



**BOARD OF TRUSTEES PUBLIC MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**Board Room, Central Services Building, 9221 Corporate Boulevard**  
**Public Participation via Zoom Webinar • Webinar ID: 913 9136 0614**  
**June 22, 2022**

**A. June 22, 2022 Public Vote to go into Closed Session**

On June 22, 2022, at 5:07 p.m., Board Chair Knapp called a brief public meeting to order in room S408 of the Central Services Building, located at 9221 Corporate Boulevard, Rockville, Maryland, for the sole purpose of voting to go into closed session. The public was invited to participate via Zoom teleconference.

Trustees Present:                   Trustee Michael J. Knapp, Chair  
  Trustee Michael A. Brintnall, First Vice Chair  
  Trustee Gloria Aparicio Blackwell  
  Trustee Kenneth J. Hoffman  
  Trustee Omar A. Lazo  
  Trustee Robert F. Levey  
  Trustee Marsha Suggs Smith (joined via Zoom)  
  Trustee Evan J. Wellek, Student

Trustees Absent:                   Trustee Frieda K. Lacey, Second Vice Chair  
  Trustee Maricé I. Morales

Board Chair Knapp announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss five privacy matters—subsection 2; and
- carry out three administrative functions.

Trustee Levey made a motion to close the meeting. Trustee Lazo seconded the motion.

A vote was taken and the motion passed unanimously.

The meeting was then closed at 5:10 p.m. under the following provision of General Provisions Article 3-305(b):

<b>Statutory authority</b>	<b>Topic description</b>	<b>Persons present for discussion</b>	<b>Action Taken</b>
<b>3-305(b) Subsection 2</b>	Protect the privacy or reputation of individuals with respect to nominations for awards of medallions, of honorary degrees, and of honorary namings.	All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff	Information only. No action taken.
<b>3-301 Administrative Functions</b>	To hear updates related to the presidential inauguration, review of the Board of Trustees' bylaws, and of the Presidential Transition Advisory Committee.	All trustees; general counsel; senior vice presidents; special assistant to the president for board relations, operations and services; board staff	Information only. No action taken.

## 1. RECONVENE PUBLIC MEETING

The Montgomery College Board of Trustees reconvened at 6:02 p.m. on June 22, 2022, in the Board Room of the Central Services Building, 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its June meeting. The public was invited to participate in person or via Zoom teleconference.

## 2. ROLL CALL

Trustees present:

- Trustee Michael J. Knapp, Chair
- Trustee Michael A. Brintnall, First Vice Chair
- Trustee Gloria Aparicio Blackwell
- Trustee Kenneth J. Hoffman
- Trustee Omar A. Lazo
- Trustee Robert F. Levey
- Trustee Maricé I. Morales
- Trustee Marsha Suggs Smith (joined via Zoom)
- Trustee Evan J. Wellek, student

Trustee absent: Trustee Frieda K. Lacey, Second Vice Chair

## 3. APPROVAL OF AGENDA

Trustee Morales made a motion to approve the agenda. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

## 4. TRIBUTE

Trustee Levey made a motion to approve a tribute. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

**A. Tribute to Mr. George Payne  
BR#22-06-081**

Dr. Rai provided remarks about the life and service of Mr. George Payne, who passed away in May. Board Chair Knapp and Dr. Williams presented the tribute to the Payne family – wife Mary and daughters, Marina and Chrissy.

**B. Tribute to Trustee Emeritus Reginald Felton**

Board Chair Knapp offered comments on the service of Trustee Emeritus Reginald Felton, who passed away in early June. The board extended their sincere condolences to the Felton family.

**5. APPROVAL OF MINUTES**

- A. May 16, 2022 Conference Session Minutes**
- B. May 16, 2022 Public Vote and Closed Session Minutes**
- C. May 16, 2022 Public Meeting Minutes**

Trustee Morales made a motion to approve the three sets of minutes. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

**6. REPORTS**

**A. President's Report**

Dr. Williams wished attendees a Happy Juneteenth week and noted that the holiday is an annual commemoration of the full end of slavery in the United States after the Civil War. He stated that as the College looks towards the future, which includes a focus on diversity, equity and radical inclusion, as well as a commitment to become an anti-racist institution, we must continue to study and learn from our past.

Dr. Williams reported that since the last Board meeting in May, the College held two in-person commencement ceremonies for the class of 2022. Nearly 1,200 graduates, along with thousands of family members and friends were in attendance. He thanked everyone who made these ceremonies possible, including our supportive Trustees.

Updating the Board on the College's three Jack Kent Cooke Undergraduate Transfer scholarship awardees this year, Dr. Williams reported that the awardees have selected their transfer institutions: American University, Georgetown University, and Stevenson University. He wished each awardee well and invited them to return to MC to share their inspiring stories with current students.

Dr. Williams reported that he recently attended a very special Community Engaged Teaching and Learning conference—*MC In the Community: A Force for Good*. He was excited by the range of projects at this event and the creativity of faculty who draw students into this engaged learning process.

Transitioning to other conference news, Dr. Williams announced that the College's presentation proposals to the Association of Community College Trustees have been accepted. The presentations are entitled *Creativity and Intentionality: Meeting the Basic Needs of Students and Families During COVID-19 and Beyond* and the proposal co-submitted by Achieving the Dream and Montgomery College is entitled *Open Educational Resources: A Pathway to More Equitable Teaching and Student Outcomes: What Leaders and Trustees Need to Know*. He stated that these presentations would be given at the ACCT National Leadership Conference in October 2022.

Dr. Williams reported that he had an opportunity to collaborate with Dr. Anne Khademian, the executive director of USG, and the superintendent of MCPS, Dr. Monifa McKnight, on an education panel. He expressed his gratitude for having partners who are willing to collaborate for presenting the full range of educational experiences available in the County and that the collective goal is to strengthen this educational pipeline.

Dr. Williams concluded his report with two final notes of gratitude. First for all of the faculty, staff and Board members who participated in our two days of commencement activities. He stated that the celebrations could not have been more exciting and students were thrilled to get to participate in person with family and friends. He thanked all of those who worked behind the scenes for months before those events took place, having set a high bar for next year. Lastly, Dr. Williams thanked those who were working diligently on the Presidential Transition Advisory Committee—students, faculty, staff, external partners and stakeholders, and Board of Trustees members. He is thrilled with the current work that is capturing so many of the perspectives that currently inform and will help to shape our future work at the College.

## **B. Chair's Report**

In advance of an official action later in the meeting, Board Chair Knapp recognized the service and commitment of Trustee Evan Wellek to Montgomery College. Chair Knapp shared that Trustee Wellek began his academic journey at Montgomery College in 2020—as a business major in the Macklin Business Institute—and that he came to the board in a time of transition. As a student during the pandemic, Trustee Wellek has experienced remote, hybrid, and in-person formats of learning and trustee governance. Trustee Wellek played an active role in the search and hire of our new President—Dr. Jermaine Williams; and he has advocated on behalf of the College, testifying before the county council during operating budget hearings.

In concluding his report, Board Chair Knapp congratulated Trustee Wellek on his recent graduation in May—earning an associate's degree in Business Administration and Management, as well as graduating with several honors and accolades, not the least among them, a 4.0 GPA.

## **C. Committee and Liaison Reports**

### **I. Succession Planning Committee**

Trustee Levey, chair of the Succession Planning Committee, reported that the committee met three times in FY22—October 27, 2021, March 9, 2022, and May 18, 2022. Major goals and priorities were discussed at each of these meetings,

including updating the trustee skills matrix; developing an acclimation strategy for new board members and new trustee leaders; and engaging the nominating committee to continue enhancing the trustee prospecting and recruitment processes.

Committee Chair Levey stressed the need to change the way new candidates are solicited for the Board, noting that a reception to host prospective trustee candidates would take place on August 26.

## **II. Montgomery College Alumni Association**

Trustee Evan Wellek, liaison to the Montgomery College Alumni Association, reported that a meeting was held on June 2, 2022. Election of the Alumni Association officers for FY23 occurred at that time, with Mr. Jon Pointer elected president.

## **III. PIC MC Foundation Board**

Trustee Hoffman, liaison to the PIC MC Foundation Board, reported that a meeting was held on June 14, 2022. At that meeting, the PIC MC Foundation Board welcomed a new member, Dr. Orit Scharf—the executive director of scientific writing and CMC project management at Astra Zeneca.

In other news, Dr. Hoffman reported that a groundbreaking ceremony for the 19710 Observation Drive building will be held in October, with delivery expected in September 2023.

Dr. Hoffman concluded his report with news that PIC MC is preparing an RFP to solicit Concept Land Planning proposals to study development opportunities on the remaining PIC MC parcels.

## **7. CONSENT AGENDA**

<b>BR#22-05-082</b>	<b>Personnel Actions Confirmation Report</b>
<b>BR#22-05-083</b>	<b>Recognition of Retirements</b>
<b>BR#22-05-084</b>	<b>Award of Bronze Medallion to Professor Michael Farrell</b>
<b>BR#22-05-085</b>	<b>Award of Bronze Medallion to Ms. Denise A. Matheny</b>
<b>BR#22-05-086</b>	<b>Award of Bronze Medallion to Mr. David M. Sears</b>
<b>BR#22-05-087</b>	<b>Award of Bronze Medallion to Trustee Evan J. Wellek</b>
<b>BR#22-05-088</b>	<b>Award of Silver Medallion to Trustee Georgette “Gigi” Godwin</b>
<b>BR#22-05-089</b>	<b>Award of Gold Medallion to Dr. Charlene M. Dukes</b>

Trustee Brintnall made a motion to add the following items to the consent agenda:

<b>BR#22-05-090</b>	<b>Award of Honorary Degrees in 2022</b>
<b>BR#22-05-091</b>	<b>Naming of the Quad on the Rockville Campus in Honor of the Arthur P. and Miriam G. Becker and Family</b>
<b>BR#22-05-092</b>	<b>Naming of a Nursing Lab on the Takoma Park/Silver Spring Campus in Memory of Pamela R. Hard</b>

Trustee Aparicio Blackwell seconded the motion.

A vote was taken and the motion passed to accept the additions to the consent agenda.

Trustee Brintrnall made a motion to approve the newly-revised consent agenda. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

Board Chair Knapp and Dr. Williams presented Trustee Emerita Georgette "Gigi" Godwin with the Silver Medallion for sustained and exemplary service to the Board of Trustees. Trustee Emerita Godwin offered remarks, noting her continued commitment to Montgomery College.

Board Chair Knapp and Dr. Williams presented Student Trustee Evan Wellek with the Bronze Medallion for exemplary service to the Board of Trustees. Trustee Wellek offered remarks and the Board extended their best wishes for his continued success.

## **8. FACILITIES MATTER**

**BR#22-06-093                      Tree Conservation Easement and Declaration of Covenants for the Rockville Campus**

Trustee Morales made a motion to approve the facilities matter. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

## **9. ACADEMIC MATTERS**

**BR#22-06-094                      Addition of a Fully Online Delivery Option for Six Community and Emergency Services Programs**  
**BR#22-06-095                      New Title for the Modification of the Medical Coder/Abstractor/Biller Certificate**

Trustee Levey made a motion to approve the two academic matters. Trustee Wellek seconded.

A vote was taken and the motion passed unanimously.

## **10. AWARDS OF CONTRACT (COMPETITIVE)**

**BR#22-06-096                      Award of Contract, Contract Change Order, Virtual Reality Training Simulation Software, Bid e521-015**  
**BR#22-06-097                      Award of Contract, Safety and Security Camera Equipment and Services, Bid e522-013**  
**BR#22-06-098                      Award of Contract, Mannakee Building Electrical Infrastructure Upgrade, Rockville Campus, Bid 622-009**  
**BR#22-06-099                      Award of Contract, Sidewalk Replacement, Rockville Campus, Bid 622-010**

Trustee Morales made a motion to approve the four competitive awards of contract. Trustee Wellek seconded.

A vote was taken and the motion passed unanimously.

## **11. AWARDS OF CONTRACT (SOLE SOURCE)**

**BR#22-06-100                      Sole Source Award of Contract, Continuation of Banner**

**BR#22-06-101**                      **Enterprise Resource Planning Software Maintenance and Related Services  
Sole Source Award of Contract, Continuation of Wellness at Work Program**

Trustee Morales made a motion to approve the two sole source awards of contract. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

**12. AMENDMENT TO AWARD OF CONTRACT**

**BR#22-06-102**                      **Amendment to Award of Contract, Continuation of Service of Student Success Tracking Software License–Starfish**

Trustee Morales made a motion to approve the amendment to award of contract. Trustee Hoffman seconded.

Trustee questions focused on the student data obtained from the Starfish software and the need for assessment of its effectiveness.

A vote was taken and the motion passed unanimously.

**13. BUDGET MATTERS**

- BR#22-06-103**                      **FY22 Capital Budget Fund Transfer from Planning, Design and Construction Project to Facility Planning Project**
- BR#22-06-104**                      **Final Adoption of the FY23 Current, Enterprise and Other Funds Budgets**
- BR#22-06-105**                      **Final Adoption of the FY23 College Capital Budget**
- BR#22-06-106**                      **Petition for FY23 State Funding for the Resource Center Library, Takoma Park/Silver Spring Campus**
- BR#22-06-107**                      **Petition for FY23 State Funding for the Catherine and Isiah Leggett Math and Science Building, Takoma Park/Silver Spring Campus**

Trustee Aparicio Blackwell made a motion to approve the five budget matters. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

Board Chair Knapp thanked all the staff who worked on the FY23 budgets.

**14. COMPENSATION**

**BR#22-06-108**                      **Compensation Programs in FY23**

Trustee Morales made a motion to approve the compensation item. Trustee Brinnall seconded.

A vote was taken and the motion passed unanimously.

**15. INSTITUTIONAL REPORTS**

**BR#22-06-109**                      **Annual Progress Report and Letter to Maryland Higher Education Commission on Programs of Cultural Diversity**

**BR#22-06-110**                      **Plan, Diversity Report**  
**College Annual Report for FY22**

Trustee Morales made a motion to approve the two institutional reports. Trustee Wellek seconded.

A vote was taken and the motion passed unanimously.

**16. POLICY MATTER**  
**BR#22-06-111**                      **Modification of Policy 11001–Board of Trustees Bylaws**

Trustee Aparicio Blackwell made a motion to approve the policy matter. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

**17. NEW BUSINESS**

Trustee Levey expressed concern at the lack of community college awareness among the 2022 state gubernatorial candidates.

Trustee Brintnall made a motion to delay the election of Board officers for FY23 until later in the calendar year. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

**18. TRUSTEE COMMENTS**

Trustee Brintnall expressed gratitude for Board Chair Knapp’s leadership.

Trustee Aparicio Blackwell commended Trustee Wellek for a job well done.

Trustee Suggs Smith acknowledged the “trials and triumphs” of the Board of Trustees and recognized their collective work.

**19. ADJOURNMENT**

Trustee Levey made a motion to adjourn the meeting. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

The meeting adjourned at 7:21 p.m.

Signature on file

Michael J. Knapp  
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams  
President and Secretary-Treasurer,  
Board of Trustees