



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College
Via Zoom Webinar • Webinar ID: 936 7397 7954
April 19, 2021

1. CALL TO ORDER

Board Chair Knapp called a brief public meeting to order for the purpose of voting to go into closed session. The public meeting began at 5:30 p.m. on Monday, April 19, 2021, by Zoom videoconference. Trustees present for the public vote were:

Trustees Present: Trustee Gloria Aparicio Blackwell
 Trustee Kenneth J. Hoffman
 Trustee Robert F. Levey
 Trustee Leslie S. Levine
 Trustee Marsha Suggs Smith
 Trustee Frieda K. Lacey, Second Vice Chair
 Trustee Michael A. Brintnall, First Vice Chair
 Trustee Michael J. Knapp, Chair

Trustees Absent: Trustee Richelle Adu, Student Trustee
 Trustee Maricé I. Morales

Board Chair Knapp announced that pursuant to the General Provisions Article 3-301 and 3-305(b), the meeting would be closed only to:

- discuss a personnel matter related to the president's evaluation—subsection 1,
- receive updates to collective bargaining negotiations with the College's staff bargaining unit, AFSCME—subsection 9, and to
- carry out an administrative function related to the Trustee and Board's FY21 Self-Assessment.

No members of the public had any objections to closing the meeting.

Upon a motion made by Trustee Hoffman and seconded by Trustee Aparicio Blackwell, the Board voted by roll call to go into closed session. The motion passed.

The meeting was closed under the following provisions of General Provisions Article 3-301 and 3-305(b):

3-305(b) Subsection 1	Discuss a personnel matter	To discuss matters related to the president's evaluation	No action taken.
<i>Attendees: only Trustees present</i>			
3-305(b) Subsection 9	Consider collective bargaining negotiations	To hear updates on negotiations with the College's staff bargaining unit, AFSCME	No action taken.
<i>Resource Persons: Ms. Krista Leitch Walker, Mr. Santo Scrimenti</i>			
Administrative Function	Administrative Function	To work on the FY21 Trustee and Board Annual Self-Assessment	
<i>Attendees: only Trustees present</i>			

RECONVENE PUBLIC BOARD OF TRUSTEES MEETING

The Montgomery College Board of Trustees reconvened on April 19, 2021, by videoconference to conduct the public session of its April meeting. This public session was reconvened and called to order by Board Chair Knapp at 6:38 p.m.

2. ROLL CALL

Trustees Present:

- Trustee Richelle Adu, Student Trustee
- Trustee Gloria Aparicio Blackwell (joined at 6:42 p.m.)
- Trustee Kenneth J. Hoffman
- Trustee Robert F. Levey
- Trustee Leslie S. Levine (joined at 6:45 p.m.)
- Trustee Maricé I. Morales
- Trustee Marsha Suggs Smith
- Trustee Frieda K. Lacey, Second Vice Chair
- Trustee Michael A. Brintnall, First Vice Chair
- Trustee Michael J. Knapp, Chair

3. APPROVAL OF AGENDA

Trustee Suggs Smith made a motion to approve the agenda. Trustee Morales seconded.

The Board voted by roll call and the motion passed. Trustees Aparicio Blackwell and Levine did not participate in the vote.

4. APPROVAL OF MINUTES

A. March 22, 2021 Conference Session

B. March 22, 2021 Public Meeting

Trustee Morales made a motion to approve the two sets of minutes. Trustee Levey seconded.

The Board voted by roll call and the motion passed. Trustees Aparicio Blackwell and Levine did not participate in the vote.

5. REPORTS

A. Conversations with Constituents

The Board engaged with members of the College Council, which is comprised of chairs of each of the College's governance councils. Each councilmember gave a brief report of their constituents' experiences learning, teaching, and working remotely.

Councilmembers also provided insight on remote governance operations during the pandemic.

B. President's Report

Dr. Pollard began her report with the progress of the mass vaccination site at the Germantown Campus, stating that roughly 15,000 doses of COVID-19 vaccine had been administered in three weeks.

Recapping her State of the College speech, Dr. Pollard reported that the College has been intensely engaged in planning for several transitions: making the campuses safer so that more face-to-face teaching and learning may be possible; digitizing our workforce, along with our workplace; and removing barriers to student success with an increased attention to customer service.

Dr. Pollard concluded her report with a reference to the *President's Focus*, which centers on marketing and branding. She stated that this area has had to make some creative changes in response to the pandemic and some of them have proven very productive, adding that the process has given us some insights on how we connect with students in the increasingly remote environment and the high level of digital sophistication needed to specialize our messaging for audiences with different needs.

C. Chair's Report

Board Chair Knapp began his report with an enthusiastic announcement that Trustee Richelle Adu has won a 2021 Excellence in Equity Award. This prestigious award is a recognition by the College to students, faculty, or staff who have demonstrated exemplary accomplishments in advancing equity, inclusion, and diversity. He and the Board offered congratulations to Trustee Adu.

Board Chair Knapp went on to report that he testified before the County Council on April 6 to request that the College's FY22 Operating Budget be fully funded. He also announced that the AGB National Conference on Trusteeship was held earlier in the month, with a focus on shaping transformative change in higher education.

Board Chair Knapp directed the Trustees' attention to a document in their board packets that reflects the latest draft Anti-Racism Statement and Action Plan, stating that at the June Board meeting, the Board will share an anti-racism strategy with a concerted plan of action to be implemented in FY22 for consideration.

Board Chair Knapp concluded his report with an announcement that the Board's End-of-Year Retreat would take place on Friday, May 7.

D. Committee and Liaison Reports

Succession Planning Committee

Committee Chair Levine gave a report of activities that the Succession Planning Committee has undertaken and topics of discussion from their meeting on April 6.

Policy and Governance Committee

Committee Chair Hoffman gave a report of activities that the Policy and Governance Committee has undertaken and topics of discussion from their last meeting on April 7.

Budget and Financial Sustainability

Committee Chair Suggs Smith gave a report of activities that the Budget and Finance Committee has undertaken and topics of discussion from their last meeting on April 7.

E. Fiscal Year 2021 Third Quarter Financial Summary

Ms. Schena, senior vice president for administrative and fiscal services, gave a summary report of the College's revenues and expenditures for the third quarter of fiscal year 2021, which ended on March 31, 2021.

F. East County Presence Feasibility Study

Dr. Cain, chief of staff/chief strategy officer, led a presentation of the College's feasibility study regarding a potential presence in the east county region of Montgomery County. He was joined by Ms. Sally Chinnis of Ayers Saint Gross and Mr. Devon McGee of Kennedy & Company.

6. CONSENT AGENDA

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| BR#21-04-032 | Personnel Actions Confirmation Report |
| BR#21-04-033 | Graduates Receiving Associate's Degrees and Certificates in Spring 2021 |
| BR#21-04-034 | Award of Contract, Athletic Supplies and Uniforms, Bid e421-002 |
| BR#21-04-035 | Award of Contract, Swipe Lock Replacement Parts, Bid e421-006 |
| BR#21-04-036 | Award of Contract, Cloud-Based Library Services Platform and Discovery System, Bid e521-009 |
| BR#21-04-037 | Contract Change Order, Rockville Physical Education Building Pool Filtration System and Heat Exchanger Project, Rockville Campus, Bid 917-008 |

Trustee Morales made a motion to approve the consent agenda. Trustee Aparicio Blackwell seconded.

The Board voted by roll call and the motion passed.

7. AWARD OF CONTRACT (SOLE SOURCE)

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| BR#21-04-038 | Sole Source Award of Contract, Continuation of Interim Information Technology Leadership Services |
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Trustee Morales made a motion to approve the sole source award of contract. Trustee Brintnall seconded.

The Board voted by roll call and the motion passed.

8. BUDGET MATTERS

BR#21-04-039 Supplemental Appropriation Request for Fiscal Year 2021 Capital Budget-Capital Renewal

BR#21-04-040 Tuition and Fees for Fiscal Year 2022

Trustee Aparicio Blackwell made a motion to approve the budget matters. Trustee Levey seconded.

The Board took a roll call vote and the motion passed.

9. COLLECTIVE BARGAINING

BR#21-04-041 Memorandum of Agreement–Collective Bargaining Agreement with the American Federation of State, County, and Municipal Employees, Local 2380

Trustee Morales made a motion to approve the collective bargaining matter. Trustee Aparicio Blackwell seconded.

The Board took a roll call vote and the motion passed.

10. POLICY MATTER

BR#21-04-042 Modification of Policy 66004–Electronic Information Technology Accessibility

Trustee Hoffman made a motion to approve the policy matter. Trustee Suggs Smith seconded.

The Board took a roll call vote and the motion passed.

11. COLLEGE MATTER

BR#21-04-043 College Expansion to East County Region

Trustee Hoffman made a motion to approve the policy matter. Trustee Morales seconded.

The Board took a roll call vote and the motion passed.

12. NEW BUSINESS

There was no new business to come before the Board.

13. TRUSTEE COMMENTS

Board Chair Knapp expressed happiness that Montgomery College was chosen as a mass vaccination site in partnership with the state of Maryland and took the opportunity to congratulate Trustee Adu again for her Excellence in Equity Award.

14. ADJOURNMENT

Trustee Brintnall made a motion to adjourn. Trustee Morales seconded.

A roll call vote was taken and the motion passed unanimously.

The meeting adjourned at 9:07 p.m.

signature on file

Michael J. Knapp
Chair, Board of Trustees

signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Lily Lee
Approved on: May 17, 2021