



**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
October 16, 2017**

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7A
October 16, 2017

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001–Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Mr. Roop

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-093**
Adopted on: **10/16/2017**

Agenda Item Number: 7A
October 16, 2017

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period August 1, 2017, through August 31, 2017; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From August 1, 2017, through August 31, 2017

STAFF

STAFF EMPLOYMENTS

Effective

Date	Name	Position Title	Grade	Department
08/28/2017	Butler, Garrett B	Instructional Associate	H	English and Reading Dean
08/28/2017	Cason, Emily K	Senior Instructional Assistant	H	Biology and Chemistry Dean
08/14/2017	Gilliam, David P	Senior Instructional Assistant	H	Biology and Chemistry Dean
08/28/2017	Howard, Thomas R	Building Services Worker	B	Facilities Operations - RV
08/14/2017	James, Alphonso	Building Services Worker	B	Facilities Operations - GT
08/28/2017	Jayasekera, Dilrukshi I	Instructional Associate	H	Mathematics Dean
08/14/2017	Keats, Mark L	Instructional Associate	H	English and Reading Dean
08/14/2017	Keller, Stacy	Accessible Technology Coord	K	Facilities - Central Administration
08/14/2017	Lowe, Christopher J	Customer Service Rep	F	Financial Aid
08/14/2017	Rodas, Santos E	Building Services Worker	B	Facilities Operations - RV
08/28/2017	Rosales, Salvador	Safety & Security Officer	F	Facilities Security - TP/SS
08/14/2017	Smith, Movie F	Enrollment Svs Spec - Trainee	I	Admission Services
08/14/2017	Thomas, Michael C	Administrative Aide I	F	Part-Time Faculty Institute

STAFF SEPARATIONS

Effective

Date	Name	Position Title	YOS	Department
08/17/2017	Fonville, Lawrence L ¹	Building Services Worker	9	Facilities - Central Admin
08/02/2017	Haller, Bradley K	Grounds Maintenance Worker	2	Facilities Operations - GT
08/22/2017	Hydoski, Kelly L	Instructional Associate	2	Mathematics Dean
08/03/2017	Kenney, Devin	Grounds Maintenance Worker	<1	Facilities Operations - RV
08/25/2017	Martin-Murphy, Marie J	Student Affairs Init Prog Mgr	8	Senior VP for Student Services
08/04/2017	McMillan, Linda Y ²	Assessment Center Manager	18	Assessment Center Rockville
08/25/2017	Monzur, Rahman	GT-STEP Program Manager	1	Biology and Chemistry Dean
08/18/2017	Rutledge, Connelly E	Grounds Maintenance Worker	5	Facilities Operations - RV

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	0	1	1	0	4
Male	1	6	1	1	0	9
TOTAL	3	6	2	2	0	13

¹ Deceased

² Retirement

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	2	0	0	0	3
Male	2	2	0	1	0	5
TOTAL	3	4	0	1	0	8

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From August 1, 2017, through August 31, 2017

FACULTY

FACULTY EMPLOYMENTS

Effective

Date	Name	Position Title	Location
08/26/2017	Eichler, Edrie B	Assistant Professor	GITE - Gudelsky Inst Tech Education
08/12/2017	Ichile, Iyelli M	Associate Professor	Humanities Dean
08/12/2017	Kuhar, Robert J	Associate Professor	Mathematics Dean
08/26/2017	Mokoli, Mondonga	Professor	Social Science Dean
08/12/2017	Nettles, Deane	Professor	Fine Perform Visual Arts Dean
08/12/2017	Scott, Shaakira	Instructor	Health Sciences Dean
08/12/2017	Wright, Jenna	Assistant Professor	Fine Perform Visual Arts Dean
08/26/2017	Young, Patricia J	Professor	GITE - Gudelsky Inst Tech Education

FACULTY SEPARATIONS

Effective

Date	Name	Position Title	YOS	Department
08/11/2017	Hill, Jennifer K	Associate Professor	4	Biology and Chemistry Dean
08/18/2017	Hill, Nancy L	Associate Professor	8	Mathematics Dean
08/16/2017	Holland, Charles M ³	Professor	28	Business/Computer Applications Dean
08/18/2017	McCullough, Teresa S	Professor	14	Mathematics Dean

FACULTY EMPLOYMENT: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	2	0	1	0	5
Male	2	1	0	0	0	3
TOTAL	4	3	0	1	0	8

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	3	0	0	0	0	3
Male	0	1	0	0	0	1
TOTAL	3	1	0	0	0	4

³ Retirement

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-094**
Adopted on: **10/16/2017**

Agenda Item Number: 7B i
October 16, 2017

Subject: Retirement and Award of Emerita Status to Dr. Daiyyah A. Abdullah

WHEREAS, Dr. Daiyyah A. Abdullah served Montgomery College with enthusiasm and dedication as a full-time faculty member for more than 11 years and retired from the College as of June 1, 2017; and

WHEREAS, Dr. Abdullah was a professor of English who taught both in-class and distance learning courses including Basic English; Introduction to College Writing; Critical Reading, Writing, and Research; Introduction to Literature; and Survey of African American Literature; and

WHEREAS, She coordinated the English Department's emergency "Sunshine Fund," providing personal donations to support faculty and staff, and served on departmental and College committees, including the English Composition Committee, Developmental Writing Committee, Literature Committee, English Department Faculty Evaluation Committee, Black History Month Planning Committee, and English Department Chair Selection Committee, which she co-chaired; and

WHEREAS, She was the associate editor of the *Potomac Review*, the premier literary magazine based at Montgomery College, where she focused on the travel section and represented the magazine at the International Association of Black Travel Writers and the Potomac Jam; and volunteered for the F. Scott Fitzgerald Literary Conference; and

WHEREAS, Dr. Abdullah attended numerous professional development workshops, such as Outcomes Assessment; Classroom Assessment; The Adult Learner; Instructional Variety: Engaging Students in Their Learning; and Using Technology in the Classroom; and

WHEREAS, Her professional associations included memberships in the College Language Association, Modern Language Association, National Council for Teachers of English, The International Association of Black Travel Writers, The International Society for Travel Writing, African American Literature and Culture Society, and The Society for Multi-Ethnic Literature of the US; and

WHEREAS, Dr. Abdullah is esteemed by colleagues and students as an educator who plans classes well, manages time effectively, treats students with respect, applies active learner strategies, and creates a positive learning environment that is relaxed, but disciplined; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Daiyyah A. Abdullah on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Daiyyah A. Abdullah for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Daiyyah A. Abdullah is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Dr. Daiyyah A. Abdullah.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-095**
Adopted on: **10/16/2017**

Agenda Item Number: 7B ii
October 16, 2017

Subject: Retirement of Ms. Barbara A. Belldina

WHEREAS, Ms. Barbara A. Belldina served Montgomery College with enthusiasm and dedication for more than 13 years as a full-time staff member and retired from the College as of May 1, 2017; and

WHEREAS, Ms. Belldina began her employment at the College as a temporary employee in the Office of Safety and Security and was later promoted to security officer, and retired as a public safety officer; and

WHEREAS, Ms. Belldina served the College by utilizing her skills learned both on the job and from outside organizations, including the Federal Emergency Management Agency and the International Association of Campus Law Enforcement Agencies; and

WHEREAS, Ms. Belldina served the College community with integrity, reliability, and stability, including through crises such as the terrorist attacks on September 11, 2001, the beltway sniper incident in 2002, and the derecho in 2012; and

WHEREAS, Ms. Belldina provided emergency medical response, assisted with special event security, intervened with disruptive individuals, and provided inspiration and accountability to safety and security personnel; and

WHEREAS, Ms. Belldina was regarded as a leader and guide for her fellow employees during her tenure with the department, and provided innovative solutions and communications both internally for her department and externally for other areas; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Barbara A. Belldina on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Barbara A. Belldina for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Barbara A. Belldina.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-096**
Adopted on: **10/16/2017**

Agenda Item Number: 7B iii
October 16, 2017

Subject: Retirement of Ms. Annell P. Bond

WHEREAS, Ms. Annell P. Bond served Montgomery College with enthusiasm and dedication for more than eight years as a full-time staff member and retired from the College as of July 1, 2017; and

WHEREAS, Ms. Bond served as analyst/programmer at the Gaithersburg Business Training Center working with Workforce Development & Continuing Education; and

WHEREAS, She developed many reporting tools that enabled program staff to monitor enrollments, track student progress, review enrollment trends and developed criteria for a responsive student registration system for noncredit students; and

WHEREAS, Her contributions were recognized on numerous occasions through service recognition awards; and

WHEREAS, Ms. Bond served on the governance councils both as a council member and then as the chair of the Workforce Development & Continuing Education Council; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Annell P. Bond on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Annell P. Bond for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Annell P. Bond.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-097**
Adopted on: **10/16/2017**

Agenda Item Number: 7B iv
October 16, 2017

Subject: Retirement of Mr. Edward T. Bouknight

WHEREAS, Mr. Edward T. Bouknight served Montgomery College with enthusiasm and dedication for more than 12 years as a full-time staff member and retired from the College as of July 1, 2017; and

WHEREAS, He worked as a building service worker on the Takoma Park/Silver Spring Campus; and worked diligently to provide a clean and safe environment for the students, faculty, and staff; and

WHEREAS, Mr. Bouknight attended computer classes and diversity training to improve his communication and computer skills; and

WHEREAS, He was a great team member in the Facilities Department, and was loyal, dependable, and hardworking, and took pride in always doing an excellent job; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Edward T. Bouknight on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Edward T. Bouknight for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mr. Edward T. Bouknight.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-098**
Adopted on: **10/16/2017**

Agenda Item Number: 7B v
October 16, 2017

Subject: Retirement and Award of Emeritus Status to Professor Salvatore DiMaria

WHEREAS, Professor Salvatore DiMaria served Montgomery College with enthusiasm and dedication for more than 16 years as a full-time faculty member, and retired from the College as of June 1, 2017; and

WHEREAS, Professor DiMaria was an asset to the Applied Geography Program by sharing his knowledge and expertise in an array of geography courses and Geographic Information Systems and made an impact on students and the program with his contributions and dedication to teaching; and

WHEREAS, Professor DiMaria completed a Smithsonian fellowship with the National Museum of the American Indian; and

WHEREAS, He has been a member of several committees and Faculty Council, and has always been held in high esteem by his colleagues in the Department of Applied Technology and the Applied Geography Program; and

WHEREAS, Professor DiMaria was an active participant in the College community including the Global Humanities Institute, Gamma Theta Upsilon, and events including Geographic Information Systems Day Open House, and panel discussions on political geography; and

WHEREAS, He brought with him a breadth of knowledge and experience in Geographic Information Systems from Battelle Memorial Institute and the University of New Mexico; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Salvatore DiMaria on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Salvatore DiMaria for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Salvatore DiMaria is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Salvatore DiMaria.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-099**
Adopted on: **10/16/2017**

Agenda Item Number: 7B vi
October 16, 2017

Subject: Retirement and Award of Emerita Status to Professor Pamela E. Gragg

WHEREAS, Professor Pamela E. Gragg served Montgomery College with enthusiasm and dedication for more than 14 years as a full-time faculty member and retired from the College as of June 1, 2017; and

WHEREAS, Professor Pamela E. Gragg taught in the Interior Design Program for 14 years, and served as program coordinator from 2004 to 2010 and from 2014 through her retirement; and

WHEREAS, Professor Gragg led the Interior Design Program through an articulation agreement with Marymount University for transferability of course credits, and in 2015, she led the program through re-accreditation with the National Kitchen and Bath Association; and

WHEREAS, She served on the Collegewide Calendar Committee, and served as an advisor for Interior Design Program students who participated in industry competitions such as the High Point, North Carolina, *Unity in Design Student Competition*, and also served on the National Executive Women in Hospitality Education Board from 2011 through 2015; and

WHEREAS, Professor Gragg is recognized for her dedication to the College, the Applied Technologies Department, and for her contribution to the Interior Design Program; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a), with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Pamela E. Gragg on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Pamela E. Gragg for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Pamela E. Gragg is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Pamela E. Gragg

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-100**
Adopted on: **10/16/2017**

Agenda Item Number: 7B vii
October 16, 2017

Subject: Retirement and Award of Emeritus Status to Professor Kevin A. Hluch

WHEREAS, Professor Kevin A. Hluch served Montgomery College with enthusiasm and dedication as a full-time faculty member for more than 34 years and retired from the College as of July 1, 2017; and

WHEREAS, Professor Hluch taught courses in ceramics and coordinated the ceramics program, including loading and firing kilns, and handling all facility, equipment, and studio responsibilities; and

WHEREAS, He established a learning community focused on gaining experience in ceramics and featuring gallery exhibitions, national and international visiting artists and lecturers in ceramics, and field trips to such venues as the Freer Gallery, where students performed hands-on work with the ceramics collection; and

WHEREAS, He published articles on contemporary American ceramics, wrote a book entitled *The Art of Contemporary American Pottery*, and conducted ceramics workshops related to the book's release; and

WHEREAS, Professor Hluch published *American iPottery*, an eBook for the iPad that enabled viewers to experience virtual, interactive three-dimensional images of works created by more than 50 North American potters and that was displayed in an innovative College exhibition; and

WHEREAS, He coordinated the Francis Toshiye Tanada Ceramics Endowed Scholarship Competition and served on the Art Curriculum Committee, Evaluation Committee, Web Committee, Outdoor Sculpture Committee, Gallery Committee, Outreach Committee, Student Activities Committee, Long Range Planning Committee, and College Advising Committee; and

WHEREAS, Professor Hluch participated in the National Council for the Ceramic Arts and the Association of Independent Colleges of Art and Design; and

WHEREAS, His professional development and contributions included teaching in Kenya, Jordan, and Australia; organizing and participating in many ceramics workshops; establishing a studio in Frederick, Maryland; and displaying his work locally, nationally, and internationally in exhibitions ranging from *At Home With Crafts* at the Renwick Gallery in Washington, DC, to *International Craft Design* in Taipei, Taiwan; and

WHEREAS, His talent and diligence led to an individual Artist Grant from the state of Maryland and prizes at the American Ceramic National Competition in California and the LaGrange Ceramic National IX Competition in Georgia; and

WHEREAS, Professor Hluch is esteemed by colleagues and students for promoting a positive learning atmosphere; encouraging student growth and development; using ceramics to help students think more deeply about artistic expression and creativity; distilling a broad range of

materials and choices into concrete actions for students to explore; and treating both students and colleagues with respect; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Kevin A. Hluch on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Kevin A. Hluch for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Kevin A. Hluch is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Kevin A. Hluch.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-101**
Adopted on: **10/16/2017**

Agenda Item Number: 7B viii
October 16, 2017

Subject: Retirement of Ms. Mai T. Le

WHEREAS, Ms. Mai T. Le served Montgomery College with enthusiasm and dedication for more than 12 years and retired from the College as of July 1, 2017; and

WHEREAS, Ms. Le began her employment at Montgomery College as a student assistant in the Chemistry Department on the Germantown Campus, later progressing to instructional lab assistant, and was promoted to senior instructional lab assistant in 2015; and

WHEREAS, Ms. Le provided technical support to the chemistry labs, was always available to provide materials as needed and to demonstrate how to use equipment; and

WHEREAS, She maintained the chemical inventory database, updated safety data sheets, recorded and safely stored hazardous waste with commitment and diligence to ensure the lab was compliant; and

WHEREAS, Ms. Le was held in high esteem by her colleagues who appreciated her skill at coordinating department activities, and anticipating and meeting department needs; and

WHEREAS, She was known for her friendly nature and willingness to assist whenever the need arose; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Mai T. Le on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Mai T. Le for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Mai T. Le.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-102**
Adopted on: **10/16/2017**

Agenda Item Number: 7B ix
October 16, 2017

Subject: Retirement and Award of Emerita Status to Professor Ellen W. Mansueto

WHEREAS, Professor Ellen W. Mansueto served Montgomery College with enthusiasm and dedication as a full-time faculty member for more than 34 years, having served previously as a part-time faculty member, and retired from the College as of June 1, 2017; and

WHEREAS, Professor Mansueto taught an array of speech and theatre courses including courses in communication, voice and diction, American English pronunciation for non-native speakers, fundamentals of acting, and acting for film and television; and

WHEREAS, She served ably and effectively as acting chair, co-chair, and chair in the Department of Visual, Performing, and Communication Arts at the Takoma Park/Silver Spring Campus, mentoring new and adjunct faculty; and

WHEREAS, She designed costumes, created set decorations, and/or performed for numerous College productions, among them *All in the Timing*, *The Vagina Monologues*, *The Marriage of Betty and Boo*, and *The Cocktail Hour*; and

WHEREAS, She was the Takoma Park/Silver Spring Campus coordinator for the *Willpower* program celebrating William Shakespeare; coordinator for award-winning storyteller Noa Baum's storytelling workshops and Baum's *A Land Twice Promised* program; and coordinator for the speech course, American English Pronunciation, Speaking, and Listening Skills; and

WHEREAS, Professor Mansueto developed a pronunciation podcast, *Understood and Understanding: American English Speaking and Listening Practice for Non-Native Speakers*; and

WHEREAS, She served as an advisor to the Vietnamese Club, a scriptwriter for the College's capital campaign, a judge for the Afro-Academic, Cultural, Technological and Scientific Olympics competition, and as a speech coach to the Board of Trustees scholar who delivers an address at College Commencement each year; and

WHEREAS, She participated in campus and College committees and workgroups, including General Education, Outcomes Assessment, Academic Occasions, Takoma Park/Silver Spring Academic Appeals, Campus Self-Study, Campus Aesthetics, International Festival, Task Force for Functional Language Skills, Takoma Park 50th Anniversary, and the Grade Dispute Committee, which she chaired; and

WHEREAS, She developed professionally by participating in Silver Spring Stage, Black Box Theatre, and the Montgomery County Arts Council; and by serving as a Helen Hayes Award nominator; trainings in Blackboard, faculty web page design, and similar topics; and through attending such events as a workshop on *Teaching Metacognition: A Tool for Lifelong Learning*, an American Film Institute workshop on screenwriting, and the American College Theatre Festival in Shepherdstown, West Virginia; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Ellen W. Mansueto on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Ellen W. Mansueto for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Ellen W. Mansueto is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Ellen W. Mansueto.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-103**
Adopted on: **10/16/2017**

Agenda Item Number: 7B x
October 16, 2017

Subject: Retirement and Award of Emeritus Status to Professor Clifton McKnight

WHEREAS, Professor Clifton McKnight served Montgomery College with dedication and distinction for more than 25 years as a full-time faculty member and retired from the College as of June 1, 2017; and

WHEREAS, Professor McKnight served ably and effectively as a faculty member in the Counseling and Advising Department, teaching First Year Seminar, Seminar for International Students, and Career Development Dynamics and Application, and providing outstanding counseling to a diverse student population; and

WHEREAS, He coordinated Project Success, a mentoring and tutoring program designed to connect concerned faculty, administrators, and staff with selected students; tutored high-risk students; implemented the Student Athlete Study Hall; and served as an advisor, counselor, and mentor to many College clubs and programs, among them the Black Student Union, the African Caribbean Club, Boys to Men, Future Business Leaders, and Bio-medical Scholars; and

WHEREAS, He authored or contributed to publications such as *Student Retention, Success Models in Higher Education*, and *If You Can't Calm the Waters Learn to Ride the Waves—How to Succeed in Turbulent Times*; and compact disc recording such as *Go Ahead, Transform Yourself* and *Using Your ESP—Expectation, Synergy, Practice*; and videos such as *College Survival* and *Master Student Course*; and

WHEREAS, Professor McKnight served on departmental, governance, and College committees and teams, including the Standing Committee of the Rockville Faculty Council, the Faculty Life Committee, the Cultural Diversity Committee, and the Professional Development Committee; and he was a Paul Peck STAR Scholarship Awards reviewer and interviewer as well as a liaison to the Departments of Chemistry, Biology, and Mathematics; and

WHEREAS, He received the Make It Happen Innovation Grant for *The Seven Habits of Highly Effective Students* project, the National Institute for Staff and Organizational Development Excellence Award, and the Outstanding Faculty Award in 2001—Economic and Workforce Development Division; and Rockville Campus student leaders established the annual Clifton McKnight Award to recognize exemplary staff, faculty, or administrators whose service to students exceeds their job requirements, naming Professor McKnight as the first awardee; and

WHEREAS, He was a speaker or presenter for functions and events, which included a Montgomery College Auction fundraiser, a Montgomery College Institute program, Montgomery College Student Athlete banquets, the Harry Harden Jr. Academic Excellence Awards ceremony, the Montgomery College Partnerships for Interfaith and Community Service workgroup, and the Workforce Development & Continuing Education's trainings for the Montgomery County Government Leadership Program and Maryland-National Capital Park and Planning Commission Supervisors; and

WHEREAS, He was also a speaker and trainer for community, national, and international functions and programs that included the National Conference on Black Student Retention, the Partners Plus University of Michigan/Henry Ford Community College event, the State of Maryland Substance Abuse Conference, the NAACP Youth Summit, the International Conference on the Retention of Students of Color, the National Conference on Academic Advising (NACADA), and the African American Chamber of Commerce (Frederick County), for which he was a board member; and

WHEREAS, Professor McKnight is held in high regard by students and faculty members as an excellent mentor, role model, and resource whose engaging presence in the classroom and in student conferences reveal his passion for teaching, counseling, and student success; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for student affairs and the president of the College recommend this public recognition of Professor Clifton McKnight on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Clifton McKnight for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Clifton McKnight is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Clifton McKnight.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-104**
Adopted on: **10/16/2017**

Agenda Item Number: 7B xi
October 16, 2017

Subject: Retirement of Mr. David E. Phillips

WHEREAS, Mr. David E. Phillips served Montgomery College with enthusiasm and dedication for more than 10 years and retired from the College as of July 1, 2017; and

WHEREAS, He coordinated with faculty on all three campuses to develop an arts calendar and to produce lectures and presentations on yearly arts themes, including *Making Meaning* and *Intersections: Where Art Meets Science*; and through his work with the Arts Institute, he brought dozens of guest artists to the College for performances, residencies, and master classes, among them artist Annette Polin, sculptor Carol Barton, and Baltimore Symphony Orchestra concertmaster Jonathan Carney; and

WHEREAS, Mr. Phillips co-sponsored events with the Maryland Classic Youth Orchestras, Baltimore Symphony Orchestra, National Philharmonic, Friday Morning Music Club, World Arts Festival, and Women's Arts Caucus; and he refined partnerships between the Maryland Band Directors Band and Montgomery County Public Schools and as well as between the Maryland Choral Directors Chorus and the Montgomery College Chorus; and

WHEREAS, He produced the *Portraits of Life: Student Experiences Exhibit*, which displayed the diversity, trials, and triumphs of Montgomery College students from around the world; the *Portraits of Life: LGBT Stories of Being Exhibit*, which celebrated the human experience and rich diversity in Montgomery County; and the *I Am Montgomery College Exhibit*, which included photographs of students representing all three campuses and which hung in the Annapolis Lowe House Office Building during the Maryland legislative session; and

WHEREAS, He served on the College's Common Student Experience Task Force; participated in the College's Academic Leadership Program; chaired the board of the Maryland Humanities Council, the Maryland State Arts Council, and the Strathmore Hall Foundation; served as vice chair on the board of the Maryland Classic Youth Orchestras at Strathmore, and served in roles as the associate dean of the arts, director of the arts institute, and acting dean of the arts; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Mr. David E. Phillips on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. David E. Phillips for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mr. David E. Phillips.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-105**
Adopted on: **10/16/2017**

Agenda Item Number: 7B xii
October 16, 2017

Subject: Retirement and Award of Emerita Status to Dr. Padma Venkatachalam

WHEREAS, Dr. Padma Venkatachalam served Montgomery College with enthusiasm and dedication as a full-time faculty member for more than nine years and retired from the College as of July 1, 2017; and

WHEREAS, Dr. Venkatachalam was a professor of business who taught courses in economics and statistics, including Business Statistics, and Principles of Economics I and II; and

WHEREAS, She tutored students in economics; spoke at a Women's Studies class on gender and macroeconomics; presented a paper on diversity, assimilation, and cultural responsiveness to the College's Business and Economics Program Area; and worked with colleagues to develop a website for the College's Economics Department and to revise outcomes for the Principles of Economics II course; and

WHEREAS, She served as the Rockville Campus representative to the Economics Discipline Group, and as a participant in a taskforce that revised program outcomes for the economics associate's degree; and

WHEREAS, Her professional development included membership and meeting attendance at the American Economic Association, participation in such College programs as Motivating Students: Staying on Course, and attendance at such conferences as the US Conference of Teaching Statistics, Teaching Economics at Robert Morris University, Community Colleges and Student Success at the College of Southern Maryland, the National Conference on the Current Financial Crisis and the Impact of Government Spending at the Cato Institute, and Neighborhoods of Choice and Opportunity at the Department of Housing and Urban Development; and

WHEREAS, Her community-based research focused on applying economics and statistical expertise to serve community needs, and included research with the District of Columbia Office of Aging and Populations with Disabilities; research on the impact of faith-based institutions on people living with HIV/AIDS in the District of Columbia; and an evaluation of after-school program service provided by the Howard University Center for Urban Progress, which she later presented at an after-school program conference in Jacksonville, Florida; and

WHEREAS, Dr. Venkatachalam is esteemed by colleagues and students as an educator who plans classes well, creates a positive and respectful learning climate, provides opportunities for active student involvement in the classroom, and uses case studies to make the subject matter relevant to students; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Padma Venkatachalam on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Padma Venkatachalam for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Padma Venkatachalam is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Dr. Padma Venkatachalam.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-106**
Adopted on: **10/16/2017**

Agenda Item Number: 7C i
October 16, 2017

**Subject: Retirement and Award of Emeritus Status and Bronze Medallion to Professor
Patrick L. Devlin**

WHEREAS, Professor Patrick L. Devlin served Montgomery College with enthusiasm and dedication for more than 29 years as a full-time faculty member and retired from the College as of July 1, 2017; and

WHEREAS, Professor Devlin consistently provided wisdom and guidance to faculty while serving as program coordinator of the Automotive Technology Program for over 17 years, and as an automotive program faculty member at the Rockville Campus for more than 29 years; and

WHEREAS, Professor Devlin had the expertise to become certified by the National Institute for Automotive Service Excellence for more than 30 areas, aligning him with a select group of individuals honored in the Automotive Hall of Fame; and

WHEREAS, He was awarded the Community College Instructor Award of Excellence for his service to the College and the automotive community, and has been an active member of the North American Council of Automotive Teachers for more than 30 years; and

WHEREAS, He was in the first graduating class of the Montgomery College Leadership Development Institute and was awarded the Montgomery College Outstanding Faculty Service Award in 1990; and

WHEREAS, Professor Devlin served on the Cultural Diversity Committee, the Curriculum Committee, and he revised the Automotive Technology curriculum to align with standards established by the National Automotive Technician's Education Foundation; and

WHEREAS, He established partnerships with automotive manufacturers, dealerships, and service and parts suppliers, which resulted in training programs and classes at Montgomery College, and led to the creation of the Subaru Automotive Scholarship Foundation; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Patrick L. Devlin on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Patrick L. Devlin for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Patrick L. Devlin is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor Patrick L. Devlin is awarded the Bronze Medallion in recognition of his distinguished service to the College, and as an expression of gratitude for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor Patrick L. Devlin.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-107**
Adopted on: **10/16/2017**

Agenda Item Number: 7C ii
October 16, 2017

Subject: Retirement and Award of Bronze Medallion to Mr. Douglas M. Griffith

WHEREAS, Mr. Douglas M. Griffith served Montgomery College with enthusiasm and dedication for more than 27 years as a full-time staff member and retired from the College as of July 1, 2017; and

WHEREAS, He began his employment at Montgomery College as a media technician on the Germantown Campus, later progressing from a media resources supervisor position to campus information technology manager prior to his being named collegewide director of instructional technology in November 2005; and

WHEREAS, Mr. Griffith utilized his leadership and technical experience both at the campus level and at Montgomery College to serve in the collegewide capacity, facilitating new classroom audio visual and computing technology in support of student learning, and expanding the academic support mission of the Office of Information Technology by facilitating the inclusion of technology in all classroom planning and design; and

WHEREAS, Mr. Griffith's commitment to students and to the unit mission of classroom technology support enriched the College's provision of services; and provided vision and facilitation for instructional technology in new academic buildings, in renovated learning spaces, and in the creation of an audio visual standards document, which was shared broadly with College facilities staff and building contractors to support planning efforts; and

WHEREAS, He fostered a climate of student service within the campuses' Office of Information Technology staff members and created an interest in utilizing technology to make learning more accessible, resulting in collaborations between Office of Information Technology staff and instructional faculty, which provided new instructional technology for students, both in classrooms and learning centers; and

WHEREAS, Throughout his lengthy career at Montgomery College, he pursued professional development, in particular by enrolling in courses related to computing, web development, graphic design, and management; and

WHEREAS, He also graduated from the EDUCAUSE Learning Technology Leadership Institute, the EDUCAUSE Management Institute, and the Montgomery County Leadership Institute; and attended numerous technical training classes, and participated in technology conferences—including EDUCAUSE, the Maryland Education Enterprise Consortium conferences, and other events—to further his knowledge in support of students and faculty; and

WHEREAS, Mr. Griffith was the recipient of two Team Effort Awards, the Staff Senate Distinguished Service Award, the Montgomery College Alumni Association Staff Distinguished Service Award, the Information Technology Customer Care Excellence Award, the Recognition Award for performing work in an exemplary manner, and an Information Technology Customer Care Excellence Award for projects; and

WHEREAS, He actively participated in College governance, served as a Staff Senator, Staff Senate Chair, the staff union executive board and negotiating team, the Human Resources Recruitment Process Task Force and as an Information Technology resource person for the Academic Assembly, Instructional Advisory Group, Information Technology Institute Leadership Group, Learning Technologies Committee, and the Collegewide Curriculum Committee; and was a member of the President's Planning Council, the Council for the 21st Century, and the Periodic Review Team for Middle States accreditation; and

WHEREAS, He actively represented the Germantown Campus on the Planning and Marketing Committee, the 25th Anniversary Planning Committee, and as Technology Support Coordinator for the Montgomery County Public Schools Technology Challenge; and

WHEREAS, Mr. Douglas M. Griffith actively represented the College at statewide meetings of the Maryland Community College Technology Advisory Board, served on the EDUCAUSE Mid Atlantic Regional Conference Program Committee; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Douglas M. Griffith on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Douglas M. Griffith for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Mr. Douglas M. Griffith is awarded the Bronze Medallion in recognition of distinguished service to the College, and as an expression of gratitude for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Mr. Douglas M. Griffith.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-108**
Adopted on: **10/16/2017**

Agenda Item Number: 7C iii
October 16, 2017

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to
Dr. Carol L. Malmi**

WHEREAS, Dr. Carol L. Malmi served Montgomery College with dedication and distinction for more than 12 years and retired from the College as of June 1, 2017; and

WHEREAS, Dr. Malmi served ably and effectively in the Department of English and Reading, tutoring students in the Rockville Writing Center and teaching courses ranging from Developmental English to World Mythology, including both online and on-campus courses in Critical Reading, Writing, and Research and Critical Reading, Writing, Research in the Workplace, and Writing for Technology and Business; and

WHEREAS, Dr. Malmi was the Rockville coordinator for the Critical Reading, Writing, and Research in the Workplace/Writing for Technology and Business course, and she trained and evaluated course faculty, developed course teaching materials, wrote a course instructor's guide, monitored the course's website content, assisted the department chair with staffing the course, developed a distance learning version of the course, and worked with a publishing firm and course coordinators on the other campuses to create a custom course textbook; and

WHEREAS, She was the Rockville coordinator for Developmental English, and she generated syllabi, assignments, rubrics, outlines, instructional support materials, and workshops on grading for course instructors; and

WHEREAS, Her Make It Happen grant resulted in "Do the Write Thing: Writing for Success in the Workplace," a three-part series that brought industry representatives from Lockheed Martin, the Marriott Corporation, and the National Institutes of Health to speak at the Rockville Campus on how communication and critical thinking skills help employees meet workplace goals and promote their careers; and

WHEREAS, Dr. Malmi was a trend-setter in the English discipline, presenting research on motivating students who have attention deficit disorder; incorporating brain-based learning into the curriculum; presenting on visual literacy for ENGL 102 instructors; working with ENGL 103 coordinators from other campuses to prepare and distribute the General Education Survey; co-facilitating the Action Research seminar for new faculty; establishing an ENGL 103 Blackboard community site for sharing faculty resources; leading faculty in creating student-centered rubrics for ENGL 103; and applying her business acumen and experience to help students see the connections between classroom learning and corporate expectations; and

WHEREAS, She was a Smithsonian Fellow and participated in departmental and College committees and workgroups, including the Norming Committee; English Steering Committee, Professional Writing Committee; Distance Learning Committee; Outcomes Assessment for Business Writing; General Education Committee; and the Transfer Course Task Group, which she chaired; and

WHEREAS, She participated in the College's Center for Teaching and Learning workshops on distance learning, teaching first-year college students, teaching in the multicultural classroom, and body language in the classroom; and

WHEREAS, She participated in numerous professional organizations, including the Society for Technical Communication; Washington Independent Writers; Association for Teachers of Technical Writing; College English Association Mid-Atlantic Group; the Community College Humanities Association and presented at its conference as part of the Montgomery College Smithsonian Fellowship Program panel; and the Two-Year College English Association and presented at its conference in a panel presentation entitled, "Close Encounters: College Education Meets Community Outreach"; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Carol L. Malmi on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Dr. Carol L. Malmi for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Carol L. Malmi is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Dr. Carol L. Malmi is awarded the Bronze Medallion in recognition of her service to the College and community, and as an expression of the gratitude of the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Dr. Carol L. Malmi.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-109**
Adopted on: **10/16/2017**

Agenda Item Number: 7C iv
October 16, 2017

Subject: Retirement and Award of Bronze Medallion to Ms. Jacquelyn L. Moffi

WHEREAS, Ms. Jacquelyn L. Moffi served Montgomery College with dedication and distinction for more than 36 years as an administrative manager, a part-time English faculty member, and retired from the College as of June 1, 2017; and

WHEREAS, Ms. Moffi provided guidance, wisdom, and support as the administrative manager in the Office of the Rockville Campus Vice President and Provost and as the assistant to the vice president and provost; and

WHEREAS, She served ably and effectively as the supervisor of the vice president and provost's office staff, as an advisor and assistant to the vice president and provost, and as a liaison to the College's external and internal organizations on behalf of the vice president and provost; and

WHEREAS, As supervisor of the vice president and provost's office staff, including College employees and student aides, she proactively managed the office's workflow, modelled the standards she expected of others, and encouraged professional growth; and

WHEREAS, As advisor and assistant to the vice president and provost, she drafted memoranda, letters, speeches, and reports for the vice president and provost; deeply considered the outcomes of decisions on the College community; and applied first-rate analytical skills to assessing problems, communicating information, recommending solutions, and suggesting alternatives; and

WHEREAS, As liaison to the College's external and internal organizations on behalf of the vice president and provost, she handled many matters requiring vice president and provost assistance, cultivated relationships with campus and College colleagues, and represented the Rockville Campus at numerous events and activities; and

WHEREAS, The many events Ms. Moffi planned, organized, and directed included the annual honors convocation; commencement exercises; the annual speakers' competition to choose the Rockville Campus valedictorian and Board of Trustees Scholar speaker; collegewide holiday parties, birthday parties, and picnics; service award luncheons; deans' receptions; events directed by the Annual Report to the Board, the Minority Achievement Report, Trustee Information Reports, end-of-year activities; visits by a Chinese delegation and the Maryland Secretary of Education; and the Rockville Annual Community Colloquia during spring professional week; and

WHEREAS, Her leadership was evident in her arrangement of the opening of the Interim Technical Training Center, her efforts to refurbish the Rockville Faculty/Staff Dining Room, her creation of the design concept for the Macklin Tower Patio, and her chairing of the committee for the opening of the Robert E. Parilla Performing Arts Center, the groundbreaking committee of the Gudelsky Institute for Technical Education, the Affirmative Action Committee, and the Rockville Committee for the College's 70th Anniversary; and

WHEREAS, Additional committees on which she served included the planning committees for the Science Center groundbreaking, the Science Center West ribbon cutting, and other campus facility planning committees; the Auxiliary Services Liaison Committee; the Information Booth Committee; the Women's Studies Committee; the committee that created the Leadership Development Institute; and

WHEREAS, She actively supported College projects such as the Women's Studies Breakfast, Leadership Development Institute, Sexual Harassment Conference, National College Fair, Black History Oratory Competition, and Project SUCCESS, for which she was a mentor; and

WHEREAS, Her professional development included facilitative leadership training, Banner training, completion of the Montgomery College Management Program, and staff professional leave to study civility in higher education; and

WHEREAS, Ms. Moffi's creative contributions to College life included judging the MC Lead project; judging poetry slams; judging essays for the ACT-SO competition; reading her poetry for Poetry at Noon; appearing as a guest speaker at poetry classes; initiating the first Annual Rockville Campus Flea Market; developing presentations for the spring campus closing meeting; developing and delivering the "Courtesy and Public Relations" workshop to Student Development staff; and teaching a film and literature course for Middlestart, a Montgomery College-Montgomery County Public Schools summer enrichment program; and

WHEREAS, She attended and often presented at professional conferences and conventions for the American Association of Community and Junior Colleges, the American Association of Community Colleges, the National Association of Student Personnel Administrators, the National Association for Equal Opportunity in Higher Education, the American Council on Education, the Institute for Leadership Development, the Montgomery County Commission for Women Annual Women's Fair, the Affirmative Action Meeting at the University of Maryland Baltimore County, the Brandeis University Alumni Association, and the First Annual Assembly of The National Political Congress of Black Women (NPCBW) as chair of the College's Affirmative Action Committee and as first vice chair of the Montgomery County Chapter of NPCBW, where she spoke on "The Value of Good Interpersonal Skills for Organizational Leadership"; and

WHEREAS, She contributed to two published volumes, *Exceptional Senior Student Affairs Administrators' Leadership: Strategies and Competencies for Success*, edited by Gwendolyn Jordan Dungy and Shannon E. Ellis; and *My Times in Black and White: Race and Power at the New York Times*, edited by Gerald M. Boyd; and

WHEREAS, She received many letters of appreciation from provosts and administrators at the College for her initiative and management skills; she received more than seven Recognition Awards, including one for her commitment to the Rockville Campus video annual report; and she received five Staff Outstanding Service Awards, three Team Effort Awards, an Afro-Academic, Cultural, Technological and Scientific Olympics ACT-SO Certificate of Appreciation, a National Institute for Staff and Organizational Development Award, a Women's and Gender Studies' On Their Shoulders We Stand Award, and honorary membership in Phi Theta Kappa; and

WHEREAS, Ms. Moffi is held in high regard as a consummate professional who consistently displays discretion, authority, diplomacy, and leadership, and as a compassionate presence who counsels students, cheers staff colleagues, gives a sympathetic ear to faculty members, and is without peer in resourcefulness; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Jacquelyn L. Moffi on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Jacquelyn L. Moffi for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Ms. Jacquelyn L. Moffi is awarded the Bronze Medallion in recognition of her service to the College and community, and as an expression of the gratitude of the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Ms. Jacquelyn L. Moffi.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-110**
Adopted on: **10/16/2017**

Agenda Item Number: 7C v
October 16, 2017

**Subject: Retirement and Award of Emeritus Status and Bronze Medallion to Professor
Perry T. Schwartz**

WHEREAS, Professor Perry T. Schwartz served Montgomery College with enthusiasm and dedication as a full-time faculty member for more than 38 years and retired from the College as of July 1, 2017; and

WHEREAS, Professor Schwartz taught a variety of film courses, including Introduction to Film and Basic Movie Production, as well as communication and theatre courses; and

WHEREAS, He served ably and effectively as chair and co-chair in the Department of Visual, Performing, and Communication Arts at the Takoma Park/Silver Spring Campus, mentoring full- and part-time faculty members; and

WHEREAS, Professor Schwartz played significant roles in planning the Morris and Gwendolyn Cafritz Foundation Arts Center and the Cultural Arts Center, where, as its artistic director, he planned and implemented the Guest Artist Series and supervised operations; and

WHEREAS, He directed and produced theatre events, among them *And They Dance Real Slow in Jackson*, *Kid Purple*, and *Dog Eat Dog*; brought readers' theatre to the campus, inviting noted authors to present their work; identified artistic and theatrical speakers for the campus's *Mondays at 101* series; created the vibrant "Arts Alive" program that brought musical performances to the campus; and produced *Watermark*, a documentary film focused on the sculpture hanging at the entrance to the Cultural Arts Center; and

WHEREAS, Professor Schwartz authored *Enjoying Theatre Arts: Analyzing Theatre, Film and Television*, a textbook used for the Introduction to Film course, as well as *How to Make Your Own Video* and *Making Movies*; and

WHEREAS, He participated in Takoma Park/Silver Spring Campus and College committees and workgroups, including the Collegewide Cable TV Advisory Group and the Humanities and Social Sciences Institute's Coordination Committee; and

WHEREAS, Professor Schwartz was involved extensively with community and regional organizations and coordinated the American Film Institute (AFI)/Montgomery College partnership and the AFI's Professional Training Program; formed artistic partnerships with Spooky Action Theatre, Happenstance Theatre, and Doorway Arts Ensemble; participated in the arts subcommittee of the Silver Spring Chamber of Commerce; played an active role in a committee chaired by Maryland State Senator Ida Ruben, which proposed that Silver Spring be designated a Maryland Arts and Entertainment District; worked on collaborations associated with the Silver Spring Arts and Entertainment District; arranged Round House Theatre program workshops and performances; and nominated candidates for the Helen Hayes Awards and the Washington Area Professional Theater Awards; and

WHEREAS, Professor Schwartz is esteemed by colleagues and students as a talented, creative educator who presents stimulating classes, engages with students as a fellow arts enthusiast, and enhances aesthetic life on the Takoma Park/Silver Spring Campus; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Perry T. Schwartz on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Perry T. Schwartz for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Perry T. Schwartz is granted the status of Professor Emeritus, and that he be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor Perry T. Schwartz is awarded the Bronze Medallion in recognition of his service to the College and community, and as an expression of the gratitude of the College for his dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor Perry T. Schwartz.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-10-111**
Adopted on: **10/16/2017**

Agenda Item Number: 7C vi
October 16, 2017

**Subject: Retirement and Award of Emerita Status and Bronze Medallion to
Professor Kathryn A. Woodhouse**

WHEREAS, Professor Kathryn A. Woodhouse served Montgomery College with dedication and distinction for more than 31 years as a full-time faculty member, and retired from the College as of July 1, 2017; and

WHEREAS, Professor Woodhouse provided guidance and wisdom as chair of the Counseling and Advising Department for four years and as the first counseling chair on the Rockville Campus; and

WHEREAS, She served ably and effectively as a faculty member in the Counseling and Advising Department, teaching First Year Seminar, Seminar for International Students, Study Habits Development, Career Development Dynamics and Application, and Success Group, with some courses taught on the honors level; and

WHEREAS, She served for 10 years as a Montgomery Scholars counselor, and during that time attended and cooked for incoming Montgomery Scholars' Overnight Retreats; and she was an active liaison to the Speech, Dance, and Theater Department; and

WHEREAS, Professor Woodhouse served as career coordinator, developing and implementing the Custom Made Career Program, leading the planning for the College's first Career Development Day/Week/ Month, and participating in the pilot project, "Determining Factors that impact Latina Students' Career Development Decision Making," which she presented at many conferences; and

WHEREAS, She planned and held the College's first five Women's History Month Breakfasts and facilitated a Myers Briggs Type Indicator workshop for an Admissions Office Retreat; and

WHEREAS, She created and delivered numerous workshops, including workshops for the Counseling and Advising Department, scholarship workshops, and stress management workshops, which she coordinated with the Health and Physical Education Department; and

WHEREAS, Professor Woodhouse served on departmental, governance, and College committees and teams, including planning committees for counseling retreats, the Transfer Team, Writing Across the Curriculum Committee, Rockville Faculty Council, Rockville Academic Appeals Committee, Rockville Discipline Appeals Committee, Academic Assembly, Closing the Achievement Gap Committee, and Faculty Issues Committee, which she chaired; and

WHEREAS, She oversaw a "sunshine fund" that provided personal donations to department faculty and staff; and planned and executed showers, social events, and retirement parties for colleagues; and

WHEREAS, She served on the Executive Board of the Montgomery College Chapter, American Association of University Professors (AAUP), including serving as secretary for five years and negotiating team member for a year; and

WHEREAS, She received the Outstanding Faculty Award in 2006 and various awards from the Middle Atlantic Career Counseling Association, including the Ross Narghang Award, Lifetime Member Award, Professional Contributions Award, and Member of the Year Award; and

WHEREAS, She is a National Certified Counselor, a Maryland Certified Professional Counselor, and a member of the American Counseling Association; National Association of Student Personnel Administrators; Middle Atlantic Career Counseling Association, where she presented and was president, vice president, state representative, and historian; Maryland Association for Career Development, where she presented and served on the executive board; National Career Development Association, where she presented; and Metro Area Career/Life Planning Network, where she presented, was a founding member, and served on the executive board; and

WHEREAS, Professor Woodhouse is held in high regard by her colleagues and students as an excellent faculty member, mentor, and advocate for student success who displays a passion for teaching, serves as a resource for new faculty, and demonstrates extensive knowledge in counseling and advising theories and techniques; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a Bronze Medallion to recognize distinguished service to the College; and

WHEREAS, The senior vice president for student affairs and the president of the College recommend this public recognition of Professor Kathryn A. Woodhouse on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Kathryn A. Woodhouse for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Kathryn A. Woodhouse is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That Professor Kathryn A. Woodhouse is awarded the Bronze Medallion in recognition of her service to the College and community, and as an expression of the gratitude of the College for her dedication and professional commitment to the College; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the Bronze Medallion be presented to Professor Kathryn A. Woodhouse.