



**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
February 20, 2017**

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-009**
Adopted on: **2/20/2017**

Agenda Item Number: 6
February 20, 2017

Subject: Tribute and Posthumous Award of Emerita Status to Dr. Uchechukwu O. Abanulo

WHEREAS, Dr. Uchechukwu O. Abanulo served Montgomery College with enthusiasm and dedication for more than eight years as a full-time faculty member in the Department of Physics and Engineering until her untimely death on November 26, 2016, which deeply saddened the College community; and

WHEREAS, Dr. Abanulo taught a full array of engineering and physics courses, including Introduction to Engineering Design, Scientific and Engineering Computation, Digital Logic Design, Physics III for Engineers, and Elements of Discrete Signal Analysis, a course that she developed; and

WHEREAS, She was passionate about Science, Technology, Engineering, and Mathematics (STEM) education at the pre-college level and taught engineering to high school students through a Montgomery College STEM outreach program; and

WHEREAS, She directed the Montgomery College Engineering Ambassadors and Teachers Program, through which students enhanced their engineering and leadership skills by serving as mentors and teachers in Montgomery County Public Schools; and

WHEREAS, She served as faculty advisor for many student programs at Montgomery College, including the Engineering Club; the S-STEM Access Scholars Program; the Women in Engineering, Science, and Technology (WEST) Program; and a student chapter of the Institute of Electrical and Electronics Engineers (IEEE); and

WHEREAS, She founded and directed the MC Signal Processing Research Center to help engineering students perform research in speech processing, leading to student presentations at the IEEE Student Activity Conference and the MC Engineering Expo Banquet, as well as publication in the College's Science, Engineering, and Mathematics (SEM) Journal; and

WHEREAS, She served on the Introduction to Engineering Design Outcomes Assessment Committee; organized robotics workshops to help students gain skills in designing autonomous robots and automated devices; facilitated a partnership between Montgomery College and Howard University that involved student research in nanotechnology; and coordinated her department's guest seminar series, which featured renowned engineers from across the country; and

WHEREAS, Dr. Abanulo reviewed conference papers for the American Society for Engineering Education (ASEE), moderated ASEE conferences, and was an active participant in IEEE workshops, SEM exchange seminars, STEM outreach seminars, and speech processing conferences; and

WHEREAS, Dr. Abanulo was held in high regard by students and colleagues for the enthusiasm she brought to teaching, for her friendly communication style, and for creating a positive learning environment, using technology skillfully, promoting critical thinking, and making the classroom experience engaging and fun; and

WHEREAS, College policy provides that all faculty members and administrators holding faculty rank with a minimum of 10 years of service with Montgomery College at the time of their passing, or who demonstrated exceptional service and leadership during their full-time employment with the College, shall be designated faculty emeritus(a) with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend that the Board adopt the following resolutions; now therefore be it

Resolved, That the members of the Board of Trustees express their great sorrow at the passing of Dr. Uchechukwu O. Abanulo and extend their deepest sympathy to her family, friends, and colleagues; and be it further

Resolved, That Dr. Uchechukwu O. Abanulo is granted the posthumous status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to the family of Dr. Uchechukwu O. Abanulo.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7A
February 20, 2017

**NAMING OF THE UCHECHUKWU O. ABANULO COMPUTER LABORATORY
IN THE SCIENCE CENTER BUILDING ON THE ROCKVILLE CAMPUS**

BACKGROUND

In preparation for its first capital campaign to construct a building with private support, the Board of Trustees approved a policy allowing College facilities to be named for individuals and organizations whose contributions to the College have been of an outstanding nature.

Prior to her untimely death at 35, Dr. Uchechukwu Abanulo served Montgomery College with enthusiasm and dedication for eight years as a full-time faculty member in the Department of Physics and Engineering. During this time, she advised many student programs, including the Engineering Club; the S-STEM Access Scholars Program; the Women in Engineering, Science, and Technology Program; and a student chapter of the Institute of Electrical and Electronics Engineers. She also founded and directed the Montgomery College Signal Processing Research Center to help engineering students perform research in speech processing, leading to student presentations and publication. Drawing on her passion for pre-college level STEM education, she taught engineering to high school students through a College STEM outreach program and directed the Montgomery College Engineering Ambassadors and Teachers Program, through which Montgomery College students enhanced their engineering and leadership skills by acting as mentors and teachers in Montgomery County Public Schools. With tireless energy, she organized robotics workshops, coordinated her department's guest seminar series, and facilitated a partnership between Montgomery College and Howard University that involved student research in nanotechnology.

All of these excellent contributions, in addition to her skillful college teaching, committee work, and professional development, warrant special recognition. Her work has had an immeasurable impact on the College and its students, faculty, and staff. It is, therefore, proposed that Dr. Uchechukwu Abanulo be recognized by naming a Computer Laboratory in the Science Center Building on the Rockville Campus in her honor. Based on her efforts and impact within a career cut short by her untimely death, this is commensurate with past naming of spaces within existing buildings.

RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed resolution to name the Computer Laboratory in the Science Center Building on the Rockville Campus in her honor as The Uchechukwu O. Abanulo Computer Laboratory.

BACKUP INFORMATION

Board Resolution
Policy 74001–Naming Campuses, Facilities, Buildings, Rooms, and Institutes

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Rai
Mr. Sears

RESOURCE PERSONS

Ms. Latimer
Dr. Kehnemouyi

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-010**
Adopted on: **2/20/2017**

Agenda Item Number: 7A
February 20, 2017

Subject: Naming the Uchechukwu O. Abanulo Computer Laboratory in the Science Center Building on the Rockville Campus

WHEREAS, Dr. Uchechukwu O. Abanulo served Montgomery College with enthusiasm and dedication for eight years as a full-time faculty member in the Department of Physics and Engineering until her untimely death, which deeply saddened the College community; and

WHEREAS, Dr. Abanulo was passionate about Science, Technology, Engineering, and Mathematics (STEM) education at the pre-college level and taught engineering to high school students through a Montgomery College STEM outreach program; and

WHEREAS, She directed the Montgomery College Engineering Ambassadors and Teachers Program, through which Montgomery College students enhanced their engineering and leadership skills by serving as mentors and teachers in Montgomery County Public Schools; and

WHEREAS, She served as faculty advisor for many student programs at Montgomery College, including the Engineering Club; the S-STEM Access Scholars Program; the Women in Engineering, Science, and Technology (WEST) Program; and a student chapter of the Institute of Electrical and Electronics Engineers (IEEE); and

WHEREAS, She founded and directed the MC Signal Processing Research Center to help engineering students perform research in speech processing, leading to student presentations at the IEEE Student Activity Conference and the Montgomery College Engineering Expo Banquet, as well as publication in the Montgomery College *Science, Engineering, and Mathematics (SEM) Journal*; and

WHEREAS, She served on the Introduction to Engineering Design Outcomes Assessment Committee; organized robotics workshops to help students gain skills in designing autonomous robots and automated devices; facilitated a partnership between Montgomery College and Howard University that involved student research in nanotechnology; and coordinated her department's guest seminar series, which featured renowned engineers from across the country; and

WHEREAS, Dr. Abanulo was held in high regard by students and colleagues for the enthusiasm she brought to teaching, for her friendly communication style, and for creating a positive learning environment, using technology skillfully, promoting critical thinking; and making the classroom experience engaging and fun; and

WHEREAS, The instructional dean of science, engineering, and technology, the vice president and provost of the Rockville Campus, the senior vice president for academic affairs, and the senior vice president for advancement and community engagement recommend naming the

Computer Laboratory in the Science Center Building on the Rockville Campus as The Dr. Uchechukwu Abanulo Computer Laboratory; and

WHEREAS, The vice president and provost of the Rockville Campus, the senior vice president for academic affairs, the senior vice president for advancement and community engagement, and the president have carefully considered the implications of this request and support this recommendation; now therefore be it

Resolved, That the Board of Trustees approves the naming of the Computer Laboratory in the Science Center Building on the Rockville Campus as the Uchechukwu O. Abanulo Computer Laboratory in recognition of Dr. Abanulo's tremendous contributions to the College and its students.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7B
February 20, 2017

**NAMING OF THE MONTGOMERY COLLEGE FOUNDATION CONFERENCE ROOM
IN THE CENTRAL SERVICES BUILDING**

BACKGROUND

The Montgomery College Foundation has a long history of providing assistance to Montgomery College and its students through fundraising efforts that result in scholarships and other benefits to Montgomery College. In addition, the foundation has provided expertise and support on several real estate investments that have resulted in new buildings for Montgomery College students and employees.

In 2015, members of the Montgomery College Foundation Board of Directors brought to the attention of their fellow board members, College Trustees, and College leadership an incredible extraordinary opportunity in the real estate market. With the unusual combination of historically low interest rates and high commercial vacancy, they recommended that the College take advantage of an opportunity to save over \$40 million over 30 years through the consolidation of properties currently being leased by the College for Central Services operations into a single location.

Members of the foundation board began the arduous process of reviewing the College's current lease rates, and comparing this information with the cost of purchasing a building that would accommodate the College's Central Services employees. After obtaining approval to proceed, they began touring properties that met certain criteria including size, location, and building condition. They took the lead on the project by interviewing and selecting design and construction teams, an appraiser, and a project manager. The foundation board members continued to meet with College representatives on a regular basis and worked with Montgomery County representatives to negotiate the financing of the project. They compiled dozens of financial projections to compare financing costs with current lease costs, and negotiated an additional \$1 million in savings on the purchase of the property.

In recognition of the efforts made by the Montgomery College Foundation, it is proposed to name Room S408, a conference room in the Central Services Building, as the Montgomery College Foundation Conference Room.

RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed resolution to name Room S408, a conference room in the Central Services Building, as the Montgomery College Foundation Conference Room.

BACKUP INFORMATION

Board Resolution
Policy 74001–Naming Campuses, Facilities, Buildings, Rooms, and Institutes

RESPONSIBLE SENIOR ADMINISTRATORS

Mr. Sears
Dr. Wormack

RESOURCE PERSONS

Mr. McLean
Ms. Rognrud

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-011**
Adopted on: **2/20/2017**

Agenda Item Number: 7B
February 20, 2017

Subject: Naming of the Montgomery College Foundation Conference Room in the Central Services Building

WHEREAS, Members of the Montgomery College Foundation Board of Directors brought to the attention of their fellow board members, College Trustees, and College leadership an extraordinary opportunity in the real estate market; and

WHEREAS, Members of the foundation board recognized the historically low interest rates and high commercial vacancy and recommended the College take advantage of an opportunity to save over \$40 million over 30 years through the consolidation of the properties currently being leased by the College for Central Services operations; and

WHEREAS, Members of the foundation board began the arduous process of reviewing the College's current lease rates, and comparing this information with the cost of purchasing a building that would accommodate the College's Central Services employees; and

WHEREAS, Members of the foundation board, after obtaining approval to proceed, began touring properties that met certain criteria including size, location, and building condition and narrowed a list of potential properties; and

WHEREAS, Members of the foundation board took the lead on the project by interviewing and selecting design and construction teams, an appraiser, and a project manager; and

WHEREAS, Members of the foundation board continued to meet with College representatives on a regular basis to ensure representatives were well informed; and

WHEREAS, Members of the foundation board worked with county representatives to negotiate the financing of the project and compiled dozens of financial projections to compare financing costs with current lease costs, and negotiated an additional \$1 million in savings on the purchase of the property; and

WHEREAS, Members of the foundation board continue to remain actively involved in the renovation of the Central Services Building; and

WHEREAS, The president recommends this action; now therefore be it

Resolved, That the Board of Trustees approves the naming of Room S408, a conference room in the Central Services Building in Rockville, Maryland, as the Montgomery College Foundation Conference Room in recognition of the Montgomery College Foundation's dedication to the mission of Montgomery College.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8A
February 20, 2017

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001–Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Mr. Roop

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-012**
Adopted on: **2/20/2017**

Agenda Item Number: 8A
February 20, 2017

Subject: Personnel Actions Confirmation Report

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period December 1, 2016, through December 31, 2016; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From December 1, 2016, through December 31, 2016

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Department
12/05/2016	Bowen, Stuart L	Academic Coach	K	ACES-Achiev College Excell & Success
12/05/2016	Coyne, Sean J	Grounds Maintenance Worker	C	Facilities Operations - RV
12/05/2016	Curley, Lindsey M	Recruit & College Access Mgr	J	CW Recruitment
12/05/2016	Easton, Jacob E	Locksmith	H	Facilities Operations - GT
12/05/2016	Mallory, William L	Grounds Maintenance Worker	C	Facilities Operations - RV
12/05/2016	McCullagh, Robert F	Safety & Security Manager	K	Facilities Security - RV
12/05/2016	Mendez, Carlos E	Grounds Maintenance Worker	C	Facilities Operations - RV
12/05/2016	Reilly, Beth E	Job Opportunity & Dev Spec	J	CW Student Career Services
12/05/2016	Sharpe, James	Safety & Security Manager	K	Facilities Security - TP/SS
12/05/2016	Washington-Watson, Kim	Achiev the Promise Prog Coord	K	Achieving the Promise-ATP Academic
12/06/2016	Webb, William L	Building Services Worker Lead	D	Facilities Operations - RV
12/05/2016	Winner, James C	Systems Engineer	L	OIT Academic Services

STAFF SEPARATIONS

Effective Date	Name	Position Title	YOS	Department
12/30/2016	Ambrose, Stephen R ¹	Analyst-Programmer	39	OIT Application Services
12/31/2016	Arango, Liliana D ¹	Program Manager I	15	WDCE - Central Administration
12/13/2016	Constante, Rafael E	Enroll & Student Access Spec	3	CW Dean Stu Access - GT Stu Svs
12/06/2016	Diaz, Lauren A	Enroll & Student Access Spec	9	CW Dean Stu Access - GT Stu Svs
12/16/2016	Kelly-Walker, Yvette A	Human Resources Specialist I	7	HR Strategic Talent Management
12/20/2016	Odunlami, Tolulope A	Instructional Lab Coordinator	2	Engineering/Computer Science Dean
12/30/2016	Reis, Deborah S ¹	Administrative Aide III	24	English and Reading Dean
12/16/2016	Salas, Gerardo A	Customer Service Representative	3	WDCE - Central Administration
12/08/2016	Todorova, Niya A	Instructional Associate	7	Mathematics Dean
12/30/2016	Whalen, Susan L ¹	Administrative Aide I	26	English and Reading Dean

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	1	0	0	0	3
Male	5	3	1	0	0	9
TOTAL	7	4	1	0	0	12

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	3	1	2	0	0	6
Male	1	1	2	0	0	4
TOTAL	4	2	4	0	0	10

FACULTY

¹ Retirement

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS: None

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-013**
Adopted on: **2/20/2017**

Agenda Item Number: 8Bi
February 20, 2017

Subject: Retirement of Mr. Thomas M. Berry

WHEREAS, Mr. Thomas M. Berry served Montgomery College with enthusiasm and dedication for more than 40 years as a full-time staff member and retired from the College as of November 1, 2016; and

WHEREAS, He began his employment at Montgomery College as a maintenance worker on the Rockville Campus, later progressing to building maintenance mechanic on the Germantown Campus; and

WHEREAS, Mr. Berry utilized his vast experience in building maintenance to provide a clean and safe environment for the students, faculty, and staff on the Germantown Campus; and

WHEREAS, Mr. Berry was an outstanding member of his team, and was loyal, dependable, hard-working, and always gave his best in the performance of his work assignments; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Thomas M. Berry on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Thomas M. Berry for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mr. Thomas M. Berry.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-014**
Adopted on: **2/20/2017**

Agenda Item Number: 8Bii
February 20, 2017

Subject: Retirement of Ms. Wendy C. Brown

WHEREAS, Ms. Wendy C. Brown served Montgomery College as a full-time staff member in the Rockville Campus Facilities Department for more than 12 years, and retired on September 1, 2016; and

WHEREAS, She served her entire employment at Montgomery College as an office associate for the Montgomery College Rockville Campus Facilities Department; and

WHEREAS, Ms. Brown utilized her vast experience both in customer service and work order systems processing to serve the Montgomery College Rockville Campus community, facilitating the work of building service workers, tradesman, and groundskeepers, creating an environment for student learning, and student success; and

WHEREAS, Throughout her career at Montgomery College she pursued professional development, enhanced her knowledge of customer service and work order processing; and

WHEREAS, She provided an example of dedicated service for the Rockville Campus, and through her leadership emphasized customer service while receiving requests for maintenance and repairs; and

WHEREAS, Her colleagues will miss her high energy, commitment, and focus on customer service, and equipping the Facilities Department to better serve the campus community; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Wendy C. Brown on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Wendy C. Brown for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Wendy C. Brown.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-015**
Adopted on: **2/20/2017**

Agenda Item Number:8Biii
February 20, 2017

Subject: Retirement of Mr. Willie D. Crawford

WHEREAS, Mr. Willie D. Crawford served Montgomery College with enthusiasm and dedication for more than eight years as a full-time staff member and retired from the College as of November 1, 2016; and

WHEREAS, Mr. Crawford served as a building service worker on the Takoma Park/Silver Spring Campus where he worked diligently to provide a clean and safe environment for students, faculty, and staff; and

WHEREAS, He provided excellent customer service to ensure that any building to which he was assigned was clean and safe for students, faculty, and staff; and

WHEREAS, Mr. Crawford was an outstanding member of his team, and was loyal, dependable, hard-working, and always gave his best in the performance of his work assignments; and

WHEREAS, The senior vice president of administrative and fiscal services and the president of the College recommend this public recognition of Mr. Willie D. Crawford on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Willie D. Crawford for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Mr. Willie D. Crawford.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-016**
Adopted on: **2/20/2017**

Agenda Item Number: 8Biv
February 20, 2017

Subject: Retirement of Mr. Henry J. Dupree

WHEREAS, Mr. Henry J. Dupree served Montgomery College with enthusiasm and dedication for more than 42 years as a full-time staff member and retired from the College as of November 1, 2016; and

WHEREAS, Mr. Dupree served as a building service worker on the Takoma Park/Silver Spring Campus where he worked diligently to provide a clean and safe environment for students, faculty, and staff; and

WHEREAS, Mr. Dupree provided excellent service to ensure that any building to which he was assigned was clean and safe for students, faculty, and staff; and

WHEREAS, Mr. Dupree was a great team member, and was loyal, dependable, and hard-working, and was proud of his work and always ensured that any job he started was completed satisfactorily; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Mr. Henry J. Dupree on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Henry J. Dupree for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Mr. Henry J. Dupree.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-017**
Adopted on: **2/20/017**

Agenda Item Number: 8Bv
February 20, 2017

Subject: Retirement of Ms. Catherine A. Greeves

WHEREAS, Ms. Catherine A. Greeves served Montgomery College with enthusiasm and dedication for more than 30 years as a full-time staff member and retired from the College as of September 1, 2016; and

WHEREAS, She began her employment at Montgomery College as an academic secretary in the Humanities/Social Science Institute on the Takoma Park/Silver Spring Campus, served as an administrative aide in various academic departments on the Rockville Campus, and most recently worked as an administrative aide in the Education Department on the Germantown Campus; and

WHEREAS, She carried out her clerical responsibilities by applying her comprehensive knowledge of departmental policies and procedures, her organizational and bookkeeping skills, and her willingness to provide relevant information for her supervisor, faculty, students, staff, and visitors; and

WHEREAS, Her work in the Rockville Art Department included supporting the department chair, gallery director, artists, and gallery patrons and supervising student aides in their roles with gallery openings; and

WHEREAS, Among other contributions to the College community, Ms. Greeves served on the Policies and Procedures Committee; and

WHEREAS, She developed herself professionally through courses in Banner and other topics that expanded her knowledge and sharpened her skills; and

WHEREAS, She received the Outstanding Service Award in 1996 for sustained excellent performance in her job; and

WHEREAS, Ms. Greeves' high work standards, attention to detail, and quick responses to departmental problems are commendable and will be missed; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Catherine A. Greeves on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation of Ms. Catherine A. Greeves for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and it be further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Ms. Catherine A. Greeves.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-018**
Adopted on: **2/20/2017**

Agenda Item Number: 8Bvi
February 20, 2017

Subject: Retirement and Award of Emeritus Status to Dr. Charles Marcantonio

WHEREAS, Dr. Charles Marcantonio served Montgomery College with enthusiasm and dedication for more than 44 years as a full-time faculty member, and retired from the College as of October 1, 2016; and

WHEREAS, Dr. Marcantonio developed and taught in a successful Mental Health Associate Degree Program at Montgomery College, where he was held in high esteem by his colleagues and students alike; and

WHEREAS, Dr. Marcantonio was highly regarded in the classroom and served as co-chair for the Social Sciences Department, as well as chair of psychology; and he also forged excellent relationships with the University of Maryland Baltimore County School of Social Work to which many of our graduates transferred; and

WHEREAS, He was dedicated to attending workshops sponsored by Harvard Medical School, as well as national conferences sponsored by the Milton Erickson Foundation to stay abreast of new knowledge and practice in the mental health arena, and was a member of the American Psychological Association; and

WHEREAS, Dr. Marcantonio chaired the Curriculum and Exploratory Course Committee; and

WHEREAS, He provided leadership for part-time faculty in the Mental Health Program, as well as re-established the Psychology Club for students, for which he served as an advisor, and these students participated in Mental Health Awareness Days that he instituted for the Campus; and

WHEREAS, He developed the Social Sciences Computer Lab, and created a comprehensive departmental website for students; and

WHEREAS, Dr. Marcantonio was committed to the Mental Health Associate Degree Program and was integral in creating opportunities for employment for students completing the program and made an exhaustive effort with agencies in the DC Metro area including Adventist Behavioral Health, Rock Creek Foundation, Community Services for Autistic Adults and Children (CSAAC), and the Avery Road Treatment Center; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Dr. Charles Marcantonio on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to

Dr. Charles Marcantonio for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Dr. Charles Marcantonio is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Dr. Charles Marcantonio.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-019**
Adopted on: **2/20/2017**

Agenda Item Number: 8Bvii
February 20, 2017

Subject: Retirement and Award of Emeritus Status to Professor Bruce W. McGee

WHEREAS, Professor Bruce W. McGee has served Montgomery College with enthusiasm and dedication for more than 23 years as a full-time faculty member and retired from the College as of December 1, 2016; and

WHEREAS, He served as a professor of management, teaching such courses as Introduction to Business, Introduction to Marketing, and Business Law; and

WHEREAS, Professor McGee enriched his students' learning experiences by bringing podcasts and newspaper articles into the classroom to allow students to connect business concepts with current events; and

WHEREAS, He contributed to his department and discipline by creating a communication tool for students to interact with faculty members outside of office hours, by developing an internal graduation audit for management students, by serving on the Management Advisory Committee, and by providing Saturday advising; and

WHEREAS, He chaired the Committee on Academic Regulations and Standards, served on the 50th Anniversary Planning Committee, and was a member of the Montgomery County Board of Social Services; and

WHEREAS, Professor McGee enjoyed teaching and he will be remembered for his interest in current events, his mastery of business law, and his ability to foster a friendly learning environment; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years of service with Montgomery College shall be designated faculty emeritus(a) with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend this public recognition of Professor Bruce W. McGee on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Bruce W. McGee for his distinguished service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That Professor Bruce W. McGee is granted the status of Professor Emeritus and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and that a copy of this resolution be presented to Professor Bruce W. McGee.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-020**
Adopted on: **2/20/2017**

Agenda Item Number: 8Bviii
February 20, 2017

Subject: Retirement of Ms. Karen A. Scrock

WHEREAS, Ms. Karen A. Scrock served Montgomery College as a full-time staff member for more than 12 years, and retired from the College on October 1, 2016; and

WHEREAS, She began her employment at Montgomery College as a project coordinator for design services in Central Facilities, and was later promoted to project manager for construction services; and

WHEREAS, Her projects included, among others, the Computer Laboratory in the South Campus Instructional Building, the Mathematics and Writing Center in Macklin Tower, a multitude of library renovations and refurbishments on the Rockville and Germantown campuses, and the construction of the Workforce Development & Continuing Education Center in The Morris and Gwendolyn Cafritz Foundation Arts Center on the Takoma Park/Silver Spring Campus; and

WHEREAS, She worked with consultants, staff, faculty, administrators, and students in a collaborative manner to create instructional spaces, offices, meeting rooms, and public areas that are both functional and aesthetically pleasing; and

WHEREAS, Her colleagues will miss her unique design talents, her enthusiastic commitment to her work, and her sincere camaraderie; and

WHEREAS, The senior vice president for administrative and fiscal services and the president of the College recommend this public recognition of Ms. Karen A. Scrock on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Karen A. Scrock for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy of this resolution be presented to Ms. Karen A. Scrock.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10
February 20, 2017

AFFIRMATION OF MONTGOMERY COLLEGE VALUES

BACKGROUND

Developments on the national stage have created anxiety and uncertainty among students, faculty, and staff with respect to diversity at our institution. An uncommonly vitriolic presidential campaign period and several recent debates and actions at the national level have provoked concern and confusion among many in our community.

In reinforcing the College's mission of inclusion and opportunity for all, the Board of Trustees has expressed its intention to make a public statement of Montgomery College's values.

RECOMMENDATION

It is recommended that the Board of Trustees issue its Affirmation of Values statement, committing the College to craft policies and practices that combat intimidation, harassment, and hate crimes, to nurture a culture that condemns such affronts, and to maintain spaces for learning that are welcoming to all people.

BACKUP INFORMATION

Resolution

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-021**
Adopted on: **2/20/2017**

Agenda Item Number: 10
February 20, 2017

Subject: Affirmation of Montgomery College Values

WHEREAS, The Board of Trustees believes that the rich diversity of our student body, faculty, and staff at Montgomery College is one our unique strengths; and

WHEREAS, Our educational mission is advanced by intentionally cultivating learning environments where equal opportunity flourishes; and

WHEREAS, Many in our community have experienced concern rooted in the incivility of the recent presidential election rhetoric and several recent debates and actions at the national level; and

WHEREAS, The president recommends that the Board of Trustees approve the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the Affirmation of Values statement as a declaration of the College's stand that access to educational opportunity should not be impeded by race, national origin, religious identity, or immigration status; and be it further

Resolved, That the College will continue to defend the rights of all persons to study and pursue opportunity through education, free from fear and discrimination, and that our institution will continue to be a place where all people are welcomed.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**

AFFIRMATION OF MONTGOMERY COLLEGE VALUES
Affirming Montgomery College's Commitment to Radical Inclusion

February 20, 2017

Over the course of seven decades, Montgomery College has grown into an institution where radical inclusion—that is, deeply rooted values of welcoming all individuals who seek higher education or continuing education—is an essential element of our identity. By intentionally cultivating our campuses as places where equal opportunity flourishes, we have advanced our own educational mission, contributed to the aspirations of Montgomery County, and added to the vision of our nation.

Despite the incivility of the recent presidential election, several events on our campuses have created engaging, civil discussions of controversial topics. Montgomery College faculty and staff have gone to great lengths to create robust learning environments where all persons feel safe voicing their perspectives and where intellectual rigor is the basis for engaging across difference.

The Board takes pride in our institution's commitment to the dignity of all peoples. We believe that the rich diversity of our student body, faculty, and staff is one of our unique strengths. At the same time, we acknowledge that many in our community have experienced insecurity rooted in the incivility of the election's rhetoric and several recent debates and actions at the national level. Discrimination against people of color, international or undocumented students, and students of any specific religious tradition have no place in a civil society or in our learning environments. We will continue to craft policies and practices that combat intimidation, harassment, and hate crimes, and to nurture a culture that condemns such affronts.

The College will continue to affirm the rights of all persons to study and pursue opportunity through education, free from fear and distraction. Our institution will continue to be a place where diversity thrives and where difference is celebrated.

As the College celebrates its 70th anniversary, we will continue to reflect upon the history of our institution and the progress we have made in expanding our notions of inclusivity. Our commitment to advancing education in ways that best empower our students has deepened. So has our promise to infuse 21st century education with the timeless tools of tolerance, civility, and respect.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 11
February 20, 2017

**APPROVAL OF THE BIOINFORMATICS
ASSOCIATE OF SCIENCE DEGREE**

BACKGROUND

The Maryland State Plan for Postsecondary Education states that “Maryland will achieve a system of postsecondary education that advances the educational goals of all by promoting and supporting access, affordability, and completion.” Montgomery College echoes that goal by affirming that the College will “cultivate, implement, and assess student access strategies, initiatives, and resources to ensure Montgomery County residents are provided opportunity to complete a college education.”

Bioinformatics is the science of collecting and analyzing complex biological data such as genetic codes. Bioinformatics has three aims. The first goal is to organize molecular biological information. The second goal is to develop new tools to analyze molecular information. The third aim is to analyze the data and interpret the results in a biologically meaningful manner. This third goal is most exciting because global analyses can be conducted of all available biological data with the purpose of uncovering common principles that apply across many systems and can highlight novel features. This knowledge has many potential uses including finding homologues, similarities between different biomolecules. Identification of protein homologues has some direct practical uses. The most common use is transferring information between related proteins. For example, knowledge of well understood proteins may be applied to a poorly characterized protein if the data reveal similar attributes. Specifically, with structural data depicting how a molecule is built, theoretical models of proteins are generally based on experimentally solved structures of close homologues.

Bioinformatic techniques have also led to advances in medicine and in the development of pharmaceuticals. Rational drug design is one application. This application uses revealed biological data similarities between a test organism (such as a mouse) and humans to design (that is, adapt) molecules (that is, drugs) that are effective in the test organism to human application. A second application relevant to medicine is gene expression analysis. Compiling gene expression data for cells affected by different diseases such as cancer or arteriosclerosis, and comparing expression measurements against normal expression levels, reveals differences in gene expression that may provide a basis for explaining the causes of the illnesses and may highlight potential drug targets. Further advances in bioinformatics when combined with experimental genomics for individuals are likely to transform the future of healthcare. For example, with information from tests, physicians could prescribe a unique combination of vaccines for individuals and arrange for preventative screenings throughout a patient’s life. Regular lifetime screenings could lead to guidance for nutrition intake and to early detections of any illnesses. This outcome also has the potential to reduce healthcare costs by eliminating unnecessary treatments and anticipating the onslaught of diseases later in life.

Montgomery College’s bioinformatics associate of science degree will provide students with skills and fundamental knowledge necessary to meet the increasing need of employers in this growing industry as well as provide students a strong foundation in general education. Comparable to Howard Community College’s bioinformatics associate of arts degree—the only

other similar two-year program in the state—Montgomery College's program is designed for transfer to a four-year institution. Montgomery College's program would be the only community college bioinformatics program in the state to require mathematics and a computer programming course in addition to coursework in biological and chemical sciences. This program was crafted for seamless transfer to programs such as those at George Washington University (GWU), where our students may continue to complete a bachelor of science degree in health science followed by a master of science in either bioinformatics or medical informatics. An articulation agreement with GWU is to be signed once the bioinformatics associate of science degree is approved by all parties. Students may also opt to apply to other bioinformatics programs offered in-state by other colleges and universities such as Hood College and the University of Maryland, Baltimore County. Further, a bioinformatics certificate is offered through University of Maryland University College.

No additional resources are needed for the implementation of this program. All courses, except for a three-credit bioinformatics course, are currently being offered.

Upon the Board's approval, as described in the Education Article of the Annotated Code of Maryland, section 16-103, an application will be submitted for state approval to the Maryland Higher Education Commission.

RECOMMENDATION

It is recommended that the Board of Trustees approve the creation of the bioinformatics associate of science degree and that an application for approval be submitted to the Maryland Higher Education Commission.

BACKUP INFORMATION

Board Resolution
Bioinformatics Program Curriculum
Section 16-103 of the Education Article of the Annotated Code of Maryland

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Rai

RESOURCE PERSON

Dr. Sniezek

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-022**
Adopted on: **2/20/2017**

Agenda Item Number: 11
February 20, 2017

Subject: Approval of the Bioinformatics Associate of Science Degree

WHEREAS, The Maryland State Plan for Postsecondary Education states that “Maryland will achieve a system of postsecondary education that advances the educational goals of all by promoting and supporting access, affordability, and completion;” and

WHEREAS, Montgomery College echoes that goal by affirming that the College will “cultivate, implement, and assess student access strategies, initiatives, and resources to ensure Montgomery County residents are provided opportunities to complete a college education;” and

WHEREAS, Bioinformatics is a growing, interdisciplinary field of science; and

WHEREAS, The bioinformatics associate of science degree will provide students a strong foundation in general education as well as provide students with skills and knowledge necessary to meet the increasing need of employers for an educated workforce; and

WHEREAS, The program will better serve students by offering a degree in an increasingly relevant interdisciplinary field of science transferable to in-state institutions and will seamlessly transfer to the George Washington University School of Medicine and Health Sciences towards a bachelor’s of science in health science; and

WHEREAS, Students will be able to graduate with their associate’s degree and will be prepared to meet the demands of the four-year program, thereby ensuring both student completion and success; and

WHEREAS, No additional resources are needed for the implementation of the associate of science degree; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend the following action; now therefore be it

Resolved, That the members of the Board of Trustees approve the bioinformatics associate of science degree; and be it further

Resolved, That an application for approval of the bioinformatics associate of science degree be forwarded to the Maryland Higher Education Commission.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 12
February 20, 2017

**AWARD OF CONTRACT,
STUDENT SERVICES CENTER CONSTRUCTION,
ROCKVILLE CAMPUS, BID 617-005**

BACKGROUND

Request:	Contract for the construction of the Student Services Center on the Rockville Campus
Office/SVP Originating Request:	Interim Vice President of Facilities and Security and Senior Vice President for Administrative and Fiscal Services
Award Type:	Competitive
Bid Number:	617-005
Explanation of Request:	In accordance with the College's Facilities Master Plan, this project provides for the centralization and construction of a new four-story, 128,000-gross-square-foot Student Services Center on the Rockville Campus. Student registration, counseling and advising, financial aid, and career services will be the primary occupants. The building will also house class labs, space for campus security, campus facilities, and student lounges.
Reason Being Brought to Board:	Board approval is required for bid awards valued over \$250,000.
Certification:	The director of procurement certifies that specifications were developed by appropriate College staff and the vice president of finance/chief finance officer certifies that funds are available in the FY17 capital budget.
Total Dollar Amount:	\$49,195,000
Vendor Name:	Grunley Construction Company, Inc.
Vendor Address:	15020 Shady Grove Road, Suite 500 Rockville, MD 20850
Minority Status:	No
Contract Expiration:	One-time purchase

RECOMMENDATION

It is recommended that the Board of Trustees approve an award of contract to Grunley Construction Company, Inc., of Rockville, Maryland, for the construction of the Student Services Center on the Rockville Campus, for a total amount of \$49,195,000.

BACKUP INFORMATION

Board Resolution
Bid Summary (Board Members Only)
Bidder's List (Board Members Only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSONS

Mr. Johnson
Mr. McLean

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **17-02-023**
Adopted on: **2/20/2017**

Agenda Item Number: 12
February 20, 2017

Subject: Award of Contract, Student Services Center Construction, Rockville Campus, Bid 617-005

WHEREAS, The interim vice president of facilities and security and the senior vice president for administrative and fiscal services are requesting an award of contract for the construction of the Student Services Center on the Rockville Campus; and

WHEREAS, In accordance with the College's Facilities Master Plan, this project will centralize student services and house student registration, counseling and advising, financial aid, career services as well as class labs, space for campus security, campus facilities, and student lounges; and

WHEREAS, Pursuant to Md. (Educ.) Ann. Sec. 16-311, a Request for Proposal, Part A—Contractor Qualifications and Part B—Interview and Price Proposals, were publicly advertised on September 28, 2016, in the *Baltimore Sun* and the *Washington Post*, and posted on the Montgomery College Procurement website and eMaryland Marketplace; and

WHEREAS, 105 companies downloaded the solicitation from the Procurement web site; and on October 17, 2016, nine responses, including three no bids, were received for Part A and recorded in the Office of Procurement by 1:00 p.m. local time; and

WHEREAS, After the evaluation of Part A—Contractor Qualification proposals, on October 25, 2016, six contractors deemed qualified received Part B—Interview and Price Proposals solicitation; and on December 16, 2016, six responses to Part B were received and recorded by 1:00 p.m. local time; and on January 4, 2017, one bidder withdrew its proposal due to unexpected events within the company; and

WHEREAS, Following the evaluation of Part B—Interview and Price Proposals, it was determined that Grunley Construction Company, Inc., of Rockville, Maryland, is the highest scored contractor and met all College specifications; and

WHEREAS, Board approval is required for bids valued above \$250,000; and

WHEREAS, The director of procurement certifies that project specifications and drawings were developed by appropriate College staff and consultants; and the vice president of finance/chief finance officer certifies that funds are available in the FY17 capital budget to enable the College to award the contract as recommended; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That a contract for the construction of the Student Services Center on the Rockville Campus be awarded to Grunley Construction Company, Inc., of Rockville, Maryland, at the submitted base bid price of \$49,195,000; and be it further

Resolved, That the president is authorized to sign the contract on behalf of the Board of Trustees.