



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
Board Room, Central Services Building, 9221 Corporate Boulevard
Public Participation via Zoom Webinar • Webinar ID: 983 0927 8295
June 21, 2023

A. CALL TO ORDER–PUBLIC VOTE TO GO INTO CLOSED SESSION

Board Chair Brintnall called a brief public meeting to order at 6:09 p.m. for the sole purpose of voting to go into closed session. A roll call of trustees was taken to establish a quorum.

B. ROLL CALL–PUBLIC VOTE TO GO INTO CLOSED SESSION

Trustees Present: Trustee Michael A. Brintnall, Chair
 Trustee Frieda K. Lacey, First Vice Chair
 Trustee Gloria Aparicio Blackwell, Second Vice Chair
 Trustee Annice Cody
 Trustee Kenneth J. Hoffman
 Trustee Michael J. Knapp
 Trustee Omar A. Lazo
 Trustee Robert F. Levey
 Trustee Deepica Premaratne

Trustee Absent: Trustee Maricé I. Morales

C. MOTION TO CLOSE SESSION

Board Chair Brintnall announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss a cybersecurity matter – subsection 15.

Trustee Lazo made a motion to close the meeting. Trustee Levey seconded the motion.

A vote was taken and the motion passed unanimously.

No members of the public had any objections to closing the meeting.

Statutory authority	Topic description	Persons present for discussion	Action Taken
3-305(b) Subsection 15	To deliver the College's cybersecurity and risk assessment report	Trustees; president; chief of staff/chief strategy officer; general counsel; senior vice presidents; board staff	Information only. No action taken.

1. RECONVENE PUBLIC MEETING

The Montgomery College Board of Trustees reconvened at 6:48 p.m. on June 21, 2023, in the Board Room of the Central Services Building, 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its June meeting. The public was invited to participate in person or via Zoom teleconference.

2. ROLL CALL

Trustees Present: Trustee Michael A. Brintnall, Chair
 Trustee Frieda K. Lacey, First Vice Chair
 Trustee Gloria Aparicio Blackwell, Second Vice Chair
 Trustee Annice Cody
 Trustee Kenneth J. Hoffman
 Trustee Michael J. Knapp
 Trustee Robert F. Levey
 Trustee Deepica Premaratne

Trustees Absent: Trustee Omar A. Lazo
 Trustee Maricé I. Morales

3. APPROVAL OF AGENDA

Trustee Knapp made a motion to approve the public meeting agenda. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

4. APPROVAL OF MINUTES

- A. **May 15, 2023 Conference Session Minutes**
- B. **May 15, 2023 Public Vote and Closed Session Minutes**
- C. **May 15, 2023 Audit Committee Meeting Minutes**
- D. **May 15, 2023 Public Meeting Minutes**

Trustee Knapp made a motion to approve the minutes of the May meetings. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

5. REPORTS

A. President's Report

Dr. Williams began his report with a welcome to Dr. Michelle Campbell, senior vice president for advancement and community engagement. In connection, he also expressed his gratitude to Ms. Joyce Matthews, who served with distinction as the interim senior vice president since January 2022.

Dr. Williams reflected on the 2023 commencement ceremony, which had 1,043 graduates and their guests participating in the rousing in-person event with another 10,000 people watching remotely from 38 countries. He thanked everyone involved with

making the event a success. Dr. Williams also noted that he was honored to be the keynote speaker for the commencement ceremony held at the Montgomery County Correctional Facility. Put on pause because of COVID concerns, the program was reactivated in January with 65 students participating.

Turning his attention to the Closing Meeting, Dr. Williams highlighted several faculty and staff who were recognized for their achievements: Dr. Christine Crefton, Staff Member of the Year; Professor Natalya Bah, Part-time Faculty Member of the Year; and Professor Ellen Olmstead, Full-time Faculty Member of the Year.

Dr. Williams reported that he recently joined two other college presidents and leaders of the American Association of Community Colleges on Capitol Hill to speak about the importance of Pell grants to student access, completion, and post-completion success. Other events he attended include the African American Health Community Day on the Germantown Campus, the Gaithersburg Book Festival, and the Ethiopian Community Center of Maryland's 10th anniversary celebration.

In enrollment news, Dr. Williams reported that Summer session I was 5% above last year in credit enrollment, with remote enrollments being 10% above last Summer I. The second summer session is currently trending about 7% ahead of last year in credit registration. Enrollment in noncredit summer offerings is strong and ahead of last year by about 10%. Overall, WDCE enrollment in FY23 is running ahead of FY22 by more than 2%.

Dr. Williams concluded his report with gratitude to the College's faculty and staff for another successful academic year. He also expressed his gratitude to the Board, noting that he is deeply appreciative of their guidance and support.

B. Committee Reports

i. Budget Review and Financial Sustainability Committee Report

Trustee Lazo, chair of the Budget Review and Financial Sustainability Committee, was absent.

ii. Montgomery College Foundation Liaison's Report

Trustee Levey, liaison to the Montgomery College Foundation Board, reported that a meeting was held on June 7. At that meeting, the Foundation Board of Directors received great news that they have surpassed its annual fundraising goal by raising more than \$6.6 million toward the goal of \$5,000,000. In addition, a ballot for new officers was approved and two students were selected to serve one-year terms on the Board. Trustee Levey reported that over \$12,000 was raised at the Dogfishing for MC Scholarships event, which was held in May. In closing, Trustee Levey recognized Joyce Matthews and her staff for their great work on behalf of the College and our students.

iii. PIC MC Foundation Board Liaison's Report

Trustee Hoffman, liaison to the PIC MC Board of Directors, reported that a meeting was held on June 6. At that meeting, the PIC MC Board welcomed new Senior Vice President for Advancement and Community Engagement Dr. Michelle Campbell.

Several presentation topics were covered, including origins of PIC MC, context of the College's work with the PIC MC Foundation, and an update regarding the search for a new executive director for the PIC MC Foundation. In addition, Trustee Hoffman reported that officers for FY24 were elected and that members had the opportunity to participate in a hard-hat tour of the new 19710 facility. In closing, Trustee Hoffman thanked the members of the PIC MC Foundation Board for their service and expressed his pleasure at having served as liaison.

C. Chair's Report

Board Chair Brintnall began his report with news that the College's presentation proposal for the 2023 ACCT National Leadership Congress has been accepted.

In the absence of Trustee Lazo, chair of the Budget Review and Financial Sustainability Committee, Board Chair Brintnall reported that the committee held a meeting on June 7. At that meeting, Mr. Sherwin Collette and his staff provided updates on the County Council's budget decisions, which took place in May. The College's FY24 capital budget request was fully funded in the amount of \$55 million. For the FY24 operating budget, the County Council approved a total of \$345 million. Board Chair Brintnall thanked Dr. Williams and staff for preparing a responsible, realistic budget and thanked his trustee colleagues for their outstanding commitment of time and energy to advocate for the College.

Board Chair Brintnall reported that he and Dr. Williams attended the Maryland Association of Community Colleges (MACC) Board of Directors Meeting. At that meeting, several reports were presented, including those on advocacy, legislative issues, Cade funding, and budget. A new data analytics model with comparative data was also introduced.

In closing his report, Board Chair Brintnall thanked Trustee Hoffman, Trustee Knapp, and Trustee Premaratne for their dedication and service to Montgomery College.

6. CONSENT AGENDA

BR#23-06-079	Personnel Actions Confirmation Report
BR#23-06-080	Recognition of Retirees
BR#23-06-081	Award of Bronze Medallion to Ms. Debora J. Fyodorov
BR#23-06-082	Award of Bronze Medallion to Professor KenYatta Rogers
BR#23-06-083	Award of Bronze Medallion to Trustee Deepica Premaratne
BR#23-06-084	Award of Silver Medallion to Ms. Margaret W. Latimer
BR#23-06-085	Award of Silver Medallion to Dr. Sanjay K. Rai
BR#23-06-086	Award of Silver Medallion to Trustee Kenneth J. Hoffman
BR#23-06-087	Award of Silver Medallion to Trustee Michael J. Knapp

Trustee Levey made a motion to approve the consent agenda. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

7. AWARDS OF CONTRACT (COMPETITIVE)

BR#23-06-088	Award of Contract, IT Infrastructure Cabling Products and
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- BR#23-06-089** **Services, Bid e523-012**
Award of Contract, Purchasing and Corporate Credit Card
Program, Bid e523-014
- BR#23-06-090** **Award of Contract, Gordon and Marilyn Macklin Tower**
Writing, Reading, and Language Center Renovation, Rockville
Campus, Bid 623-006

Trustee Aparicio Blackwell made a motion to approve the competitive awards of contracts. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

8. POLICY MATTER

- BR#23-06-091** **Modification of Policy 41000—Student Success**

Trustee Hoffman made a motion to approve the policy matter. Trustee Knapp seconded.

A vote was taken and the motion passed unanimously.

9. INSTITUTIONAL REPORT

- BR#23-06-092** **The Annual Progress Report on Programs of the Cultural**
Diversity Plan

Trustee Levey made a motion to approve the institutional report. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

10. BUDGET MATTERS

- BR#23-06-093** **FY23 Capital Budget Fund Transfer from Planning, Design,**
and Construction Project to Collegewide Library Renovation
Project
- BR#23-06-094** **FY23 Capital Budget Fund Transfer from Planning, Design**
and Construction Project and Capital Renewal Project to the
Leggett Math and Science Building Project, Takoma
Park/Silver Spring Campus
- BR#23-06-095** **Final Adoption of the FY24 Current, Enterprise, and Other**
Funds Budgets
- BR#23-06-096** **Final Adoption of the FY24 Capital Budget**
- BR#23-06-097** **Petition for FY24 State Funding, Macklin Tower Library**
Design, Rockville Campus
- BR#23-06-098** **Petition for FY24 State Funding, Resource Center Library**
Project Construction, Takoma Park/Silver Spring Campus
- BR#23-06-099** **Petition for FY24 State Funding, Student Services Center**
Design, Germantown Campus

Trustee Hoffman made a motion to approve the budget matters. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

11. COMPENSATION

BR#23-06-100 Compensation Programs in Fiscal Year 2024

Trustee Aparicio Blackwell made a motion to approve the compensation item. Trustee Knapp seconded.

A vote was taken and the motion passed unanimously.

12. NEW BUSINESS

There was no new business to come before the board.

13. TRUSTEE COMMENTS

Trustee Knapp wished all meeting attendees a great summer.

14. ADJOURNMENT

Trustee Levey made a motion to adjourn the meeting. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

The meeting adjourned at 8:00 p.m.

Signature on file

Dr. Michael A. Brintnall
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams
President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: September 18, 2023