



**BOARD OF TRUSTEES PUBLIC MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**Board Room, Central Services Building, 9221 Corporate Boulevard**  
**Public Participation via Zoom Webinar • Webinar ID: 979 0130 5879**  
**January 26, 2022**

**A. December 16, 2021 Public Vote to go into Closed Session**

On December 16, 2021, at 5:13 p.m., Board Chair Knapp called a brief public meeting to order via Zoom videoconference for the sole purpose of voting to go into closed session.

Trustees present:

- Trustee Michael J. Knapp, chair
- Trustee Frieda K. Lacey, second vice chair
- Trustee Michael A. Brintnall, first vice chair
- Trustee Gloria Aparicio Blackwell
- Trustee Kenneth J. Hoffman
- Trustee Omar A. Lazo
- Trustee Robert F. Levey
- Trustee Maricé I. Morales
- Trustee Marsha Suggs Smith
- Trustee Evan J. Wellek, student

Board Chair Knapp announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss a personnel matter—subsection 1.

No members of the public had objections to close the meeting.

Trustee Morales made a motion to close the meeting. Trustee Levey seconded the motion.

A roll call vote was taken and the motion passed unanimously.

The public meeting was adjourned at 5:19 p.m.

The meeting was then closed under the following provision of General Provisions Article 3-305(b):

<b>Statutory authority</b>	<b>Topic description</b>	<b>Persons present for discussion</b>	<b>Action Taken/Each Recorded Vote</b>
<b>3-305(b) Subsection 1</b>	Discuss a matter related to hiring the president of Montgomery College.	All trustees present.	Unanimous vote to appoint Dr. Jermaine F. Williams as president of Montgomery College.

**B. January 26, 2022 Public Vote to go into Closed Session**

On January 26, 2022, at 5:51 p.m., Board Chair Knapp called a brief public meeting to order in room S408 of the Central Services Building, located at 9221 Corporate Boulevard, Rockville, Maryland, for the sole purpose of voting to go into closed session. The public was invited to participate via Zoom teleconference.

Trustees present:           Trustee Michael J. Knapp, chair  
                                   Trustee Frieda K. Lacey, second vice chair  
                                   Trustee Michael A. Brintnall, first vice chair  
                                   Trustee Kenneth J. Hoffman  
                                   Trustee Omar A. Lazo  
                                   Trustee Robert F. Levey  
                                   Trustee Maricé I. Morales  
                                   Trustee Evan J. Wellek, student

Trustee absent:           Trustee Gloria Aparicio Blackwell  
                                   Trustee Marsha Suggs Smith

Board Chair Knapp announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss a personnel matter—subsection 1,
- discuss seven personnel and privacy matters—subsections 1 and 2, and
- discuss matters related to collective bargaining negotiations—subsection 9.

Trustee Levey made a motion to close the meeting. Trustee Morales seconded the motion.

The motion passed unanimously.

The meeting was then closed under the following provision of General Provisions Article 3-305(b):

<b>Statutory authority</b>	<b>Topic description</b>	<b>Persons present for discussion</b>	<b>Action Taken</b>
<b>3-305(b) Subsection 1</b>	Discuss a personnel matter	All trustees (except for Aparicio Blackwell and Suggs Smith); president; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff	Information only. No action taken.

<p><b>3-305(b) Subsections 1 and 2</b></p>	<p>Discuss employment history and retain privacy of several employees who were nominated for medallion awards</p>	<p>All trustees (except for Aparicio Blackwell and Suggs Smith);                  president;                  general counsel;                  senior vice presidents;                  special assistant to the president for board relations, operations and services;                  board staff</p>	<p>Information and discussion only.                  No action taken.</p>
<p><b>3-305(b) Subsections 9</b></p>	<p>Discuss matters related to collective bargaining negotiations with AAUP</p>	<p>All trustees (except for Aparicio Blackwell and Suggs Smith);                  president;                  general counsel;                  senior vice presidents;                  special assistant to the president for board relations, operations and services;                  board staff</p>	<p>Information and discussion only.                  No action taken.</p>

**1. RECONVENE PUBLIC MEETING**

The Montgomery College Board of Trustees reconvened at 6:40 p.m. on January 26, 2022, in the Board Room of the Central Services Building, 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its January meeting. The public was invited to participate via Zoom teleconference.

**2. ROLL CALL**

Trustees present:           Trustee Michael J. Knapp, chair  
                                   Trustee Frieda K. Lacey, second vice chair  
                                   Trustee Michael A. Brintnall, first vice chair  
                                   Trustee Kenneth J. Hoffman  
                                   Trustee Omar A. Lazo  
                                   Trustee Robert F. Levey  
                                   Trustee Maricé I. Morales  
                                   Trustee Evan J. Wellek, student

Trustees absent:           Trustee Gloria Aparicio Blackwell  
                                   Trustee Marsha Suggs Smith

**3. APPROVAL OF AGENDA**

Trustee Morales made a motion to approve the agenda. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

**4. PUBLIC HEARING OF THE PROPOSED FY23 OPERATING BUDGET**

Trustee Levey made a motion to open the public hearing of the proposed FY23 operating budget. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

There were no speakers to offer comments regarding the proposed FY23 operating budget.

Trustee Morales made a motion to close the public hearing of the proposed FY23 operating budget. Trustee Brintnall seconded.

A vote was taken and the motion passed unanimously.

## **5. APPROVAL OF MINUTES**

**A. December 13, 2021 Public Vote and Closed Session**

**B. December 13, 2021 Public Meeting**

**C. December 16, 2021 Public Vote and Closed Session**

Trustee Morales made a motion to approve the three sets of minutes. Trustee Brintnall seconded.

A vote was taken and the motion passed unanimously.

## **6. REPORTS**

### **A. President's Report**

Dr. Dukes began her report with an acknowledgement of Senior Vice President David Sears' departure. She reported that Mr. Sears has taken a position at McDaniel College. Dr. Dukes lauded his achievements and service to the College and its students, and wished him well in his new position.

In the same vein, Dr. Dukes welcomed Interim Senior Vice President for Advancement and Community Engagement Ms. Joyce Matthews. Ms. Matthews will step into the role, while the College searches for a permanent replacement.

Turning her attention to other news, Dr. Dukes acknowledged the completion of the Workday Implementation project. She thanked all the employees across the College who worked tirelessly, including over winter break, to ensure a successful launch.

Dr. Dukes transitioned to the topic of enrollment, reporting that 15,228 students were enrolled as of the first Monday of the spring semester. She added that approximately 63 percent of classes are occurring face-to-face and the rest are occurring through structured remote or distance learning. Dr. Dukes stated that in January, the College launched an extraordinary effort to communicate with students around the vaccine requirement and registration for spring.

Dr. Dukes closed her report by thanking the board for arranging the visit of incoming President Dr. Jermaine F. Williams. She enjoyed hosting Dr. Williams for the Spring Opening Meeting and was glad to have an opportunity to discuss Dr. Williams's vision for equity, opportunity, and embracing the new normal at Montgomery College.

### **B. Chair's Report**

Board Chair Knapp wished all meeting attendees a happy new year and beginning of the spring semester. He announced that incoming President Dr. Jermaine F. Williams will begin

his tenure at Montgomery College on February 28. Chair Knapp stated that Dr. Dukes would remain in an advisory capacity for a period of time after Dr. Williams joins the College.

Board Chair Knapp acknowledged the enrollment information presented by Dr. Dukes in her report and has asked her to provide the board with focused enrollment information in the coming months.

Board Chair Knapp echoed Dr. Dukes' recognition of Senior Vice President David Sears and also welcomed Interim Senior Vice President Joyce Matthews to her new role.

Transitioning to budget news, Board Chair Knapp reported that earlier in the month, Montgomery County Executive Marc Elrich released his capital budget. The county executive proposed \$327.1 million for Montgomery College, of which \$500,000 is for planning a potential new center in East County. Chair Knapp reported that on the state level, Governor Hogan released his capital and operating budget, fully funding the Cade Formula, and providing the state's share of the capital funds needed to renovate the library at the Takoma Park/ Silver Spring Campus Resource Center, along with the final installment of construction funds for the Catherine and Isiah Leggett Math and Science building.

Turning his attention to recent events, Board Chair Knapp reported that on January 14 he and First Vice Chair Brintnall held a lunch meeting with the chairs of the MC Alumni Board, the MC Foundation, and the BOT Nominating Committee. On January 17, a livestreamed event was held in honor of the birthday of Dr. Martin Luther King Jr., and Board Chair Knapp thanked those trustees who tuned in to watch the program. Lastly, Board Chair Knapp reported that the College held its Spring Opening Meeting on January 18, which was an opportunity to hear about the achievements and highlights of faculty and students from the biotechnology and music programs, along with student athletes.

In sadder events, Board Chair Knapp acknowledged the recent tragedy in Baltimore that took the life of Montgomery College alumnus firefighter/paramedic Kenneth Lacayo, along with three other colleagues. Chair Knapp offered his deepest condolences to the families of the three firefighters.

In closing his report, Board Chair Knapp acknowledged and thanked Trustee Aparicio Blackwell for her participation in a the "Montgomery College at 75" panel, which was a part of the Montgomery County History Conference.

### **C. Budget and Financial Sustainability Committee Report**

No Budget and Financial Sustainability Committee report was given, due to the absence of Committee Chair Trustee Suggs Smith.

### **D. FY22 Second Quarter Financial Summary Report**

Senior Vice President Collette gave introductory comments to the financial summary report of the second quarter of fiscal year 2022. Ms. Liz Greaney, chief business/financial strategy officer, presented the quarter's revenues and expenditures in detail, reporting that tuition and fee revenue is trending below budget at the end of the second quarter. In addition, Ms. Greaney stated that salary and benefit expenses are below expectations at this time of year due to lower enrollment, fewer part-time faculty, and higher vacancies than projected. Ms. Greaney reported that revenues are meeting or exceeding budget expectations in this quarter and aggregate expenses are within revenues earned.

Turning to federal pandemic relief funds, Ms. Greaney reported that HEERF Grant and CARES Act funds have been fully expended, 99.5 percent of the CRRSSA student emergency funds and 100 percent of the Minority Serving Institution portion have been awarded, and 73.9 percent of the institutional allocation has been awarded as of quarter end.

**7. CONSENT AGENDA**

**BR#22-01-033**

**Personnel Actions Confirmation Report**

**BR#22-01-034**

**Annual Status Report of the Capital Improvement Program and Technical Update to the 2013 to 2023 Facilities Master Plan for the Maryland Higher Education Commission**

Trustee Morales made a motion to approve the consent agenda. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

**8. BUDGET MATTER**

**BR#22-01-034**

**The Proposed FY23 Current, Enterprise, and Other Funds Budgets**

Senior Vice President Collette presented the proposed FY23 current, enterprise, and other funds budgets.

Trustee Lacey made a motion to approve the proposed budget. Trustee Levey seconded. Trustee questions focused on projected costs for the east county presence, construction price escalations, and social equity issues.

A vote was taken and the motion passed unanimously.

**9. COLLECTIVE BARGAINING**

**BR#22-01-035**

**Memorandum of Agreement-Collective Bargaining Agreement Between Montgomery College and the Montgomery College Chapter of the American Association of University Professors**

Trustee Morales made a motion to approve the collective bargaining matter. Trustee Brintnall seconded.

A vote was taken and the motion passed unanimously.

**10. REGULATORY MATTER**

**BR#22-01-036**

**The Montgomery College Audited Financial Statements for Year Ended June 30, 2021 and 2020**

Trustee Morales made a motion to approve the regulatory matter. Trustee Levey seconded.

A vote was taken and the motion passed unanimously.

**11. NEW BUSINESS**

There was no new business to come before the Board.

## 12. TRUSTEE COMMENTS

Trustee Wellek responded to an earlier statement and confirmed that he was among the many students of Montgomery College who were physically stepping foot for the first time on a campus, as the College transitioned to in-person classes for the spring semester.

Board Chair Knapp thanked Trustees Aparicio Blackwell and Suggs Smith again for representing Montgomery College at the upcoming ACCT National Legislative Summit.

## 13. ADJOURNMENT

Trustee Morales made a motion to adjourn the meeting. Trustee Brintnall seconded.

A vote was taken and the motion passed unanimously.

The meeting adjourned at 7:43 p.m.

signature on file

signature on file

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Michael J. Knapp  
Chair, Board of Trustees

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Charlene M. Dukes, Ed.D.  
Interim President and Secretary-Treasurer,  
Board of Trustees

Recorder: Lily Lee  
Approved on: February 21, 2022