



**MONTGOMERY COLLEGE
BOARD OF TRUSTEES**

**RECORD OF RESOLUTIONS
October 22, 2012**

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**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 7A
October 22, 2012

PERSONNEL ACTIONS CONFIRMATION REPORT

BACKGROUND

The Board of Trustees by state law has the authority and the responsibility for appointments to the College. Each month the Board receives a summary of personnel actions from the Office of Human Resources, Development, and Engagement on new hires and employees who have separated from the College.

RECOMMENDATION

It is recommended that the Board adopt the attached report.

BACK-UP INFORMATION

Board Resolution
Personnel Actions Confirmation Report
Policy 34001, Changes in Employee Status

RESPONSIBLE SENIOR ADMINISTRATOR

Ms. Jones

RESOURCE PERSON(S)

Ms. Espinosa

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-073**
Adopted on: **10/22/2012**

Agenda Item Number: 7A
October 22, 2012

Subject: Personnel Actions Confirmation

WHEREAS, by state law the Board of Trustees has the authority and responsibility for appointments to the College; and

WHEREAS, the attached summary indicates related personnel actions taken by the College during the period from and including August 1, 2012, to and including August 31, 2012; and

WHEREAS, the president of the College recommends that the Board adopt the following resolution; now therefore be it

Resolved, that the Board of Trustees accepts the attached report and confirms the action of the president.

Attachment

MONTGOMERY COLLEGE
SUMMARY OF PERSONNEL ACTIONS
From and Including August 1, 2012, to and Including August 31, 2012

STAFF

STAFF EMPLOYMENTS

Effective Date	Name	Position Title	Grade	Location
08/27/2012	Ahwireng, Lawrence O	Instructional Associate	J	Health Sciences Dean - TP/SS
08/13/2012	Alfelor, Daphne L	Office Associate	E	Humanities Soc Science - RV
08/27/2012	Armstrong-Moore, Carol J	Instructional Designer	K	Center Teaching & Learning - RV
08/27/2012	Beautz, Sharon G	Nursing Lab and Clinical Assoc	J	Health Sciences Dean - TP/SS
08/13/2012	Campbell, Vincent L	Building Services Worker	B	Facilities Operations - TP/SS
08/27/2012	Chowdhury, Akhter	Instructional Lab Supervisor	K	Science Math Engineering - RV
08/27/2012	Dainkins, Eric C	Safety & Security Officer	E	Facilities Security - TP/SS
08/27/2012	Flowers, Tamathia M	Director II	P	Office Hum Res Dev & Engage
08/27/2012	Kunhikrishnan, Sudha	Instructional Associate	H	Science Math Engineering - RV
08/27/2012	Levy, Corynne S	Nursing Lab and Clinical Assoc	J	Health Sciences Dean - TP/SS
08/20/2012	Mason, Tonya R	Associate Dean	O	Student Development TP
08/27/2012	Murphy, Mary F	Office Associate	E	Humanities Soc Sci Edu Dean - GT
08/27/2012	Patamawenu, Teerasak	Instructional Assistant	G	Arts Humanities Soc Sci Dean-TP/SS
08/27/2012	Poese, Scott W	Instructional Assistant	G	Science Math Engineering - RV
08/13/2012	Taj, Moeen	Enterprise Application Svc Mgr	M	OIT Central Administration
08/11/2012	Tice, Steven L	Safety & Security Officer	E	Facilities Security - TP/SS
08/13/2012	Williams, Stephanie A	Instructional Assistant	G	Assessment Center Rockville

STAFF SEPARATIONS

08/24/2012	Emery, Kimberly M	Analyst-Programmer	L	OIT Central Administration
08/17/2012	Fink, Christine O	Project & Planning Analyst I	K	OIT Central Administration
08/10/2012	Massah, Adda A	Cust Serv (Retail Ops Tech)	E	Bookstore – RV
08/17/2012	McGough, Betty J	Administrative Aide I	F	MC MCPS Partnership
08/31/2012	Mund, Catherine R	College Registrar	N	Admission & Enroll Mgt Office
08/03/2012	Sherman, Judith A	Purchasing Agent	I	Procurement Office

STAFF EMPLOYMENTS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	4	3	0	2	0	9
Male	1	4	0	3	0	8
TOTAL	5	7	0	5	0	17

STAFF SEPARATIONS: Ethnicity and Gender

	White	Black	Hispanic	Asian	American Indian	TOTAL
Female	5	1	0	0	0	6
Male	0	0	0	0	0	0
TOTAL	5	1	0	0	0	6

FACULTY

FACULTY EMPLOYMENTS

Effective Date	Name	Position Title	Location
08/27/2012	Allen, Leah M	Assistant Professor	Science Math Engineering RV
08/18/2012	Bateman, Jacqueline M	Associate Professor	Health Sciences Dean - TP/SS
08/27/2012	Bess, Stephen A	Assistant Professor	Humanities Soc Science RV
08/27/2012	Bhale, Pallavi A	Assistant Professor	Science Math Engineering RV
08/27/2012	Chambers, Deborah L	Associate Professor	Student Development TP
08/27/2012	Colson, Jonathan C	Assistant Professor	Arts Humanities Soc Sci Dean-TP/SS
08/18/2012	Cox, Mary E	Assistant Professor	Health Sciences Dean - TP/SS
08/27/2012	DeMellier, Mary F	Professor	Health Sciences Dean - TP/SS
08/27/2012	Fairfield, Alexandra S	Professor	Nat App Bus Mgt Info Sci Dean-TP
08/27/2012	Friedman, Stanley A	Professor	Science Math Engineering RV
08/27/2012	Golden, Jeff T	Assistant Professor	Humanities Soc Sci Edu Dean - GT
08/27/2012	Grubb, Deborah S	Assistant Professor	Soc Sci Hist Health PE-RV
08/27/2012	Hill, Jennifer K	Associate Professor	Nat App Bus Mgt Info Sci Dean-TP
08/27/2012	Htet, Steven L	Associate Professor	Nat App Bus Mgt Info Sci Dean-TP
08/27/2012	Lee, Kateema S	Assistant Professosr	Humanities Soc Sci Edu Dean - GT
08/27/2012	Mallini, Monica A	Associate Professor	Bus Science Math Tech Dean - GT
08/27/2012	Mische, Monica L	Associate Professor	Humanities Soc Science RV
08/27/2012	Moore, Paulette	Instructor	Student Development TP
08/27/2012	Moshesh, Irene S	Assistant Professor	Science Math Engineering RV
08/27/2012	Murray, Sharon B	Associate Professor	Fine Perform Visual Arts RV
08/27/2012	Nifiatis, Fotis	Professor	Nat App Bus Mgt Info Sci Dean-TP
08/27/2012	Powell, Tonya D	Professor	Health Sciences Dean - TP/SS
08/27/2012	Pulju, Anne M	Assistant Professor	Humanities Soc Sci Edu Dean - GT
08/18/2012	Rodrick, Karin E	Associate Professor	Humanities Soc Science RV
08/27/2012	Rosenblum, Benzion	Associate Professor	Science Math Engineering RV
08/27/2012	Sempe, Athena M	Instructor	Health Sciences Dean - TP/SS
08/27/2012	Sullivan, Rachel E	Associate Professor	Humanities Soc Sci Edu Dean - GT
08/18/2012	Swan, Valerie J	Associate Professor	Health Sciences Dean - TP/SS
08/27/2012	Theophile-LaFond, Anestin	Associate Professor	Fine Perform Visual Arts - RV
08/27/2012	Vaughnn, Lisa M	Associate Professor	Science Math Engineering - RV
08/27/2012	Vincent, Margaret B	Assistant Professor	Arts Humanities Soc Sci Dean-TP/SS
08/27/2012	Wallentiny, Pamela L	Associate Professor	Humanities Soc Science RV

FACULTY SEPARATIONS

08/22/2012	Alperson, Sunny Y	Professor	Health Sciences Dean - TP/SS
08/16/2012	Farley, Rosser S ¹	Professor	Humanities Soc Science -RV
08/17/2012	Ku, Min N	Assistant Professor	Bus Science Math Tech Dean - GT
08/17/2012	Linzy, JoBeth	Assistant Professor	Health Sciences Dean - TP/SS
08/17/2012	Wells, Wendy L	Professor	Health Sciences Dean - TP/SS

¹ Retirement

FACULTY EMPLOYMENTS: Ethnicity and Gender

	<u>White</u>	<u>Black</u>	<u>Hispanic</u>	<u>Asian</u>	<u>American Indian</u>	<u>TOTAL</u>
Female	19	5	0	0	1	25
Male	5	1	0	1	0	7
TOTAL	24	6	0	1	1	32

FACULTY SEPARATIONS: Ethnicity and Gender

	<u>White</u>	<u>Black</u>	<u>Hispanic</u>	<u>Asian</u>	<u>American Indian</u>	<u>TOTAL</u>
Female	1	1	0	2	0	4
Male	1	0	0	0	0	1
TOTAL	2	1	0	2	0	5

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE
Rockville, Maryland**

Agenda Item Number: 7B
October 22, 2012

ACKNOWLEDGEMENT OF USE OF ENCUMBERED FUNDS FOR CRITICAL INITIATIVES

BACKGROUND

At its February 27, 2012, meeting, the Board authorized the designation of FY12 fund balance for critical institutional initiatives, which were subsequently identified as (1) the voluntary early retirement program (VERP), (2) the Achieving Collegiate Excellence and Success (ACES) program, and (3) the classification and compensation study. Implementing these initiatives in FY13 requires \$5 million, an amount that was encumbered in the College's operating budget for these purposes. Specifically, the expenditures will be \$3.5 million for VERP, \$1.2 million for ACES, and \$0.3 million for the classification and compensation study.

The president has the spending authority to implement these initiatives and has maintained operating fund reserves in accordance with College policy 67001–Maintenance of Unreserved Fund Balance. Through this resolution, the Board of Trustees acknowledges and endorses the expenditures to support the VERP, ACES, and compensation and classification study initiatives.

RECOMMENDATION

It is recommended that the Board of Trustees adopt this resolution to acknowledge and endorse the use of encumbered funds to support the College's voluntary early retirement program, the Achieving Collegiate Excellence and Success program, and the classification and compensation study initiatives.

BACKUP INFORMATION

Board Resolution
College Policy 67001

RESPONSIBLE SENIOR ADMINISTRATOR

Ms. Jones

RESOURCE PERSON

Ms. Sherman

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-074**
Adopted on: **10/22/2012**

Agenda Item Number: 7B
October 22, 2012

Subject: Acknowledgement of Use of Encumbered Funds for Critical Initiatives

WHEREAS, at its February 27, 2012, meeting, the Board authorized the designation of FY12 fund balance for critical institutional initiatives; and

WHEREAS, the critical initiatives were subsequently identified as (1) the voluntary early retirement program (VERP), (2) the Achieving Collegiate Excellence and Success program, and (3) the classification and compensation study; and

WHEREAS, the costs to implement these initiatives are \$3.5 million for VERP, \$1.2 million for ACES, and \$0.3 million for the classification and compensation study, together totaling \$5 million; and

WHEREAS, \$5 million has been encumbered for these expenditures; and

WHEREAS, the College's operating fund reserves have been maintained in accordance with College policy 67001; now therefore be it

Resolved, That the Board of Trustees acknowledges and endorses the use of the encumbered funds to support the College's voluntary early retirement program, the Achieving Collegiate Excellence and Success program, and the classification and compensation study initiatives; and be it further

Resolved, That the president has the authority to apply funds as indicated in order to implement these initiatives.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-075**
Adopted on: **10/22/2012**

Agenda Item Number: 8A
October 22, 2012

Subject: Retirement of Ms. Judy A. Carver

WHEREAS, Ms. Judy A. Carver served Montgomery College as a full-time staff member in the Workforce Development & Continuing Education Health Sciences Institute, for over eight years, retiring on July 1, 2012; and

WHEREAS, she began her employment at Montgomery College as program director at the Takoma Park/Silver Spring Campus, and built a cadre of nursing-related courses that were designed to meet the rigorous Maryland Board of Nursing regulations and standards, as well as offered hundreds of cardiopulmonary resuscitation courses and scores of contract training courses; and

WHEREAS, Ms. Carver utilized her vast experience in the healthcare setting as an educational training coordinator, a graduate of Leadership Montgomery, as well as her Montgomery County Public Schools K-12 employment experience to produce high quality courses and excellent services for students and the healthcare provider community; and

WHEREAS, she was active in the local healthcare provider network so that the nurses who taught courses did so with the highest quality; students were prepared for licensing examinations; and graduates were educated to provide high quality and safe care to their patients; and

WHEREAS, Ms. Carver's commitment to students reinforced the program's high standards along with a nurturing and supportive approach in dealing with students; and

WHEREAS, she attended professional development conferences and meetings to maintain her high standards of her knowledge and skills, including her participation on the Statewide Council on Nursing and Allied Health affinity group of noncredit nursing and allied health program directors, which she chaired several times during her tenure at Montgomery College; and

WHEREAS, her colleagues will miss her ever-present spirit of serving students and principles of providing high quality healthcare educational programs; and

WHEREAS, the senior vice president for academic affairs and the president of the College recommend this public recognition of Ms. Carver on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Judy A. Carver for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Judy A. Carver.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-076**
Adopted on: **10/22/2012**

Agenda Item Number: 8B
October 8, 2012

Subject: Retirement and Award of Emerita Status to Professor Molly C. Clay

WHEREAS, Professor Molly Clay has served Montgomery College with enthusiasm and dedication for 19 years as a full-time faculty member and retired from the College as of July 1, 2012; and

WHEREAS, Professor Clay served as the nursing program coordinator and for two years was the Interim Director of Nursing; and

WHEREAS, Professor Clay taught most courses in the nursing program, assisted in curriculum development, helped prepare the department's National League for Nursing Accrediting Commission self-study, assisted in improving faculty expertise in writing exam questions, and helped provide educational expertise for the nursing program, and

WHEREAS, Professor Clay served on the College's Curriculum, Academic Area Review, and Staff Compensation committees; and

WHEREAS, Professor Clay developed three-credit skill development and pharmacology courses, developed the curriculum for the polysomnography certificate program, and worked with the College grants office to develop three grant proposals; and

WHEREAS Professor Clay provided exceptional service to the community through her volunteer efforts since 1998 as a nurse practitioner for Mobile Medical Care, Inc., served six years on the Board of Directors at Montgomery General Hospital, and served two years as a member of the Board of Directors of District 5 of the Maryland Nurses Association; and

WHEREAS Professor Clay provided leadership and expertise to the nursing program and the College and will be greatly missed; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years' service with Montgomery College shall be designated faculty emeriti with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, the instructional dean, the vice president and provost, the senior vice president for academic affairs, and the president of the College recommend this public recognition of Professor Molly C. Clay on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Molly C. Clay for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Molly C. Clay is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Molly C. Clay for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Molly C. Clay.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-077**
Adopted on: **10/22/2012**

Agenda Item Number: 8C
October 22, 2012

Subject: Retirement Resolution for Ms. Kathie G. La Martina

WHEREAS, Ms. Kathie G. La Martina served Montgomery College with dedication and distinction for nine years and retired from the College as of May 1, 2012; and

WHEREAS, in her capacity as information technology client support services manager (2003–2012), Ms. La Martina provided superior service to staff and faculty through her oversight and management of IT Client Support Services, which included asset management, the service desk, and production; and

WHEREAS, Ms. La Martina successfully implemented the service desk, and along with her project team won the Office of Information Technology (OIT) Customer Care Excellence Award for their efforts; and

WHEREAS, she played a pivotal role in the successful conversion of the College's telephone system to the unified number plan; and

WHEREAS, Ms. La Martina was instrumental in the development of the OIT customer care initiative, and served as the customer care committee chair for three years; and

WHEREAS, Ms. La Martina served on the College's Service Outreach Support (SOS) Committee; and

WHEREAS, she was a member of the mobile and voice data subcommittee and chaired the help desk service consolidation subcommittee for Montgomery County's Cross Agency Resource Sharing Committee; and

WHEREAS, Ms. La Martina demonstrated team work, and prompt and efficient customer service with students, faculty, and staff; and

WHEREAS, Ms. La Martina always provided superior service and received many letters of recognition from various College units; and

WHEREAS, her commitment to her work was evident in the efficient manner in which she carried out her duties, and reflected in the extraordinary notations of appreciation received from members of the College community; and

WHEREAS, Ms. La Martina was an asset to the Office of Information Technology; and

WHEREAS, the students, faculty, staff, and particularly the members of the Office of Information Technology, will miss her integrity, commitment, and presence; and

WHEREAS, the acting vice president of information and instructional technology/chief information officer, the senior vice president for administrative and fiscal services; and the

president of the College recommend this public recognition of Ms. Kathie G. La Martina on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Kathie G. La Martina for her many contributions to the College, and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Kathie G. La Martina.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-078**
Adopted on: **10/22/2012**

Agenda Item Number: 8D
October 22, 2012

**Subject: Retirement Recognition and Award of Emerita Status to Professor
Ellen S. McMurdie**

WHEREAS, Professor Ellen S. McMurdie has served Montgomery College with dedication and distinction for 17 years as a faculty member and retired from the College as of April 1, 2012; and

WHEREAS, she served for two-and-a-half years as developmental reading coordinator and reading test coordinator on the Takoma Park/Silver Spring Campus; and

WHEREAS, in collaboration with the Rockville and Germantown Reading Departments, she wrote, piloted, and implemented three exit tests for developmental reading courses RD 089 and RD 099, which were used collegewide for many years; and

WHEREAS, in partnership with Montgomery County Public Schools (MCPS), she participated in the design of RD 238, Methods of Teaching Reading in the Secondary Content Areas I, a course for high school teachers fulfilling Maryland State Department of Education content-based instruction requirements; and

WHEREAS, she developed a Takoma Park/Silver Spring Campus learning fair, a two-day event held every academic semester for over 10 years, creating the opportunity for faculty volunteers to support learners through various workshops; and

WHEREAS, in support of the larger Montgomery College Internationalizing the Curriculum initiative, she was awarded a 2005–2006 sabbatical to internationalize RD 095, College Reading Skills I; and

WHEREAS, she was the Takoma Park/Silver Spring Campus founding member and reading instructor for one of the original learning communities, called The Success Core, which included linked courses in math, English, reading, and student development; and

WHEREAS, she helped to design and propose the Goal Management Project, a collaborative initiative to address cognitive and non-cognitive influences that impact the academic success of developmental students—a project that later evolved into the Goal Attainment Program; and

WHEREAS, she served on various committees, including the academic appeals committee, academic area review, the curriculum committee for developmental writing, the MC/MCPS collaboration committee; and

WHEREAS, she maintained membership in the International Reading Association, the Developmental Education Association of Maryland, and the Washington Area Teachers of English to Speakers of Other Languages, and represented the College at various national and local conferences; and

WHEREAS, Professor McMurdie earned the respect and gratitude of her colleagues and students who consistently praised her dedication and commitment to the College throughout her Montgomery College career; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years' service with Montgomery College shall be designated faculty emeriti with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, the instructional dean, the vice president and provost, the senior vice president for academic affairs, and the president of the College recommend this public recognition of Professor Ellen S. McMurdie on the occasion of her retirement, now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Ellen S. McMurdie for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Ellen S. McMurdie is granted the status of Professor Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Ellen S. McMurdie.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-079**
Adopted on: **10/22/2012**

Agenda Item Number: 8E
October 22, 2012

Subject: Retirement and Award of Emerita Status to Professor Shirley S. (Sue) Meiskey

WHEREAS, Professor Shirley S. (Sue) Meiskey has served Montgomery College with enthusiasm and dedication for 25 years as a full-time faculty member and retired from the College as of July 1, 2012; and

WHEREAS, Professor Meiskey began her second career at the College developing the Health Information Management program, served many students, and provided many qualified graduates for local healthcare providers; and

WHEREAS, she led the College's program through many successful professional accreditation actions, served as a site visitor for the Commission on Accreditation for Health Informatics and Information Management Education; and

WHEREAS, Professor Meiskey has been recognized for her service on the College's Speakers Bureau, as well as many committees during her tenure; and

WHEREAS, she exemplified a true professional, by demonstrating her commitment to a quality program and related collegiate duties; completing a graduate degree; and maintaining membership in the American Health Information Management Association; and

WHEREAS, Professor Meiskey provided leadership outside the College as the president of the District of Columbia Chapter of the American Health Information Management Association, and served as a personal health record trainer, educating many others about their rights to privacy and access to their personal medical records; and

WHEREAS, her colleagues respectfully recognize Professor Meiskey for her many years of outstanding and dedicated service to students and the College community, as well as to the citizens of Montgomery County and the District of Columbia metropolitan area by leading a program that produced many competent health records management professionals; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years' service with Montgomery College shall be designated faculty emeriti with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, the instructional dean, the vice president and provost, the senior vice president for academic affairs, and the president of the College recommend this public recognition of Professor Shirley S. (Sue) Meiskey on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Shirley S. (Sue) Meiskey for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become part of the minutes of the Board of Trustees meeting, and a copy of this resolution be presented to Professor Shirley S. (Sue) Meiskey.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-080**
Adopted on: **10/22/2012**

Agenda Item Number: 8F
October 22, 2012

Subject: Retirement and Award of Emerita Status to Professor Mary B. Padgett

WHEREAS, Professor Mary B. Padgett has served Montgomery College with enthusiasm and dedication for 22 years as a full-time faculty member and retired from the College as of July 1, 2012; and

WHEREAS, Professor Padgett served the nursing program with dedication for 22 years; and

WHEREAS, Professor Padgett taught mental health nursing; assisted in curriculum development; helped prepare the self-study for the department's reaccreditation by the National League for Nursing Accrediting Commission; served on the nursing curriculum, library, and evaluation committees; and assisted in the development of psychiatric nursing content for the Licensed Practical Nurse to Registered Nurse transition course, and

WHEREAS, she served on the Takoma Park/Silver Spring Campus curriculum, academic appeals, academic occasions, and faculty council committees; and

WHEREAS, Professor Padgett served on the College Critical Literacy Fellowship and served as an adviser to the Veterans and Active Service Student Club; and

WHEREAS, Professor Padgett provided service to the community through her volunteer efforts with Hurricane Katrina recovery, and with three years as a member of the Maryland Professional Volunteer Corps (providing state and local disaster response); and

WHEREAS, she provided leadership and expertise to the nursing program and the College and will be greatly missed; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years' service with Montgomery College shall be designated faculty emeriti with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, the instructional dean, the vice president and provost, the senior vice president for academic affairs, and the president of the College recommend this public recognition of Professor Mary Padgett on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Mary B. Padgett for her distinguished service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Professor Mary B. Padgett is granted the status of Professor Emerita, and that she be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Professor Mary B. Padgett

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-081**
Adopted on: **10/22/2012**

Agenda Item Number: 8G
October 22, 2012

Subject: Retirement Recognition for Mr. Alfred P. Robinson, Jr.

WHEREAS, Mr. Alfred P. Robinson, Jr. has served Montgomery College with dedication and distinction for 14 years and retired from the College as of July 1, 2012; and

WHEREAS, in his capacity as a building services worker in the Office of Facilities (1998–2012), he provided a valuable service to faculty, staff, and students through his assistance in the daily upkeep of the facilities on the Rockville Campus, specifically in the Science East Building, the Gordon and Marilyn Macklin Tower Building, and most recently, the Music Building; and

WHEREAS, Mr. Robinson received special recognition for working with the F. Scott Fitzgerald Program held annually on the Rockville Campus, and helped to ensure a professional appearance of the Rockville Campus; and

WHEREAS, the interim vice president of facilities and security, the senior vice president for administrative and fiscal services, and the president of the College recommend this public recognition of Mr. Robinson on the occasion of his retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Mr. Alfred P. Robinson, Jr. for his many contributions to the College, and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting and a copy be presented to Mr. Alfred P. Robinson, Jr.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-082**
Adopted on: **10/22/2012**

Agenda Item Number: 8H
October 22, 2012

Subject: Retirement of Ms. Eugenia A. Ufholz

WHEREAS, Ms. Eugenia A. Ufholz served Montgomery College with great enthusiasm and dedication for five years as a full-time staff member and retired from the College as of April 1, 2012; and

WHEREAS, Ms. Ufholz served as an academic administrative aide for three health sciences programs—diagnostic medical sonography, radiologic technology, and surgical technology; in addition, she served as the coordinator of clinical education outreach; and

WHEREAS, she exemplified a team-player philosophy by assisting others in health sciences when she was able, by answering phones and greeting visitors in the dean's office from time to time; and

WHEREAS, Ms. Ufholz demonstrated excellent skills in her daily work and utilized the many skills that she developed during her previous career working on Capitol Hill, especially those of patience, critical-thinking, and problem-solving; and

WHEREAS, she participated in many activities associated with the health sciences program that she supported, as well as those of the Health Sciences Institute, campus, and College; and

WHEREAS, Ms. Ufholz provided leadership to new employees, including student assistants, treating them with respect and a nurturing attitude; and

WHEREAS, she performed her duties with distinction, and exhibited outstanding customer service skills, which she demonstrated in thousands of inquires about the College and its program offerings; and

WHEREAS, the instructional dean, the vice president and provost, the senior vice president for academic affairs, and the president of the College recommend this public recognition of Ms. Eugenia Ufholz on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Eugenia A. Ufholz for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Eugenia A. Ufholz.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-083**
Adopted on: **10/22/2012**

Agenda Item Number: 8I
October 22, 2012

Subject: Retirement of Ms. Zenobia E. Washington

WHEREAS, Ms. Zenobia E. Washington served Montgomery College with dedication for 14 years as a full-time staff member and retired from the College as of July 1, 2012; and

WHEREAS, she began her employment at Montgomery College as senior administrative aide to the instructional dean of science, engineering, and mathematics at the Rockville Campus, and later progressed to being the budget analyst serving the Rockville Campus administrative team; and

WHEREAS, she excelled in her role as budget analyst by working diligently with personnel in academic and student development areas, the office of the vice president and provost, and central services units, and provided expertise for a variety of complex and critical projects; and

WHEREAS, Ms. Washington served on the Staff Senate for four years, including one year as chair of the policies and procedures committee; and

WHEREAS, Ms. Washington received multiple Outstanding Staff Service and Staff Recognition Awards, and graduated from the Montgomery College Leadership Development Institute; and

WHEREAS, Ms. Washington served as the Rockville staff representative on the College Vision and Mission Review Task Force, and served on many other committees and work groups; and

WHEREAS, she served as a volunteer on the annual Sonya Kovalevsky Day for Women in Mathematics for 13 years, and worked tirelessly to provide productive and enjoyable experiences for girls and teachers from Montgomery County Public Schools; and

WHEREAS, her colleagues will miss her wisdom, goodwill, and energetic dedication to serving Montgomery College; and

WHEREAS, the instructional dean, the vice president and provost, the senior vice president for academic affairs, and the president of the College recommend this public recognition of Ms. Washington on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Zenobia E. Washington for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Zenobia E. Washington.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-084**
Adopted on: **10/22/2012**

Agenda Item Number: 8J
October 8, 2012

**Subject: Retirement and Award of Emeritus Status and Bronze Medallion to Professor
Orest S. Poliszczuk**

WHEREAS, Professor Orest S. Poliszczuk has served Montgomery College with enthusiasm and dedication for 43 years as a full-time faculty member and retired from the College as of July 1, 2012; and

WHEREAS, Professor Poliszczuk dedicated 43 years to the teaching of sculpture and the coordination of the sculpture area in the Rockville Art Department, including a three-year term as art department chair; and

WHEREAS, he served his department as Outdoor Sculpture Committee Chair, Scholarship Committee Chair, and Art Discipline Advisor; and

WHEREAS, as the long-serving chair of the Rockville Art Department Scholarship Committee, he helped arrange for, and oversaw the awarding of, tens of thousands of dollars in scholarships that permitted students to pursue their studies in art; and

WHEREAS, Professor Poliszczuk maintained an impressive professional record of exhibitions of his work in Baltimore, Philadelphia, and Rockville, including solo exhibitions in Cleveland, New York City, and Winnipeg; and

WHEREAS, he was a recipient of the Faculty Outstanding Service Award in 2004; and

WHEREAS, Professor Poliszczuk served the College community on the Rockville faculty council, the provost's blue ribbon committee, the campus advisory committee, and the graduation planning committee; and

WHEREAS, he served the greater community as an advisor for the Montgomery County Public Schools' Art in Public Places program, as a juror for the annual ACT-SO Competition on Rockville Campus, and as a juror for numerous local art associations; and

WHEREAS, he so inspired students such as the late Sarah Silberman that she and her family made significant contributions to the College; and

WHEREAS, he donated funds to established the Orest Poliszczuk Sculpture Award to provide financial support for students pursuing the study of sculpture; and

WHEREAS, Professor Poliszczuk is beloved by his students and will be deeply missed in his retirement; and

WHEREAS, College policy provides that all faculty holding faculty rank who retire with a minimum of 10 years' service with Montgomery College shall be designated faculty emeriti with the appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a bronze medallion to recognize distinguished service to the College; and

WHEREAS, the instructional dean, the vice president and provost, the senior vice president for academic affairs, and the president of the College recommend this public recognition of Professor Orest S. Poliszczuk on the occasion of his retirement; now therefore be it

Resolved, That Professor Orest S. Poliszczuk is awarded the bronze medallion in recognition of his distinguished service to the College, and as an expression of gratitude for his dedication and professional commitment to the College; and be it further

Resolved, That Professor Orest S. Poliszczuk is granted the status of Professor Emeritus, and that he be awarded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That the members of the Board of Trustees express their sincere appreciation to Professor Orest S. Poliszczuk for his outstanding service to the College and extend to him their best wishes that his retirement years be fulfilling and productive; and be it further

Resolved, That this resolution become part of the minutes of this Board of Trustees meeting, and a copy of this resolution and the bronze medallion be presented to Professor Orest S. Poliszczuk.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-085**
Adopted on: **10/22/2012**

Agenda Item Number: 8K
October 8, 2012

Subject: Award of Silver Medallion and Emerita Status to Ms. Lynda S. von Bargaen

WHEREAS, Ms. Lynda S. von Bargaen served Montgomery College with enthusiasm and dedication for 25 years prior to her retirement on October 1, 2012; and

WHEREAS, over the course of her career, Ms. von Bargaen provided exemplary service to College employees while serving as a personnel specialist II (1987–1993), personnel specialist III (1993–1995), human resources specialist (1995–1997), director of College benefit programs (1997–1999), director of benefits and risk management (1999–2000), director of personnel management (2000–2006), and deputy chief human resources officer (2006–2012); and

WHEREAS, during her tenure, she led key administrative functions under the purview of human resources including classification and compensation, recruitment and selection, administration of employee group insurance and retirement benefits, oversight of risk management and wellness, and health risk assessment; and

WHEREAS, while serving in these critical roles, Ms. von Bargaen was instrumental in securing comprehensive and cost-effective group insurance plans for both the institution and its employees and demonstrated the utmost diligence by ensuring financial solvency for the retiree program; and

WHEREAS, Ms. von Bargaen supervised the implementation and expansion of the College's wellness program and benefit offerings, which resulted in the College receiving multiple awards including the Health and Wellness Trailblazer Award and the Workplace Excellence Award; and

WHEREAS, she served as a member of the HR/Payroll Implementation Project Team (1996), and supported efforts to streamline the recruitment process by supervising the implementation of a web-based application service provider; and

WHEREAS, she served on county and collegewide committees and collaborative task forces aimed at improving human resources operations and services, including classification and compensation; and

WHEREAS, Ms. von Bargaen received an Outstanding Service Award in 1998 in recognition of her exceptional service to the College and received countless letters of appreciation from the College community in expressions of gratitude for her willingness to share her expertise and professional guidance with regard to retirement planning; and

WHEREAS, she remained current in her field by participating in professional development opportunities and through her affiliations with affinity groups and professional associations, whereby she was an active member of the International Public Management Association for Human Resources (IPMA-HR) and served a three-year term as the association's international president, a three-year term as the eastern region president, a three-year term as the Montgomery County chapter president, and a three-year term as the eastern region representative to the IPMA-HR Executive Council; and

WHEREAS, while serving in these leadership roles, Ms. von Bargaen attended numerous international, national, and regional professional conferences in which she promoted participation and delivered presentations on the state of human resources in the public sector; and

WHEREAS, she received the President's Award for Outstanding Contribution and Dedicated Service to the Eastern Region of IPMA (two years), the IPMA-HR's Frank H. Densler Award for significant contributions to the direction and effort in improving the vitality of the field of Public Personnel Administration, and the IPMA-HR Honorary Life Member award (2008); and

WHEREAS, Ms. von Bargaen served as the Montgomery College representative and as the president of the CPS HR Consulting Board of Directors; as a representative to the Maryland Association of Community College HR Officers; and she was recently recognized by the College University Professional Association for Human Resources (CUPA HR) with the 2012 CUPA HR's Diedrich K. Willers Award for contributions to the cumulative knowledge and stature of the human resource profession within higher education; and

WHEREAS, her colleagues regard her with the highest esteem and wish her the very best in her retirement years; and

WHEREAS, the Board of Trustees' policy provides that all administrative staff who retire with a minimum of 10 years' service as an administrator with Montgomery College shall be designated administrator emeriti with appropriate rank or title, subject to approval of the Board of Trustees; and

WHEREAS, College policy provides for the awarding of a silver medallion to recognize outstanding service to the College; and

WHEREAS, in recognition of her long-time loyalty and invaluable service, the vice president of human resources, development, and engagement; the senior vice president for administrative and fiscal services; and the president of the College recommend this public recognition of Ms. von Bargaen on the occasion of her retirement; now therefore be it

Resolved, That the members of the Board of Trustees express their sincere appreciation to Ms. Lynda S. von Bargaen for her outstanding service to the College and extend to her their best wishes that her retirement years be fulfilling and productive; and be it further

Resolved, That Ms. Lynda S. von Bargaen be awarded the silver medallion in recognition of her outstanding service to the College and community, and as an expression of gratitude of the College for her exemplary dedication and professional commitment to further the goals of the College; and be it further

Resolved, That Ms. Lynda S. von Bargaen is granted the status of Deputy Chief Human Resources Officer Emerita, and that she be accorded such recognition and honors as may be appropriate to persons holding this rank; and be it further

Resolved, That this resolution become a part of the minutes of this Board of Trustees meeting, and a copy of this resolution be presented to Ms. Lynda S. von Bargaen.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 9
October 22, 2012

**THE RENAMING OF THE HERCULES PINKNEY PARK
AT THE GERMANTOWN CAMPUS**

BACKGROUND

On June 18, 2012, the Board of Trustees named the new park at the Germantown Campus as The Hercules Pinkney Park to honor Dr. Hercules Pinkney.

Dr. Hercules Pinkney served Montgomery College as interim president and vice president and provost. As vice president and provost, he led the Germantown Campus for nine years, as well as the College's information technology instructional programs, the Center for Teaching and Learning, service learning, student employment services, and the Carl D. Perkins Grant Program. After his retirement in 2010, Dr. Pinkney, at the behest of the Board of Trustees, stepped in to serve as interim president of the College.

Governor Martin O'Malley appointed Dr. Pinkney to the Maryland Life Sciences Advisory Board in 2007. He has been reappointed to two additional consecutive two-year terms. Dr. Pinkney also served as the 2005 chairman of the Board of Directors of the Gaithersburg-Germantown Chamber of Commerce. He served as a charter member of the Board of Directors of the Maryland-India Business Roundtable. Leadership Montgomery recognized him as Leader of the Year in 2010 for his steadfast dedication to the College. The African American Chamber of Commerce named him Educator of the Year in 2003.

During his tenure, Dr. Pinkney served as the College's point person for an innovative project to construct a park at the Germantown Campus, which includes a county-operated technology incubator, a new Bioscience Education Center, and a new hospital.

To honor his service to the College, the community, and the state, and to signify the purpose of the park, this resolution provides for the name of The Hercules Pinkney Life Sciences Park.

The Montgomery College Life Sciences Park Foundation Board also supports this name to honor Dr. Pinkney.

RECOMMENDATION

It is recommended that the Montgomery College Board of Trustees approve the renaming of The Hercules Pinkney Park at the Montgomery College Germantown Campus as The Hercules Pinkney Life Sciences Park to better reflect the work, purpose, and scope of services that the park is designed to offer in support of student enrichment and learning.

BACK-UP INFORMATION

Board Resolution

RESPONSIBLE SENIOR ADMINISTRATOR

Mr. Sears

RESOURCE PERSONS

Dr. Cain
Ms. Jones
Dr. Rai

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-086**
Adopted on: **10/22/2012**

Agenda Item Number: 9
October 22, 2012

Subject: The Renaming of The Hercules Pinkney Park at the Germantown Campus

WHEREAS, on June 18, 2012, the Board of Trustees approved the naming of the park at the Montgomery College Germantown Campus as The Hercules Pinkney Park in recognition of Dr. Pinkney's contributions to the Germantown Campus and to enriching students' educational opportunities and experiences at Montgomery College; and

WHEREAS, in accordance with College Policy 74001, the Board of Trustees shall approve the naming of rooms, areas within and outside of buildings, institutes, centers, and special programs; and

WHEREAS, upon approval by the Board of Trustees, these areas may also be named for individuals, businesses, foundations, or families who have had a significant impact on the College; and

WHEREAS, in carrying out such a policy, the Board of Trustees shall take into account the level of contributions of the individual to the College; and

WHEREAS, Dr. Hercules Pinkney has been an outstanding leader of the College as vice president and provost, and as interim president when he oversaw the College during a period of major fiscal challenges and continuous enrollment growth, while providing a strong commitment to the faculty, staff, and students; and

WHEREAS, Dr. Pinkney served as the College's point person for an innovative project to construct a park at the Germantown Campus, which includes a county-operated technology incubator, the construction of a hospital, and a Bioscience Education Center; and

WHEREAS, the Montgomery College Life Sciences Park Foundation supports the new name of the park; and

WHEREAS, the president of the College recommends that the following action be taken; now therefore be it

Resolved, That the Board of Trustees approves the renaming of The Hercules Pinkney Park at the Montgomery College Germantown Campus as The Hercules Pinkney Life Sciences Park in recognition of Dr. Pinkney's contributions to the Germantown Campus and to better reflect the work, purpose, and scope of services that the park is designed to offer in support of student enrichment and learning.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 10
October 22, 2012

**AFFIRMATION OF THE CHANGE ORDER
FOR THE SCIENCE EAST RENOVATION FLOOR SLAB REPLACEMENT
AT THE ROCKVILLE CAMPUS**

BACKGROUND

In November 2011, an \$18,400,000 construction contract was awarded to the Whiting-Turner Contracting Company for the renovation of the Science East building on the Rockville Campus. Comprehensive renovation of this building, constructed in 1965, provides a new location for the department of mathematics and associated math programs, computer labs, and general purpose classrooms as part of the planned Science Center complex.

In June 2012, the Board of Trustees authorized a contract change order, for an amount not to exceed \$2,000,000. The change order was requested to replace floor slabs at the second, third, and fourth floors following the discovery of structurally significant concrete floor slab cracks and metal deck deterioration during the demolition process. Advance authorization of this change was required in order to enable continuation of the ongoing demolition activities at the time and approval of the change order final cost as expeditiously as possible. The Board authorized the president to sign the change order with the understanding that an affirmation would be approved by the Board at a subsequent meeting.

Final cost and schedule requirements were negotiated by the College and design team members, and included guidance from professional cost consultants. The contractor's initial cost proposal of \$2,287,610 with a contract time extension of 151 calendar days was negotiated to a final cost of \$1,650,000 with a time extension of 127 calendar days. The negotiated result was under the independent cost consultant's estimate.

Since the final change order cost was within the limits authorized by the Board of Trustees and the final change order time impact did not alter the planned building opening date of January 2014, the president signed the corresponding change order in early September 2012. Board of Trustees affirmation is now requested for this change order.

With this change order, the total value of change orders to date for this project is \$1,904,789 or 10.4 percent of the original contract award. Sufficient funds remain available in the FY13 capital budget Science East Renovation project for future design and contingency needs.

RECOMMENDATION

It is recommended that the Board of Trustees affirm the floor slab replacement change order to Contract #536 with Whiting-Turner Contracting Company for the Science East Renovation project at a total cost of \$1,650,000.

BACK-UP INFORMATION

Board Resolution

RESPONSIBLE SENIOR ADMINISTRATOR

Ms. Jones

RESOURCE PERSONS

Ms. Cubar

Ms. Sherman

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE
Rockville, Maryland**

Resolution Number: **12-10-087**
Adopted on: **10/22/2012**

Agenda Item Number: 10
October 22, 2012

Subject: Affirmation of the Change Order for the Science East Renovation Floor Slab Replacement at the Rockville Campus

WHEREAS, on November 21, 2011, by Resolution #11-11-147, the Board of Trustees awarded an \$18,400,000 construction contract to the Whiting-Turner Contracting Company for the renovation of the Science East Building on the Rockville Campus; and

WHEREAS, on June 18, 2012, by Resolution #12-06-062, the Board of Trustees authorized a floor slab replacement change order in an amount not to exceed \$2,000,000 to enable firm direction with regard to on-going demolition activities, to initiate the complete design response required by the construction team to enable final pricing and schedule assessment, and to enable issuance of the final change order as quickly as possible; and

WHEREAS, budget and schedule estimates had been prepared, which identified the order of magnitude of cost and time impact expected; and

WHEREAS, the project duration change was not expected to adversely affect the planned building opening date; and

WHEREAS, the Board of Trustees resolution authorized the president to sign the final negotiated change order up to a cost of \$2,000,000 with a requirement for the Board of Trustees to affirm the final cost of the change order at a subsequent meeting; and

WHEREAS, the final negotiated change order cost of \$1,650,000 was within the parameters established by the Board of Trustees and sufficient funds were available in the FY13 capital budget for this purpose; and

WHEREAS, the president signed the final negotiated change order and it was issued to the contractor; and

WHEREAS, the president of the College recommends the following action; now therefore be it

Resolved, That the change order to Contract #536 which was awarded to the Whiting-Turner Contracting Company of Greenbelt, Maryland, for the Science East Renovation floor slab replacement at the Rockville Campus, is affirmed at the final total negotiated cost of \$1,650,000.

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Agenda Item Number: 11
October 22, 2012

**NOMINATIONS TO THE MONTGOMERY COUNTY
CONSOLIDATED HEALTH BENEFITS TRUST BOARD**

BACKGROUND

In July 2011, Montgomery County established the Consolidated Retiree Health Benefits Trust (CRHBT), which serves as a vehicle to ensure consistent pre-funding of post-retirement benefits for future retirees of Montgomery County Government, Montgomery County Public Schools, and Montgomery College. The board of the CRHBT is a 19-member body consisting of representatives from each of the county agencies, and is charged with the fiduciary responsibility to oversee and manage the trust.

Nominees from Montgomery College to this board must be recommended to the county executive by the Board of Trustees and are confirmed by the county council. At its September 19, 2011, meeting, the Board of Trustees nominated Ms. Cathy Jones, senior vice president for administrative and fiscal services, as designee of the president; Professor William Talbot of the Business Administration and Economics Department, as an active employee who is a member of a bargaining unit; and Mr. Marshall Moore, retired senior vice president for administrative and fiscal services, as a retiree representative. All were confirmed by the county council and have served in this capacity.

Recently, Mr. Moore resigned from the CRHBT board. A new retiree, Ms. Lynda S. von Bargaen, former deputy chief human resources officer, is available to represent Montgomery College in this capacity. Ms. von Bargaen served Montgomery College for 14 years in the human resources benefits area, and has the experience and qualifications to serve as a representative on the CRHBT board.

In addition, Ms. Jones is stepping down from the board in order to address critical administrative and strategic planning priorities at the College. Ms. Ruby Sherman, interim vice president of finance/chief financial officer, is available to serve as the designee of the president. Ms. Sherman has over 14 years of accounting experience in both private industry and higher education, and is responsible for managing the institution's financial resources. She is also familiar with all aspects of the board's function and responsibility.

Both Ms. von Bargaen and Ms. Sherman would represent the College and its employees' interests well in their service on this board.

RECOMMENDATION

It is recommended that the Board of Trustees adopt the attached resolution nominating Ms. Lynda S. von Bargaen as the retiree member and Ms. Ruby Sherman as the president's designee for the Consolidated Retiree Health Benefit Trust Board, and delegating to the president the responsibility and authority to transmit this nomination to the county executive.

BACKUP INFORMATION

Board Resolution
Biographies of Nominees (Board members only)
Policy 11001, Board of Trustees Bylaws

RESPONSIBLE SENIOR ADMINSTRATOR

Ms. Jones

RESOURCE PERSON

Ms. Espinosa

**BOARD OF TRUSTEES
MONTGOMERY COLLEGE**
Rockville, Maryland

Resolution Number: **12-10-088**
Adopted on: **10/22/2012**

Agenda Item Number: 11
October 22, 2012

Subject: Nominations to the Consolidated Retiree Health Benefits Trust Board

WHEREAS, Montgomery County established the Consolidated Retiree Health Benefits Trust (CRHBT) Fund, which serves as a vehicle to ensure consistent pre-funding for post-retirement benefits for future retirees of Montgomery County Government, Montgomery County Public Schools, and Montgomery College; and

WHEREAS, the CRHBT Board, a 19-member board consisting of county agency representatives, is charged with the fiduciary responsibility to oversee and manage the Consolidated Retiree Health Benefits Trust; and

WHEREAS, representatives from the College to the CRHBT Board are nominated by the Montgomery College Board of Trustees to the county executive for confirmation by the county council; and

WHEREAS, at its September 19, 2011, meeting, the Board of Trustees nominated three individuals to serve on the CRHBT board: Ms. Cathy Jones, senior vice president for administrative and fiscal services, as designee of the president; Professor William Talbot of the Business Administration and Economics Department, as an active employee who is a member of a bargaining unit; and Mr. Marshall Moore, retired senior vice president for administrative and fiscal services; and

WHEREAS, Mr. Marshall Moore, the retiree member, has resigned from his position as a member of the CRHBT Fund Board and Ms. Lynda S. von Barga, retired deputy chief human resources officer, is available and qualified to replace Mr. Moore on this board; and

WHEREAS, Ms. Cathy Jones, senior vice president for administrative and fiscal services, will step down as the president's representative to the CRHBT board and Ms. Ruby Sherman, interim vice president of finance/chief financial officer, is recommended as the president's representative; Ms. Sherman is available and qualified to replace Ms. Jones; and

WHEREAS, the president of the College recommends the following action; now therefore be it

Resolved, That the Board of Trustees nominates Ms. Lynda S. von Barga, retired deputy chief human resources officer, to fill the current retiree member vacancy and serve on the Consolidated Retiree Health Benefits Trust Board; and be it further

Resolved, That the Board of Trustees also nominates Ms. Ruby Sherman, interim vice president of finance/chief financial officer, to replace the senior vice president for administrative and fiscal services as the president's designee to the Consolidated Retiree Health Benefits Trust Board; and be it further

Resolved, That the Board of Trustees delegates to the president the responsibility and authority to transmit this nomination to the county executive.