



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
Board Room, Central Services Building, 9221 Corporate Boulevard
Public Participation via Zoom Webinar • Webinar ID: 939 9863 2101
February 21, 2022

A. February 21, 2022 Public Vote to go into Closed Session

On February 21, 2022, at 6:11 p.m., Board Chair Knapp called a brief public meeting to order in room S408 of the Central Services Building, located at 9221 Corporate Boulevard, Rockville, Maryland, for the sole purpose of voting to go into closed session. The public was invited to participate via Zoom teleconference.

Trustees present:

- Trustee Michael J. Knapp, chair
- Trustee Michael A. Brintnall, first vice chair
- Trustee Frieda K. Lacey, second vice chair
- Trustee Gloria Aparicio Blackwell
- Trustee Kenneth J. Hoffman
- Trustee Omar A. Lazo
- Trustee Robert F. Levey
- Trustee Maricé I. Morales
- Trustee Marsha Suggs Smith
- Trustee Evan J. Wellek, student

Board Chair Knapp announced that pursuant to the General Provisions Article 3-301 and 3-305(b), the meeting would be closed only to:

- discuss a personnel matter—subsection 1,
- discuss a privacy matter—subsection 2, and
- conduct two administrative functions related to the presidential investiture and discussion of presidential transition.

No members of the public had objections to close the meeting.

Trustee Morales made a motion to close the meeting. Trustee Suggs Smith seconded the motion.

A vote was taken and the motion passed unanimously.

The public meeting was suspended at 6:16 p.m.

The meeting was then closed under the following provision of General Provisions Article 3-305(b):

| Statutory authority | Topic description | Persons present for discussion | Action Taken |
|--------------------------------------|--|---|---|
| 3-305(b) Subsection 1 | Discuss a personnel matter | All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff | Information only. No action taken. |
| 3-305(b) Subsection 2 | Discuss a privacy matter related to a nomination of an honorary degree | All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff | Information and discussion only. No action taken. |
| Administrative Function 1 | Discuss matters related to the presidential investiture | All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff | Information and discussion only. No action taken. |
| Administrative Function 2 | Discuss presidential transition plans | All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff | Information and discussion only. No action taken. |

1. RECONVENE PUBLIC MEETING

The Montgomery College Board of Trustees reconvened at 6:56 p.m. on February 21, 2022, in the Board Room of the Central Services Building, 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its February meeting. The public was invited to participate via Zoom teleconference.

2. ROLL CALL

Trustees present:

- Trustee Michael J. Knapp, chair
- Trustee Michael A. Brintnall, first vice chair
- Trustee Frieda K. Lacey, second vice chair
- Trustee Gloria Aparicio Blackwell
- Trustee Kenneth J. Hoffman
- Trustee Omar A. Lazo
- Trustee Robert F. Levey
- Trustee Maricé I. Morales
- Trustee Marsha Suggs Smith
- Trustee Evan J. Wellek, student

3. APPROVAL OF AGENDA

Trustee Morales made a motion to approve the agenda. Trustee Suggs Smith seconded.

A vote was taken and the motion passed unanimously.

4. APPROVAL OF MINUTES

A. January 26, 2022 Public Vote and Closed Session

B. January 26, 2022 Audit Committee Meeting
C. January 26, 2022 Public Meeting

Trustee Morales made a motion to approve the three sets of minutes. Trustee Suggs Smith seconded.

A vote was taken and the motion passed unanimously.

5. REPORTS

A. Conversations with Constituents

Dr. Dukes invited three students to share their personal experiences of learning during the COVID pandemic. Mr. Thaddeus Gros, Ms. Thi Thuy Linh Nguyen and Mr. Gerson Vasquez Mulatillo joined the public meeting via Zoom and engaged the board with their personal stories, challenges, and achievements.

B. President's Report

Dr. Dukes welcomed all to the January meeting of the board. This meeting being her last as interim president, Dr. Dukes presented the FY22 Priorities Progress Report. The report provides a status of the FY22 institutional goals, which were presented by Dr. Dukes and senior leadership in September 2021, and documents the accomplishments that have been achieved since that time.

Turning her attention to other news, Dr. Dukes reported that compliance with the College's student vaccine requirement is high and the College has distributed close to 20,000 KN-95 masks to students, faculty and staff. She added that the College is continuing to adhere strictly to CDC guidance on indoor masking, which is strictly required.

On the academic front, Dr. Dukes reported good news of two recent accomplishments. The first is that Montgomery College was designated as a National Center of Academic Excellence in Cyber Defense by the National Security Agency. The College had to pass rigorous curriculum and program requirements in order to achieve this designation. The second accomplishment is that some significant racial and ethnic equity gaps were closed in graduation rates, according to the recently-released 2021 Integrated Postsecondary Education Data System, also known as the IPEDS report.

In closing her report, Dr. Dukes stated that the College has been working tirelessly to prepare for the arrival of its new president, Dr. Jermaine F. Williams. She thanked the board for its extraordinary support during her time here. She also thanked the students, faculty and staff for the privilege of serving in this role for the last six months.

C. Chair's Report

Board Chair Knapp began his report with thanks to Dr. Dukes for her service and commitment to the College.

Focusing on recent events, Board Chair Knapp reported that earlier that evening, the board held a conference session and heard from Dr. Monica Brown and Mr. John Hamman about state and national enrollment data, as well the College's own enrollment data. He stated that the conference session was the first of a series of conference

sessions to be held in the coming months, which would focus on enrollment and its many related issues.

In other recent events, Board Chair Knapp reported that the Association of Community Colleges held a National Legislative Summit in Washington, DC. He thanked Dr. Dukes and Trustees Aparicio Blackwell, Levey, and Suggs Smith for attending.

Turning to advocacy news, Board Chair Knapp reported that on February 8, he, along with Montgomery College student Farin Alimo, testified at a county council hearing to advocate for the College's FY23 capital budget. Board Chair Knapp also thanked Trustee Brintnall for testifying on February 18 before the Montgomery Delegation, along with Dr. Dukes and student Marthe Medalebem Sandjol.

In closing his report, Board Chair Knapp reminded the board that he will meet with County Executive Marc Elrich on February 28 for a protocol meeting regarding the College's operating budget for next fiscal year.

D. Committee and Liaison Reports

I. Alumni Association Liaison Report

Trustee Wellek, who serves as the liaison to the Montgomery College Alumni Association, reported that its Board of Governors met on Thursday, January 20. Present at that meeting was Ms. Amy Tutt, who briefed the Board of Governors on the outlook for the upcoming state and county legislative season. Trustee Wellek reported that the Board of Governors also heard status reports on fundraising and scholarship events.

II. Student Success Committee Report

Trustee Lacey, chair of the Student Success Committee, reported that the committee met on Wednesday, February 2. Trustee Lacey reported that at that meeting, the committee received an update on student assessment and placement for credit as well as WDCE and non-credit courses. The committee also discussed policy changes addressing assessment and placement. Lastly, the committee heard an update on the College's movement away from standardized tests, which has been a successful initiative since its implementation in 2017.

III. Policy and Governance Committee Report

Trustee Hoffman, chair of the Policy and Governance Committee, reported that the committee met on Wednesday, February 16. At that meeting, the committee previewed several policy proposals, including the ones to be presented for action later this evening. The committee also reviewed proposed modifications of the Board of Trustee's bylaws, and discussed anti-racism as a committee focus.

6. CONSENT AGENDA

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|---------------------|--|
| BR#22-02-038 | Personnel Actions Confirmation Report |
| BR#22-02-039 | Recognition of Retirees |
| BR#22-02-040 | Award of Bronze Medallion to Professor Gerard Block |
| BR#22-02-041 | Award of Bronze Medallion to Mr. Patrick J. Feehan |
| BR#22-02-042 | Award of Bronze Medallion to Dr. Scot M. Magnotta |

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|---------------------|---|
| BR#22-02-043 | Award of Bronze Medallion to Professor Dianna K. Matthews |
| BR#22-02-044 | Award of Bronze Medallion to Professor Peter J. Zakutansky |
| BR#22-02-045 | Award of Silver Medallion to Ms. Amy C. Crowley |
| BR#22-02-046 | Award of Silver Medallion to Mr. Youching “Eric” Koh |

Trustee Wellek made a motion to add the Conferral of Honorary Degree to Professor Emerita Catherine F. Scott to the consent agenda. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

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| BR#22-02-047 | Conferral of Honorary Degree to Professor Emerita Catherine F. Scott |
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Trustee Aparicio Blackwell made a motion to approve the newly revised consent agenda. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

7. AWARD OF CONTRACT (COMPETITIVE)

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| BR#22-02-048 | Award of Contract, Cloud-Based Hosting Services for Asset Management Software |
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Trustee Morales made a motion to approve the competitive award of contract. Trustee Suggs Smith seconded.

A vote was taken and the motion passed unanimously.

8. POLICY MATTERS

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| BR#22-02-049 | Modification of Policy 41006–Board of Trustees Scholar Award |
| BR#22-02-050 | Modification of Policy 41007–Board of Trustees Apprenticeship Scholar Award |
| BR#22-02-051 | New Policy 66005–Data Asset Management and Security |
| BR#22-02-052 | Modification of Policy 66002–Confidential Data Management and Security |

Trustee Hoffman made a motion to approve the policy matters. Trustee Brintnall seconded.

A vote was taken and the motion passed unanimously.

9. NEW BUSINESS

There was no new business to come before the Board.

10. TRUSTEE COMMENTS

Trustee Aparicio Blackwell commented on her experience at the ACCT National Legislative Summit.

Trustee Suggs Smith announced that she recently became a grandparent.

Trustee Hoffman thanked College leadership for all they have done during the COVID

pandemic.

Second Vice Chair Lacey and Board Chair Knapp thanked Dr. Dukes for her leadership as interim president.

11. ADJOURNMENT

Trustee Morales made a motion to adjourn the meeting. Trustee Suggs Smith seconded.

A vote was taken and the motion passed unanimously.

The meeting adjourned at 7:56 p.m.

Signature on file

Michael J. Knapp
Chair, Board of Trustees

Signature on file

Charlene M. Dukes, Ed.D.
Interim President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: March 21, 2022