



**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
September 19, 2016**

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number:
September 19, 2016

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001–Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Mr. Roop

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-09-105**
Adopted on: **9/19/2016**

Agenda Item Number:
September 19, 2016

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period May 1, 2016, through July 31, 2016; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From May 1, 2016, through May 31, 2016

STAFF

STAFF EMPLOYMENTS

Effective

Date	Name	Position Title	Grade	Department
05/09/2016	Shaw, Tiffany Y	Academic Coach	K	ACES-Achievement College Excell & Success

STAFF SEPARATIONS

Effective

Date	Name	Position Title	Grade	YOS	Department
05/29/2016	Adams, Dwayne T	Safety & Security Officer	F	>1	Facilities Security - TP/SS
05/24/2016	Adeshiyan, Olayinka L	Network Engineer	L	14	OIT Engineering Services
05/06/2016	Dalle, Jean-Yves M	Community Engag Specialist II	I	>1	Community Engagement
05/21/2016	Dyson, Sharon L	Human Resources Specialist II	K	4	HR Strategic Talent Management
05/20/2016	Hale, Madeline J	Instructional Associate	H	>1	GITE - Gudelsky Institute Tech Ed
05/20/2016	Howard, Joan Q ¹	Human Resources Associate	G	14	HR Strategic Talent Management
05/31/2016	Kwolek, Cathleen B ¹	Recruitment & Coll Access Coord	I	10	CW Dean Stu Access - GT Student Svcs
05/24/2016	Maddock, Linus H	Painter	F	9	Facilities Operations - GT
05/13/2016	Matthews, Stephen E ¹	Building Equipment Mechanic	H	15	Facilities Operations - GT
05/27/2016	Thompson, Caroline J	Learning Center Manager	K	4	AELP, Linguistics & Speech Dean

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	0	1	0	0	0	1
Male	0	0	0	0	0	0
TOTAL	0	1	0	0	0	1

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	4	1	0	0	0	5
Male	2	3	0	0	0	5
TOTAL	6	4	0	0	0	10

FACULTY

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS

Effective

Date	Name	Position Title	YOS	Department
05/20/2016	Goell, Jonathan J ¹	Professor	15	Fine Perform Visual Arts Dean
05/20/2016	Jewell, Joyce ¹	Professor	43	Fine Perform Visual Arts Dean
05/20/2016	Smith, Joseph H ¹	Professor	7	GITE - Gudelsky Institute Tech Edu
05/20/2016	Walker, Barbara E ¹	Professor	13	Health Sciences Dean

FACULTY SEPARATIONS: Ethnicity and Gender

¹ Retirement

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	0	0	0	0	2
Male	2	0	0	0	0	2
TOTAL	4	0	0	0	0	4

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From June 1, 2016, through June 30, 2016

STAFF

STAFF EMPLOYMENTS

Effective

Date	Name	Position Title	Grade	Department
06/06/2016	Kebekabe, Abel G	Senior Instructional Assistant	H	Engineering/Comp Science Dean
06/06/2016	Kim, Dong-Min	Space Planning Analyst	J	Facilities - Central Admin
06/06/2016	Kowalski, Sarah E	Web Editor	I	Advancement-Media/Public Relation
06/20/2016	Latham, Luke P	Safety & Security Officer	F	Facilities Security - GT
06/06/2016	Mohapelo-Raposo, M	Nursing Lab and Clinical Associate	J	Health Sciences Dean
06/06/2016	Reed, Dave A.	Instructional Support Trainer	J	Community Based Grants
06/20/2016	Schmidt, Emily	Marketing Director	N	Advancement - Student Services

STAFF SEPARATIONS

Effective

Date	Name	Position Title	Grade	YOS	Department
06/30/2016	Billings, Victoria M ²	Administrative Aide I	F	15	Facilities Security - TP/SS
06/03/2016	Carroll, Shannye W ¹	Program Coordinator	I	19	BITS Dean WDCE
06/30/2016	Cordovez, Ana P	Child Care Teacher Assistant	E	8	Child Care - RV
06/30/2016	Diggs, Elinore H ¹	Accounting Technician	F	27	Child Care - Central
06/30/2016	Drewel, Jane M	Child Care Teacher	F	4	Child Care - TP/SS
06/30/2016	Dunn, Michael J ¹	Safety & Security Manager	K	18	Facilities Security - GT
06/30/2016	France, Lee H ¹	Project & Planning Analyst II	L	29	OIT Academic Services
06/26/2016	Gutwein, Dan F ¹	Human Resources Manager	L	10	HR Strategic Talent Management
06/30/2016	Lisboa, Claudia S	Child Care Teacher	F	7	Child Care - RV
06/02/2016	Margileth, Ellee	Library Assistant	F	9	Library - RV
06/30/2016	McLeod, Betty Jean ¹	Program Manager I	K	7	CEELS Dean WDCE
06/30/2016	Orelli, Cynthia Y ¹	Administrative Aide III	H	5	Facilities - Central Administration
06/30/2016	Preston, Steven R ¹	Locksmith	H	37	Facilities Operations - GT
06/30/2016	Rivera, Jason	CW Director of Learning Centers	O	6	Associate VP Academic Affairs
06/08/2016	Silvestre, Andrea ¹	Building Services Worker	B	14	Facilities - Central Admin
06/30/2016	Somersall, Clarice A ¹	Associate Sr VP for Academic Affairs	R	27	Sr VP for Academic Affairs
06/02/2016	Wilson, Joy M	Program Coordinator	I	17	CEELS Dean WDCE
06/29/2016	Wise, Rebecca L	Placement & Learning Advisor	J	1	Community Based Grants WDCE
06/30/2016	Yeatts, George D	VP of Facilities & Security	Q	3	Facilities - Central Admin

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	1	0	0	0	3
Male	1	2	0	1	0	4
TOTAL	3	3	0	1	0	7

² Retirement

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	7	4	2	0	0	13
Male	5	0	1	0	0	6
TOTAL	12	4	3	0	0	19

FACULTY**FACULTY EMPLOYMENTS: None****FACULTY SEPARATIONS**

Effective

Date	Name	Position Title	YOS	Department
06/15/2016	Melaragno, Margaret	Assistant Professor	1	Health Sciences Dean

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	0	0	0	0	1
Male	0	0	0	0	0	0
TOTAL	1	0	0	0	0	1

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From July 1, 2016, through July 31, 2016

STAFF**STAFF EMPLOYMENTS**

Effective

Date	Name	Position Title	Grade	Department
07/18/2016	Ault, Arthur	Senior Research Analyst	L	Institutional Research & Analysis
07/05/2016	Bohs, Theresa H	ACES Program Support Coordinator	I	ACES-Achievement College Excell & Succ
07/18/2016	Hasan, Jalaika	Instructional Support Trainer	J	Community Based Grants WDCE
07/18/2016	Mekonnen, Solomon W	Building Equipment Mechanic	H	Facilities Operations - RV
07/05/2016	Pereira, Dennis W	Facilities Materials Spec	G	Facilities Operations - RV
07/11/2016	Weber, Julie S	Ombuds	L	President

STAFF SEPARATIONS

Effective

Date	Name	Position Title	Grade	YOS	Department
07/22/2016	Baeder, Jason	IT Security Analyst	L	9	OIT Private & Cyber Compliance
07/29/2016	Morrow, Richard ¹	Senior Acad Computing Manager	M	30	OIT Academic Services
07/08/2016	Phan, Lieuthu D	Analyst-Programmer	L	18	OIT Application Services
07/29/2016	Silcott, Gilberto A ¹	Grounds Maintenance Wrk Lead	D	30	Facilities - Central Admin
07/21/2016	Timms, Joseph L	IT Support Specialist	I	1	OIT Academic Services

¹ Retirement

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	1	0	0	0	3
Male	1	1	0	0	0	3
TOTAL	3	2	0	0	0	6

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	0	0	0	1	0	1
Male	2	1	1	0	0	4
TOTAL	2	1	1	1	0	5

FACULTY

FACULTY EMPLOYMENTS: None

FACULTY SEPARATIONS: None

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9B
September 19, 2016

**SOLE SOURCE AWARD OF CONTRACT
CENTRAL SERVICES BUILDING RENOVATION**

BACKGROUND

Request:	HVAC system renovation work at the new Central Services building.
Office/SVP Originating Request:	Interim Vice President of Facilities and Security, and the Senior Vice President for Administrative and Fiscal Services
Award Type:	Sole source
Bid Number:	N/A
Explanation of Request:	The Montgomery College Foundation recently awarded a contract to Buch Construction for tenant renovations (not including the HVAC system) at the new Central Services building located in Rockville, Maryland, for a total amount of \$9,419,437. Due to concerns associated with the age of the existing HVAC system at this location (it is 30 years old), the Office of Central Facilities and Security has elected to renovate it prior to the move-in date. This situation was understood by the county before it offered financing bonds on our behalf. Upgrading the HVAC system is best undertaken when construction work is currently being undertaken so that future disruptions can be minimized. This work was designed by the project architect and included in the price proposal prepared by Buch Construction as part of the total building renovation. This fee proposal was negotiated with the general contractor separate from the county financing for this project. It is requested that Buch Construction be awarded a sole source contract to provide HVAC system renovation work at the building. This additional work is being funded from the College's Planned Life-Cycle Asset Replacement Capital Account (FY17 capital budget).
Reason Being Brought to Board:	Board approval is required for sole source awards valued over \$100,000.
Certification:	The director of procurement certifies that Buch Construction is the only practical choice to provide HVAC system renovation work at the new Central Services building, and the vice president of finance/chief finance officer certifies that funds are available in the FY17 capital budget.
Total Dollar Amount:	\$1,237,067
Vendor Name:	Buch Construction, Inc.
Vendor Address:	11292 Buch Way Laurel, Maryland 20723
Minority Status:	No
Contract Expiration:	One-time purchase ₈

RECOMMENDATION

It is recommended that the Board of Trustees approve a sole source award of contract for HVAC system renovation work at the new Central Services building to Buch Construction, Inc., of Laurel, Maryland, for a total amount of \$1,237,067.

BACKUP INFORMATION

Board Resolution

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSONS

Mr. Johnson

Mr. McLean

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-09-106**
Adopted on: **9/19/2016**

Agenda Item Number: 9B
September 19, 2016

Subject: Sole Source Award of Contract, Central Services Building Renovation

WHEREAS, The interim vice president of facilities and security and the senior vice president for administrative and fiscal services are requesting a sole source award of contract for HVAC system renovation work in the College's new Central Services building; and

WHEREAS, The Montgomery College Foundation recently awarded a contract to Buch Construction for tenant renovations (which did not include HVAC system) at the College's new Central Services building located in Rockville, Maryland; and

WHEREAS, The fee proposal was negotiated with the general contractor separate from the county financing for this project; and

WHEREAS, The director of procurement certifies that Buch Construction is the only practical choice to provide HVAC system renovation work at the new Central Services building and the vice president of finance/chief finance officer certifies that funds are available in the FY17 capital budget; and

WHEREAS, It was determined that Buch Construction, Inc., of Laurel, Maryland, submitted a proposal for HVAC system renovation work for a total amount of \$1,237,067 and met all College specification requirements; and

WHEREAS, Board approval is required for sole source awards valued above \$100,000; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That a sole source award of contract for HVAC system renovation work at the new Central Services building be awarded to Buch Construction, Inc., of Laurel, Maryland, for a total amount of \$1,237,067.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9C
September 19, 2016

FY16 OPERATING FUND FUNCTIONAL TRANSFER

BACKGROUND

The operating budget of the College is prepared and approved by major functions established by the Maryland Higher Education Commission. State law requires that transfer of funds between the major functions of the current operating fund be submitted in writing and approved by the county governing body. If the county governing body fails to act on a request for a transfer within 30 days, the request is automatically approved as requested.

It is common for actual expenditures to be different from planned expenditures. Therefore, at the conclusion of a fiscal year, institutions transfer funds from category to category to align actual expenditures to budget. This action is an annual action brought to the Board at its first meeting each year to address the previous fiscal year's budget.

A functional transfer is necessary to assure that the College's expenditures do not exceed the functional appropriation approved by the county council. The Education Article of the Annotated Code of Maryland provides guidance on how this transfer is to be accomplished.

During FY16, the College reallocated additional resources to enhance Title IX compliance requirements, to purchase instructional and non-instructional furniture and equipment, and to increase scholarship funding. Since the College has sufficient expenditure authority in other functions, it is only necessary to request that the county council approve a transfer between functions.

RECOMMENDATION

It is recommended that the Board of Trustees authorize the attached operating fund functional transfer resolution for submission to the county council for approval.

BACKUP INFORMATION

Resolution
Policy 61001–Fiscal Control
Section 16-304 of the Education Article of the Annotated Code of Maryland

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Ms. Sherman

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-09-107**
Adopted on: **9/19/2016**

Agenda Item Number: 9C
September 19, 2016

Subject: FY16 Operating Fund Functional Transfer

WHEREAS, Section 16-304(c)(1) of the Education Article of the Annotated Code of Maryland, provides that a community college may not spend more on any major function than the amount appropriated for it; and

WHEREAS, Section 16-304(c)(2)(i) states that transfers of appropriations between major functions shall be submitted in writing and approved by the county governing body before they are made; and

WHEREAS, Section 16-304(c)(2)(i) further states that if the county governing body fails to act on a request for a transfer within 30 days, then the request is automatically approved as requested; and

WHEREAS, The College has made concerted efforts to reallocate resources to support high priority institutional and instructional initiatives; and

WHEREAS, During FY16 the College reallocated resources to enhance compliance of Title IX of the Education Amendments Act of 1972; and

WHEREAS, During FY16 the College reallocated resources to support the purchase of furniture and equipment for the Central Services building; and

WHEREAS, During FY16 the College reallocated resources to support the purchase of instructional vehicles for the automotive program; and

WHEREAS, During FY16 the College reallocated resources to provide scholarship assistance to our students at the Rockville and Takoma Park/Silver Spring childcare centers; and

WHEREAS, The College will exceed the county's approved functional appropriations if proper action is not taken; and

WHEREAS, The president recommends that the Board of Trustees approve the following resolution; now therefore be it

Resolved, That the Board of Trustees hereby authorizes, subject to county council approval, a functional budget transfer as listed in the table below; and be it further

Functional Category	Approved FY16 Budget	Transfer from (-) or to (+)	Amended FY16 Budget
Instruction	\$81,507,664	\$1,536,967	\$83,044,631
Academic Support	\$42,084,922	\$33,366	\$42,118,288
Student Services	\$32,571,287	(\$1,794,874)	\$30,776,413
Operation/Maintenance	\$36,129,365	-	\$36,129,365
Institutional Support	\$55,325,061	\$218,467	\$55,543,528
Scholarships & Fellowships	\$3,849,896	\$6,074	\$3,855,970
Total	\$251,468,195		\$251,468,195

Resolved, That a copy of the resolution be transmitted to the county executive and county council for approval.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9D
September 19, 2016

**GRADUATES RECEIVING THE ASSOCIATE DEGREE AND
THE PROGRAM CERTIFICATE IN SUMMER, 2016**

BACKGROUND

The Board of Trustees is required to ratify the conferral of degrees and certificates by the faculty, as certified by the college registrar, each semester. In the event that the ratification by the Board of Trustees takes place after the date of conferral of the degrees and certificates to the graduates, the Board of Trustees must ratify, confirm, and authorize the conferral retroactively (“nunc pro tunc”) to the past date of conferral.

RECOMMENDATION

The Board of Trustees is asked to ratify, confirm, and authorize the conferral of degrees and certificates by the faculty on the list of proposed graduates who have successfully completed the requirements of a program, subject to certification of the college registrar, nunc pro tunc to the date of such conferral action.

BACKUP INFORMATION

Board Resolution
List of Graduates (Board members only)

RESPONSIBLE SENIOR ADMINISTRATORS

Dr. Brown
Dr. Rai

RESOURCE PERSONS

Mr. Cartledge
Mr. Dietz

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-09-108**
Adopted on: **9/19/2016**

Agenda Item Number: 9D
September 19, 2016

**Subject: Graduates Receiving the Associate Degree and the Program Certificate
 in Summer, 2016**

WHEREAS, it is necessary that the Board ratify, confirm, and authorize the past conferral of degrees and certificates on the list of certified candidates attached herewith; and

WHEREAS, The college registrar (“the Registrar”) has certified that the students of Montgomery College, as listed on the attachment, are expected to complete successfully in the summer 2016 semester the courses and curriculum prescribed by the faculty, and to meet all other requirements of the College, for the degrees and certificates that those students are seeking; and

WHEREAS, the faculty has thereby conferred upon the students of Montgomery College, as listed on the attachment, their respective associate’s degrees and certificates, subject to certification by the Registrar that such students have met all applicable requirements; and

WHEREAS, the president recommends that the Board approve the following resolution; now therefore be it

Resolved, That the Board of Trustees ratifies, confirms, and authorizes the faculty’s conferral upon the students of Montgomery College, as listed on the attachment, of their respective associate’s degrees and certificates, subject to certification by the Registrar that such students have met all applicable requirements, nunc pro tunc to the past date on which such conferral took place.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10A
September 19, 2016

**ACCEPTANCE OF
THE 2016 PERFORMANCE ACCOUNTABILITY REPORT**

BACKGROUND

The Performance Accountability Report (PAR) is the College's annual report on progress toward reaching benchmarks in key indicators of operations. The report is submitted to the Maryland Higher Education Commission (MHEC) each year. PAR indicators have universal statewide definitions.

This accountability reporting system has been in place since 1996, when it was implemented by MHEC. The reporting structure is based on requirements in the Maryland Higher Education Reorganization Act of 1988. At Montgomery College, the Office of Institutional Research and Analysis (OIRA) assumes the primary role for providing the quantitative content of the PAR and coordinating the contributions from administrative offices, individual campuses, and Workforce Development & Continuing Education.

In addition to a narrative reporting on significant student characteristics and performance issues, community outreach efforts, use of public funding, and cost containment efforts, the report contains recent trend data on a number of specific quantitative indicators that reflect progress towards benchmarks set by the Board of Trustees on each indicator. MHEC considers the College's performance on these indicators as the primary component of assessing the institution's effectiveness, and, at the College, the president incorporates the PAR results in monitoring and assessing institutional performance on relevant internal dimensions, such as in the *Montgomery College 2020* "Performance Canvas."

Upon acceptance of the report by the Board of Trustees, the Performance Accountability Report will be submitted to the Maryland Higher Education Commission.

RECOMMENDATION

It is recommended that the Board of Trustees accept the 2016 Montgomery College Performance Accountability Report, and that the president be authorized to submit the report to the Maryland Higher Education Commission.

BACKUP INFORMATION

2016 Performance Accountability Report (Trustees only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain

RESOURCE PERSONS

Ms. Wessman
Dr. Lynch
Dr. Blaylock

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-09-109**
Adopted on: **9/19/2016**

Agenda Item Number: 10A
September 19, 2016

Subject: Acceptance of the 2016 Performance Accountability Report

WHEREAS, The Maryland Higher Education Commission requires the submission of an annual Performance Accountability Report from the state's public colleges and universities; and

WHEREAS, The 2016 Montgomery College Performance Accountability Report contains the most recent data on the quantitative performance indicators as well as a written discussion of the trends in the narrative portion of the report; and

WHEREAS, The College uses data in the Performance Accountability Report to assess progress on collegewide student success and to contemplate actions where appropriate; and

WHEREAS, The president recommends acceptance of the College's 2016 Performance Accountability Report; now therefore be it

Resolved, That the Board of Trustees accepts the 2016 Montgomery College Performance Accountability Report; and be it further

Resolved, That the president is authorized to submit the report to the Maryland Higher Education Commission.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10B
September 19, 2016

**APPROVAL OF NEW BENCHMARKS
FOR THE PERFORMANCE ACCOUNTABILITY REPORT**

BACKGROUND

The Performance Accountability Report (PAR) is the College's annual report on progress toward reaching benchmarks in key indicators of operations. The report is submitted to the Maryland Higher Education Commission (MHEC) each year.

MHEC has established a five-year reporting cycle for PAR. The next cycle is beginning now in fiscal year 2017 and goes through fiscal year 2021. At the beginning of the cycle, each Maryland community college is asked to submit new benchmarks to MHEC. The new benchmarks, which require Board approval, are further reviewed and then accepted by MHEC. Once established, the benchmarks are the standard against which the College is evaluated on its performance. MHEC reviewers will note where the College is making progress or falling behind, and holds the College accountable for all indicators in each annual report.

At Montgomery College, the benchmarks recommended in this action were determined by research conducted by the Office of Institutional Research and Analysis, subsequent review by the president's Cabinet, and finally acceptance by the president.

The newest benchmarks challenge the College to increase student success and to do so equitably among races and ethnicities. Perhaps one of the most significant indicators is the graduation-transfer rate (Indicator 24), which measures the total of student graduation and/or transfer. Rates currently hover around 50 percent (lower for some groups). The College has set a goal of increasing this to 60 percent for all races and ethnicities over the next five years.

RECOMMENDATION

It is recommended that the Board of Trustees approve the proposed benchmarks for the five-year reporting cycle of FY17–21, and that the president be authorized to submit the benchmarks to the Maryland Higher Education Commission.

BACKUP INFORMATION

2016 Performance Accountability Report, which includes the new benchmarks (Trustees only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain

RESOURCE PERSONS

Ms. Wessman
Dr. Lynch
Dr. Blaylock

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-09-110**
Adopted on: **9/19/2016**

Agenda Item Number: 10B
September 19, 2016

Subject: Approval of New Benchmarks for the Performance Accountability Report

WHEREAS, The Maryland Higher Education Commission requires the submission of an annual Performance Accountability Report from the state's public colleges and universities; and

WHEREAS, A new five-year reporting cycle begins in Fiscal Year 2017 and goes through Fiscal Year 2021; and

WHEREAS, The Maryland Higher Education Commission requires each college to submit Board-approved benchmarks at the beginning of a reporting cycle; and

WHEREAS, The College has conducted a thorough analysis of Performance Accountability Report data and reviewed proposed new benchmarks; and

WHEREAS, The president recommends approval of the new benchmarks for the next reporting cycle of the Performance Accountability Report; now therefore be it

Resolved, That the Board of Trustees approves the new benchmarks for the Montgomery College Performance Accountability Reports in Fiscal Year 2017 through Fiscal Year 2021; and be it further

Resolved, That the president is authorized to submit the new benchmarks to the Maryland Higher Education Commission.