



MARYLAND COMMUNITY COLLEGE FACILITIES PLANNERS COUNCIL MEETING

Web Site – www.montgomerycollege.edu/departments/fpc

Minutes for FPC Meeting at Prince George’s Community College February 22, 2019

<u>ATTENDANCE</u>			
NAME	INSTITUTION	NAME	INSTITUTION
Christina Kilduff	Alleghany Coll	Kathy Meagher	Garrett
Maurice Howell	BCCC	Lou Clypoole	Hartford
Lisa Aughenbaugh	Carroll	Travis Hopkins	Howard
Laura Dyson	CSM	Kristina Schramm	MC
Jerry Kramer	CCBC	Jamie Karn	MC
Trina Crook	CCBC	Shamus Baxter	PGCC
		Diedre Gibson	PGCC
		Don Pruett	PGCC
		Henry Dickerson	PGCC
David Beard	Cecil and CSM	David Mosby	PGCC
Chris Mills	Cecil College	Greg Gregory	WWCC
Miriam Collins	Chesapeake	Cynthia Tims	MD MHEC
Katy Potts	Frederick		

FPC Meeting Minutes

1. **Continental Breakfast:** Thanks to Prince George’s Community College for providing a delicious breakfast.
 - A. **Call to Order:** Dr. Kim Bobby called the meeting to order, welcomed the FPC, and provided an update on recent and upcoming projects at PGCC:
 - FMP 2023-2033 is underway, dovetails with academic and Financial MP
 - Culinary Arts Center: completed in 2018, has become a popular site for events and meetings. Huge number of requests.
 - Lanham Hall Renovation : student services, WD&CE, Academy for Health Sciences (High School students can get Assoc degree and High School Diploma. Expanding program for teacher training

- Marlboro/ Hall Renovation: in 2020
- Largo Student Services Building Renovation 2021

B. David Beard introduced Chris Mills who is the new Director of Facilities and College Project at Cecil College. Laura Dyson is Facilities Director at the College of Southern Maryland, and this is her first time at an FPC meeting

2. **Officer Reports:**

- A. Chair Report (Kristina Schramm): Senate Bill 12 has been amended to exclude community colleges, per report from Brad Phillips
- B. Vice Chair Report (Jamie Karn): No report. Will provide update on FPC Goal #1 during "Old Business" portion of meeting.
- C. Secretary Report (Kerry Norberg): No report (Kerry not able to attend) Please make any corrections or additions to the hard copy Directory that is being passed around.
- D. Treasurer Report (Travis Hopkins): The current funds balance is still \$1,969.03. The last expense occurred last year, in association with the retreat.

3. **Agency Reports:**

- A. DBM Report (Phillip Fleischer): No report. Phil is not able to attend.
- B. DGS Report (Clarence Felder): No report. Clarence is not able to attend.
- C. MHEC Report (Cynthia Tims):

No major reports this month. Will be attending the upcoming legislative session in Annapolis in March, so may have questions for some of us.

- D. MACC Report (Brad Phillips): No report. Brad was not able to attend.

4. **Old Business:**

- A. Goal #1: Continuing Education (ConEd) Study: Jamie provided a brief update. Progress is slow. A test calculation for space use is in development, focusing on seat occupancy percentages for combined credit and noncredit instruction use of space. (Update: this test calculation was distributed to the subcommittee members for review on 3/12).
- A. Goal #2 Best Practices Presentations & Goal #4 FPC Retreat Presentations:
- a. For ideas regarding FPC retreat presentations, Kristina brought up public private partnerships (P3's), and whether there would be interest in this topic at the June retreat. Kristina recently went to a P3 conference, which examined a case study at Shepherd University, and how this institution obtained a low interest loan from USDA to build new dorms on their campus. This P3 agreement resulted in a developer who built and managed the dorms, and used the revenue from the dorms to repay the USDA loan. Due to the complexity of these agreements, it didn't seem be a topic of interest for the June FPC retreat.

- b. The below link is to the USDA website, which shows whether a college is qualified for low interest loans, or other grants for colleges located in a rural area: <https://eligibility.sc.egov.usda.gov/eligibility/welcomeAction.do> It was mentioned that some of the community colleges may be eligible for alternate sources of funding if in a rural area.
 - c. Travis knows of an organization that can present on microbioretenion design and construction. Will forward info to Kristina.
 - d. Jerry raised the option of “performance contracting.” For energy related projects, for improvements, and contractor will design, build and operate the facility. The energy savings will be used to pay off the contract. Can be in a variety of forms and combinations. Maryland has a performance contracting selection process, and a list of groups that do studies to support projects, etc. Will be on DGS meeting agenda (was on for this past week, but it snowed – rescheduled for April 3). Jerry will likely get a project going for BCCC, but there is a lot of work involved in reviewing proposals, etc. Could narrow down the bidders by using only firms who have high scores in the State procurement rankings. This could be a presentation topic for this year’s retreat.
 - e. Montgomery County has \$100,000,000 funding available for ESCOs over the next four years. The funds financed are paid back through energy savings realized through facility upgrades. One item that results in substantial energy savings is through lighting replacement. Other facility upgrades may have a long payback period. The energy savings may be over a longer period of time, and this means that it takes longer for the energy savings to cover the cost to upgrade a system. But if you combine the energy savings from all facility upgrades this can offset each other.
 - f. Was the Chesapeake solar project a power purchase agreement? Yes. And it has resulted in ongoing savings.
 - g. Noel Chesser (NLELX) from BRCPBC Baltimore Regional Cooperative Purchasing Contract. Would be a good resource for a presentation. If you learn the system, and how your energy costs are set. Electric costs are set based on peak days in July and August. Helps with strategies for reducing energy usage during peak demand periods. The PAC advises on how to do it on your campus. Constellation is involved in something like this for gas usage. Gas plants are being built, but getting the gas there is challenging. Looking for renewable energy construction opportunities.
 - h. Maybe have representatives provide a presentation at retreat: considerations for up and coming energy efficient products – items to consider on projects.
 - i. Oil fired boilers in winter, because gas company wants PGCC to come off of gas during high demand periods (winter storms, etc.) This happens at other schools also.
 - j. Kristina will reach out to Noel at BRCPBC.
- B. Goal #3: Promotion of CC – State Website Links:
- a. Kristina will reach out to Brad Phillips about whom to coordinate with at the State.
- C. Goal #4: see Goal #2 above:
- D. Goal #5 FPC Updated Website ():

Kathy reviewed the list of upcoming presentations and requested that we offer more subjects. The following points were raised:

- a. Promotion of Community College Projects on the web – to communicate how the State and county funding is being used.

- b. Where would the website reside? MACC, FPC or State? If using State website, becomes very difficult to control. Have to match State format, State controls access for updates, etc.
- c. Formatting: we want it to look the same everywhere it appears.
- d. What info do we want to include regarding each project?
- e. How do we track student usage of a building for study, group meetings, etc. – Students are coming on weekends to some colleges to study and meet members of study groups, etc. Square footage x students in building x hours of usage per week/semester, etc.
- f. If we create a standard format, and standardized list of info types, we could produce these docs about each project efficiently.
- g. Should we also provide a running list of active projects?
- h. B1M magazine has great examples of online project presentations.
- i. Next step for website: Travis will produce some test formats with data fields, etc.

5. **Best Practice Presentation:**

No presentation this month

6. **Lunch:** Thank you to PGCC for a wonderful lunch.

7. **New Business:**

8. **Tour:** Tour of the Center of Performing Arts (formerly known as the Queen Anne building).

9. **Adjournment:** Meeting adjourned at approximately 2:00 p.m.

Future Meeting Dates	Future Meeting Locations
Friday, April 26, 2019	Howard Community College
June 6-7, 2019	Garrett College