



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College
Via Teleconference: 301-715-8592 • Meeting ID: 552 352 815
March 23, 2020

1. CALL TO ORDER

The Chair of the Board of Trustees of Montgomery College called to order a brief public meeting for purposes of voting to go into closed session at 6:10 p.m. on Monday, March 23, 2020, by teleconference. Persons present for this meeting were:

Trustees Present: Ms. Gloria Aparicio Blackwell, Chair
Dr. Leslie S. Levine, First Vice Chair
Dr. Michael A. Brintnall, Second Vice Chair
Ms. Sarah Haj Hamad, Student Trustee
Dr. Kenneth J. Hoffman
Mr. Michael J. Knapp
Dr. Frieda K. Lacey
Mr. Robert F. Levey
Ms. Maricé I. Morales
Ms. Marsha Suggs Smith

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Ms. Bridget Abraham, Board Operations Support Specialist
Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, General Counsel
Ms. Lily Lee, Manager, Board of Trustees Operations and Services
Ms. Donna Schena, Senior Vice President for Administrative and Fiscal Services (joined meeting at 6:20 p.m.)
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Dr. Michelle T. Scott, Deputy Chief of Staff and Strategy
Mr. David Sears, Senior Vice President for Advancement and Community Engagement

Board Chair Aparicio Blackwell asked for a motion to go into closed session to only consider collective bargaining negotiations—subsection 9 and discuss an investigative proceeding—subsection 12.

Upon a motion made by Trustee Levine and seconded by Trustee Suggs Smith, the Board voted by roll call to go into closed session.

This meeting was closed under the following provisions of General Provisions Article 3-305(b):

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|----------------------|--|---|-----------------|
| Subsection 9 | Consider collective bargaining negotiations | to discuss the progress of negotiation sessions with the AAUP and SEIU bargaining units | no action taken |
| | <i>Resource Persons: Ms. Krista Leitch Walker, Mr. Santo Scrimenti</i> | | |
| Subsection 12 | Discuss an investigative proceeding | to discuss incident of criminal fraud | no action taken |

RECONVENE PUBLIC MEETING

The Board of Trustees of Montgomery College reconvened on March 23, 2020, by teleconference to conduct the public session of its March meeting. This public session was called to order by Board Chair Aparicio Blackwell at 6:37 p.m.

2. ROLL CALL

Trustees Present: Ms. Gloria Aparicio Blackwell, Chair
 Dr. Leslie S. Levine, First Vice Chair
 Dr. Michael A. Brintnall, Second Vice Chair
 Ms. Sarah Haj Hamad, Student Trustee
 Dr. Kenneth J. Hoffman
 Mr. Michael J. Knapp
 Dr. Frieda K. Lacey
 Mr. Robert F. Levey
 Ms. Maricé I. Morales
 Ms. Marsha Suggs Smith

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs
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 Dr. Sanjay Rai, Senior Vice President for Academic Affairs
 Mr. David Sears, Senior Vice President for Advancement and Community Engagement

3. APPROVAL OF AGENDA

The Award of Contract for Food, Vending, and Beverage Management Services, was removed from the agenda. Trustee Morales made a motion to approve the revised agenda. Trustee Levine seconded. A roll call vote was taken and the motion passed unanimously. T

4. COMMENTS PERIOD

There were no speakers to come before the Board.

5. APPROVAL OF MINUTES

- A. February 24, 2020 Closed Session**
- B. February 24, 2020 Conference Session**
- C. February 24, 2020 Public Meeting**

Trustee Suggs Smith made a motion to approve the three sets of minutes. Trustee Knapp seconded.

The Board voted by roll call and the motion passed unanimously.

6. REPORTS

A. President's Report

Dr. Pollard began her report by welcoming everyone who called to participate in the teleconference. She related that in the four weeks since the Board meeting in February, the world changed dramatically and life at the College evolved swiftly to respond to the changing environment. Dr. Pollard reported that with the safety of our students and employees as her highest priority, the College became a remote-working organization on March 16, with the vast majority of College employees working from home. She stated that students have begun remote learning, an arrangement which will continue for at least four weeks, until another assessment can be made.

Dr. Pollard acknowledged the work of her leadership team, who have worked many long hours to support our students. She also thanked faculty and staff, who have stepped up to the challenge of remote teaching in a very short time. Dr. Pollard gave special gratitude to the Coronavirus Advisory Team for their extraordinary work and recognized each of the members. They are Dr. Monique Davis, the instructional dean of health sciences, health, physical education, and nursing; Mr. Adam Reid, public safety assistant director; Mr. Carlo Sanchez, interim public safety manager, Takoma Park/Silver Spring Campus; Professor Melissa Sprague, interim chair, health sciences programs; and Dr. Rebecca Thomas, chair of biology, Rockville Campus. Dr. Pollard also acknowledged the work of the Office of Communications, who created a robust coronavirus webpage to inform and continually update the College community.

Dr. Pollard reported that among the many decisions she and her leadership team have made is to cancel all in-person events at the College until further notice. Unfortunately, one of those cancellations is commencement. While it was heartbreaking to cancel commencement, Dr. Pollard stated that the College will continue forward with honoring students and awarding degrees and certificates. She added that affected students will be invited to attend commencement in 2021.

Dr. Pollard was pleased to announce that the College and the Montgomery College Foundation have allocated over \$550,000 to student assistance during the pandemic. She reported that funds have been reallocated from the cancellation of College-sponsored events, including commencement, to a scholarship and grants account within the College's operating budget to assist students in need with tuition, fees, books, supplies, and/or technology. She stated that the Montgomery College Foundation has also allocated restricted and unrestricted funds to provide assistance to students in need with food, technology, tuition, fees, books, supplies, and/or other needs.

Turning her attention to the budget, Dr. Pollard reported that the county executive released his fiscal year 20201 operating budget for the county on March 16. The College had requested an appropriation of \$318 million for FY21 that included county funding at the current level of \$146 million. The county executive recommended fully funding our request in compliance with the state's maintenance of effort of law, and recommended an additional \$165,000 to fund an expansion of the Montgomery Can Code program. She reported that the executive will send a supplemental capital budget request of \$500,000 to the county council to increase funding in the College's facility planning budget to study the implementation of an East County location. Despite this good news, the county executive also recommended a reduction of \$1.3 million in current revenue that funds the capital budget.

Dr. Pollard concluded her report with news from the state level. She stated that the General Assembly adjourned a month early due to the coronavirus situation, but in the final days of its session, they approved \$6.3 million in new construction funds for the Leggett building. She added that the Maryland General Assembly rejected the Governor's call to permanently eliminate the Cade funding formula, and rejected his recommendation to reduce the funding yielded from the formula by half. She closed with the very good news that instead, the state legislature acted to preserve the funding formula in law and used it to guide their final budget decisions, which is a 13.8 percent increase.

B. Chair's Report

Board Chair Aparicio Blackwell began her report by thanking Dr. Pollard and her leadership team for all they have done during these trying times.

She recognized the Montgomery College Foundation for its efforts and thanked the Seldin Haring-Smith Foundation, which contributed \$10,000 to the Montgomery College Foundation for food assistance to students.

Board Chair Aparicio Blackwell echoed Dr. Pollard's sentiments and saluted the faculty, who are making so many adjustments to teach remotely in such a short period of time; the staff, who are working remotely to do the business of the College and to support students; and colleagues for their deep commitment to Montgomery College.

Board Chair Aparicio Blackwell thanked Dr. Pollard for her budget report. She deemed the news encouraging but said that much remains to be seen in terms of state and local revenues for next year with the dramatic effects on our economy. She stated the need to monitor the situation carefully and support College advocacy efforts over the coming months.

Concluding her report, Board Chair Aparicio Blackwell announced that the federal government has extended the tax filing deadline from April 15 to July 15. She also reported that the Census deadline has been extended two weeks. She ended her report by encouraging everyone to complete the Census online or by mail.

C. Student Trustee Recruitment Report

Trustee Haj Hamad briefed the Board on recent Student Trustee recruitment efforts. She, together with Board staff, spoke to students who were interested in the Student Trustee position at each of the three campuses. Students received a general overview of Trusteeship at Montgomery College, as well as learned of requirement criteria.

D. Committee and Liaison Reports
i. Community Engagement Committee

Committee Chair Levey reported on the proceedings of the last meeting of the Community Engagement Committee, which took place via teleconference on March 11. The Committee heard a report from the Chief Government Relations Officer Susan Madden regarding advocacy of the College's operating and capital budget requests, Executive Director of PIC MC Martha Schoonmaker on the progress of the development of 19710 Observation Drive, Vice President for Facilities Marvin Mills about ongoing facilities projects, and Associate Senior Vice President Ray Gilmer on the implementation of enhanced brand awareness. Director of Community Engagement Karla Silvestre and Vice President for Development and Alumni Relations Joyce Matthews also gave updates to the Community Engagement Committee.

Committee Chair Levey thanked his fellow committee members and Senior Vice President Dave Sears and his team of colleagues.

ii. Montgomery College Foundation Board

Trustee Liaison Suggs Smith reported on the proceedings of the last meeting of the Montgomery College Foundation Board that she attended on March 4. At the meeting, the Foundation Board heard an update on the MC 2020 Campaign, learning that as of February 21, the Montgomery College Foundation has raised \$30,594,616 in cash and pledges, surpassing the \$30 million campaign goal. Vice President of Development and Alumni Joyce Matthews provided an overview of the Innovation Fund. She also presented a student-prepared video from one of the College's Digital Storytelling interns, Azi Hussen. In closing her report, Trustee Liaison Suggs Smith reported that the treasurer of the Foundation Board gave a financial status report of their investments.

iii. PIC MC Foundation Board

Trustee Liaison Brintnall reported on the proceedings of the last meeting of the PIC MC Foundation Board that he attended on February 13. At that meeting, former Student Trustee Sasini Wickramatunga gave a presentation of her successful career path since graduating from MC. Dr. Brintnall informed the Board that the status of the state approval process for the development agreement and ground lease of 19710 Observation Drive was presented. He also shared that Mr. John Compton was approved as Interim Vice Chair of the PIC MC Foundation Board, and student member, Zeshan Khan, spoke of his experience of serving on the PIC MC Foundation Board.

In closing his report, Trustee Liaison Brintnall thanked Senior Vice President for Advancement and Community Engagement Dave Sears and Executive Director Martha Schoonmaker and her staff for their excellent work.

7. CONSENT AGENDA
BR#20-03-021 Personnel Actions Confirmation Report

Trustee Morales made a motion to approve the items of the consent agenda. Trustee Levine seconded.

The Board voted by roll call and the motion passed unanimously.

8. AWARDS OF CONTRACT (COMPETITIVE)

- BR#20-03-022 Multiple Awards of Contract, Temporary Staffing Services, Bid 519-024**
- BR#20-03-023 Catherine and Isiah Leggett Math and Science Building, Guaranteed Maximum Price Number 2, Demolition, Site Utilities, and Earthwork, Takoma Park/Silver Spring Campus, Bid 619-001**
- BR#20-03-024 Collegewide Access Control System Upgrades, Bid 620-004**

Trustee Levey made a motion to approve the awards of contract. Trustee Knapp seconded.

The Board voted by roll call and the motion passed unanimously.

9. PROCUREMENT THROUGH OTHER AGENCY

- BR#20-03-025 Continuation of Banking Services, PTOA 20-028**

Trustee Morales made a motion to approve the procurement through other agency. Trustee Knapp seconded.

The Board voted by roll call and the motion passed unanimously.

10. NOMINATION

- BR#20-03-026 Nomination to the Montgomery County Consolidated Retiree Health Benefits Trust Board**

Trustee Knapp made a motion to approve the nomination. Trustee Suggs Smith seconded.

The Board voted by roll call and the motion passed unanimously.

11. RECOGNITION AND FACILITIES MATTER

- BR#20-03-027 Naming of the Student Services Center on the Rockville Campus in Honor of Kimmy Duong and Long Nguyen**

Trustee Lacey made a motion to approve the recognition and facilities matter. Trustee Morales seconded.

The Board voted by roll call and the motion passed unanimously.

12. COLLECTIVE BARGAINING MATTER

- BR#20-03-028 Memorandum of Agreement between Montgomery College and the American Association of University Professors, Montgomery College Chapter**

Trustee Suggs Smith made a motion to approve the collective bargaining matter. Trustee Lacey seconded.

The Board voted by roll call and the motion passed unanimously.

13. BOARD MATTER

- BR#20-03-029 Schedule of Board Meetings for Fiscal Year 2021**

Trustee Morales made a motion to approve the board matter. Trustee Knapp seconded.

The Board voted by roll call and the motion passed unanimously.

14. NEW BUSINESS

There was no new business.

15. TRUSTEE COMMENTS

Trustee comments focused on the need to follow federal actions regarding Pell Grants and their potential effect on our students. Trustees also wished meeting participants well and asked that they remain safe in the current challenging times.

16. ADJOURNMENT

On a motion by Trustee Levine and a second by Trustee Suggs Smith, the Board voted by roll call to unanimously adjourn at 7:55 p.m.

Signature on file

Gloria Aparicio Blackwell
Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Lily Lee
Approved on: April 20, 2020