



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
February 18, 2019

1. CALL TO ORDER

The Chair of the Board of Trustees of Montgomery College called to order a brief public meeting for purposes of voting to go into closed session at 7:07 p.m. on Monday, February 18, 2019, in room S408, of the Central Services Building, Rockville, Maryland. Persons present for this meeting were:

Trustees Present: Mr. Michael J. Knapp, Chair
Ms. Gloria Aparicio Blackwell, First Vice Chair
Dr. Leslie S. Levine, Second Vice Chair
Dr. Michael A. Brintnall, Trustee
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Dr. Frieda K. Lacey, Trustee
Mr. Robert F. Levey, Trustee
Ms. Marsha Suggs Smith, Trustee
Ms. Sasini Wickramatunga, Student Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, General Counsel
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Ms. Donna Schena, Interim Senior Vice President for Administrative and Fiscal Services
Mr. David Sears, Senior Vice President for Advancement and Community Engagement

Board Chair Knapp asked for a motion to go into closed session to discuss a personnel matter—subsection 1, eight privacy matters—subsection 2, one legal matter—subsection 7, one collective bargaining and potential litigation matter—subsections 8 and 9, and one collective bargaining matter—subsection 9. Upon a motion made by Trustee Suggs Smith and seconded by Trustee Aparicio Blackwell, the Board voted unanimously to go into closed session.

This meeting was closed under the following provisions of General Provisions Article 3-305(b):

Subsection 2	Medallion Recommendations for Retirees	to protect the privacy of a former employee recommended for a medallion
Subsection 2	Renaming of the Hillman Entrepreneurs Program	to protect the privacy of the donor, for whom the academic program is named

Subsection 9	Faculty Salary Study	to understand the current state of faculty salaries and discuss their impact on collective bargaining negotiations
Subsection 9	Collective Bargaining Updates	to discuss progress of negotiation sessions with the AFSCME and AAUP bargaining units

RECONVENE PUBLIC MEETING

The Board of Trustees of Montgomery College reconvened on February 18, 2019, in the Board Room, Central Services Building, Rockville, Maryland, to conduct the public session of their January meeting. This public session was called to order by Board Chair Knapp at 8:09 p.m.

2. ROLL CALL

Trustees Present:	Mr. Michael J. Knapp, Chair Ms. Gloria Aparicio Blackwell, First Vice Chair Dr. Leslie S. Levine, Second Vice Chair Dr. Michael A. Brintnall, Trustee Dr. Kenneth J. Hoffman, Trustee Mr. Robert Hydorn, Trustee Dr. Frieda K. Lacey, Trustee Mr. Robert F. Levey, Trustee Ms. Marsha Suggs Smith, Trustee Ms. Sasini Wickramatunga, Student Trustee
Present Ex-Officio:	Dr. DeRionne P. Pollard, President and Secretary-Treasurer
Resource Staff Present:	Dr. Monica Brown, Senior Vice President for Student Affairs Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer Mr. Timothy Dietz, General Counsel Dr. Sanjay Rai, Senior Vice President for Academic Affairs Ms. Donna Schena, Interim Senior Vice President for Administrative and Fiscal Services Mr. David Sears, Senior Vice President for Advancement and Community Engagement

3. APPROVAL OF THE AGENDA

Trustee Hydorn made a motion to approve the agenda and Trustee Aparicio Blackwell seconded. The motion unanimously passed and the agenda was approved by the board.

4. COMMENTS PERIOD

There were no speakers to come before the board.

5. APPROVAL OF MINUTES

- A. February 18, 2019 Closed Session
- B. February 18, 2019 Public Session

Trustee Levine made a motion to approve the two sets of minutes. Trustee Hoffman seconded. The minutes were approved with one abstention from Trustee Hydorn.

6. REPORTS

A. Student Recognition

The board recognized the College's chapter of Engineers Without Borders who combine expertise with activism.

For the last several years, the chapter has worked on the design and construction of a new community library in Panama. Last summer, the group of students, professionals, and local community members brought their designs to life by completing the foundation of the building and starting the interior walls and columns. Through this project, the program serves as a shining example of what the College does best: train and inspire student who use their skills to advance social justice.

The advisor, Professor Craig Mogren-Garrison, introduced student Lizaura Moreta, who shared her experiences with the board. She also thanked the president and Board for their support and recognition.

B. President's Report

Dr. Pollard opened her report by informing the Board that the College has eight students who have been selected as semifinalists for the Jack Kent Cooke Undergraduate Scholarship. She noted that the state of Maryland, overall, has 20 semifinalists.

Dr. Pollard reported on the special Town Hall Meeting, held on February 5. She took the opportunity of the Town Hall to share reflections about her sabbatical and important thoughts about the way forward for the College. She titled the speech, "Daring to Lead," as an homage to author Brené Brown, whose recent book of a similar title was the most influential book she read during my time away.

The president reported that the College community was saddened when former General Counsel Rocky Sorrell passed away on January 2 this year. A memorial was held on February 9 to commemorate his life and contributions to the community. She acknowledged the key role that Mr. Sorrell played in establishing the College's contract with Holy Cross Health, which resulted in the first and only hospital being located on a community college campus. Mr. Sorrell also facilitated and navigated the bonds that helped the College finance several real estate transactions, including the acquisition of the Giant Bakery.

Dr. Pollard updated the Board on the progress of the Catherine and Isiah Leggett Math and Science Building, stating that on February 14 the Montgomery County Planning Board conducted its mandatory referral hearing for public facilities and took up the plans that the College had submitted in December. Dr. Pollard was pleased to report that the planning board had endorsed the project. Dr. Pollard informed the Board that the construction manager approved last month, Barton Malow, will collaborate with the architect to complete the design to help ensure the project's affordability and timely completion. As the project progresses, community input will continue to be sought and help Barton Malow to craft strategies to mitigate the impacts of construction on our neighbors.

Turning her attention to budget matters, Dr. Pollard reported that Councilmember Craig Rice, chair of the Education and Culture Committee, is again hosting forums on the education budget. She mentioned that she along with Dr. Jack Smith, superintendent of

schools, would join Councilmember Rice through the end of March at forums to engage the public in a dialogue about education needs in Montgomery County.

Dr. Pollard concluded her report by introducing her written monthly Focus report. She reminded the Board that, in the fall, Dr. Cain presented four written reports on the theme of retention, and that she would be continuing that theme this spring with four more written reports through May. She reported that the focus this month is on financial issues facing students. Dr. Pollard reported that financial stability is critical to student retention and that each student has a unique profile of assets and vulnerabilities that go into creating his/her support package. She affirmed to the board that the College has several offices dedicated to assessing those needs, determining student eligibility for aid, and designing creative solutions to remaining need. Dr. Pollard reported that as the College better understands how finances impact retention, we are better able to serve students and accelerate completion.

C. Chair's Report

Board Chair Knapp welcomed Trustee Hydorn's return since he had been unable to attend Board activities since December due to medical reasons.

Board Chair Knapp also thanked Dr. Pollard for mentioning the special Town Hall meeting and her reflections on what she learned while on sabbatical. He noted that the Board was impressed to see the report that the *Chronicle of Higher Education* posted about her sabbatical.

Board Chair Knapp reported that, earlier in the evening, the Board held a Constituent Conversation with the Faculty Council, where many good ideas were heard regarding student retention and students' needs.

Turning his attention to the government, Board Chair Knapp reported that on February 4, the trustees, along with the president and senior college officials, attended the annual Maryland Association of Community College Legislative Conference in Annapolis. This was an opportunity for trustees to advocate for the College and discuss legal and governance issues.

In addition to advocacy efforts at the state level this month, Board Chair Knapp also reported that Board members participated in the Association of Community College Trustees' National Legislative Summit in Washington, DC. The conference welcomes community college trustees from across the nation to learn about national issues affecting all community colleges and to work with federal representatives to support community colleges' needs.

In other news, Board Chair Knapp acknowledged the work of the three major supporting organizations—the Montgomery College Foundation, the PIC MC Foundation, and the Alumni Association. He noted that, in an effort to deepen our relationships further, he met with the chairs of all three organizations' boards last month to discuss the College and how their work is significantly supporting the mission. He reported that he shared insights with Dr. Pollard, with the hope that such meetings would continue in the future.

Finally, Board Chair Knapp reported that the Presidential Dialogue Series continues this semester with Dr. Pollard hosting people who bring a perspective on education and radical inclusion. He noted that on March 5, Dr. Pollard will be joined by former US Secretary of Education Arne Duncan. Board Chair Knapp encouraged trustees to attend.

D. Alumni Association Liaison Report

Montgomery College Alumni Association Liaison, Trustee Wickramatunga reported that the Alumni Association Board met on January 17 and that Amy Tutt, government relations operations director, presented ways in which the Alumni Association Board can support advocacy efforts at the state and local levels, such as testifying at the county council hearings, attending planning board meetings and education budget forums, and writing letters of thanks in support of the Catherine and Isiah Leggett Math and Science Building at the Takoma Park/Silver Spring Campus.

Trustee Wickramatunga also reported that the Nominating Committee began the work of establishing a slate for next year. Board members whose term is expiring and committee chairs will be contacted in upcoming weeks for recommendations.

Trustee Wickramatunga thanked Senior Vice President David Sears and his staff, and the president of the Alumni Association board, Ms. Jane Smith, for their good work on behalf of the College.

E. Financial Sustainability Committee Report

Chair of the Financial Sustainability Committee, Trustee Marsha Suggs Smith, reported that the committee met on February 6, and heard an update on the FY19 county savings plan and reviewed the FY19 second quarter financial summary reports. She also reported that the committee reviewed the FY19 second quarter financial report. She noted that the second quarter report provides a good gauge on the fiscal year with half of it completed. With the fiscal year beginning on July 1, the end of December marks the halfway point. Trustee Suggs Smith reported that the committee concluded that the College is managing its resources wisely.

Committee Chair Suggs Smith thanked her colleagues, Trustees Brintnall, Knapp, and Levine for their attendance and Interim Senior Vice President Donna Schena and Chief Business/Financial Strategy Officer Elizabeth Greaney for serving as resource persons.

F. PIC MC Foundation Liaison Report

PIC MC Foundation Liaison, Trustee Ken Hoffman, reported that the foundation board met on February 12. Trustee Hoffman reported that Dr. Kevin Long, director of planning and policy, held a focus group with the PIC MC Board at its October 2018 meeting so that members could provide input on the development of the College's goals for 2025. At its February meeting, Dr. Long updated the board on the progress of the proposed goals. Executive Director of PIC MC Martha Schoonmaker is part of the MC 2025 Strategic Plan Steering Committee.

Trustee Hoffman also stated that Redgate, PIC MC's real estate consultant, gave an update on the negotiation process with a potential development partner. Once PIC MC and the developer have come to final agreements on the development agreement and the ground lease, additional approvals will be needed from the Board of Trustees, the Maryland Higher Education Commission (MHEC) and the Board of Public Works. A timeline of approvals with dates was shared with the board.

Finally, Trustee Hoffman noted that FY19 PIC MC foundation board's student member, Sierra Madden, is building confidence on her networking skills already by reaching out to

him for an in-person informational interview to learn about psychiatry. She also reached out to PIC MC board members to discuss her “Day in the Life” idea, which will allow students to have an up close and personal interaction with the industry they are interested in pursuing. PIC MC Foundation Liaison Hoffman recognized Senior Vice President David Sears, Executive Director Martha Schoonmaker and her staff, and the chair of the PIC MC Foundation Board, Mr. Jim Muir, for their good work on behalf of the College.

8. CONSENT AGENDA

- | | |
|------------------------|---|
| A. BR#19-02-006 | Personnel Actions Confirmation Report |
| B. BR#19-02-007 | Re-Naming of the Hillman Entrepreneurs Program to the Southern Management Leadership Program |
| C. BR#19-02-008 | Posthumous Recognition of Mr. Douglas Kitchener |
| D. BR#19-02-009 | Retirement of Ms. Debra A. Ritenour |
| E. BR#19-02-010 | Retirement of Professor Martin K. Stone |
| F. BR#19-02-011 | Retirement of Mr. Richard C. Vanatta |
| G. BR#19-02-012 | Retirement of Ms. Donna M. Willson |
| H. BR#19-02-013 | Retirement of Dr. Qingmin Zhou |
| I. BR#19-02-014 | Award of Bronze Medallion for Professor Ada Garcia-Casellas |
| J. BR#19-02-015 | Award of Bronze Medallion for Professor Florence Ann Sallie |
| K. BR#19-02-016 | Award of Bronze Medallion for Dr. Jack E. Sallie |
| L. BR#19-02-017 | Award of Bronze Medallion for Professor Karen M. Thomas |
| M. BR#19-02-018 | Award of Bronze Medallion for Dr. Charlotte H. Twombly |
| N. BR#19-02-019 | Award of Bronze Medallion for Dr. Catherine S. Wilson |
| O. BR#19-02-020 | Award of Silver Medallion for Professor Robert L. Giron |
| P. BR#19-02-021 | Award of Silver Medallion for Ms. Katherine J. Michaelian |
| Q. BR#19-02-022 | Award of Silver Medallion for Dr. Janet E. Wormack |

Trustee Suggs Smith made a motion to approve the consent agenda and Trustee Aparicio Blackwell seconded. The motion passed unanimously.

9. AWARD OF CONTRACT (COMPETITIVE)

- | | |
|---------------------|---|
| BR#19-02-023 | Award of Contract, Soccer Field Complex, Rockville Campus, Bid 619-002 |
|---------------------|---|

Trustee Brintnall made a motion to provisionally approve the award of contract, with the Executive Committee making the final decision once it received information regarding costs and its impact on savings as well as health and insurance. Trustee Levey seconded the resolution, which passed. Trustee Hydorn opposed.

10. STRATEGIC PLAN

Dr. Pollard updated the Board on the strategic planning process. She shared that the focus is now on the ideas that were emerging from the community engagement dialogues and planning committee’s engagement. Dr. Pollard shared that the planning committee devoted time to understanding, analyzing and interpreting the narratives of these engagements as well as other relevant data to begin developing and refining the six proposed goals and objectives for the MC2025 Strategic Plan. Dr. Michelle Scott, deputy chief of staff and strategy, and Dr. Kevin Long, director of planning and policy, provided a presentation on the update.

11. BOARD MATTER

Dr. Pollard presented the Board with the FY20 schedule of board meetings for its review. The resolution will be brought to the March Board meeting for approval.

12. NEW BUSINESS

There was no new business to come before the board.

13. TRUSTEE COMMENTS

Trustee Hydorn shared information from the ACCT Board of Directors meeting regarding ACCT governance and bylaws. Information was distributed to all trustees.

14. ADJOURNMENT

On a motion by Trustee Hydorn and a second by Trustee Aparicio Blackwell, the board voted unanimously to adjourn at 9:52 p.m.

signature on file

Michael J. Knapp
Chair, Board of Trustees

signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Bridget T. Abraham
Approved on: March 18, 2019