

MC MONTGOMERY COLLEGE



Business Training Solutions

MONTGOMERY COLLEGE

Workforce Development and Continuing Education provides expert instruction, skills training and certification preparation for individuals or staff contract training with companies in Montgomery County, Maryland, as well as businesses around the world.

May 2023



[Montgomery Can Code Summer Camps](#)

Learning to Code with Apple Swift

Montgomery College, Montgomery County Government, Montgomery County Economic Development Corporation, Montgomery County Public Schools and Apple Corporation have joined together for another series of Montgomery Can Code Summer Camps, training middle schoolers in *Swift* for free. Along with mentoring assistance from many local business community leaders, Montgomery College Information Technology Institute instructors are teaching rising MCPS 6-8 graders to learn new app development skills which will prepare them for future job opportunities. In 2023, Montgomery Can Code will enroll three times the number of students as in past years, encouraging more middle schoolers to enjoy the opportunity to share their creativity and ideas with their peers and instructors. [Read more](#)

Managing Hybrid - Improving Team Productivity

Is personnel management becoming the next major issue for your HR team? Employee engagement is critical for any company's success - see how the Birkman Method© can help your team. Currently this course is only offered through contract training. Recommended by Montgomery County Government and Rockville Economic Development, Inc. Contact Program Director [Transcie Almonte-Sabio](#) for more information.

MONTGOMERY COLLEGE

BUSINESS TRAINING SOLUTIONS

Workforce Development and Continuing Education | *Training Course*

Virtual Team Building for Any Business Environment

Whether your team is working from home, at the office or in a hybrid situation, communication strengthening and overall employee engagement are critical for success. The Birkman Method© training offers talent development for managers having issues managing people virtually or with 'hybrid burnout.' Full team training sessions offer greater productivity, awareness and appreciation for diverse personalities, motivation levels and work preferences. With a key focus on resilience and communication styles, managers and staff can become a high-performance team – in any environment.

Customer Testimonial:

"Using the Birkman Method© our work team learned how to identify different communications styles so that we could more effectively communicate with each other and our clients."

Cindy Stewart Rivarde
CEO, Rockville Economic Development, Inc.



Your Instructor: Natalya H. Bah

Natalya H. Bah is a part-time instructor for the Workforce Development and Continuing Education Department of Montgomery College. Outside of MC, she provides her clients with team building, training and strategic advising services utilizing her passion about project management, leadership development and goal setting through Natalya H. Bah Consulting. In addition to being a certified project manager, Natalya is also a certified Birkman Method© consultant. She utilizes this self-assessment along with her Define and Achieve Your Goals Process™ with her diverse set of clients. The individuals and organizations she works with come from a variety of industries such as construction, legal, government contracting and non-governmental organizations.

For more information contact:
Fizie.Haleem@montgomerycollege.edu



www.montgomerycollege.edu/business-solutions



[Montgomery College Industry Certification Preparation Programs](#)

Workforce Development and Continuing Education offers many courses and programs that may lead to industry certification or licensure.

The [Career Preparation and Resource Guide](#) lists courses and programs both noncredit and credit that Montgomery College offers to help prepare individuals to sit for industry credential examinations in the areas of business, education, health care, information technology, public safety, technical trades, and transportation.



Creating a Respectful Workplace

Whether your staff is working at home or transitioning back to the workplace, you want to help your team re-engage with an air of cooperation and collegiality. Consider offering your team some of our popular topics including Creating a Respectful Workplace. Other great courses to consider include: Unconscious Bias, Great Customer Service, Conflict Management, Project

Management, Proposal or Technical Writing, Leadership Skills, Workplace Ethics and many more. Visit our [website](#) or [email](#) directly to learn more.

MONTGOMERY COLLEGE COMPUTER TECHNOLOGY / ITI

Course Schedule | Summer 2023



Career-focused, hands-on IT courses taught by industry professionals.

Summer 2023

Workforce Development and Continuing Education
montgomerycollege.edu/wdce | 240-567-5188



Look through the ITI Summer 2023 Catalog and let us know how we can help you work on a Learning Plan that meets your budget, timeframe and employee needs. Whether you are in Health Tech, Biotech, Advanced Tech, Cybersecurity, Cloud Management or Professional Services - or outside the tech industry - Montgomery College WDCE has your expert faculty. Although classes in the Course Schedule target individual learners, courses can be customized for contract training to fit your staff schedule, in-person, hybrid or fully online learning, as well as content specific to your business situation. Topics to consider include: PowerBI, SharePoint, Advanced Excel, Data Analysis, Developing Mobile Software, and more. [Let's chat.](#)



[Business Applications, Cloud Technologies, Programming and Software Development - IT Courses Your Staff Needs](#)

Administrative Office Support / Microsoft Office

Learn or expand the computer skills necessary to be successful in administrative office settings. These courses are recommended for administrative assistants, data entry personnel, sales and marketing, and customer service. Before taking any of these courses students should take File Management Skills (CMP-226) or possess equivalent experience.

Data Analysis

Data is growing exponentially, and so is the demand for IT professionals that possess the skills to handle it. Some of the positions that large and small companies are looking for are Data Analysts, Data Engineers, Data Consultant, and others. The following courses will help you learn the initial skills to enter this field.

Programming and Software Development

Programmers write, test, and maintain codes to create computer programs. Programmers are needed in almost all sectors of the economy, and often become system engineers and project managers. The following course sequences will help you start a career in this field.

Business Applications

Further your career and increase efficiency of your day-to-day business operations by using technology applications that will make your job easier and business more profitable. These courses are designed for managers, project managers, accountants, bookkeepers, business owners, and other professionals.

Courses are available individually or as contract training opportunities. Contact [ITI Business Solutions](#) to discuss your options. See our [2023 Summer Course list](#) for additional information.

Professional Development When You Need It

[WDCE Customized Training](#) means training can be tailored to fit the the needs of your employees. We work within your budget and your schedule. Set the time, length of the course, and where the course is held - at your company, in our classroom or online - your business needs come first.

Affordable, Reliable, and Customized with Expert Instruction

Make WDCE Business Solutions Your Training Partner.



Follow us on LinkedIn

WDCE has lots of exciting news and activities throughout the month as well. Follow or connect with us on LinkedIn at [MC BITS](#)



[About WDCE - BITS](#)

Montgomery College WDCE offers hundreds of noncredit career and job training courses for individuals seeking career transition, professional development, updating technical skills or certification preparation. The Business, Information Technology & Public Safety division offers individual and staff training for small businesses or large organizations through streamlined courses designed to each employer's specific needs. As a registered training provider for 70+ certification organizations in a variety of industry areas, WDCE is job-focused and people-ready.

[Montgomery College WDCE Business Solutions Information Portal](#)

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