercises, to keep your skills sharp. Review and reinforce grammar concepts that may not have fully sunk in, while building confidence in speaking and understanding. This course helps you maintain fluency and deepen your grasp of Spanish in a supportive and engaging environment. No textbook is required for this class; all materials will be provided by the instructor. TWA

**Course: LAN086**      **16 Hours**  
\$100 + \$129 fee = \$229; NMR add \$140

### Online: Structured Remote

CRN#: 42976    8 Sessions    T R  
6/2-6/25      7-9 p.m.

## Spanish Conversation Fundamentals for Travelers

Planning a trip to Mexico, Spain, or South America? This course will help acquire fundamental communication skills for travel in Spanish-speaking countries. Improve speaking and listening skills, to handle conversations at airports, restaurants, hotels, and more. Additionally, gain valuable insights into the culture and customs of Spanish-speaking countries. This course is suitable for medium-beginner to medium-intermediate level Spanish speakers and is not intended for students with no Spanish experience. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN314**      **22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

### Rockville Campus

CRN#: 13838    12 Sessions    T  
6/2-8/18      1:15-3:15 p.m.

## Spanish Intermediate Conversation

This course is designed for students who have completed Spanish II–Part 2 and/or have solid grammar skills, including the preterite, reflexive, and regular verbs. Focused on conversation, it builds fluency through engaging discussions on topics like food, travel, health, clothing, exercise, daily routines, and future plans. Practice expressing opinions, exploring cultural differences, and participating in lively debates. Reinforce complex tenses while improving impromptu speaking skills in a supportive, interactive environment. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN310**      **22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

### Rockville Campus

CRN#: 13837    12 Sessions    M  
6/1-8/17      1:30-3:30 p.m.

## Spanish Special Topics: Idiomatic Expressions

Master the idiomatic expressions that are common in everyday Spanish conversation. This course explores colloquialisms and expressions, helping you understand their meanings and contexts in natural language use. Designed for non-native Spanish speakers with intermediate proficiency, it will enhance the ability to engage in authentic conversations and navigate cultural nuances. Gain confidence in using these expressions to communicate more fluently and sound more like a native speaker in various social situations. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN164**      **16 Hours**  
\$120 + \$139 fee = \$259; NMR add \$140

### Online: Structured Remote

CRN#: 42978    8 Sessions    R  
6/4-7/23      9 a.m.-11 a.m.

## Spanish Special Topics: Prepositions

Strengthen your Spanish by mastering essential prepositions such as a, de, en, por, and para in both conversation and writing. Gain confidence using verbs with a, and explore idioms and common expressions with por and para. Review correct placement of prepositions across tenses, including present, preterit, imperfect, and future. Engage in role-play to practice forming practical questions and answers for real-life situations like asking for directions, shopping, or traveling. Cultural materials—such as short videos, music, and readings—will further reinforce learning and enhance communication skills. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN318**      **16 Hours**  
\$120 + \$139 fee = \$259; NMR add \$140

### Online: Structured Remote

CRN#: 42979    8 Sessions    T R  
6/2-6/25      7-9 p.m.

## Spanish Special Topics: Preterit

Boost your Spanish fluency and master the past! This intermediate-level course (for students with two years of study or equivalent experience) dives deep into the preterit tense through lively practice, meaningful examples, and engaging readings. Explore common verbs and real-world usage, including the preposition “a” with past-tense verbs. Build confidence by asking and answering questions about everyday events in the past, and strengthen accuracy through a clear, practical comparison of the preterit vs. imperfect, highlighting key differences and essential points to remember for effective use. Textbook is required, please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN330**      **16 Hours**  
\$120 + \$139 fee = \$259; NMR add \$140

### Online: Structured Remote

CRN#: 13844    8 Sessions    W  
6/3-7/22      9 a.m.-11 a.m.

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## Key to Codes

TWA    Senior Tuition Waiver Applies  
NMR    Non-Maryland Resident  
(CoL)    Colisted  
(TIP)    Tuition Installment Plan  
See *General Information for details.*

### Spanish Special Topics: Pronouns **NEW!**

Take your Spanish to the next level by mastering one of its trickiest—and most powerful—tools: pronouns! Designed for intermediate learners with at least two years of Spanish study or equivalent proficiency, this course demystifies subject, demonstrative, possessive, direct, and indirect object pronouns, including gustar and double object forms. Tackle relative pronouns like que, quien, el que, and el cual. Practice the use of pronouns after prepositions and the use of personal a. Through practical conversations, guided questions, and engaging cultural materials such as music, videos, and short readings, gain confidence using pronouns naturally and accurately in real-life Spanish. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN328 16 Hours**  
\$120 + \$139 fee = \$259; NMR add \$140

**Online: Structured Remote**  
CRN#: 13842 8 Sessions M W  
7/6-7/29 7-9 p.m.

### Spanish III–Part 1

Gain increased competency in Spanish. Practice communications about everyday events in the present and past tenses. Grammar study focuses on imperfect tense, subjunctive mood, time expressions of hacer, and the use of por and para. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN013 22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

**Rockville Campus**  
CRN#: 13823 12 Sessions R  
6/4-8/20 12:30-2:30 p.m.

World Language classes are listed in order of level—starting with beginner and ending with advanced

### Spanish III–Part 2

This is a continuation of Spanish III–Part 1. Gain proficiency in expanded conversational exchanges. Discuss emotions, wishes, health and illness. Grammar includes subjunctive with impersonal expressions and verbs of emotion, subjunctive vs. indicative, and the future tense. Hispanic and Spanish cultural topics are discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN014 22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

**Online: Structured Remote**  
CRN#: 13825 12 Sessions W  
6/3-8/19 7-9 p.m.

**Rockville Campus**  
CRN#: 13824 12 Sessions T  
6/2-8/18 7-9 p.m.

### Spanish IV–Part 2

This is a continuation of Spanish IV–Part 1 and for those with a good foundation in Spanish. Continue to improve your fluency in more extended exchanges as you focus on use of the subjunctive, the indicative, past participles, present perfect, and past perfect tenses. Cultural topics continue to be discussed. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN016 22 Hours**  
\$130 + \$169 fee = \$299; NMR add \$140

**Online: Structured Remote**  
CRN#: 13827 12 Sessions T  
6/2-8/18 10 a.m.-12 p.m.

### Spanish Brush-Up III

This course is perfect for those with 3-4 years of Spanish study and a comfortable level of fluency. Conducted entirely in Spanish, the class emphasizes relaxed, enjoyable conversation to keep your language skills sharp. Grammar is reviewed as needed offering flexibility for learners. Ideal for those looking to refine their proficiency, this course provides a fun and immersive environment to enhance speaking, comprehension, and overall fluency in Spanish. No textbook is required for this class; all materials will be provided by the instructor. TWA

**Course: LAN111 16 Hours**  
\$100 + \$129 fee = \$229; NMR add \$140

**Online: Structured Remote**  
CRN#: 42977 8 Sessions M W  
6/1-6/24 7-9 p.m.

CRN#: 13834 8 Sessions T R  
7/7-7/30 7-9 p.m.

### Spanish Children’s Book Review: A Guide for Parents and Grandparents **NEW!**

Bring Spanish to life through storytelling! This engaging course is designed for intermediate to advanced Spanish students with four or more years of study or equivalent proficiency who want to explore Children’s Books in Spanish as a dynamic learning tool. Dive into beautifully written stories by authors from Latin America, Spain, and the U.S., using excerpts, audiobooks, and videos to strengthen reading and conversation skills. Review verb tenses naturally through storytelling, learn to ask meaningful questions, and select age-appropriate materials. Discover cultural themes, legends, and award-winning authors while gaining practical resources to help children—or grandchildren—build Spanish literacy in fun, meaningful ways. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN326 16 Hours**  
\$120 + \$139 fee = \$259; NMR add \$140

**Online: Structured Remote**  
CRN#: 42984 8 Sessions T  
6/2-7/21 9 a.m.-11 a.m.

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[www.montgomerycollege.edu/wdce](http://www.montgomerycollege.edu/wdce)

## Spanish Conversation and Grammar Review–Part 1

This course is the first in a four-part intermediate sequence designed for non-native speakers with 3 to 4 years of Spanish study and with a solid grasp of basic grammar. This engaging class blends conversation practice, reading, and grammar review to expand vocabulary and boost fluency. Explore simplified novels and articles on a variety of topics, then bring ideas to life through written compositions on topics of personal interest. The course emphasizes active use of the language in a supportive environment. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN017 22 Hours**  
\$150 + \$179 fee = \$329; NMR add \$160

**Online: Structured Remote**  
CRN#: 13829 12 Sessions T  
6/2-8/18 7-9 p.m.

**Rockville Campus**  
CRN#: 13828 12 Sessions M  
6/1-8/17 4-6 p.m.

CRN#: 13830 12 Sessions W  
6/3-8/19 1-3 p.m.

## Spanish Conversation and Grammar Review–Part 2

Continue building momentum in the second course of this four-part intermediate sequence, designed for students with four years of study to take your fluency to the next level. Strengthen speaking skills through extended discussions inspired by readings and engaging conversation topics. Expand vocabulary and sharpen comprehension with simplified novels and articles on a variety of subjects. Express ideas through written compositions that self-interested topics. This course emphasizes active participation and confident language use. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN018 22 Hours**  
\$150 + \$179 fee = \$329; NMR add \$160

**Online: Structured Remote**  
CRN#: 13831 12 Sessions F  
5/29-8/28 12-2 p.m.

No class 6/19, 7/3

## Conversational Spanish for Travelers

Planning a trip to Mexico, Spain, or South America? Designed for low-intermediate to medium-advanced level Spanish speakers, this course, conducted entirely in Spanish, will help you navigate your travels with ease. Focused on conversational Spanish for travel situations, learn how to handle conversations at airports, restaurants, hotels, and more. Additionally, gain valuable insights into the culture and customs of Spanish-speaking countries. Improve speaking and listening skills, enhancing the ability to communicate effectively and confidently. Textbook is required. Please check the MC Bookstore for details regarding textbooks. TWA

**Course: LAN178 22 Hours**  
\$150 + \$179 fee = \$329; NMR add \$160

**Rockville Campus**  
CRN#: 13835 12 Sessions M  
6/1-8/17 1:15-3:15 p.m.

## WRITING

### Business Writing

#### Grammar Workshop

Hone and refresh your grammar writing skills through lessons, exercises, and tips to solidify your grasp of basic grammar concepts. Explore parts of speech, punctuation and mechanics, common grammar mistakes, and develop a stronger foundation in sentence structure. Analyze grammar patterns for effective writing and discuss problem words, euphemisms, and passive vs. active voice. TWA

**Course: WRT223 8 Hours**  
\$30 + \$100 fee = \$130; NMR add \$120

**Gaithersburg Business Training Center**  
CRN#: 13657 4 Sessions T R  
7/14-7/23 5:30-7:30 p.m.

## Creative Writing

### Essential Tools for Improving Creative Writing

Improve your writing as you discover essential tools through hands-on exercises and peer feedback. Learn how to replace “telling” with “showing,” use contrast to heighten the impact of your story, evoke stronger emotions from your readers, and anchor scenes with clarity and depth. TWA

**Course: WRT228 6 Hours**  
\$30 + \$90 fee = \$120; NMR add \$120

**Rockville Campus**  
CRN#: 42835 2 Sessions M  
6/1-6/8 1-4 p.m.

### Fiction Writing Workshop

Embark on your fiction-writing journey, whether you are aspiring to write a novel or are a published writer seeking to elevate your craft, dive into this immersive hands-on experience. Explore the intricacies of stellar fiction, mastering character development, conflict resolution, and plot structure. Hone your skills in crafting compelling dialogue, creating vivid scenes, and refining your prose to meet commercial writing standards. This workshop can help you unlock impactful storytelling and transform your writing aspirations. TWA

**Course: WRT221 10 Hours**  
\$50 + \$100 fee = \$150; NMR add \$120

**Online: Structured Remote**  
CRN#: 13656 4 Sessions T  
8/4-8/25 9 a.m.-11:30 a.m.

### Key to Codes

TWA	Senior Tuition Waiver Applies
NMR	Non-Maryland Resident
(CoL)	Colisted
(TIP)	Tuition Installment Plan

See General Information for details.

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## ADDITIONAL AELG COURSES: WORKPLUS, ENGLISH, AND JOB TRAINING

The Adult ESOL Program provides basic English language and life skills instruction to Maryland residents whose native language is not English.

English in the American Workplace	Vocational ESOL	Job Training for English Language Learners
<p>These classes are the best starting place if you have a high school diploma, equivalent, or GED*, and need to be more proactive with you English skills.</p> <ul style="list-style-type: none"> <li>English in the American Workplace</li> </ul>	<p>These classes are perfect if you know which field you want to go into, and have at least high intermediate English language skills. Improve your language skills and learn a trade</p> <ul style="list-style-type: none"> <li>ESOL for Healthcare</li> <li>ESOL for Customer Service</li> <li>ESOL for Careers in Education</li> </ul>	<p>Job Training for English Language Learners courses are perfect for you if your English language skills are at least high intermediate. These courses prepared you to earn nationally recognized certification.</p> <ul style="list-style-type: none"> <li>Clinical Medical Assistant (CMA) Training for ESOL Students</li> <li>Pharmacy Technician Training for ESOL Students</li> <li>Phlebotomy Technician Training for ESOL Students</li> <li>Certificate for Apartment Maintenance Technician (CAMT)</li> <li>Certified Nursing Asst (CNA) / Geriatric Nursing Asst. (GNA)</li> <li>Early Childhood Education Training for ESOL Students</li> </ul>
<p>For more information, e-mail <a href="mailto:ESOL@montgomerycollege.edu">ESOL@montgomerycollege.edu</a> or visit our website at <a href="https://www.montgomerycollege.edu/wdce/english-language-skills/workplus/index.html">https://www.montgomerycollege.edu/wdce/english-language-skills/workplus/index.html</a></p>		

### TESOL Training Institute

**Make a difference...**

**Learn to teach English to immigrants**

The TESOL Training Institute at Montgomery College WDCE provides high-quality, innovative education that enables individuals to become highly competent instructors of adult English for Speakers of Other Languages (ESOL) classes.

Join us in a supportive and challenging environment that contributes to the best teacher training in the region.

***If interested, you must attend an information session.***

For more information and a class schedule, call 240-567-7386,

e-mail [tesoltraininginstitute@montgomerycollege.edu](mailto:tesoltraininginstitute@montgomerycollege.edu).

or visit our website at

[www.montgomerycollege.edu/wdce/tesol.html](http://www.montgomerycollege.edu/wdce/tesol.html)

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## ADULT LITERACY AND GED® TEST PREPARATION CLASSES

### Registration Guidelines:

The Adult ESOL & Literacy Grant Program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details. <https://www.montgomerycollege.edu/wdce/english-language-skills/ged/ged-schedule.html>

1. All students must take English and Math placement tests.
2. You must live in Maryland.
3. You must be at least 18 years old.
4. If you are 18 years old, you must have officially withdrawn from high school by submitting a Withdrawal/Exception Form.
5. For safety and security reasons, do not bring children to testing, registration, or class.

### Classes to be held in-person and on-line

**Registration for Classes:** Please go to the website:

<https://www.montgomerycollege.edu/wdce/english-language-skills/ged/ged-schedule.html> and do the following:

- 1) Complete the registration form.
- 2) Make an appointment to take the English and Math placement tests at one of the MC Assessment Centers.

Please visit our website for more information

### Information Sessions:

We encourage everyone to attend an online information session to learn more about our program. Information sessions are held each week before a new session begins. See website for dates and times.

Day Classes	Registration	Days	Time
On-line via Zoom East County Education Center–In person class Rockville Campus–In-person class	See website	Monday-Thursday	9 a.m.-12 p.m.
Evening Classes	Registration	Days	Time
On-line via Zoom Rockville Campus–In-person class Takoma Park/Silver Spring Campus–In-person class	See website	Monday-Thursday	6:30 p.m.-9:30 p.m.

Questions? Email: [GED@montgomerycollege.edu](mailto:GED@montgomerycollege.edu) or call 240-567-8950

### Official GED Practice Test™

For information about the Maryland state administration of the GED® test call 410-767-0936 or visit the website at: <https://www.labor.maryland.gov/adultliteracy/ged.shtml>.

GED® is a registered trademark of the American Council on Education (ACE) and administered exclusively by GED Testing Service LLC under license. This information is not endorsed or approved by ACE or GED Testing Service.

**Disability Services:** For disability related accommodations, please contact the Montgomery College Disability Support Services Office at 240-567-4118, at least two weeks before orientation/registration.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty, and staff. This program is funded by the MD Dept. of Labor, the U.S. Dept. of Education & the Montgomery County Government.

<https://www.montgomerycollege.edu/wdce/english-language-skills/ged/ged-schedule.html>

## ADULT ENGLISH FOR SPEAKERS OF OTHER LANGUAGES CLASSES (ESOL)

The Adult ESOL Program has six levels, and provides basic English language and life skills instruction to Maryland residents, whose native language is not English. This program is unable to provide services to F1 and J1 visa holders. Please see the FAQ section of our website for more details.

### Registration Guidelines:

1. All students must take an in-person test for classes.
2. These classes meet in-person only
3. You must live in Maryland.
4. You must be at least 18 years old.
5. For safety and security reasons, do not bring children to testing, registration, or class.

Please visit our website for more information:

<https://www.montgomerycollege.edu/wdce/english-language-skills/adult-esol/esol-schedule.html>

Class Days and Times			Location	Application Day
Early Morning Classes	Monday-Friday	7:00 a.m.-9 a.m.	See Website	See Website
Class Days and Times			Location	Application Day
Day Classes	Monday-Friday	9:05 a.m.-11:05 a.m.	See Website	See Website
	Monday-Friday	11:10 a.m.-1:10 p.m.		
Class Days and Times			Location	Application Day
Evening Classes	Monday-Thursday	6:30 p.m.-9:30 p.m.	See Website	See Website
Saturday Classes	Saturday	9 a.m.-1 p.m.	See Website	See Website

We offer college and career services, and ESOL work preparation vocational courses in healthcare, building trades, education, technology and customer service. For more information visit our website at [www.montgomerycollege.edu/wdce/aelg](http://www.montgomerycollege.edu/wdce/aelg) or call 240-567-8950.

Are you a documented refugee or political asylee? If yes, call the Montgomery College Refugee Center at 240-567-1405 for English classes and help.

**Disability Services:** For disability related accommodations, please contact the Montgomery College Disability Support Services Office at 240-567-4118 at least two weeks before orientation/registration.

Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty, and staff. This program is funded by the MD Dept. of Labor, the U.S. Dept. of Education and the Montgomery County Government.

### Locations for ESOL and GED Classes

East County Education Center 2221 Broadbirch Drive Silver Spring, MD 20904	John F. Kennedy High School 1901 Randolph Road Silver Spring, MD 20902	Montgomery College Rockville Campus 51 Mannakee Street Rockville, MD 20850 Gudelsky Bldg., Corner of N. Campus Dr. & Route 355	Wheaton High School 12401 Dalewood Dr. Silver Spring, MD 20906
Gaithersburg High School 101 Education Blvd. Gaithersburg, MD 20877	Montgomery Blair High School 51 University Blvd., East Silver Spring, MD 20901	Montgomery College Takoma Park Campus 930 King Street Takoma Park, MD 20910	
Gilchrist Immigrant Resource Ctr. 11002 Veirs Mill Road, Suite 506 (inside Westfield South Building) Wheaton, MD 20902	Montgomery College Germantown Campus 20200 Observation Drive Germantown, MD 20876	Seneca Valley High School 19401 Crystal Rock Dr. Germantown, MD 20874	

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## Advanced Placement Summer Institute 2026

All classes are Online: Structured remote  
\$345 + \$500 fee = \$845; NMR add \$350

The AP Summer Institute (APSI) offers 30 hours of subject-specific professional development that equips new and experienced teachers with content and resources to enhance their teaching of AP® courses.

For more information, please visit:  
<https://www.montgomerycollege.edu/wdce/teacher-prep/advanced-placement-summer-institute.html>

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Visit [www.montgomerycollege.edu/wdce/noncredit-online-courses](http://www.montgomerycollege.edu/wdce/noncredit-online-courses) for more information or call Janet Lane at 240-567-6938.

E-mail your inquiries to [ed2go@montgomerycollege.edu](mailto:ed2go@montgomerycollege.edu).

**[www.ed2go.com/mcdistance](http://www.ed2go.com/mcdistance)**

## Montgomery College offers UGotClass!



Online certificates and courses in:

Business, Business Communication, Data Science, Leadership, Management, New Media Marketing, Social Media for Business, Technology Skills, Training and Education.

Courses start at \$195

For more information, please visit: [www.montgomerycollege.edu/wdce/noncredit-online-courses/](http://www.montgomerycollege.edu/wdce/noncredit-online-courses/)

## FIND A CAREER THAT SUITS YOU AND INSPIRES YOU

Montgomery College's Career Coach can help take some uncertainty out of your academic and career decisions and provide you the opportunity to explore hundreds of potential careers at your fingertips.

### Visit:

<https://montgomerycollege.emsicc.com/>

### Take Career Assessment

Take a Career Assessment to learn about yourself and Career Coach will give you career suggestions based on your interests.

### Browse Careers

Browse Top career fields in the Maryland, Virginia, and Washington D.C. area. Browse or search for careers and we will give you relevant data on wages, employment, and the training you need.

Simply enter a field or occupation that interest you in the Browse Careers field. OR simply browse all careers.

### Browse Programs

Browse or search for the available Programs that lead to the career you want.

### Are You a Veteran?

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Anyone can access the data using this free career exploration tool anytime and at any place. Get started today on your road to a new future and give it a try.

### For questions, please contact us at

Career.Coach@montgomerycollege.edu or visit us on the web at <https://montgomerycollege.emsicc.com/>

## EXPLORING CAREERS USING CAREER

Find a career that suits you in 2 EASY steps!

### Step 1.

Visit <https://montgomerycollege.emsicc.com/>

### Step 2.

Select an occupation of interest to explore. Enter it into the Browse Careers field (or you can search all careers).

A list of careers will be generated. You can then filter these careers by Salary and Education level.

### When searching, keep in mind:

- What is your occupation of interest?
- What is a typical entry-level wage? Median Wage?
- How many individuals are employed in our area in this occupation?
- How many annual job openings are estimated for this occupation?
- How many current job postings are there?
- What are five primary responsibilities of this occupation as described in several job postings?
- What are five job skill requirements found in a variety of job postings?
- Are there any certifications mentioned as desirable or required in the job postings?
- What are three similar or related careers to the occupation you selected here?
- What are several related education and training programs that you could explore further?



## ACADEMIC PROGRAMS AND COURSES

### Inspiring, Engaging, and Relevant

Montgomery College offers more than 130 programs of study to enable you to achieve your goals. Our academic programs are designed to engage, inspire, and empower you to move forward. Are you a high school student looking to fulfill your early promise, or a high school graduate taking the next step? Are you an adult student looking to master a new discipline, or continue your training and grow your skill set in a specific field? Whether you are a transfer student or an international student, a military service member or senior student, MC has the program for you. Find out more about Montgomery College's Academic Affairs Division.

\* General Studies: a flexible degree path emphasizing transfer in one of four academic cores: Humanities, Arts, Communications, and Languages (HAFL); Science, Technology, Engineering, and Math (STEM); Social Sciences, Administration, and Health (SSAH); or Integrated Studies (INTG)

### Special Programs

Montgomery College is home to several special programs designed to enhance our students' learning experiences and better prepare them to enter a career or obtain a bachelor's degree.

- The Achieving Collegiate Excellence and Success (ACES) targets Montgomery County high school students and guides them through completion of a four-year degree.
- The American English Language Program prepares non-native speakers of English for successful college work in the United States.
- The Global Humanities Institute brings the world into our classrooms and helps prepare students for the global economy.
- The Gudelsky Institute for Technical Education prepares students for careers in automotive technology, building and construction, computer publishing, and other technical fields.
- The Health Sciences Institute prepares students for various health care careers, from diagnostic medical sonography to surgical technology.
- The Hillman Entrepreneurs Program supports and develops aspiring entrepreneurs, leaders, and scholars.
- The International Education and Study Abroad Program provides opportunities to study in other countries.
- The Paul Peck Humanities Institute facilitates internships at the Library of Congress, Smithsonian Institution, and United States Holocaust Memorial Museum.

For more information on Montgomery College and what WE have to offer, visit: [www.montgomerycollege.edu](http://www.montgomerycollege.edu)

### Providing Opportunities, Empowering You to Succeed

*Montgomery College is an academic institution that is committed to equal opportunity and fostering diversity among its student body, faculty and staff. Inquiries regarding Montgomery College's nondiscrimination compliance policies and procedures may be directed to Dr. Brenda Williams, Director of Employee & Labor Relations, Workforce Diversity and Inclusion, 240-567-5367.*



## Services for Students with Disabilities

Montgomery College complies with the provisions of Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act (ADA) of 1990 and the Americans with Disabilities Act Amendments Act (ADAAA) of 2009. The college provides accommodations, access to facilities, programs, activities, and services for qualified students with documented disabilities. Accommodations are determined on a case-by-case analysis based on information provided by a qualified professional.

Students with disabilities are encouraged to contact Disability Support Services as close to admission to the College as possible for accommodations and support services. To ensure timely services, students are encouraged to provide at least a two-week notice as some accommodations are time sensitive.

- Germantown: 240-567-7770
- Rockville: 240-567-5058
- Takoma Park/Silver Spring: 240-567-1480

If necessary and appropriate, students may register for courses or activities prior to or while going through the support services process but are expected to comply with required deadlines to ensure that appropriate accommodations can be secured.

Any student who may need assistance in the event of an emergency evacuation must identify to Disability Support Services; guidelines for emergency evacuations are at: [www.montgomerycollege.edu/dss/evacprocedures.htm](http://www.montgomerycollege.edu/dss/evacprocedures.htm).

Under provisions of the Americans with Disabilities Act, this material is available in alternative formats by contacting the Disability Support Services Office at 240-567-4118.

A Sorenson Video Relay Service with a large Monitor is available in the Rockville, Takoma Park/Silver Spring and Germantown Campus libraries.

## Students Under 16

Students must be 16 or older, or have permission of the program area by the start date of class, in order to participate. Call 240-567-5188 for more information.

Questions?

Call 240-567-5188.



[www.facebook.com/mcwcde](http://www.facebook.com/mcwcde)

## Co-Listed Classes

Classes marked with this code (**CoL**) are co-listed. They are offered so that students may register either for credit or continuing education (noncredit) status. Co-listing gives students an option to choose the best path for their educational needs. Each section includes both credit and noncredit students. For students seeking credit classes, please consult the credit course schedule. The expectations for attendance, participation, and effort are the same for all students. Any non-credit student who enrolls in a co-listed class must be prepared to document that they meet the applicable credit class assessment/prerequisite requirements upon request and in specific classes, the student will be required to be assessed prior to enrollment. Instructors will announce policies concerning class activities. If you have questions about readiness/assessments, please contact the listing program/department.

If you have registered as a noncredit student in a co-listed course and you wish to change from noncredit to credit status, you will have one day after the class has begun to do so. After that, you are committed to your path as a noncredit student for the remainder of the course. If the course has a required assessment level to be a credit student, you must first complete the assessment testing and meet the appropriate assessment level before you can change to credit status. Dates for co-listed classes may reflect the actual credit term dates. Please check the day on your calendar for the actual start date of your class.

## Parking Regulations

You must obtain a virtual parking permit to park on campus and other College properties. Please visit <https://www.montgomerycollege.edu/parking> for directions on how to obtain a virtual parking pass.

### Parking for Workforce Development and Continuing Education (WDCE) Students

When registering in-person at any WDCE Customer Service location you will receive a temporary (30-day) parking permit. If the duration of your class is more than 30 days, you must log in to the Parking Portal using your MyMC information. Click on Get Permits, then follow the instructions given.

If you need assistance, please email [Parking@montgomerycollege.edu](mailto:Parking@montgomerycollege.edu) or visit <https://www.montgomerycollege.edu/about-mc/campuses-and-locations/transportation-and-parking.html>

## Textbooks and Materials

Purchase textbooks and/or course materials at the Campus where your class will be held. For classes held at the Gaithersburg Business Training Center, Distance Education and Learning Technologies (DELTA), and off-Campus MCPS locations, please use the Rockville Campus MC Books & More; for classes at Westfield South use the Takoma Park/Silver Spring Campus MC Books & More. You do not need to go to a Campus store to make your purchase. You may purchase your textbooks/course materials online to have your purchases mailed to you. To order online or to find out more details about purchases, buybacks, returns, contact information, ebooks, rentals, and more, visit the College's MC Campus Store and Distribution Hubs website at [www.montgomerycollege.edu/bookstore](http://www.montgomerycollege.edu/bookstore) or call the main number 240-567-5302.

A USB flash drive/memory stick is required for ITI classes unless otherwise specified. Please bring to first class.

For information specific to WDCE, please visit our reference page at <https://info.montgomerycollege.edu/offices/business-services/mc-campus-store.html>

## Scholarship Opportunities

For detailed information regarding scholarship opportunities and how to apply, visit <https://www.montgomerycollege.edu/workforce-development-continuing-education/wdce-scholarships/index.html>

## Inclement Weather

Inclement weather conditions: go to [www.montgomerycollege.edu](http://www.montgomerycollege.edu) or call 240-567-5000. If the College is closed, there are no classes. For classes meeting in a Montgomery County Public Schools facility, go to [www.montgomeryschoolsmd.org](http://www.montgomeryschoolsmd.org). If MCPS is closed, or evening activities are cancelled, there are no classes. Students attending classes at local hospitals, will have class unless notified by their instructor.

## Tobacco Free

All tobacco products, including traditional cigarettes, chewing tobacco, and e-cigarettes or vapes are prohibited from Montgomery College property, including its three campuses at Germantown, Rockville, and Takoma Park/Silver Spring, and its central administration building in Rockville. Use of both traditional and e-cigarettes or vapes is not permitted on any MC property, including buildings, walkways, recreation and athletic areas, building entrances, and parking lots.

## Registration Options

Regardless of which registration option you select, registrants will be enrolled in the order that registration and payments are received (to avoid disappointment, register early); payment is required at the time of registration. All students must register prior to attending the first class.

## Payments

Payment MUST be made IN FULL at the time of registration to avoid being deleted from the course. Complete information is required to process all registrations and payments. Further instructions for WEB, FAX, or MAIL-IN payments can be found at: [www.montgomerycollege.edu/wdce/registerops.html](http://www.montgomerycollege.edu/wdce/registerops.html).

**Registration will not be processed without appropriate payment.**

### Option 1: In-Person Registration

A completed form with payment may be submitted in person at any of these Montgomery College Campus registration areas:

#### East County Education Center

2221 Broadbirk Drive  
Silver Spring, MD 20904  
Normal Hours: 8:30 a.m.-4:30 p.m. (M-F)

#### Gaithersburg Business Training Center

12 South Summit Avenue  
Gaithersburg, MD 20877  
Room 400  
Normal Hours: 8:30 a.m.-8:30 p.m. (M-R)  
8:30 a.m.-4:30 p.m. (F)

#### Germantown Campus

20200 Observation Drive  
Germantown, MD 20876  
Humanities and Social Sciences Building  
Room 245 and/or 243  
Normal Hours: 8:30 a.m.-4:30 p.m. (M-F)

#### Rockville Campus

51 Mannakee Street  
Rockville, MD 20850 Campus Center Building  
Room 220  
Normal Hours: 8:30 a.m.-6:30 p.m. (M-R)  
8:30 a.m.-4:30 p.m. (F); 8:30 a.m.-12 p.m. (S)

#### Takoma Park/Silver Spring Campus

7600 Takoma Avenue  
Takoma Park, MD 20912  
Morris & Gwendolyn Cafritz Foundation Arts  
Center Room 230  
Normal Hours: 8:30 a.m.-4:30 p.m. (M-F)

\*\*\*Cash payments can only be made at the Cashier's Offices at the Germantown, Rockville, or Takoma Park/Silver Spring Campuses.

### Option 2: Online (Web) Registration

- Go to [montgomerycollege.edu/wdce](http://montgomerycollege.edu/wdce)
- Click on "How to Register" in the left navigation bar.
- Click on "Register by Web."
- Follow the appropriate directions depending on if you are a new or returning student.

### Option 3: Mail Registration

Send completed form with payment for total due to Montgomery College, WDCE, 51 Mannakee St., CC 220, Rockville, MD 20850.

### Option 4: Fax Registration

Fax completed form with payment information to WDCE at 240-683-6945.

## Residential Policy

The following are general guidelines taken from the College policy on residency for tuition purposes. A complete copy of the policy is available in the Montgomery College Catalog.

- Students attending Montgomery College will pay tuition according to their residency classification.  
To qualify for in-state tuition, a student must be a U.S. Citizen, Permanent Resident or have a qualifying Visa status.
- To qualify, for tuition purposes, as a resident of the state of Maryland, legal domicile must have been maintained for a period of not less than three months prior to the first regularly scheduled class for the semester; unless you are a member of the Military covered under HB935.
- The domicile of a person registering in a noncredit course at Montgomery College shall be considered as a person's permanent place of abode, where physical presence and possessions are maintained, and where he/she intends to remain indefinitely.

## Refund Policy

Refunds are paid at 100% for classes canceled, dropped online, or in person (using a Drop Form), prior to the start date of the class. Refunds are also paid at 100% if class is dropped prior to the Refund Date printed on your registration confirmation. DO NOT drop classes online on or after the day the class begins; you will not receive a refund. ESL Noncredit students must call 240-567-7262 for refund/withdrawal instructions. Refunds for open enrollment classes will go to the registered student of record. For the Drop Form and more information, visit <https://www.montgomerycollege.edu/workforce-development-continuing-education/registration-information/refund-wdce.html>

## Transfer Policy

To transfer from one CRN to another CRN of the same course, a letter must be received in the Admissions, Records, and Registration Office, Montgomery College, 51 Mannakee Street, Rockville, MD 20850 before the beginning date of both CRNs of the course. If you have enrolled in a co-listed course you will have only one day after the class has begun to transfer. After that, you are committed to your path for the remainder of the course. If the course has a required assessment level to be a credit student, you must first complete the assessment testing and meet the appropriate assessment level before you can change to credit status.

## Tuition Installment Plan

The Tuition Installment Plan (**TIP**) may allow students to pay registration charges in several payments; some restrictions apply. Each term is independent and must be enrolled in separately. A nonrefundable fee is required to participate in TIP. Students must register online during the TIP enrollment period prior to the close date indicated for each plan. Only courses with a (**TIP**) code have a tuition installment plan available. For more information go to [www.montgomerycollege.edu/wdce/registerops.html](http://www.montgomerycollege.edu/wdce/registerops.html)

## Tuition Waiver

Only noncredit courses designated "tuition waiver applies" in each publication will be available for tuition waiver. This statement appears in each applicable course description. Only tuition is waived; required fees must be paid by the student. Documents must be received at time of registration.

**Senior Tuition Waiver (TWA):** Maryland residents 60 years or older by the start date of the class may have tuition waived.

**Disability Tuition Waiver:** Please go to [montgomerycollege.edu/wdce/register/disabilitywaiver.html](http://montgomerycollege.edu/wdce/register/disabilitywaiver.html) for information.

**National Guard Tuition Waiver:** If you are currently a member of the Maryland National guard and are enlisted for at least a 24-month period, you are eligible for a 50 percent tuition waiver. You must submit proof of such from the adjutant general's office.

**GI Bill®:** If you are interested in using VA benefits for a Workforce Development and Continuing Education class please contact [va@montgomerycollege.edu](mailto:va@montgomerycollege.edu) for additional information. *Attendance policy differs for each course. Please contact your professor.* GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill/>

## Course Locations

### Activity Center at Bohrer Park

506 S. Frederick Avenue  
Gaithersburg, MD 20877

### Adventist HealthCare Shady Grove Medical Ctr

9901 Medical Center Drive  
Rockville, MD 20850

### Asbury Methodist Village

301 Russell Avenue  
Gaithersburg, MD 20877

### Brooke Grove Nursing and Rehab Center

18131 Slade School Road  
Sandy Spring, MD 20860

### East County Education Center

2221 Broadbirk Drive  
Silver Spring, MD 20904

### Gaithersburg Business Training Center (MC)

12 S. Summit Avenue  
Gaithersburg, MD 20877

### Germantown Campus (MC)

20200 Observation Drive  
Germantown, MD 20876

### Holy Cross Hospital–Germantown

119801 Observation Drive  
Germantown, MD 20876

### Holy Cross Hospital–Silver Spring

1500 Forest Glen Road  
Silver Spring, MD 20910

### Rockville Campus (MC)

51 Mannakee Street  
Rockville, MD 20850

### Rockville Campus (MC)

Mannakee Building  
900 Hungerford Drive  
Rockville, MD 20850

### Takoma Park/Silver Spring Campus (MC)

Health Sciences Building  
7977 Georgia Ave.,  
Silver Spring, MD 20910

### Takoma Park/Silver Spring Campus (MC)

7600 Takoma Avenue  
Takoma Park, MD 20912

### Westfield South (MC)

11002 Veirs Mill Road  
Suite 210  
Wheaton, MD 20902

For maps and directions to our main campuses, please visit:

<https://www.montgomerycollege.edu/about-mc/campuses-and-locations/wdce-locations.html>

For Montgomery County Public School locations, go to [www.montgomerycollege.edu/wdce/mcps/locations.html](http://www.montgomerycollege.edu/wdce/mcps/locations.html).

## Building Abbreviations

### Germantown Campus

BE Bioscience Education Center  
CG Child Care Center  
GN Greenhouse  
HS Humanities and Social Sciences Building  
Campus Store, Cafeteria, Library,  
Workforce Development and Continuing  
Education Office (WDCE)  
HT High Technology and Science Center  
Globe Hall  
PG Physical Education Building (Pool)  
PK Paul Peck Academic and Innovation  
Building  
SA Dr. DeRionne P. Pollard Student Affairs  
and Science Building

### Rockville Campus

AR Paul Peck Art Building  
AT Amphitheatre  
CB Academic Annex (closed for renovation)  
CC Campus Center  
Campus Store, Cafeteria, Workforce  
Development and Continuing Education  
Office (WDCE)  
CS Computer Science Building  
GU Homer S. Gudelsky Institute for  
Technical Education (GITE)  
HU Humanities Building  
MK Mannakee Building Center for Training  
Excellence, igniTe Hub  
MT Gordon and Marilyn Macklin Tower  
(Library)  
MU Music Building  
NG North Garage Parking  
PA Robert E. Parilla Performing Arts Center  
PE Physical Education Center (Pool)  
SB South Campus Instruction Building  
SC Science Center  
SF Soccer Field Concession Building  
SV Long Nguyen and Kimmy Duong Student  
Services Center Assessment and Testing  
Centers, Counseling and Advising,  
Disability Support Services, Financial Aid  
Office, Public Safety Office, Raptor Central  
(Admissions, Enrollment, Visitor Services),  
Records and Registration Office, Student  
Life Office  
SW Science Center West  
TA Theatre Arts Building  
TC Technical Center  
TT Interim Technical Training Center

### Takoma Park/Silver Spring Campus

CF The Morris and Gwendolyn Cafritz  
Foundation Arts Center  
Refugee Training Center, Workforce  
Development and Continuing Education  
Office (WDCE)  
CM Catherine F. Scott Commons  
CU Cultural Arts Center  
EG East Garage Parking  
HC Health Sciences Center  
LB Catherine and Isiah Leggett Math  
and Science Building Greenhouse,  
Planetarium  
MP Mathematics Pavilion

NP North Pavilion  
P1 Pavilion One  
P2 Pavilion Two  
P3 Pavilion Three  
P4 Pavilion Four  
RC Resource Center (Library)  
SN Science North Building  
ST Charlene R. Nunley Student Services Center  
Campus Store, Cafeteria, Counseling  
and Advising, Financial Aid Office, Public  
Safety Office, Raptor Central (Admissions,  
Enrollment, Visitor Services), Records and  
Registration Office, Student Life Office  
WG West Garage Parking

## Room Numbers

Room numbers will be printed on your registration receipt for classes held on our campuses. Please be sure to keep the receipt for your records. Room numbers can also be found online.

## How to Read Course Description

### Course Title

#### Grammar Workshop

### Course description

Hone and refresh your grammar writing skills through lessons, exercises, and tips to solidify your grasp of basic grammar concepts. Explore parts of speech, punctuation and mechanics, common grammar mistakes, and develop a stronger foundation in sentence structure. TWA

### Course #

Course: **WRT223**

### Course Hours

**8 Hours**

### Tuition and Fees

\$30 + \$100 fee = \$130; NMR add \$120

### Location

#### Gaithersburg Business Training Center

CRN #	# Sessions	Day(s)
CRN#: 13657	4 Sessions	T R

### Date(s)

7/14-7/23

### Time

5:30-7:30 p.m.

## Day Designation

M Monday  
T Tuesday  
W Wednesday  
R Thursday  
F Friday  
S Saturday  
U Sunday

## Key to Codes

TWA Senior Tuition Waiver Applies  
NMR Non-Maryland Resident  
**(CoL)** Colisted  
**(TIP)** Tuition Installment Plan

# REGISTRATION FORM

Workforce Development and Continuing Education

Please Print Clearly



All information is required. Incomplete forms will be returned to the student unprocessed. For registration assistance call 240-567-5188. FAX completed registration form with credit card information to 240-683-6945. Mail completed registration form with payment to Montgomery College, WDCE Registration, 51 Mannakee Street, CC 220, Rockville, MD 20850.

College ID Number: M 2 Birthdate: - - Sex  Female  Male

Last Name First Name Middle Initial

Address House # and Street Name (Do NOT use P.O. Box or you will be charged Non-Md. resident fee.) Apt. #

City State Zip

Home Phone Work Phone

Cell E-Mail

Have you attended MC before?  Yes  No If you have ever taken a credit class at MC and the last class (credit or non-credit) you took at MC was more than 4 years ago, you must also complete and submit a Student Reactivation form found at: http://www.montgomerycollege.edu/studentforms.

How did you hear about us?  Received brochure in mail  Website  Social media  Advertisement  On campus  Other

MILITARY: If the military is paying for your course(s), you must submit the last 4 digits of your SSN.

STUDENTS WITH DISABILITIES If you need support services due to a disability, call Workforce Development and Continuing Education at 240-567-4118 at least three weeks before class begins.

ETHNICITY: Choose one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)  Not Hispanic or Latino  Hispanic or Latino

RACE: Choose all that apply, you may choose more than one. (Disclosure not mandatory by Montgomery College, but is required by the U.S. Department of Education.)  American Indian or Alaskan Native  Asian  Black or African American  Native Hawaiian and other Pacific Islander  White

U.S. Citizen  Permanent Resident (Circle one: Green Card / Working Card)  Other Immigration Status (Used for tuition-setting purposes only)

CHECK ALL THAT APPLY:  I have been a Maryland resident [as defined in the Montgomery College Catalog] for at least three months.  I am 60 years of age or older. (Applicable to designated tuition waiver courses for Maryland residents only.)  I am a Maryland National Guard member enlisted for at least a 24 month period and submitting proof of such from the adjutant general's office.

CRN #	Course #	Course Title	Start Date	Tuition	Course Fee	Non-Md. Fee	Course Total
Code: GT	Refunds will go to the registered student of record.					Total Due	\$

I certify that the information on this registration is correct and complete. I am aware of and will adhere to College policies as published in the Student Handbook. I understand that non-attendance and/or failure to file all registration changes in writing with the Admissions and Records Office does not relieve me of responsibility for tuition and fee charges incurred. I agree to abide by the policies and procedures of the College, including without limitation, the Student Code of Conduct and any payment liabilities. I hold the College harmless for any errors I have made that may affect a request for a subsequent refund or academic appeal.

Student Signature Required Date

Please indicate payment by:  Check (payable to Montgomery College) Credit card:  MasterCard  VISA  Discover

Credit Card Information: Credit Card Number Expiration date on card 3 or 4 digit Security code on your card

Please do not email registration form with credit card information.

NOTE: Credit card information will be detached and disposed of promptly and properly after payment is approved.

Name on Card Card holder signature required Date

# UPSKILL YOUR EMPLOYEES WITH THE LATEST SKILLS AND CERTIFICATIONS

Montgomery College Career Development and Community Education will elevate and engage your employees with expert and experienced faculty, and courses tailored to your company's specific needs.

## Expert Faculty

All of our training programs ensure that you receive industry leading in-demand skills with the expertise of instructors who have real world experience.

## Outstanding Reputation

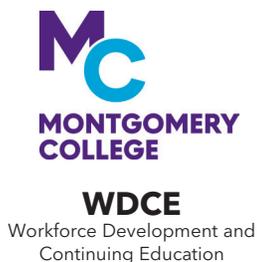
We have provided customized training throughout Montgomery County and the Washington Metropolitan area for more than 40 years. Our current clients run the gamut from private sector companies such as Amarex (Clinical Trial Project Management), MedStar Montgomery Hospital (Excel and Sharepoint, and InfoSys (Java Programming bootcamps for new employees) to large public sector organizations such as City of Gaithersburg (management and leadership), Montgomery County Government (management and soft skills), and City of Rockville (instructor led and online management training.) Companies turn to Montgomery College to upskill employees, and to help create a culture of top flight management and a respectful workplace.

## Competitive Pricing

We pack superior quality into hands-on courses that are a right fit for your budget, training timelines, and your corporate goals.

## Location

We can train your staff at your facility, or, can provide training at one of our great facilities throughout the county, including the Germantown, Rockville, and Takoma Park/ Silver spring campuses, or, the Gaithersburg or Wheaton business training centers. We also offer online and on-demand and blended delivery options.



The PMI Registered Education Provider logo is a registered mark of the Project Management Institute, Inc. Montgomery College has been reviewed and approved as a provider of project management training by the Project Management Institute (PMI). PMP and CAPM are registered marks of the Project Management Institute, Inc.

## Most Popular Topics:

- PMP® Course
- SHRM Certification
- Conflict Management
- Coaching
- Effective Business Writing
- Leadership Skills for Supervisors and Project Managers
- Preventing Sexual Harassment in the Workplace
- Six Sigma Yellow Belt
- Workplace Ethics
- Data Science
- Cybersecurity
- Programming
- Desktop Applications
- Food Safety Management
- Event Management
- Commercial Truck Licensing (CDL)

If you want to inquire about a potential course topic not listed, but you have interest in or have additional training needs, please let us know.

**For more information on what we can do for you, please contact us at 240-567-5188.**



## Noncredit Course Schedule SUMMER 2026



Like us on Facebook and connect to all of our WDCE Facebook pages. [facebook.com/mcwcde](https://facebook.com/mcwcde)

# NONCREDIT COURSE SCHEDULE

## Workforce Development and Continuing Education | SUMMER 2026

### Workforce Development and Continuing Education Montgomery College Information Session—Discover Your Path to Success!

Come attend an upcoming Information Session! Learn how we can help you reach your academic, career, and personal goals. Whether you're starting college, returning to school, or exploring new career opportunities, this session will provide valuable insights into the many pathways and resources available at MC.

Learn about:

- ▶ **College Resources and Support Services**—Academic advising, tutoring, career services, and more.
- ▶ **Noncredit to Credit Pathways**—How Workforce Development and Continuing Education (WDCE) programs can lead to credit certificates and degrees.
- ▶ **Financial Aid and Scholarships**—Explore funding options, including grants and scholarship opportunities.
- ▶ **Next Steps to Enrollment**—Guidance on how to get started at Montgomery College.

Click on the QR code for Summer 2026 session date and time or visit  
<https://www.montgomerycollege.edu/wdce/mc-info-session.html>.

