



**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
March 21, 2016**

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7B
March 21, 2016

HONORARY DEGREE CANDIDATES FOR 2016

BACKGROUND

The Montgomery College Honorary Degree Program was approved and established by the College's Board of Trustees on October 16, 1995. Through this program, the Board has the opportunity to recognize individuals who have risen to a position of eminence; have acquired a national or international reputation in a selected field; hold a distinguished record of public and community service; or have made a notable donation of time, talent, or gift to Montgomery College.

RECOMMENDATION

The president recommends the selection of four honorary degree recipients to be awarded at the College's 2016 commencement ceremonies.

BACKUP INFORMATION

Policy 38002–Honorary Degrees
Board Resolution
List of Recipients (Trustees only)
Biographies of 2016 Honorary Degree Candidates (Trustees only)

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Sears

RESOURCE PERSON

Ms. Sullivan

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-03-036**
Adopted on: **3/21/2016**

Agenda Item Number: 7B
March 21, 2016

Subject: Honorary Degree Candidates for 2016

WHEREAS, The Montgomery College Board of Trustees established an Honorary Degree Program on October 16, 1995, to honor and recognize individuals who have risen to a position of eminence; have acquired a national or international reputation in a selected field; hold a distinguished record of public and community service; or have made a notable donation of time, talent, or gift to Montgomery College; and

WHEREAS, An honorary degree program increases the visibility of Montgomery College and its ability to formally recognize honorary speakers, contributors, philanthropists, and distinguished friends; and

WHEREAS, The Board of Trustees approves each recipient eligible to receive an honorary associate's degree at commencements, convocations, or other appropriate occasions; and

WHEREAS, The president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees awards honorary degrees to Gigi Godwin, Kevin Sexton, Kenneth Weiner, and commencement speaker Kojo Nnamdi at the commencement ceremonies on May 20, 2016.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 8
March 21, 2016

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources and Strategic Talent Management on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACKUP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001–Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Wormack

RESOURCE PERSON

Ms. Porter

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-03-037**
Adopted on: **3/21/2016**

Agenda Item Number: 8
March 21, 2016

Subject: Personnel Actions Confirmation

WHEREAS, By state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, The attached summary indicates related personnel actions taken by the College during the period January 1, 2016, through January 31, 2016; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees accepts the attached reports and confirms the actions of the president.

Attachments

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS

STAFF

From January 1, 2016, through January 31, 2016

STAFF EMPLOYMENTS

Effective

Date	Name	Position Title	Grade	Department
01/05/2016	Abba, Emeka G	Instructional Associate	H	Humanities Dean
01/05/2016	Bielefeldt, Sabrina	Nursing Lab & Clinical Associate	J	Health Sciences Dean
01/19/2016	Harshman, Christie D	Building & Grounds Maintenance Mgr	K	Facilities - Central Administration
01/05/2016	Salcedo, Mirian S	Building Services Worker	B	Facilities - Central Administration
01/05/2016	Wells, Wendy L	Program Manager II	L	Health Science Institute - WDCE

STAFF SEPARATIONS

Effective

Date	Name	Position Title	Grade	YOS	Department
01/08/2016	Abellard, Stephane H	Safety & Security Officer	F	8	Facilities Security - TP/SS
01/22/2016	Anlauf, Kara L	Lab Manager	K	3	Biology and Chemistry Dean
01/15/2016	De La Rosa, Cesar De Leon-Apolinar,	Building Services Supvr	H	<1	Facilities - Central Administration
01/29/2016	Mercedes ¹	Building Services Worker	B	11	Facilities - Central Administration
01/30/2016	Gomez De Leon, Dalkin A	Building Services Worker	B	2	Facilities - Central Administration
01/10/2016	Guzman, Alfonso ¹	Building Services Worker	B	23	Facilities - Central Administration
01/06/2016	Omar, Siera A	Building Services Worker	B	1	Facilities Operations - GT
01/04/2016	Pierre-Louis, Dinecia	Academic Coach	K	2	ACES-Achiev Excellence & Success
01/06/2016	Potrzebowski, Alek C	ACES Program Supp Coord	I	<1	ACES-Achiev Excellence & Success

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	2	1	1	0	0	4
Male	0	1	0	0	0	1
TOTAL	2	2	1	0	0	5

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	1	2	1	0	0	4
Male	1	1	3	0	0	5
TOTAL	2	3	4	0	0	9

¹ Retirement

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From January 1, 2016, through January 31, 2016

FACULTY

FACULTY EMPLOYMENTS

Effective

Date	Name	Position Title	Location
01/19/2016	Sengamalay, Sithamparam	Professor	Business/Comp Applications Dean
01/19/2016	Zwi, Helio R.	Associate Professor	Engineering/Comp Science

FACULTY SEPARATIONS

Effective

Date	Name	Position Title	YOS	Location
01/01/2016	Celeste, David	Professor	<1	Social Science Dean
01/01/2016	Li, Eugene S	Professor	11	Engineering/Comp Science Dean

FACULTY EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	0	0	0	0	0	0
Male	1	0	0	1	0	2
TOTAL	1	0	0	1	0	2

FACULTY SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	0	0	0	0	0	0
Male	1	0	0	1	0	2
TOTAL	1	0	0	1	0	2

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9
March 21, 2016

**APPROVAL OF THE
ONLINE CRIMINAL JUSTICE ASSOCIATE OF APPLIED SCIENCE DEGREE**

BACKGROUND

The Maryland State Plan for Postsecondary Education states that “Maryland will achieve a system of postsecondary education that advances the educational goals of all by promoting and supporting access, affordability and completion.” Montgomery College echoes that goal by affirming that Montgomery College will “cultivate, implement, and assess student access strategies, initiatives, and resources to ensure Montgomery County residents are provided the opportunity to complete a college education.”

The call for higher education and training among criminal justice professionals has been historically encouraged through the National Commission on Law Observance and Enforcement, the President’s Commission on Law Enforcement and the Administration of Justice, and the National Advisory Commission on Criminal Justice Standards and Goals. As a result of that call, there is a current trend among local, state, and federal criminal justice agencies to seek candidates with college-level credits and/or degrees. Furthermore, a more security-conscious society and population growth will contribute to the increasing demand for police services and applicants with advanced education.

Montgomery College’s criminal justice program allows students to obtain that advanced education and prepare for a successful career path in the field of criminal justice. The program allows students to explore personal, professional, and academic areas of interest and provides a flexible framework for students planning to transfer to a four-year institution. Currently, both traditional classroom and online learning are available for students. The development of a fully online criminal justice associate of applied science degree furthers the College’s vision to “...be characterized by agility and relevance as it meets the dynamic challenges facing our students and community” by sustaining our relevance with expanded degree delivery options. Parents, career changers, and full-time workers will be able to balance their many responsibilities while earning their degrees in a friendly online format.

The high standard of a Montgomery College education will remain the same. This online program will follow the same curriculum as the traditional degree program at the same cost, and will be taught by the same expert faculty that teach on campus. All instructors have been trained and certified in online quality assurance. Assessment of program learning outcomes will be conducted by the Collegewide Assessment Team. Students will enjoy online access to the benefits of the College’s superior students support services.

No additional resources are needed for implementation of offering this degree online.

Upon the Board’s approval, as described in the Education article of the Annotated Code of Maryland section 6-103, an application will be submitted for state approval to the Maryland Higher Education Commission.

RECOMMENDATION

It is recommended that the Board of Trustees approve the online criminal justice associate of applied science degree and that an application for approval be submitted to the Maryland Higher Education Commission.

BACKUP INFORMATION

Board Resolution
Criminal Justice Program Curriculum
16-103 of the Education Article of the Annotated Code of Maryland

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Rai

RESOURCE PERSONS

Dr. Campen
Professor Fay
Professor Grubb
Dr. Mills

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-03-038**
Adopted on: **3/21/2016**

Agenda Item Number: 9
March 21, 2016

Subject: Approval of the Online Criminal Justice Associate of Applied Science Degree

WHEREAS, The Maryland Higher Education Commission recommends that Maryland achieves a system of postsecondary education that advances the educational goals of all by promoting and supporting access, affordability and completion”; and

WHEREAS, Montgomery College echoes that goal by affirming that the College will “cultivate, implement, and assess student access strategies, initiatives, and resources to ensure Montgomery County residents are provided the opportunity to complete a college education; and

WHEREAS, The online criminal justice program is consistent with Montgomery College’s mission of empowering students to change their lives by meeting the dynamic challenges facing our students; and

WHEREAS, The online criminal justice program is consistent with Montgomery College’s vision of access and affordability; and

WHEREAS, The successful criminal justice program continues to grow and Montgomery College views the online delivery method as a viable option in efforts to increase student completion; and

WHEREAS, The online program curriculum is coherent and comparable in academic rigor to the on-campus classroom programs offered in traditional instructional formats; and

WHEREAS, The online program will be established and overseen by the same qualified faculty who currently teach on campus and are trained in the use of technology in an online format, including training in the learning management system and pedagogy of online education; and

WHEREAS, Faculty and instructional designers work together to determine what technology is appropriate to meet program learning outcomes; and

WHEREAS, The student learning outcomes are the same whether the student enrolls in on-campus or online courses, and the assessment of program learning outcomes will be conducted by the Collegewide Assessment Team; and

WHEREAS, Enrolled students have online access to all student services including academic support services, financial aid resources, and e-learning library resources; and

WHEREAS, The Office of Institutional Research and Analysis will provide information about program retention; and

WHEREAS, Montgomery College already has the resources needed to implement this degree; and

WHEREAS, The senior vice president for academic affairs and the president of the College recommend the following action; now therefore be it

Resolved, That the members of the Board of Trustees approve the online criminal justice associate of applied science degree; and be it further

Resolved, That an application for approval of the online criminal justice associate of applied science degree be forwarded to the Maryland Higher Education Commission.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10A
March 21, 2016

POLICY MODIFICATION: 43001–Student Financial Aid

General Information

Policy Number:	43001
Contained in Chapter:	Chapter Four
Policy Title:	Student Financial Aid
Policy Creation Date:	July 16, 1984
Most Recent Modification Date:	July 16, 1984

Changes, Additions, Deletions

Line Number	Purpose
14-15	Added language that authorizes the president to establish procedures to implement the policy for consistency with other Board policy language.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the modifications to Policy 43001–Student Financial Aid.

BACKUP INFORMATION

Resolution
Policy 43001-Student Financial Aid (revised version)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Brown

RESOURCE PERSON

Dr. Gregory

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-03-039**
Adopted on: **3/21/2016**

Agenda Item Number: 10A
March 21, 2016

Subject: Policy Modification: 43001–Student Financial Aid

WHEREAS, The Board of Trustees created Policy 43001–Student Financial Aid in 1984; and

WHEREAS, The policy has served an important purpose in setting forth the authority and requirements for the awarding of financial aid in a fair and equitable manner; and

WHEREAS, The policy has been reviewed and updated; and

WHEREAS, The president recommends that the Board adopt the modifications; now therefore be it

Resolved, That Policy 43001–Student Financial Aid be amended as indicated in the attached draft; and be it further

Resolved, That the president is authorized to implement these changes.

Chapter: Student Affairs

Modification No. 002

Subject: **Student Financial Aid**

- 1 I. It is the philosophy of the Board of Trustees that no student should be restricted from the
2 privilege of attending Montgomery College because of limited financial resources. The
3 student financial aid program at Montgomery College has been developed to act on this
4 philosophy.
5
6 II. The College will determine student eligibility, disburse funds in a fair and equitable
7 manner, and administer the funds in a manner that provides for accountability.
8
9 III. The financial aid funds, unless otherwise specified by the sponsoring agency, will be
10 awarded on a financial need basis. The determination of financial need recognizes that
11 parents and students are expected to contribute to educational expenses according to
12 their means.
13
14 **IV. The president is authorized and directed to establish procedures to implement this**
15 **policy.**
16
17 Board Approval: July 16, 1984; _____, 2016.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10B
March 21, 2016

POLICY MODIFICATION: 43002–Board of Trustees Student Tuition Grants and Scholarships

General Information

Policy Number:	43002
Contained in Chapter:	Chapter Four
Policy Title:	Board of Trustees Student Tuition Grants and Scholarships
Policy Creation Date:	July 16, 1984
Most Recent Modification Date:	May 10, 2004

Changes, Additions, Deletions

Line Number	Purpose
Policy Title	Modified the title of the policy to read “Board of Trustees Student Grants and Scholarships”
1-3	Added language regarding the Board’s commitment to providing access to higher education to an economically and academically diverse population of students.
3	Deleted “tuition” and added “and scholarships.”
4-5	Added clarifying language regarding Montgomery County Public Schools graduates.
5-7	Added clarifying language regarding state and out-of-state residents who have financial need or have demonstrated academic potential.
14-52	Moved the bulk of this language to a newly created procedure as its nature is implementation of broader policy.
54-55	Added presidential authorization to establish policies to be consistent with other Board policies.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the modifications to Policy 43002–Board of Trustees Student Tuition Grants and Scholarships, henceforth known as 43002–Board of Trustees Student Grants and Scholarships.

BACKUP INFORMATION

Resolution
Policy 43002–Board of Trustees Student Tuition Grants and Scholarships (revised version)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Brown

RESOURCE PERSON

Dr. Gregory

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-03-040**
Adopted on: **3/21/2016**:

Agenda Item Number: 10B
March 21, 2016

Subject: Policy Modification: 43002–Board of Trustees Student Tuition Grants and Scholarships

WHEREAS, The Board of Trustees created Policy 43002–Board of Trustees Student Tuition Grants and Scholarships in 1984; and

WHEREAS, The policy has served an important purpose in providing eligible students with access to higher education through merit and need-based scholarships and grants; and

WHEREAS, The policy has been reviewed and updated; and

WHEREAS, The president recommends that the Board adopt the modifications; now therefore be it

Resolved, That Policy 43002–Board of Trustees Student Tuition Grants and Scholarships be amended as indicated in the attached draft and retitled 43002–Board of Trustees Student Grants and Scholarships; and be it further

Resolved, That the president is authorized to implement these changes.

Chapter: Student Affairs

Modification No. 005

Subject: **Board of Trustees Student Tuition Grants and Scholarships**

- 1 I. **The Montgomery College Board of Trustees is committed to providing access to**
 2 **higher education to an economically and academically diverse population of**
 3 **students.** Board of Trustees tuition grants and scholarships are provided by the
 4 College's Board of Trustees to assist **recent Montgomery County Public Schools**
 5 **graduates,** Montgomery County residents, **and a limited number of Maryland state**
 6 **and out-of-state residents** who have financial need and **or** have demonstrated
 7 academic potential.
 8
- 9 **II. The Board of Trustees authorizes the President to designate grants or**
 10 **scholarships for special purposes. When there are such occasions, there may be**
 11 **additional criteria established by the Board or the President, which must be met by**
 12 **applicants.**
 13
- 14 ~~II. The College will determine the eligibility of students, their financial need, and their tuition~~
 15 ~~grant amounts through the Office of Student Financial Aid using the following guidelines:~~
 16
 17 ~~— A. A minimum of 90% of the recipients shall be Montgomery County residents.~~
 18
 19 ~~— B. A maximum of 10% of the total grant budget may be awarded as need-based~~
 20 ~~grants to students who are not Montgomery County residents.~~
 21
 22 ~~— C. Recipients must have a demonstrated academic potential as evidenced by~~
 23 ~~standardized tests, high school records, college records or other applicable~~
 24 ~~performance data.~~
 25
 26 ~~D. Recipients must be able to demonstrate financial need on the basis of a needs~~
 27 ~~analysis performed by authorized personnel in the Office of Student Financial~~
 28 ~~Aid.~~
 29
 30 ~~— E. Recipients must maintain a C (2.00) cumulative grade point average in order to~~
 31 ~~continue an award in subsequent semesters.~~
 32
- 33 ~~III. The President shall request funding each year in an amount that would support a~~
 34 ~~minimum of 260 full-time need-based tuition grants and one full-time tuition scholarship~~
 35 ~~per Montgomery County public high school for two semesters in one academic year.~~
 36 ~~Need-based tuition grants are renewable provided the eligibility criteria are met each~~
 37 ~~year.~~
 38
- 39 ~~IV. A minimum of one-quarter of the total amount budgeted will be designated for eligible~~
 40 ~~part-time and early placement students on a per credit hour basis. The proportion~~
 41 ~~identified for part-time students may need to be adjusted from year to year depending on~~
 42 ~~the enrollment mix of full- and part-time students, but will be no less than one-quarter.~~
 43
- 44 ~~V. The Board of Trustees may occasionally wish to designate tuition grants for special~~
 45 ~~purposes. When there are such occasions, there may be additional criteria established~~
 46 ~~by the Board, which must be met by the applicants.~~
 47

48 ~~VI. There will be one full-time tuition scholarship for one academic year per Montgomery~~
49 ~~County public high school awarded solely on the basis of academic potential. Each~~
50 ~~participating high school will nominate one student from the current graduating class~~
51 ~~based on academic rank and interest in attending Montgomery College. A limited number~~
52 ~~of scholarships are renewable for a second year, provided the eligibility criteria are met.~~

53
54 **III. The President is authorized and directed to establish procedures to implement this**
55 **policy.**

56
57 Board Approval: July 16, 1984; April 21, 1986; November 21, 1988; May 10, 2004; _____, **2016.**

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10C
March 21, 2016

POLICY MODIFICATION: 43003–Tuition Waiver for Non-Employees of the College

General Information

Policy Number:	43003
Contained in Chapter:	Chapter Four
Policy Title:	Tuition Waiver for Non-Employees of the College
Policy Creation Date:	October 18, 1982
Most Recent Modification Date:	November 14, 2011

Changes, Additions, Deletions

Line Number	Purpose
3	Retitled header as “Students with Disabilities” to provide clarity.
13	Deleted language related to fees and cost of noncredit courses.
13-16	Added language that provides tuition waiver for continuing education and clarifies that fees will not be covered by the waiver.
21	Deleted “Community” from the name of the College.
30	Deleted “Community” from the name of the College.
30-31	Updated the relevant Maryland Code section number.
36-39	Updated the eligibility language for foster care recipients to comply with changes in the relevant law.
39-40	Added vocational certificate tuition waiver eligibility and clarified age limitation.
43-57	Added language from the relevant Maryland Code sections that clarify foster care recipient eligibility for tuition waivers.
59-68	Added new language related to unaccompanied homeless youth and tuition waiver eligibility to comply with changes in the Maryland Code.
73-74	Added noncredit course eligibility where allowed by state law.
76	Clarified that fees and costs are not included in the tuition waiver.
82-83	Added language that authorizes the president to establish procedures necessary to implement the policy to be consistent with other Board policies.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the modifications to Policy 43003–Tuition Waiver for Non-Employees of the College.

BACKUP INFORMATION

Resolution
Policy 43003–Tuition Waiver for Non-Employees of the College (revised version)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Brown

RESOURCE PERSON

Dr. Gregory

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-03-041**
Adopted on: **3/21/2016**

Agenda Item Number: 10C
March 21, 2016

Subject: Policy Modification: 43003–Tuition Waiver for Non-Employees of the College

WHEREAS, The Board of Trustees created Policy 43003–Tuition Waiver for Non-Employees of the College in 1982; and

WHEREAS, The policy has served an important purpose in expanding educational opportunity and setting forth the legal requirements for granting tuition waivers to non-employees of the College; and

WHEREAS, The policy has been reviewed and updated; and

WHEREAS, The president recommends that the Board adopt the modifications; now therefore be it

Resolved, That Policy 43003–Tuition Waiver for Non-Employees of the College be amended as indicated in the attached draft; and be it further

Resolved, That the president is authorized to implement these changes.

Chapter: Student Affairs

Modification No. 009

Subject: Tuition Waiver for Non-Employees of the College

I. Eligibility

A. ~~Retired and Disabled~~ **Students with Disabilities**

Pursuant to Md. (Educ.) Code Ann. Section 16-106(c), any resident of Maryland who is out of the workforce by reason of total and permanent disability as defined by the Social Security Administration, Railroad Retirement Board, or in the case of former federal employees, the Office of Personnel Management, and who enrolls in any class at Montgomery College which has at least 10 regularly enrolled students may be exempt from the payment of tuition for up to 6 credits per semester or up to 12 credits per semester if the individual is enrolled in classes as part of a degree or a certificate program designed to lead to employment, ~~but not required fees or cost of non-credit courses~~ **or for continuing education instruction designed to lead to employment, including life skills instruction. The cost of fees is not covered by the waiver.**

B. Senior Citizens

Any resident of Maryland who is 60 years or older and enrolls in any class at Montgomery ~~Community~~ College which is eligible under Md. (Educ.) Code Ann. Section 16-305 for State support shall be eligible for waiver of the tuition involved in credit bearing and continuing education courses not utilized for certificate or degree requirements on a space available basis.

C. Maryland National Guard Members

Any resident of Maryland who is a member of the Maryland National Guard for a minimum of a 24-month enlistment and enrolls in any class at Montgomery ~~Community~~ College which is eligible under Md. (Educ.) Code Ann. Section ~~16-305~~ **11-403** for State support shall be eligible for a 50% waiver of the tuition on a space available basis.

D. Foster Care Recipients

Pursuant to Md. (Educ.) Code Ann. Section 15-106.1, any foster care recipient who ~~resides in a foster care home located in the State of Maryland~~ **was placed in out-of-home placement by the Maryland Department of Human Resources** and who is enrolled as a candidate for an Associate's degree **or vocational certificate before he or she reaches the age of 25,** shall be eligible for waiver of tuition and mandatory fees. They will remain eligible for five years from the date of first enrollment or the date a degree is awarded, whichever comes first. **To be eligible for the Tuition Waiver, foster care youth must have:**

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1. Resided in an out-of-home placement in Maryland at the time he or she graduated from high school or successfully completed the general equivalency examination; or
2. Resided in an out-of-home placement in his or her 13th birthday, and was placed into guardianship or adopted out of an out-of-home placement after his or her 13th birthday; or
3. Be the younger sibling of a child who meets the qualifications stated in either 1 or 2 above and was placed into guardianship or adopted concurrently out of an out-of-home placement by the same guardianship or adoptive family.

E. Unaccompanied Homeless Youth

Pursuant to Md. (Educ.) Code Ann. Section 15-106.1 any unaccompanied homeless youth who are enrolled in associate degree or vocational certificate programs and verified by a College financial aid administrator as an independent student under federal regulations are eligible for a waiver of tuition and mandatory fees. To be eligible, a youth must be declared as an unaccompanied homeless youth who is not in the physical custody of a parent or guardian and a homeless child or youth as defined by the McKinney-Vento Homeless Assistance Act.

II. Definitions

- A. For purposes of this policy, "tuition" means the basic instructional charge for credit courses. ~~and does not include non-credit courses or any~~ **Tuition for non-credit courses is included where allowed by state law.** Fees or costs associated with a self-supporting program or any fees for registration, application, admission or laboratory work **are not included.**
- B. Persons eligible for tuition waiver under this policy shall be counted in computing full-time equivalent (FTE) enrollment under Md. (Educ.) Code Ann. Section 16-305.

III. The president is authorized and directed to establish procedures necessary to implement this policy.

Board Approval: October 18, 1982; July 17, 1989; June 17, 1991; June 17, 1996; June 15, 1998; May 15, 2000; September 12, 2002 (editorial); November 14, 2011; _____, 2016

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 11
March 21, 2016

BOARD OF TRUSTEES SCHEDULE OF MEETINGS FOR FISCAL YEAR 2017

BACKGROUND

The Maryland Open Meetings Act, based on the General Assembly's determination in favor of open decision-making by public bodies in the maintenance of a democratic society, provides that, except in special and appropriate circumstances: (1) public business be performed in an open and public manner; and (2) citizens be allowed to observe the performance of public officials and the deliberations and decisions that the making of public policy involves. In addition, Montgomery College Board of Trustees bylaws state that the Board shall give reasonable advance notice of its open meetings. The notice shall be in writing and shall include the date, time, and place of the meeting and shall be publicized by posting to the Board's website and any other method reasonably designed to give public notice.

RECOMMENDATION

It is recommended that the Board adopt the attached schedule of meetings for Fiscal Year 2017.

BACKUP INFORMATION

Board Resolution
Montgomery College Board of Trustees Schedule of Meetings for Fiscal Year 2017 (Board Members only)

RESPONSIBLE SENIOR ADMINISTRATOR

Dr. Cain

RESOURCE PERSONS

Ms. Graham
Ms. Lee

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **16-03-042**
Adopted on: **3/21/2016**

Agenda Item Number: 11
March 21, 2016

Subject: Board of Trustees Schedule of Meetings for Fiscal Year 2017

WHEREAS, The Maryland Open Meetings Act, based on the General Assembly's determination in favor of open decision-making by public bodies in the maintenance of a democratic society, provides that, except in special and appropriate circumstances: (1) public business be performed in an open and public manner; and (2) citizens be allowed to observe the performance of public officials and the deliberations and decisions that the making of public policy involves; and

WHEREAS, Montgomery College Board of Trustees bylaws state that the Board shall give reasonable advance notice of its open meetings; and

WHEREAS, The notice shall be in writing and shall include the date, time, and place of the meeting and shall be publicized by posting to the Board's website and any other method reasonably designed to give public notice; and

WHEREAS, Attached to this resolution is a schedule of meetings for Fiscal Year 2017, and while intended to be held as planned, those meetings may be changed based on circumstance according to the Board's bylaws, the Maryland Open Meetings Act, and availability; and

WHEREAS, The public will be notified of the Fiscal Year 2017 schedule as well as any change in meeting dates in accordance with the Board of Trustees bylaws and the Maryland Open Meetings Act; and

WHEREAS, The president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, That the Board of Trustees adopts the attached Schedule of Meetings for Fiscal Year 2017.