



MARYLAND COMMUNITY COLLEGE FACILITIES PLANNERS COUNCIL MEETING

FPC Web Site – www.montgomerycollege.edu/departments/fpc

Date: July 22, 2020

Host: In lieu of 'Stay in Place'
A Zoom meeting invitation has been emailed out. If you did not receive this Zoom invitation (or have invited others to join in the COVID panel/conversation) Please contact Kristina Schramm kristina.schramm@montgomerycollege.edu

Location and Campus Map: NA

Directions: Zoom meeting ID and Password will be required and will be in your invitation details.

Time: 9:30 a.m. – 5:00 p.m. – **Call To Order at 9:30 am**

RSVP: **RSVP not required but you will need the meeting id and password off of the Zoom meeting calendar invitation.**

AGENDA: Set cell phone to **VIBRATE**. **Mute your mic when you are not speaking to cut down on background noise.** Please quietly excuse yourself by turning off your camera as needed to remove yourself for breaks.

1. 9:30 a.m. – Call to Order/Introductions – Zoom meeting begins.

1. 9:35 a.m. – Officer Reports

- Chair – Kerry Norberg
- Vice Chair – Kristina Schramm
- Secretary – Kathy Meagher
- Treasurer – Travis Hopkins

1. 10:00 a.m. – Agency Reports

- DBM – Phillip Fleischer
- DGS – Clarence Felder
- MHEC – Daniel Schuster
- MACC – Brad Phillips

1. 10:30 a.m. – COVID-19 Discussion

Carroll CC; CCBC; Harford CC; Garrett College & Chesapeake College
Members to Discuss How they have prepared

- HVAC System readiness/concerns
 - Safeguards being implemented/ health monitoring
 - Timeframes to be prepared to re-open/ COOP if surge happens
 - Reporting contact plan
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- Classroom and lab new space requirements

1. 11:00 a.m. Q & A

1. Noon - lunch break

1. Resume COVID Discussion

1. 5:00 p.m. - Adjourn.