



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
April 27, 2015

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on April 27, 2015, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:20 p.m.

2. ROLL CALL

Trustees Present: Mr. Reginald M. Felton, Chair
Ms. Marsha Suggs Smith, First Vice Chair
Mr. Michael J. Knapp, Second Vice Chair
Ms. Gloria Aparicio Blackwell, Trustee
Dr. Kenneth H. Hoffman, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Carlos Mejia-Ramos, Student Trustee
Mr. Michael Priddy, Trustee
Mr. Benjamin Wu, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Dr. Gwendolyn Dungy, Interim Senior Vice President for Student Services
Ms. Arlean Graham, Board Relations Coordinator
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Mr. Rocky Sorrell, General Counsel
Ms. Sanjay Rai, Senior Vice President for Academic Affairs
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

First Vice Chair Smith moved to approve the agenda; Trustee Blackwell seconded, and the agenda was unanimously approved by the Board.

4. APPROVAL OF MINUTES

- A. March 23, 2015 Closed Session**
- B. March 23, 2015 Closed Conference Session**
- C. March 23, 2015 Open Session**
- D. March 23, 2015 Open Conference Session**

Second Vice Chair Knapp moved to approve the minutes for March closed and open sessions; Trustee Mejia-Ramos seconded. The minutes were unanimously approved by the Board.

5. COMMENTS PERIOD

There were no speakers to come before the Board.

6. REPORTS

A. President's Report

Dr. Pollard provided information on the FY16 operating budget process and the advocacy period. She noted that the College has been a team player in the county and desires full funding for the FY16 operating budget.

Dr. Pollard congratulated student Mason Buran who was selected as one of 20 students nationwide—out of 1,700 nominations—to be a member of the 2015 All-USA Community College Academic Team, and was also chosen as the state of Maryland's 2015 Coca-Cola New Century Scholar by the National Phi Theta Kappa Honor Society. Additionally, Montgomery College scholar, Sahar Nghibi Khamnei was also selected as a silver scholar for the state of Maryland's 2015 Coca-Cola Community College Academic Team. Dr. Pollard noted that she and the College are very excited for the students.

Dr. Pollard highlighted College Bulletin stories of recognition for faculty, staff, and students who demonstrate that their commitment to the College points to student success through training and classroom excellence.

Dr. Pollard shared a short video clip from the State of the College address, which was held earlier in April. She continued her focus on closing the achievement gap in her monthly written President's Focus report and took a look at shifting the language from a deficit to a new positive name entitled, Achieving the Promise. She reported that an important piece of the work for achieving the promise is holding ourselves accountable, and, as a result, a new Student Success Score Card has been developed and posted on the College's website. She reviewed the Score Card, which was also distributed to the Trustees, and noted that it contains two kinds of data: progress data and completion data. The data is organized by the student journey—arrival, progression, and completion—and disaggregated by gender, race/ethnicity, and age.

Trustees asked questions about the Score Card as related to the use of the federal definition of graduation based on the first-time full-time cohort. Staff provided explanation as to the choice of indicators and the federal government's measures. Dr. Pollard explained that there is advocacy at the federal level to broaden the definition by the national community college associations. Currently, community colleges must use the federal model used by the Department of Education.

Dr. Pollard reported on the team that will coordinate the implementation of the recommendations around achieving the promise. With the leadership of a dedicated director and a cadre of faculty fellows, the team will help address four categories of activities: faculty development, advising and mentoring, diversifying the faculty and staff, and partnering with community groups. The team will be formed as soon as possible with timing and structure dependent on FY16 budget considerations. Additionally, an advisory committee to guide the

team will also be established with participants from the College and the community actively collaborating.

B. Chair's Report

Trustee Felton recognized Dr. Pollard for being selected as the Emerging Leader of the Year by the American Association of Community Colleges (AACC) at its annual convention in San Antonio in April.

The Chair shared his report with the Board and noted that earlier in the evening the Board held an appreciation dinner with members of the Montgomery College Foundation Board, the Alumni Board of Governors, and the Montgomery College Life Sciences Park Foundation Board. This was the first time to have a joint appreciation event and discussion with both foundations and the alumni board.

Trustee Felton reported that Trustee Information Day was wonderful. He thanked the campuses for hosting board members from all of the College's boards. He thanked the other Trustees for their time devoted to this endeavor and invited them to share brief remarks. Trustees thanked the campuses for their efforts, for preparing a very informative and excellent day, for the commitment of the facilities staff on the campuses, and for the engagement of the students.

Trustee Blackwell, chair of the Academic, Student Support, and Workforce Development Committee, shared a brief report on the work of the committee. She noted that the committee is working hard to assist Dr. Pollard in developing a student success policy for the College.

Trustee Felton appointed a Nominating Committee to prepare for Board officers elections in June. The members are Chair Felton and Trustees Mejia-Ramos and Priddy.

Trustee Felton provided comments on his testimony to the county council on April 15, in support of the College operating budget, and thanked his colleagues for attending. He thanked the bargaining group members, students, and alumni for their testimonies as well. Trustee Felton also thanked the Trustees for their one-on-one visits with councilmembers along with Dr. Pollard to support the budget request.

The Chair thanked First Vice Chair Smith and Trustees Blackwell and Mejia-Ramos for joining Dr. Pollard at the AACC convention last week. He noted that College staff presented on four topics at the convention to include on-time registration, the Innovative Works initiative, the library re-design, and placement and developmental education.

Trustee Felton reported that the Montgomery College Foundation has agreed to support a student trustee scholarship, which was a recommendation presented by Trustee Mejia-Ramos. The scholarship will support a student trustee who transfers to another institution to earn a bachelor's degree or to further professional preparation. The Foundation is developing criteria for implementation of the scholarship starting next year.

7. CONSENT CALENDAR

BR# 15-04-027 Personnel Actions Confirmation

On a motion to approve the consent calendar by Trustee Hoffman, and a second by Trustee Mejia-Ramos, the Board approved the consent calendar by unanimous vote.

8. AWARD OF CONTRACT (COMPETITIVE)

**BR# 15-04-028 Takoma Park/Silver Spring Resource Center HVAC Renovation
Phase 2 Award of Construction Contract**

On a motion to approve the resolution by Trustee Mejia-Ramos, and a second by Trustee Hoffman, the Board approved the resolution by unanimous vote.

9. FACILITIES MATTERS

BR# 15-04-029 Increase in the Transportation Fee of \$1 Per Credit Hour

BR# 15-04-030 Approval of the Omnibus Resolution for the Rockville Parking Garage Development, Construction and Leasing Transactions, and Related Site Utilities, Information Technology Infrastructure, Stormwater Management, Roadway, and Sidewalk Improvements and the Refinancing of the Leasing Transaction for the Takoma Park/Silver Spring Parking Garage

BR# 15-04-031 Approval of the Use of Transportation Fund for Lease Payments for a Parking Garage and Other Improvements to be Constructed on the Rockville Campus

On a motion to approve the resolutions by Trustee Mejia-Ramos, and a second by First Vice Chair Smith, the Board approved the resolutions by unanimous vote.

10. ACADEMIC AND REGULATORY MATTERS

BR# 15-04-032 Request for Approval of the Deletion of the Accounting Associate of Applied Science Degree

BR# 15-04-033 Request for Approval of the Computer Gaming and Simulation Associate of Applied Science Degree and Deletion of the Computer Gaming and Simulation Associate of Arts Degree

BR# 15-04-034 Graduates Receiving the Associate Degree and the Program Certificate in Spring 2015

On a motion to approve the resolutions by Trustee Levine, and a second by First Vice Chair Smith, the Board approved the resolutions by unanimous vote.

11. POLICY MATTERS

BR# 15-04-035 Modification of Policy 38002-Honorary Degrees

BR# 15-04-036 Modification of Policy 58004-Commencement Exercises

BR# 15-04-037 Modification of Policy 74001-Naming Campuses, Facilities, Buildings, Rooms, and Institutes

On a motion to approve the resolutions by Trustee Hoffman, and a second by Trustee Blackwell, the Board approved the resolutions by unanimous vote.

12. BUDGET MATTER

BR# 15-04-038 Increase in Tuition Rate Per Credit Hour for FY16

On a motion to approve the resolution by Second Vice Chair Knapp, and a second by First Vice Chair Smith, the Board approved the resolution by unanimous vote.

Dr. Pollard reported that the revenue from this tuition increase would be \$2.3 million.

13. NEW BUSINESS

There was no new business.

14. TRUSTEE ANNOUNCEMENTS

First Vice Chair Smith reported on the accomplishment of her son and noted how proud she was of him and his accomplishment in the community.

15. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session on April 27, 2015, in room 318, Mannakee Building, Rockville, Maryland, at 7:05 p.m. to discuss three personnel matters (subsection 1), two legal matters (subsection 7), and a collective bargaining matter (subsection 9).

On a motion by First Vice Chair Smith, and a second by Trustee Levine, the Board voted unanimously to adjourn at 9:15 p.m.

signature on file

Reginald M. Felton
Chair, Board of Trustees

signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Arlean Graham
Approved on: May 19, 2015