



**BOARD OF TRUSTEES PUBLIC MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**September 23, 2019**

**1. CALL TO ORDER**

The Chair of the Board of Trustees of Montgomery College called to order a brief public meeting for purposes of voting to go into closed session at 7:17 p.m. on Monday, September 23, 2019, in room S408, of the Central Services Building, Rockville, Maryland. Persons present for this meeting were:

Trustees Present: Ms. Gloria Aparicio Blackwell, Chair  
Dr. Leslie S. Levine, First Vice Chair  
Dr. Michael A. Brintnall, Second Vice Chair  
Ms. Sarah Haj Hamad, Student Trustee  
Dr. Kenneth J. Hoffman, Trustee  
Mr. Michael J. Knapp, Trustee  
Dr. Frieda K. Lacey, Trustee  
Mr. Robert F. Levey, Trustee  
Ms. Maricé I. Morales, Trustee  
Ms. Marsha Suggs Smith, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs  
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer  
Mr. Timothy Dietz, General Counsel  
Mr. Ray Gilmer, Associate Senior Vice President for Advancement and Community Engagement  
Ms. Liz Greaney, Chief Business/Financial Strategy Officer  
Ms. Krista Leitch Walker, Interim Chief Human Resources Officer  
Dr. Sanjay Rai, Senior Vice President for Academic Affairs  
Ms. Donna Schena, Senior Vice President for Administrative and Fiscal Services  
Dr. Michelle T. Scott, Deputy Chief of Staff and Strategy  
Mr. Santo Scrimenti, Interim Director, Employee and Labor Relations  
Mr. David Sears, Senior Vice President for Advancement and Community Engagement  
Ms. Goli Trump, Internal Audit and Advisory Services Director

Board Chair Aparicio Blackwell asked for a motion to go into closed session to discuss two personnel and privacy matters—subsections 1 and 2, to consider collective bargaining negotiations—subsection 9, and to discuss possible criminal conduct—subsection 12. Upon a motion made by Trustee Knapp and seconded by Trustee Levine, the Board voted unanimously to go into closed session.

This meeting was closed under the following provisions of General Provisions Article 3-305(b):

Citation	Topic	Reason for closed-session discussion of topic
<b>3-305(b) Subsection 1 and 2</b>	Discuss three personnel and privacy matters	to discuss the employment/personal history of employees and trustees nominated for medallion awards
<b>3-305(b) Subsection 9</b>	Consider collective bargaining negotiations	to discuss the progress of negotiation sessions with the AAUP, AFSCME, and SEIU bargaining units.  Joined by resource persons Krista Leitch Walker and Santo Scrimenti.
<b>3-305(b) Subsection 12</b>	Discuss possible criminal conduct	to discuss a case of criminal fraud against the College.  Joined by resource persons Ray Gilmer, Liz Greaney, and Goli Trump.

## RECONVENE PUBLIC MEETING

The Board of Trustees of Montgomery College reconvened on September 23, 2019, in the Board Room, Central Services Building, Rockville, Maryland, to conduct the public session of its September meeting. This public session was called to order by Board Chair Aparicio Blackwell at 8:00 p.m.

## 2. ROLL CALL

Trustees Present: Ms. Gloria Aparicio Blackwell, Chair  
 Dr. Leslie S. Levine, First Vice Chair  
 Dr. Michael A. Brintnall, Second Vice Chair  
 Ms. Sarah Haj Hamad, Student Trustee  
 Dr. Kenneth J. Hoffman, Trustee  
 Mr. Michael J. Knapp, Trustee  
 Dr. Frieda K. Lacey, Trustee  
 Mr. Robert F. Levey, Trustee  
 Ms. Maricé I. Morales, Trustee  
 Ms. Marsha Suggs Smith, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs  
 Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer  
 Mr. Timothy Dietz, General Counsel  
 Mr. Sanjay Rai, Senior Vice President for Academic Affairs  
 Ms. Donna Schena, Senior Vice President for Administrative and Fiscal Services  
 Mr. David Sears, Senior Vice President for Advancement and Community Engagement

### **3. COMMENTS PERIOD**

There were no speakers to present comments to the Board.

### **4. OATH OF OFFICE**

The Montgomery County Clerk of the Circuit Court Barbara Meiklejohn administered a ceremonial oath of office to the Board of Trustees.

### **5. APPROVAL OF MINUTES**

#### **A. June 17, 2019 Closed Session**

#### **B. June 17, 2019 Public Session**

Trustee Knapp made a motion to approve the two sets of minutes. Trustee Suggs Smith seconded. The minutes were approved unanimously.

### **6. REPORTS**

#### **A. Student Report**

Student Reports will resume in October.

#### **B. President's Report**

Dr. Pollard opened with a report on enrollment numbers for the 2019 fall semester, which were at or above projections. She added that the Early College program had 961 high school juniors and seniors participating, who will take courses on a Montgomery College campus and earn their high school diploma and associate's degree at the same time.

Turning her attention to the Fall Opening Meeting, which took place in August, Dr. Pollard thanked First Vice Chair Les Levine, Second Vice Chair Michael Brintnall, and Trustee Marsha Suggs Smith for attending. She recalled that the words of Dr. Russell Lowery-Hart, keynote speaker and president of Amarillo College, serve as an inspiration to "love our students to success."

Dr. Pollard announced that she will be continuing the Presidential Dialogue Series this year, with the theme "Through the Lens of Difference: Re-Narrating the Nation." Her first guest will be Dr. Freeman Hrabowski, president of UMBC.

In closing, Dr. Pollard highlighted the theme of her written reports, President's Focus, this year. These reports will explore the important topic of the future of work, across eight academic and professional fields, examining the changing needs of classrooms that prepare students for the workplaces of the future.

#### **C. Chair's Report**

Board Chair Aparicio Blackwell welcomed everyone to the fall semester and opened her report with some of the major efforts that came about in the final year of the College's current strategic plan, *Montgomery College 2020*. She reminded the Board that they approved the *Montgomery College 2025* strategic plan last June and its implementation would begin next fiscal year.

Transitioning to advocacy issues, Board Chair Aparicio Blackwell stated that this year the Board will be deeply engaged in advocacy efforts at the state and county levels, including support for our FY21 operating and capital budgets, the Maryland Promise Act, and the 2020 census.

Turning to committee issues, Board Chair Aparicio Blackwell announced the following ad hoc and standing committees and their members for Fiscal Year 2020:

- **Community Engagement Committee**, chaired by Trustee Bob Levey, with Trustee members Mike Knapp, and Maricé Morales,
- **Education & Culture Committee**, chaired by Trustee Frieda Lacey, with Trustee members Michael Brintnall, Sarah Haj Hamad, and Mike Knapp,
- **Financial Sustainability Committee**, chaired by Trustee Marsha Suggs Smith, with Trustee members Ken Hoffman, and Maricé Morales,
- **Strategic Plan Assessment Committee**, chaired by Board Chair Aparicio Blackwell, with Trustee members Frieda Lacey, Bob Levey, and Marsha Suggs Smith,
- **Audit Committee**, which is a committee of the whole, chaired by First Vice Chair Les Levine, and
- **Audit Review Subcommittee**, chaired by First Vice Chair Les Levine, and Trustee members Ken Hoffman, and Marsha Suggs Smith, and
- **Executive Committee**, which consists of Board Chair Aparicio Blackwell, First Vice Chair Les Levine, and the Second Vice Chair Michael Brintnall.

In current events, Board Chair Aparicio Blackwell announced that the Board held the first of five Constituent Conversations this year, having met with the Staff Council earlier in the evening to discuss “the changing nature of work.”

Board Chair Aparicio Blackwell recognized several Trustees for recent honors and accomplishments, and acknowledged Professor Sonia Pruneda-Hernandez in the audience. Professor Pruneda-Hernandez has been recognized as the ACCT Northeast Region Faculty Member of the Year for her leadership and outstanding work in enhancing the College's Early Childhood Education programs.

In closing her report, Board Chair Aparicio Blackwell introduced two new members of the Board, The Honorable Maricé I. Morales, and Student Trustee Sarah Haj Hamad. Board Chair Aparicio Blackwell welcomed each of them and invited them to say a few words.

#### **D. FY19 Summary Financial Report**

Ms. Donna Schena provided a financial overview of fiscal year 2019, reporting that revenues achieved 99.3 percent of budget and were slightly higher compared to FY18.

She stated that credit hours in FY19 were 4.2 percent below projections, but were offset in part by increases in tuition and fees.

Ms. Schena went on to report that total expenses in FY19 were approximately 5 percent below budget and 1.1 percent lower than FY18, due primarily to savings in compensation and benefits, as positions remained unfilled.

She concluded the report by stating that WDCE revenues achieved 97.8 percent of budget while expenses were maintained at 94 percent of budget, again primarily due to unfilled positions.

## **7. CONSENT AGENDA**

- BR#19-09-098**      **Personnel Actions Confirmation Report**
- BR#19-09-099**      **Graduates Receiving the Associate Degree and the Program Certificate in Summer 2019**
- BR#19-09-100**      **Creation of the Criminal Justice Area of Concentration Arts and Sciences Associate of Arts Program**
- BR#19-09-101**      **Modification of Policy 43003—Tuition Waiver for Non-Employees of the College**
- BR#19-09-102**      **Modification of Policy 45005—Student Concerns About Athletic Programs and Activities**

Board Chair Aparicio Blackwell announced the removal of agenda item D, Vault Replacement Easement for the Germantown Campus, from the consent agenda.

Trustee Hoffman made a request to remove item E, Modification of Policy 43003—Tuition Waiver for Non-Employees of the College, from the consent agenda for further discussion.

He made a motion to add the headings of students for whom tuition is waived back to the policy. Trustee Brintnall seconded. The motion passed unanimously.

Trustee Levey made a motion to approve the remaining items of the consent agenda. Trustee Suggs Smith seconded. The consent agenda passed unanimously.

## **8. AWARDS OF CONTRACT (COMPETITIVE)**

- BR#19-09-103**      **Award of Contract, Renewal of Checkpoint Gateway Appliance Software and Support, Bid 520-002**
- BR#19-09-104**      **Award of Contract, Renewal of F5 Network Premium Services, Bid 520-003**
- BR#19-09-105**      **Award of Contract, Catherine and Isiah Leggett Math and Science Building Guaranteed Maximum Price Number 1—Asbestos Abatement and Air Monitoring Takoma Park/Silver Spring Campus, Bid 619-001**

Trustee Levey made a motion to approve the three competitive awards of contract. Trustee Morales seconded. The motion passed unanimously.

## **9. CONTRACT CHANGE ORDERS**

- BR#19-09-106**      **Contract Change Order, Award of Contract, Professional Development Training Services, Bid 517-013**
- BR#19-09-107**      **Contract Change Order, Award of Contract, Sign Language Interpreter Services, Bid 518-012**

Trustee Suggs Smith made a motion to approve the two contract change order resolutions and Trustee Hoffman seconded. The motion passed unanimously.

## 10. REGULATORY MATTER

### BR#19-09-108      The 2019 Performance Accountability Report

Dr. Stephen Cain gave some background information about the annual performance accountability report and introduced Dr. Arlene Blaylock, interim director of institutional research and analysis.

Dr. Blaylock gave a presentation about the performance indicators found in the report and the College's progress.

Trustee Levey made a motion to accept the 2019 Performance Accountability Report. Trustee Morales seconded. The motion passed unanimously.

## 11. NEW BUSINESS

There was no new business to come before the board.

## 12. TRUSTEE COMMENTS

There were no comments from Trustees.

## 13. ADJOURNMENT

On a motion by Trustee Levey and a second by Trustee Morales, the board voted unanimously to adjourn at 9:05 p.m.

signature on file

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Gloria Aparicio Blackwell  
Chair, Board of Trustees

signature on file

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DeRionne P. Pollard, PhD  
President and Secretary-Treasurer, Board of  
Trustees

Recorder: Lily Lee  
Approved on October 21, 2019