



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College
Via Teleconference: 301-715-8592 • Meeting ID: 927-0816-2641
May 18, 2020

1. CALL TO ORDER

The Chair of the Board of Trustees of Montgomery College called a brief public meeting to order for the purpose of voting to go into closed session at 5:35 p.m. on Monday, May 18, 2020, by teleconference. Persons present for this meeting were:

Trustees Present: Ms. Gloria Aparicio Blackwell, Chair
Dr. Leslie S. Levine, First Vice Chair
Dr. Michael A. Brintnall, Second Vice Chair
Ms. Sarah Haj Hamad, Student Trustee
Dr. Kenneth J. Hoffman
Mr. Michael J. Knapp
Dr. Frieda K. Lacey
Mr. Robert F. Levey
Ms. Maricé I. Morales
Ms. Marsha Suggs Smith

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Ms. Bridget Abraham, Board Operations Support Specialist
Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, General Counsel
Ms. Lily Lee, Manager, Board of Trustees Operations and Services
Ms. Donna Schena, Senior Vice President for Administrative and Fiscal Services
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Dr. Michelle T. Scott, Deputy Chief of Staff and Strategy
Mr. David Sears, Senior Vice President for Advancement and Community Engagement

Board Chair Aparicio Blackwell asked for a motion to go into closed session to discuss two personnel matters—subsection 1, to consider collective bargaining negotiations—subsection 9, and to carry out an administrative function, exempted by section 3-103 of the General Provisions, related to the board's FY20 self-assessment.

Upon a motion made by Trustee Knapp and seconded by Trustee Morales, the board voted by roll call to go into closed session.

This meeting was closed under the following provisions of General Provisions Article 3-305(b):

Subsection 1	Discuss a personnel matter	Discuss the president's evaluation	no action taken
Subsection 1	Discuss personnel matters	To discuss the employment/personnel history of employees nominated for medallion awards	no action taken
Subsection 9	Consider collective bargaining negotiations	To discuss the progress of negotiation sessions with the SEIU bargaining unit	no action taken
<i>Resource Person: Ms. Krista Leitch Walker</i>			
Administrative Function		To carry out the board's FY20 self-evaluation	

RECONVENE PUBLIC MEETING

The Board of Trustees of Montgomery College reconvened on May 18, 2020, by teleconference to conduct the public session of its May meeting. This public session was called to order by Board Chair Aparicio Blackwell at 7:13 p.m.

2. ROLL CALL

Trustees Present: Ms. Gloria Aparicio Blackwell, Chair
 Dr. Leslie S. Levine, First Vice Chair
 Dr. Michael A. Brintnall, Second Vice Chair
 Ms. Sarah Haj Hamad, Student Trustee
 Dr. Kenneth J. Hoffman
 Mr. Michael J. Knapp
 Dr. Frieda K. Lacey
 Mr. Robert F. Levey
 Ms. Maricé I. Morales
 Ms. Marsha Suggs Smith

3. APPROVAL OF AGENDA

Trustee Morales made a motion to approve the agenda. Trustee Suggs Smith seconded.
 A roll call vote was taken and the motion passed unanimously.

4. COMMENTS PERIOD

Three speakers offered comments to the Board of Trustees: Ms. Arlean Graham, Mr. Ken Chapel, and Ms. Dawn Lyar.

5. APPROVAL OF MINUTES

- A. April 20, 2020 Closed Session
- B. April 20, 2020 Public Meeting

Trustee Lacey made a motion to approve the two sets of minutes. Trustee Brintnall seconded.

The Board voted by roll call and the motion passed unanimously.

6. REPORTS

A. President's Report

Dr. Pollard began her report with news of two operational planning documents that would be shared with the College community later in the week—*Roadmap to Resilient Transformation: A Thriving Montgomery College Post-COVID-19 Plan* and the *MC Raptors' Health and Safety Plan*. She stated that these plans include some guiding principles of the College's work regarding COVID-19 and recommendations for reopening campuses and facilities that reinforce public health and promote safety compliance. Dr. Pollard explained that with the launch of our new *Resilient MC* webpage, these documents will be available in a single place and shared within the framework that the College has developed for continuing our mission in the context of our new normal.

Transitioning to matters of outreach, Dr. Pollard reported that the College has distributed \$2.4 million in Coronavirus Aid, Relief, and Economic Security package (CARES) funding to more than 5,000 spring Pell grant students and received more than 2,000 applications for need-based grants for the second round. She also reported that members of the staff union, AFSCME, unanimously voted to divert \$75,000 of their EAP funds to students via emergency assistance funding from the College. Dr. Pollard highlighted the College's partnership with Generation Hope to provide MC students with additional support through the Project Persist DMV initiative, to help students progress academically through the pandemic. In closing this topic, Dr. Pollard recognized Montgomery College's support of the community through the production of face shields by a staff member using 3-D printers at the Germantown Campus, and a three-day blood drive, also held at the Germantown Campus, collecting enough blood to help 422 patients.

Looking ahead, Dr. Pollard reported on plans for the Summer and Fall semesters, explaining that both the Summer I and Summer II Sessions will be offered in either online or structured remote teaching formats and Fall 2020 class sessions will begin online and in structured remote teaching format, with the addition of face-to-face teaching and learning if conditions improve.

Dr. Pollard reminded the board of several milestone events, the first of which was the Dr. Harry Harden Jr. Student Academic Excellence Awards. This award event was held virtually and recognized high-achieving students, who have at least a 3.5 GPA for two consecutive semesters and have earned 24 credits. Dr. Pollard reminded the board that this year, commencement would be held in a virtual format and would feature messages from a number of local celebrities.

In closing, Dr. Pollard proudly announced that Student Trustee Sarah Haj Hamad was chosen this year's Presidential Scholar for the Takoma Park/Silver Spring Campus and will be among the distinguished students to be recognized at the virtual commencement ceremony.

Trustee questions focused on the need to glean information from enrollment figures for the upcoming summer and fall semesters, particularly the number of students who will be new to

the College in the coming semesters, the number of students who were not initially planning to attend the College before the pandemic, and the level of interest in online classes.

B. Chair's Report

Board Chair Aparicio Blackwell began her report with congratulations to the Class of 2020. She acknowledged their strength and determination in reaching their goals during such challenging times. She also thanked the faculty, staff, and families who supported the students on their journey to success.

Turning her attention to the president's evaluation, Board Chair Aparicio Blackwell reported that this year's evaluation process is nearing completion and that she and the board are most pleased with the progress Dr. Pollard continues to make in guiding the College community to fulfill our mission of empowering our students to change their lives.

Closing her report, Board Chair Aparicio Blackwell announced that board officer elections will be held in June and that she has appointed Trustees Knapp and Haj Hamad to serve as members of our nominating committee. She asked board members interested in either nominating someone or themselves to contact one of the committee members.

C. Strategic Plan Assessment Committee Report

As chair of the Strategic Plan Assessment Committee, Board Chair Aparicio Blackwell reported on its last meeting, which took place on May 1. She stated that the committee discussed activities for retiring the current strategic plan and discussed the president's plans for implementing *MC2025*, the new strategic plan.

Dr. Kevin Long gave a summary of the components of the MC2025 Operation Plan, reporting that two teams were created to guide the implementation of MC2025. He reported that the MC2025 Implementation Team's scope of work is to assure alignment and integration of MC2025 with all other institutional master plans and efforts. He added that the scope of work for the MC2025 Data Team is to review the MC2025 scorecard and develop indicators for each variable and establish benchmarks. Dr. Long highlighted the agility and flexibility of the plan as the College responds to the evolving nature of the COVID-19 pandemic. He closed his report with thanks to members of the teams for their hard work.

D. Constituent Conversation Summary Report

A summary report of the FY20 Constituent Conversations was given by facilitators, Mr. Marcus Peanort and Ms. Christine Tracey. Mr. Peanort and Ms. Tracey reviewed the theme of this year's Constituent Conversations, "The Future of Work," and explained that due to the COVID-19 pandemic, the board was unable to hold the last Constituent Conversation meeting with the College Council. Mr. Peanort and Ms. Tracey recapped the discussion questions that were posed to each constituent group and identified three emerging themes that arose from the conversations: 1) preparing students for their future, 2) technology, and 3) develop new skills and workplace habits. In response to these emerging themes, Mr. Peanort and Ms. Tracey offered several takeaways and added that in the age of the current pandemic, even more considerations will come into play as the College considers the future of work.

7. CONSENT AGENDA

- BR#20-05-036 Personnel Actions Confirmation Report**
BR#20-05-037 Board Support of Temporary Authority for the President to Respond to the COVID-19 Emergency

Trustee Morales made a motion to approve the items of the consent agenda. Trustee Brintnall seconded.

8. AWARDS OF CONTRACT (COMPETITIVE)

- BR#20-05-038 Award of Contract, Mannakee Center for Training Excellence, Second Floor Renovation, Bid 620-009**
BR#20-05-039 Award of Contract, Physical Education Building Stair, Paul Peck Arts Center Structural Deck Repair, and Macklin Tower Concrete Repair, Rockville Campus, Bid 620-010
BR#20-05-040 Award of Contract, Macklin Business Institute Finance Lab 100 in Macklin Tower, Rockville Campus, Bid 620-011

Trustee Suggs Smith made a motion to approve the awards of contract. Trustee Lacey seconded.

The Board voted by roll call and the motion passed unanimously.

9. AWARD OF CONTRACT (SOLE SOURCE)

- BR#20-05-041 Sole Source Award of Contract, Continuation of Information Technology Leadership Services**

Trustee Suggs Smith made a motion to approve the sole source award of contract. Trustee Morales seconded.

The Board voted by roll call and the motion passed unanimously.

10. POLICY MATTER

- BR#20-05-042 New Policy 11006--Presidential Transition and Succession**

Trustee Levine made a motion to approve the resolution. Trustee Brintnall seconded.

A vote was taken by roll call and the motion passed unanimously.

11. COLLECTIVE BARGAINING MATTER

- BR#20-05-043 Collective Bargaining Agreement between Montgomery College and Service Employees International Union, Local 500**

Trustee Suggs Smith made a motion to approve the resolution. Trustee Hoffman seconded.

A vote was taken by roll call and the motion passed unanimously.

12. BUDGET MATTER

- BR#20-05-044 Supplemental Appropriation Request for FY20 Current Fund Budget**

Trustee Morales made a motion to approve the budget matter. Trustee Suggs Smith seconded.

A vote was taken by roll call and the motion passed unanimously.

13. NEW BUSINESS

Trustee Knapp thanked Dr. Pollard and her staff for managing events and changes well during these challenging times.

14. TRUSTEE COMMENTS

There were no trustee comments.

15. ADJOURNMENT

Trustee Levine made a motion to adjourn. Trustee Suggs Smith seconded.

A roll call vote was taken and the motion passed unanimously.

The meeting adjourned at 8:42 p.m.

Signature on file

Les Levine
First Vice Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of Trustees

Recorder: Lily Lee
Approved on: June 22, 2020