



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
Board Room, Central Services Building, 9221 Corporate Boulevard
Public Participation via Zoom Webinar • Webinar ID: 997 9046 6558
September 19, 2022

A. PUBLIC VOTE TO GO INTO CLOSED SESSION

On September 19, 2022, Board Chair Knapp called a brief public meeting to order at 6:01 p.m. via Zoom for the sole purpose of voting to go into closed session. A roll call of trustees was taken to establish a quorum.

B. ROLL CALL–PUBLIC VOTE TO GO INTO CLOSED SESSION

Trustees Present: Trustee Michael J. Knapp, Chair
 Trustee Michael A. Brintnall, First Vice Chair
 Trustee Frieda K. Lacey, Second Vice Chair
 Trustee Annice Cody
 Trustee Kenneth J. Hoffman
 Trustee Omar A. Lazo
 Trustee Robert F. Levey
 Trustee Maricé I. Morales
 Trustee Deepica Premaratne, Student

Trustee Absent: Trustee Gloria Aparicio Blackwell

C. MOTION TO CLOSE SESSION

Board Chair Knapp announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss five personnel and privacy matters—subsections 1 and 2; and to
- discuss the acquisition of real property—subsection 3.

Trustee Levey made a motion to close the meeting. Trustee Morales seconded the motion.

A vote was taken and the motion passed unanimously.

No members of the public had any objections to closing the meeting.

Statutory authority	Topic description	Persons present for discussion	Action Taken
3-305(b) Subsections 1 and 2	Protect the privacy or reputation of employees and individuals with	All trustees; general counsel; senior vice presidents; special assistant to the president for board relations,	Information only. No action taken.

	respect to nominations for awards of medallions.	operations and services; board staff	
3-305(b) Subsection 3	To consider the acquisition of real property related to the expansion of Montgomery College.	All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff	Information only. No action taken.

1. RECONVENE PUBLIC MEETING

The Montgomery College Board of Trustees reconvened at 6:32 p.m. on September 19, 2022, in the Board Room of the Central Services Building, 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its June meeting. The public was invited to participate in person or via Zoom teleconference.

2. ROLL CALL

Trustees present:

- Trustee Michael J. Knapp, Chair
- Trustee Michael A. Brintnall, First Vice Chair
- Trustee Frieda K. Lacey, Second Vice Chair
- Trustee Gloria Aparicio Blackwell (via Zoom)
- Trustee Annice Cody
- Trustee Kenneth J. Hoffman
- Trustee Omar A. Lazo
- Trustee Robert F. Levey
- Trustee Maricé I. Morales
- Trustee Deepica Premaratne, Student

3. APPROVAL OF AGENDA

Trustee Morales made a motion to approve the agenda. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

4. OATH OF OFFICE

Ms. Karen Bushell, Montgomery County clerk of the circuit court, administered a ceremonial oath of office to trustees.

5. TRIBUTES

**A. Tribute to Professor Eva C. Brown
BR#23-09-000**

Dr. Williams gave remarks about the life and service of Professor Eva Brown. Professor Tanya Allison, co-worker of Professor Brown, also provided remarks. Dr. Williams acknowledged Ronnie and Susie Brown, members of Professor Brown’s family, who joined the meeting remotely.

**B. Tribute to Mr. Jean D. Deutcheu
BR#23-09-001**

Dr. Williams gave remarks about the life and service of Mr. Jean Deutcheu. Mr. James Gillis, supervisor of Mr. Deutcheu, also provided remarks. Dr. Williams and Board Chair Knapp presented a framed tribute to members of the Deutcheu family.

**C. Tribute to Mr. Steve E. Taylor
BR#23-09-002**

Dr. Williams gave remarks about the life and service of Mr. Steve Taylor. Mr. Maurice McCambley, supervisor of Mr. Taylor, also provided remarks. Dr. Williams and Board Chair Knapp presented a framed tribute to members of the Taylor family.

Trustee Morales made a motion to approve the three tributes. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

6. REPORTS

A. President's Report

Dr. Williams began his report with enrollment news to mark the beginning of the academic year. The fall semester began with 17,000 credit students with almost 70 percent attending classes in person. Highlighting three recent laudatory recognitions of the College, Dr. Williams reported that the MC Institute for Part-time Faculty Engagement and Support was honored with the 2022 Delphi Award; secondly, the personal finance site Wallet Hub rated Montgomery College as seventh in the U.S. among 667 community colleges; and finally, the College has been awarded a \$1.6 million grant from the Department of Labor for TechMAP, a program to improve the retention and completion of students underrepresented in IT fields.

Dr. Williams shared that over the summer he has been deeply engaged in getting more familiar with the College's community engagement efforts. He participated in the Ethiopian celebration, as well as the Salvadoran American festival, which drew thousands of people to the Rockville Campus. Last week, Dr. Williams welcomed the Minister of Labor, Energy and Integration from the nation of Aruba to the College.

Sharing other updates, Dr. Williams reported that the College signed a ground lease with our partner, 19710 LLC. The partnership will construct a 140,000-square-foot building that will be leased by Hughes Networks. A groundbreaking ceremony for the site is scheduled for October 3.

Dr. Williams highlighted the East County Education Center, as another area of progress for the College. He expressed gratitude to County Executive Marc Elrich for the County's support of our East County presence. Stating that an action will be taken by the board later in the meeting, Dr. Williams reported that he expects just eight to 10 months for design and buildout before opening for business.

Concluding his report, Dr. Williams thanked the Presidential Transition Advisory Committee (PTAC) for their ongoing work over the summer. He also thanked

the PTAC co-chairs, Trustees Michael Brintnall and Frieda Lacey, along with College Council Chair Kimberly Jones — and former Board member Ben Wu, for leading those efforts.

B. FY22 Fourth Quarter Financial Summary Report

Senior Vice President Collette provided a presentation of the FY22 Fourth Quarter Financial Summary Report. Chief Business/Financial Strategy Officer Liz Greaney presented details of the revenues and expenditures of the fourth quarter of the last fiscal year, as well as a brief financial summary of the entirety of FY22.

C. Chair's Report

Board Chair Knapp welcomed all to the first official public meeting of fiscal year 2023, beginning his report with news of several events that took place over the summer. He reported that a reception was held in August to thank the members of the College's supporting boards for their service — the Alumni Association, the Foundation Board, the PIC MC Foundation Board, and the Trustee Nominating Committee.

Board Chair Knapp reported that in early September, the board held its annual retreat, where they welcomed two new trustees. Chair Knapp introduced new trustee, Ms. Annice Cody and new student trustee, Ms. Deepica Premaratne. Trustees Cody and Premaratne made brief comments.

Board Chair Knapp reported that at its retreat, the board held an election of officers for fiscal year 2023. This year's officers will be Trustee Michael Brintnall, Chair; Trustee Frieda Lacey, First Vice Chair; and Trustee Gloria Aparicio Blackwell, Second Vice Chair.

In other news, Board Chair Knapp echoed Dr. Williams' thanks to all who served on the Presidential Transition Advisory Committee and to Trustees Brintnall and Lacey for taking on leadership roles. Board Chair Knapp also stated that he and the board are looking forward to the upcoming inauguration of Dr. Williams, which will take place on Wednesday, October 19.

Concluding his report, Board Chair Knapp recognized Hispanic Heritage Month, which began on September 15.

7. CONSENT AGENDA

Minutes

BR#23-09-003

BR#23-09-004

i. June 22, 2022 Public Vote and Closed Session Minutes

ii. June 22, 2022 Public Meeting Minutes

Personnel Actions Confirmation Report

**Graduates Receiving Associate's Degrees and Certificates
in Summer 2022**

Trustee Levey made a motion to approve the consent agenda. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

8. AWARDS OF CONTRACT (COMPETITIVE)

BR#23-09-005

**Award of Contract, Custodial Services for Central Services
and Central Receiving Buildings, Bid e422-003**

BR#23-09-006 Award of Contract, Construction Manager at Risk for Paul Peck Art Building HVAC Upgrades on the Rockville Campus, Bid 623-002

Trustee Morales made a motion to approve the two awards of contract. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

9. BUDGET MATTER

BR#23-09-007 Supplemental Appropriation Request for the FY23 Current Fund Budget

Trustee Morales made a motion to approve the budget matter. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

10. REGULATORY MATTER

BR#23-09-008 The 2022 Performance Accountability Report

Trustee Morales made a motion to approve the regulatory matter. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

11. FACILITIES MATTER

BR#23-09-009 Authorization for Lease of Space for the East County Education Center at 2221 Broadbirch Drive, Silver Spring, Maryland

Trustee Morales made a motion to approve facilities matter. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

12. NEW BUSINESS

There was no new business to come before the board.

13. TRUSTEE COMMENTS

Trustee Brintnall reported that the board will review a list of proposed goals for the 2023 fiscal year and will also follow up to discuss the board's committees in this fiscal year.

Trustee Brintnall also recognized the service and leadership of Board Chair Knapp. On behalf of the Board of Trustees, Trustee Brintnall presented Chair Knapp with a gavel and plaque in gratitude for Chair Knapp's commitment to Montgomery College.

14. ADJOURNMENT

Trustee Morales made a motion to adjourn the meeting. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

The meeting adjourned at 8:05 p.m.

Signature on file

Michael J. Knapp
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams
President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: October 17, 2022