



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College
Via Zoom Webinar • Webinar ID: 961 8225 8435
October 18, 2021

1. CALL TO ORDER

Board Chair Knapp called a brief public meeting to order via Zoom videoconference for the sole purpose of voting to go into closed session on Monday, October 18, 2021, at 5:30 p.m.

Trustees present in the closed session:

Trustee Gloria Aparicio Blackwell
Trustee Kenneth J. Hoffman
Trustee Omar A. Lazo
Trustee Robert F. Levey
Trustee Maricé I. Morales
Trustee Marsha Suggs Smith
Trustee Evan J. Wellek
Trustee Frieda K. Lacey, Second Vice Chair
Trustee Michael A. Brintnall, First Vice Chair
Trustee Michael J. Knapp, Chair

Board Chair Knapp announced that pursuant to the General Provisions Article 3-301 and 3-305(b), the meeting would be closed only to:

- carry out an administrative function related to the presidential search,
- to consider the acquisition of real property — subsection 2, and
- to consider matters related to collective bargaining negotiations — subsection 9.

Trustee Levey made a motion to close the meeting. Trustee Suggs Smith seconded the motion.

A roll call vote was taken and the motion passed.

No members of the public had objections to close the meeting.

The meeting was closed under the following provisions of General Provisions Article 3-301 and 3-305(b):

3-305(b) Subsection 2	Consider acquisition of real property	To hear options related to the East County Expansion	No action taken.
3-305(b) Subsection 9	Consider collective bargaining negotiations	To grant the president bargaining authority to negotiate with the College's bargaining units—AAUP, AFSCME, and SEIU	No action taken.
<i>Resource Persons: Ms. Krista Leitch Walker</i>			
Administrative Function	Administrative Function	To hear updates on the presidential search.	
<i>Senior Vice Presidents excused for this discussion</i>			

1. RECONVENE PUBLIC MEETING

The Montgomery College Board of Trustees reconvened at 7:14 p.m. on October 18, 2021, by videoconference to conduct the public session of its October meeting.

2. ROLL CALL

Trustees Present:

- Trustee Gloria Aparicio Blackwell
- Trustee Kenneth J. Hoffman
- Trustee Omar A. Lazo
- Trustee Robert F. Levey
- Trustee Maricé I. Morales
- Trustee Marsha Suggs Smith
- Trustee Evan J. Wellek
- Trustee Frieda K. Lacey, Second Vice Chair
- Trustee Michael A. Brintnall, First Vice Chair
- Trustee Michael J. Knapp, Chair

3. APPROVAL OF AGENDA

Trustee Morales made a motion to approve the agenda. Trustee Lacey seconded.

A roll call vote was taken and the motion passed.

4. APPROVAL OF MINUTES

- A. September 9, 2021 Public Vote and Closed Session**
- B. September 9-10, 2021 Public Retreat**
- C. September 20, 2021 Public Meeting**

Trustee Morales made a motion to approve the three sets of minutes. Trustee Lacey seconded.

The Board voted by roll call and the motion passed.

5. TRIBUTE

BR#22-10-010 Tribute to Professor Jaroslaw “Jarek” Michalonek

Trustee Morales made a motion to approve the tribute. Trustee Levey seconded.

The Board voted by roll call and the motion passed.

The Board expressed their sympathy to the family of Professor Michalonek. Professor Raymond Gonzales, chair of the ELAP, Linguistics and Communications Studies department, gave remarks.

6. REPORTS

A. Student and Faculty Perspective

Dr. Dukes welcomed Ms. Nikki Faroughi, an Early College student, and Dr. Linda Jurata, her faculty mentor. Ms. Faroughi spoke about her independent research entitled “MRNA Vaccines and Identification of Antigens for Pancreatic Adenocarcinoma.”

B. President’s Report

Dr. Dukes began her report with news that the College put another half a million dollars of federal Higher Education Emergency Relief Funds towards student balances from summer I and summer II sessions of 2020. She reported that cumulatively, MC has awarded more than \$14 million for 13,000 student awards since the spring 2020 semester using the HEERF Student Emergency Assistance grant.

Transitioning to return-to-campus news, Dr. Dukes reported that in September the College instituted a vaccine requirement for employees and students and beginning in early October, employees have an opportunity to upload their vaccine cards.

On the academic front, Dr. Dukes announced that MHEC has approved the new associate’s degree in Digital Media and Web Technology, which was approved by the Board last January.

Dr. Dukes closed her report with acknowledgment of the College’s commitment and excitement about celebrating several recognitions in October—Hispanic Heritage Month, Italian American Heritage and Culture Month, Polish American Heritage Month, and National Disability Employment Awareness Month.

C. Chair’s Report

Board Chair Knapp opened his report with news that in October, the College held several presidential search forums to garner feedback from the College community, area business leaders, and the general public about the presidential search.

Turning to local government news, Board Chair Knapp reported that he accompanied Dr. Dukes on several meet-and-greet meetings with Montgomery County Council members.

Board Chair Knapp reported that the Trustees received the FY22 Annual Board Goals, which articulate “how the Board will add governance value to the institution this fiscal year “

Transitioning to news of the Association of Community College Trustees (ACCT) national conference, Board Chair Knapp reported that First Vice Chair Brintnall and Trustee Suggs Smith attended the Leadership Congress, held October 13-16. Both were co-presenters of a session on our Board’s antiracism journey that was a well-received presentation.

Board Chair Knapp proudly made an announcement that at the conference, Trustee Suggs Smith was reelected to serve on the ACCT national board of directors, representing the northeast region, and that Ms. Bridget Abraham is now Vice President of the National Professional Board Staff network.

Board Chair Knapp concluded his report with thanks to Trustees Aparicio Blackwell, Lazo, and Morales for participating in a discussion panel on October 15, in honor of Hispanic Heritage Month. He stated that the panel conversation focused on what it means for Montgomery College to be a Hispanic Serving Institution.

D. Committee and Liaison Reports

Trustee Hoffman, chair of the Policy and Governance Committee, presented a report of the last committee meeting, which took place on October 6. Trustee Hoffman reported that the primary objective of his committee for this year is to implement and monitor the recommendations contained in last year's final report. Among the recommendations is to update the Board's bylaws.

Trustee Wellek, liaison to the Montgomery College Alumni Association, reported that the Association's board of governors met remotely for an introductory meeting on September 23. Meeting attendees heard an update on the Montgomery College Foundation's strategic outlook and fund-raising priorities over the coming year, as well as status reports of other fund-raising events planned for the fall. The Association's board of governors welcomed several scholarship recipients to the meeting and announced that new volunteers for student mentoring are being sought.

E. FY22 First Quarter Financial Summary Report

Senior Vice President Collette gave introductory comments to the financial summary report of the first quarter of this fiscal year. Ms. Liz Greaney, chief business/financial strategy officer, presented the quarter's revenues and expenditures in detail, reporting that tuition and fee revenue and other revenues for the quarter were suppressed due to the phased approach to re-opening. She added that salary and benefit expenses were below expectations at this time of year and trending lower than the prior year due to lower enrollment and higher vacancies than projected.

F. Fiscal Outlook Report

Dr. Dukes introduced the Fiscal Outlook Report in advance of the upcoming FY23 operating budget deliberations. She reiterated the guiding principles that will anchor this work: 1) protecting and advancing our mission and values, 2) adapting and anticipating through continual fiscal environmental scans at state and local levels to inform, plan, revise, and measure what we do, 3) communicating timely and accurately fiscal information, and 4) optimizing resources: human, financial, and physical

Senior Vice President Collette presented a fiscal outlook report, summarizing budget assumptions and state and county fiscal climates. He also reviewed current enrollments, revenue percentages by source, and the budget timeline.

7. BUDGET MATTER

The Proposed FY23 Capital Budget Request

Senior Vice President Sherwin Collette and Interim Director of Capital Planning, Design, and Engineering Kristina Schramm presented the proposed FY23 capital budget request.

8. CONSENT AGENDA

BR#22-10-011 Personnel Actions Confirmation Report
BR#22-10-012 Recognition of Retirees

Trustee Morales made a motion to approve the consent agenda. Trustee Levey seconded.

The Board voted by roll call and the motion passed.

9. AWARD OF CONTRACT (COMPETITIVE)

BR#22-10-013 Award of Contract, Boiler Replacements at the Charlene R. Nunley Student Services Center and the Health Sciences Center, Takoma Park/Silver Spring Campus

Trustee Suggs Smith made a motion to approve the award of contract. Trustee Lacey seconded.

The Board voted by roll call and the motion passed.

10. NEW BUSINESS

There was no new business to come before the Board.

11. TRUSTEE COMMENTS

There were no comments from Trustees

12. ADJOURNMENT

Board Chair Knapp declared the meeting adjourned at 8:38 p.m.

Signature on file

Michael J. Knapp
Chair, Board of Trustees

Signature on file

Charlene M. Dukes, Ed.D.
Interim President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: November 15, 2021