



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**December 16, 2013**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery College met in open session on December 16, 2013, in the Trustee Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:20 p.m.

**2. ROLL CALL**

Trustees Present:

Mr. Reginald M. Felton, Chair  
Ms. Marsha Suggs Smith, First Vice Chair  
Mr. Michael J. Knapp, Second Vice Chair  
Dr. Kenneth H. Hoffman, Trustee  
Dr. Leslie S. Levine, Trustee  
Mr. Alexander G. Stone, Student Trustee  
Mr. Benjamin Wu, Trustee

Trustees Absent:

Ms. Gloria Aparicio Blackwell, Trustee  
Mr. Michael D. Priddy, Trustee

Present Ex-Officio:

Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff  
Present:

Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer  
Ms. Arlean Graham, Board Relations Coordinator  
Dr. Sanjay Rai, Interim Senior Vice President for Academic Affairs  
Mr. David Sears, Senior Vice President for Advancement and  
Community Engagement  
Mr. Clyde H. Sorrell, General Counsel  
Dr. Beverly Walker-Griffea, Senior Vice President for Student Services  
Dr. Janet Wormack, Interim Senior Vice President for Administrative and  
Fiscal Services

**3. APPROVAL OF THE AGENDA**

Trustee Smith moved to approve the agenda; Trustee Hoffman seconded, and the agenda was unanimously approved by the Board.

**4. PUBLIC HEARING ON PROPOSED FY15 OPERATING BUDGET**

The Chair of the Board called the Public Hearing on the Proposed FY15 Operating Budget to order on motion by Trustee Hoffman and second by Trustee Stone. There were no speakers to give testimony on the proposed budget. On motion by Trustee Smith and second by Trustee Wu, the public hearing was adjourned.

## **5. COMMENTS PERIOD**

There were no speakers for the comments period.

## **6. APPROVAL OF MINUTES**

### **A. November 18, 2013 Closed Session**

### **B. November 18, 2013 Open Session**

Trustee Stone moved to approve the minutes for November closed and open sessions; First Vice Chair Smith seconded. The minutes were unanimously approved by the Board.

## **7. REPORTS**

### **A. President's Report**

Dr. Pollard presented the women's volleyball team and the men's soccer team to be honored by the Board. The volleyball team won the district championship in early November and the soccer team was the region 20 champion. The coaches introduced team members and the Board presented them with certificates. The College mascot, the Raptor, attended the meeting and was introduced to the Board.

Dr. Pollard thanked the students for being scholar athletes. She thanked Mr. Derrick Carter, athletic director, Dr. Clemmie Solomon, collegewide dean of student engagement, and Dr. Beverly Walker-Griffea for their efforts to build and support the athletics program.

Dr. Pollard highlighted the ongoing communications audit in her written report. She reported that Clarus Communications is the firm conducting the audit and noted that significant work has been done in the fall semester. She recognized Senior Vice President for Advancement and Community Engagement David Sears and Director of Communications Beth Homan and their teams for their efforts in working with Clarus to gather information. The initial report of the audit shows that the College is a large and complex organization with a rich history and a workforce that spans four generations. In the spring, the College will conduct a collegewide survey for employees regarding communications; in addition, Clarus will conduct the external communications portion of the audit.

### **B. Chair's Report**

Chair Felton provided his report and shared three topics—advocacy, Board constituent conversations, and the Maryland Association of Community Colleges (MACC) Completion Summit. He reported on the state legislators' priorities hearing and the College's protocol meeting with the county executive on the capital budget. Chair Felton thanked the faculty, staff, students, and administrators for their stimulating and enlightening conversations with the Board this semester. The MACC Completion Summit was held earlier this month and Chair Felton thanked College representatives for attending.

### **C. Maryland Association of Community Colleges (MACC)**

Dr. Pollard introduced Dr. Bernie Sadusky, executive director of MACC, and noted that she is impressed with the work he has been doing with the community colleges.

Dr. Sadusky thanked Dr. Pollard and complimented Dr. Pollard for her leadership at the state and national levels. He reported that the College has outstanding staff who testify in Annapolis, and that the College is always involved in important statewide issues. Dr. Sadusky reviewed the MACC 2014 legislative agenda with the Board. He noted that MACC's legislative agenda includes items for action at the state level on issues that affect the welfare of Maryland community colleges and their students. He said that MACC will focus on the following issues in the 2014 Session of the Maryland General Assembly:

1. Operating funds
2. Performance-based funding
3. Health Occupation Shortage programs and statewide programs
4. College and Career Readiness and College Completion Act
5. Capital request
6. Part-time grant
7. Disabled-student grant
8. Transfer scholarship

Dr. Sadusky noted that the path to success in the future is through post-secondary education. He announced that the MACC Trustee Leadership Conference will be held on February 3, 2014, and the guest speaker will be from Apple Corporation. He thanked the Board for inviting him to speak.

#### **8. CONSENT CALENDAR**

**BR# 13-12-114 Personnel Actions Confirmation**

**BR# 13-12-115 Graduates Receiving the Associate Degree and the Program Certificate in Summer 2013**

**BR# 13-12-116 Graduates Receiving the Associate Degree and the Program Certificate in Fall 2013**

**BR# 13-12-117 National and State of Maryland Designated Awareness Days and Months for 2014**

On motion to approve the consent calendar by Trustee Knapp and a second by Trustee Hoffman, the Board approved the consent calendar by unanimous vote.

#### **9. AUDIT MATTER**

**BR# 13-12-118 Acceptance of the Montgomery College Audited Financial Statements for June 30, 2013 and 2012**

On motion to approve the above resolution by Trustee Smith and a second by Trustee Wu, the Board approved the above resolution by unanimous vote.

Dr. Pollard thanked everyone involved in the audit and noted that an audit is a true reflection of how a College operates. All appropriate procedures had been followed and she thanked everyone for their cooperation with the auditors.

Trustee Levine noted that the College had an absolutely clean audit.

#### **10. RECOGNITIONS**

**BR# 13-12-119 Recognition of Dr. Gregory Wahl as Maryland Professor of the Year**

**BR# 13-12-120 Retirement and Award of Emerita Status to Professor DeAnne D. Adams**  
**BR# 13-12-121 Retirement of Mr. Franklin Anderson**  
**BR# 13-12-122 Retirement of Ms. Helen B. Friedkin**  
**BR# 13-12-123 Retirement of Mr. Richard “Doc” E. Gladhill**  
**BR# 13-12-124 Retirement of Ms. Diane L. Marceau**  
**BR# 13-12-125 Retirement of Ms. Maria S. Narvaez**  
**BR# 13-12-126 Retirement of Dr. Robert R. Romano**

On motion to approve the above resolutions by Trustee Knapp, and a second by Trustee Smith, the Board approved the above resolutions by unanimous vote

Dr. Pollard provided comments about Dr. Gregory Wahl’s recognition as Maryland Professor of the Year, read part of his resolution, and presented him with the framed resolution.

Dr. Wahl thanked the Board for the recognition and provided brief remarks.

#### **11. AWARD OF CONTRACT (COMPETITIVE)**

**BR# 13-12-127 Architectural and Engineering Services for the Rockville Garage,  
Rockville Campus**

On motion to approve the above resolution by Trustee Knapp and a second by Trustee Smith, the Board approved the above resolution by unanimous vote.

Dr. Pollard provided comments on the contract. Trustee Hoffman provided recommendations for the construction of the garage to support the College strategic plan. He noted that he was interested in seeing this placed in the design phase. Consideration should be given for community engagement, transportation enhancement, rapid transit, and this would be an opportunity to bond with the community.

Dr. Pollard thanked Trustee Hoffman for his comments and noted that she would have a discussion with the Facilities team to be thoughtful about city planning and the College strategic plan.

#### **12. POLICY MATTER**

**BR# 13-12-128 New Policy 68005-Research Misconduct**

On motion to approve the above resolution by Trustee Smith, and a second by Trustee Knapp, the Board approved the above resolution by unanimous vote.

Dr. Pollard provided comments on the new policy and responded to questions.

#### **13. BUDGET MATTER**

**BR# 13-12-129 Adoption of the FY15 Current, Enterprise, and Other Funds Budgets**

On motion to approve the above resolution by Trustee Knapp, and a second by Trustee Smith, the Board approved the above resolution by unanimous vote.

Dr. Janet Wormack, interim senior vice president for administrative and fiscal services, provided a presentation on historic budget trends and College actions from FY10–14, appropriations and county aid, enrollment projections, tuition history, and the FY15 proposed operating (current

fund) budget. Dr. Wormack reported that the total current fund budget recommended for adoption by the Board is \$244.4 million to meet major and ongoing operational initiatives. The recommended budget has a 7.3 percent increase over the FY14 budget. Dr. Wormack reviewed the FY15 budget assumptions and summarized the other funds. She thanked everyone who helped to develop the budget.

Dr. Pollard thanked the Board's Budget Committee and Dr. Wormack and her team for developing the budget.

Trustees' comments focused on student needs, the development of a good budget, the need to advocate for the budget, a focus on the College mission, the need for modern facilities, and concerns about increasing tuition.

#### **14. NEW BUSINESS**

There was no new business to come before the Board.

#### **15. TRUSTEE ANNOUNCEMENTS**

Chairman Felton wished everyone happy holidays.

#### **16. ADJOURNMENT**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted unanimously to convene a closed session on December 16, 2013, in room 318, Mannakee Building, Rockville, Maryland, at 7:17 p.m. to discuss one personnel matter (subsection 1), a legal matter (subsection 7), and a collective bargaining matter (subsection 9).

On motion by First Vice Chair Smith to adjourn, and a second by Trustee Levine, the Board voted unanimously to adjourn at 9:45 p.m.



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Reginald M. Felton  
Chair, Board of Trustees



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DeRionne P. Pollard, PhD  
President and Secretary-Treasurer, Board of  
Trustees

Recorder: Arlean B. Graham