



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College
Via Zoom Webinar • Webinar ID: 983 2929 5579
June 21, 2021

1. CALL TO ORDER

On May 19, 2021, Board Chair Knapp called a brief public meeting to order at 4:31 p.m. for the purpose of voting to go into closed session. Trustees present for the public vote were:

Trustees Present: Trustee Gloria Aparicio Blackwell
 Trustee Robert F. Levey
 Trustee Leslie S. Levine
 Trustee Marsha Suggs Smith
 Trustee Frieda K. Lacey, Second Vice Chair
 Trustee Michael A. Brintnall, First Vice Chair
 Trustee Michael J. Knapp, Chair

Trustees Absent: Trustee Richelle Adu, Student Trustee
 Trustee Kenneth J. Hoffman
 Trustee Maricé I. Morales

Board Chair Knapp announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss a personnel matter—subsection 1.

No members of the public had any objections to closing the meeting.

Upon a motion made by Trustee Brintnall and seconded by Trustee Suggs Smith, the Board voted by roll call to go into closed session. The motion passed.

The meeting was closed under the following provisions of General Provisions Article 3-305(b):

3-305(b) Subsection 1	Discuss a personnel matter	To discuss a personnel matter related to the president's contract	No action taken.
<i>Attendees: only Trustees present</i>			

On May 24, 2021, Board Chair Knapp called a brief public meeting to order at 5:02 p.m. for the purpose of voting to go into closed session. Trustees present for the public vote were:

Trustees Present: Trustee Gloria Aparicio Blackwell
 Trustee Kenneth J. Hoffman
 Trustee Robert F. Levey
 Trustee Leslie S. Levine
 Trustee Maricé I. Morales

Trustee Marsha Suggs Smith
 Trustee Frieda K. Lacey, Second Vice Chair
 Trustee Michael A. Brintnall, First Vice Chair
 Trustee Michael J. Knapp, Chair

Trustee Absent: Trustee Richelle Adu, Student Trustee

Board Chair Knapp announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss a personnel matter—subsection 1.

No members of the public had any objections to closing the meeting.

Upon a motion made by Trustee Aparicio Blackwell and seconded by Trustee Morales, the Board voted by roll call to go into closed session. The motion passed.

The meeting was closed under the following provisions of General Provisions Article 3-305(b):

3-305(b) Subsection 1	Discuss a personnel matter	To discuss a personnel matter related to the president's contract	No action taken.
<i>Attendees: only Trustees present</i>			

On May 27, 2021, Board Chair Knapp called a brief public meeting to order at 5:01 p.m. for the purpose of voting to go into closed session. Trustees present for the public vote were:

Trustees Present: Trustee Gloria Aparicio Blackwell
 Trustee Kenneth J. Hoffman
 Trustee Robert F. Levey
 Trustee Leslie S. Levine
 Trustee Marsha Suggs Smith
 Trustee Michael A. Brintnall, First Vice Chair
 Trustee Michael J. Knapp, Chair

Trustees Absent: Trustee Richelle Adu, Student Trustee
 Trustee Maricé I. Morales
 Trustee Frieda K. Lacey, Second Vice Chair

Board Chair Knapp announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss a personnel matter—subsection 1.

No members of the public had any objections to closing the meeting.

Upon a motion made by Trustee Suggs Smith and seconded by Trustee Aparicio Blackwell, the Board voted by roll call to go into closed session. The motion passed.

The meeting was closed under the following provisions of General Provisions Article 3-305(b):

3-305(b) Subsection 1	Discuss a personnel matter	To discuss a personnel matter related to the president's contract	No action taken.
<i>Attendees: only Trustees present</i>			

On June 21, 2021, Board Chair Knapp called a brief public meeting to order at 5:30 p.m. for the purpose of voting to go into closed session. Trustees present for the public vote were:

Trustees Present: Trustee Richelle Adu, Student Trustee
 Trustee Gloria Aparicio Blackwell
 Trustee Kenneth J. Hoffman
 Trustee Robert F. Levey
 Trustee Leslie S. Levine
 Trustee Maricé I. Morales
 Trustee Marsha Suggs Smith
 Trustee Frieda K. Lacey, Second Vice Chair
 Trustee Michael A. Brintnall, First Vice Chair
 Trustee Michael J. Knapp, Chair

Board Chair Knapp announced that pursuant to the General Provisions Article 3-301 and 3-305(b), the meeting would be closed only to:

- carry out two administrative functions related to the Trustee and Board's FY21 Self-Assessment and the election of Board officers for FY22,
- discuss two personnel matters—subsection 1, and
- to discuss a privacy matter—subsection 2.

No members of the public had any objections to closing the meeting.

Upon a motion made by Trustee Levey and seconded by Trustee Morales, the Board voted by roll call to go into closed session. The motion passed.

The meeting was closed under the following provisions of General Provisions Article 3-301 and 3-305(b):

Administrative Function	Administrative Function	To work on the FY21 Trustee and Board Annual Self-Assessment	
<i>Attendees: only Trustees present</i>			
Administrative Function	Administrative Function	To conduct and election of Board officers for FY22	
<i>Resource person: Dr. Kevin Long</i>			
3-305(b) Subsection 1	Discuss a personnel matter	To finalize the performance evaluation of the president	No action taken.
<i>Attendees: only Trustees present</i>			
3-305(b) Subsection 1	Discuss a personnel matter	To discuss contract details of the interim president	No action taken.
<i>Resource person: Dr. Charlene M. Dukes</i>			
3-305(b) Subsection 2	To protect the privacy or reputation of individuals with respect to a matter not related to public business	To discuss the feasibility of naming a College building in honor of departing president	No action taken.
<i>Attendees: Trustees and senior staff present</i>			

RECONVENE PUBLIC BOARD OF TRUSTEES MEETING

The Montgomery College Board of Trustees reconvened on June 21, 2021, by videoconference to conduct the public session of its June meeting. This public session was reconvened and called to order by Board Chair Knapp at 6:32 p.m.

2. ROLL CALL

Trustees Present: Trustee Richelle Adu, Student Trustee
Trustee Gloria Aparicio Blackwell
Trustee Kenneth J. Hoffman
Trustee Robert F. Levey
Trustee Leslie S. Levine
Trustee Maricé I. Morales (arrived after roll call)
Trustee Marsha Suggs Smith
Trustee Frieda K. Lacey, Second Vice Chair
Trustee Michael A. Brintnall, First Vice Chair
Trustee Michael J. Knapp, Chair

3. APPROVAL OF AGENDA

Trustee Suggs Smith made a motion to approve the agenda. Trustee Brintnall seconded.

The motion passed. Trustee Morales was not present for the vote.

4. APPROVAL OF MINUTES

- A. May 5, 2021 Public Vote and Closed Session**
- B. May 14, 2021 Public Retreat**
- C. May 14, 2021 Closed Session Retreat**
- D. May 17, 2021 Public Vote and Closed Session**
- E. May 17, 2021 Public Meeting**
- F. May 19, 2021 Public Vote and Closed Session**
- G. May 24, 2021 Public Vote and Closed Session**
- H. May 27, 2021 Public Vote and Closed Session**

Trustee Lacey made a motion to approve the eight sets of minutes. Trustee Suggs Smith seconded.

The Board voted by roll call and the motion passed. Trustee Morales was not present for the vote

5. REPORTS

A. President's Report

In her last report as president of Montgomery College, Dr. Pollard formally introduced Dr. Charlene Dukes, who has agreed to serve as the interim president of the College beginning August 6 while a search is conducted for the next permanent president.

Turning her attention to other news, Dr. Pollard briefed the Board on current plans for returning to campuses, reporting that beginning on July 6, all staff will be allowed to come back at the discretion of their supervisors, and August 2, everyone at the College who has not been approved for an exemption should be on a rotating schedule to return.

Dr. Pollard then formally acknowledged the faculty and staff of the year awardees, Dr. Mary Robinson, Full-time Faculty of the Year awardee; Dr. Carolyn Schick, Part-time Faculty of the Year awardee; and Ms. Rowena D'Souza, this year's Staff Member of the Year.

In closing, Dr. Pollard publicly expressed her gratitude for the Board's guidance and support over this past year.

B. Chair's Report

Board Chair Knapp recognized outgoing Trustees Richelle Adu and Les Levine, as well as Donna Schena and Dr. Pollard. In the same vein, he welcomed Dr. Charlene Mickens Dukes as the Interim President of Montgomery College.

Board Chair Knapp welcomed County Councilmember Craig Rice; Senior Vice Presidents Brown, Rai, Schena, and Sears; Chief of Staff/Chief Strategy Officer Dr. Cain; Dr. Mary Robinson; Ms. Ida Britton; and Ms. Lisannie Montilla, and invited each to give comments on the departure of Dr. Pollard.

C. Strategic Workforce Assessment Update

Dr. Pollard invited Ms. Jennifer Donnelly and Mr. Christopher Nickson from Segal to deliver an update of their analysis on the future workforce needs of Montgomery College.

D. Committee Report

The Board of Trustees heard year-end reports from Trustee Hoffman, chair of the Policy and Governance Committee and Trustee Levine, chair of the Succession Planning Committee.

E. Liaison Reports

The Board of Trustees heard liaison reports from Trustee Adu, liaison to the Montgomery College Alumni Association; Trustee Suggs Smith, liaison to the Montgomery College Foundation; and Trustee Lacey, liaison to the PIC MC Foundation.

6. CONSENT AGENDA

BR#21-06-049	Personnel Actions Confirmation Report
BR#21-06-050	Recognition of Retirements
BR#21-06-051	Award of Bronze Medallion to Trustee Richelle E. Adu
BR#21-06-052	Award of Bronze Medallion to Dr. Amy Gumaer
BR#21-06-053	Award of Bronze Medallion to Dr. David Hall
BR#21-06-054	Award of Bronze Medallion to Professor Tulin Levitas
BR#21-06-055	Award of Bronze Medallion to Ms. Martha A. Schoonmaker
BR#21-06-056	Award of Silver Medallion to Trustee Leslie S. Levine
BR#21-06-057	Award of Silver Medallion to Ms. Donna Schena
BR#21-06-058	Award of Gold Medallion to Dr. DeRionne P. Pollard

- BR#21-06-059** Award of Contract, Collegewide Elevator Maintenance and Repairs, Bid e421-003
- BR#21-06-060** Award of Contract, Germantown and Rockville Campus Exterior Door Replacement, Bid e421-008
- BR#21-06-061** Award of Contract, Virtual Benefits Service Provider, Bid e521-024
- BR#21-06-062** Award of Contract, Underground Chilled and Heating Water Pipit Replacement, Phase 1, Rockville Campus, Bid e621-006
- BR#21-06-063** Award of Contract, Cafeteria Renovation, Germantown Campus, Bid e621-008
- BR#21-06-064** Award of Contract, Health Sciences Center Roof Section A Replacement, Takoma Park/Silver Spring Campus, Bid e621-009
- BR#21-06-065** Change Order, Award of Contract, Audio-Visual Hardware and Services, Bid e520-019

Trustee Morales made a motion to approve the consent agenda. Trustee Suggs Smith seconded.

The Board voted by roll call and the motion passed.

7. AWARDS OF CONTRACT (SOLE SOURCE)

- BR#21-06-066** Sole Source Award of Contract, Continuation of Inspection and Calibration of Heating, Ventilation, and Air Conditioning Control Systems, Rockville and Takoma Park/Silver Spring Campuses
- BR#21-06-067** Sole Source Award of Contract, Continuation of Maintenance Services for Siemens Energy Management Systems, Germantown and Rockville Campuses
- BR#21-06-068** Sole Source Award of Contract, Continuation of Collegewide Maintenance and Inspection Program for Ammonia Chillers

Trustee Morales made a motion to approve sole source awards of contract. Trustee Brintnall seconded.

The Board voted by roll call and the motion passed.

8. BUDGET MATTERS

- BR#21-06-069** FY21 Capital Budget Fund Transfer, Planning, Design, and Construction Project to Collegewide Library Renovations Project
- BR#21-06-070** Final Adoption of the FY22 Current, Enterprise, and Other Funds Budgets
- BR#21-06-071** Supplemental Appropriation Request for the FY22 Other Funds Budget
- BR#21-06-072** Final Adoption of the FY22 College Capital Budget
- BR#21-06-073** Petition for FY22 State Funding

Trustee Suggs Smith made a motion to approve the budget matters. Trustee Morales seconded.

The Board voted by roll call and the motion passed.

9. COLLECTIVE BARGAINING

BR#21-06-074 Section 7.3(B) of the Collective Bargaining Agreement Between Montgomery College and the American Federation of State, County, and Municipal Employees, Local 2380

Trustee Morales made a motion to approve the collective bargaining resolution. Trustee Brintnall seconded.

The Board voted by roll call and the motion passed.

10. COMPENSATION

BR#21-06-075 Compensation Programs in FY22

BR#21-06-076 One-Time Lump Sum Award

Trustee Suggs Smith made a motion to approve the compensation resolutions. Trustee Morales seconded.

The Board voted by roll call and the motion passed.

11. INSTITUTIONAL REPORTS

BR#21-06-077 Annual Progress Report and Letter to MHEC on Programs of Cultural Diversity Plan, Diversity Report

BR#21-06-078 College Annual Report for FY21

Trustee Morales made a motion to approve the institutional reports. Trustee Hoffman seconded.

The Board voted by roll call and the motion passed.

12. BOARD MATTER

The Board of Trustee Commitment to Anti-Racism

Second Vice Chair Brintnall briefed the Board on a proposed work agenda and framework for its anti-racism work for the upcoming fiscal year. He identified four core areas on which the Board should focus: I. Institutional Goal Setting, II. Board Learning, III. Committee Agendas, and IV. Partners and Community.

13. COLLEGE MATTERS

BR#21-06-079 Appointment of the Interim President of Montgomery College

BR#21-06-080 Appointment of the Presidential Search Consulting Firm

Trustee Suggs Smith made a motion to approve the College matters. Trustee Levey seconded.

The Board voted by roll call and the motion passed.

14. RECOGNITION AND FACILITIES MATTER

BR#21-06-081 Naming of the Student Affairs and Science Building in Honor of Dr. DeRionne P. Pollard

Trustee Morales made a motion to approve the recognition and facilities matter. Trustee Levey seconded.

The Board voted by roll call and the motion passed.

15. NEW BUSINESS

There was no new business to come before the Board.

16. TRUSTEE COMMENTS

Board Chair Knapp once again recognized Trustee Adu and Trustee Levine for their service to the Board of Trustees. Each Board member then shared their appreciation and best wishes to Dr. Pollard at this, her last Board of Trustees meeting at Montgomery College.

17. ADJOURNMENT

Trustee Levine made a motion to adjourn. Trustee Suggs Smith seconded.

A roll call vote was taken and the motion passed unanimously.

The meeting adjourned at 9:23 p.m.

Signature on file

Michael J. Knapp
Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Lily Lee
Approved on: September 20, 2021