



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
December 14, 2015

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on December 14, 2015, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the first vice chair at 8:19 p.m.

2. ROLL CALL

Trustees Present: Mr. Michael J. Knapp, First Vice Chair
Ms. Gloria Aparicio Blackwell, Second Vice Chair
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Mr. Robert F. Levey, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Michael Priddy, Trustee
Mr. Luis Rosales, Student Trustee
Mr. Benjamin Wu, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Absent: Ms. Marsha Suggs Smith, Chair

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Services
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, Assistant General Counsel
Ms. Arlean Graham, Board Relations Coordinator
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Levey moved to approve the agenda; Trustee Hydorn seconded, and the agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

Four speakers provided comments to the Board on the topic of the closure of the child care facility on the Takoma Park/Silver Spring Campus. The speakers were Ms. Angi Rivera, Mr. Radoane Neggaz, Ms. Alyscia Charlery, and Ms. Tracee Matthias. They each spoke for three minutes.

5. APPROVAL OF MINUTES

A. November 16, 2015 Closed Session

B. November 16, 2015 Open Session

Second Vice Chair Aparicio Blackwell moved to approve the minutes for November closed and open sessions; Trustee Hoffman seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report

Dr. Pollard continued her report on guided pathways. Based on ideas in the book, *Redesigning America's Community Colleges: A Clearer Path to Student Success*, she shared an overview of the College's business degree program. Dr. Pollard commented on the experiential learning in the business program, which included the Macklin Business Program and the Hillman Entrepreneurs Program and presented a brief video on the programs.

Dr. Pollard updated the Board on the Achieving the Dream application process. She noted that the application for the program and supplemental documents have been submitted and the College is waiting to hear a response sometime in mid-January.

First Vice Chair Knapp thanked Dr. Pollard for her report.

B. Chair's Report

First Vice Chair Knapp thanked Chair Smith and Dr. Pollard for joining him at the Joint House and Senate Priorities hearing on November 18; and thanked Trustees Hoffman, Levey, Levine, and Rosales for attending the legislative reception on December 2.

He reported that he and Dr. Pollard met with Mr. Legget last week on the capital improvements plan for the fiscal years 2017–2022 cycle.

First Vice Chair Knapp asked for committee reports. Trustee Levine, chair of the Budget and Finance Committee, reported that the College is aiming to be more efficient, explained that a three percent increase in tuition is needed in FY17, suggested increase funding for ACES and Achieving the Promise efforts, and noted that continual compensation increases at the current rates for faculty and staff will be unsustainable in the future.

First Vice Chair Knapp, chair of the Audit Review Subcommittee, reported that the committee met earlier this afternoon. He noted that the committee heard the report on the single audit from the external auditors and that it was a very good report.

First Vice Chair Knapp asked for reports on Trustee activities since the last board meeting. Trustee Hoffman commented on students affected by substance abuse and how to combine treatment with education. Second Vice Chair Aparicio Blackwell commented on a Leadership Montgomery session at the Takoma Park/Silver Spring Campus, and Trustee Hydorn reported on the recognizable work of the College's partnership with Holy Cross Hospital, which was observed by trustees he met from Illinois.

7. CONSENT CALENDAR

BR# 15-12-101 Personnel Actions Confirmation

On a motion to approve the consent calendar by Second Vice Chair Aparicio Blackwell, and a second by Trustee Hoffman, the Board approved the consent calendar.

8. REGULATORY MATTER

BR# 15-12-102 Acceptance of the Montgomery College Audited Financial Statements for June 30, 2015, and 2014

On a motion to approve the above resolution by Trustee Hydorn, and a second by Trustee Hoffman, the Board approved the resolution by unanimous vote.

9. FACILITIES MATTER

BR# 15-12-103 Naming of The Judy E. Ackerman Math/Science Center on the Rockville Campus

On a motion to approve the above resolution by Trustee Hydorn, and a second by Trustee Levey, the Board approved the resolution by unanimous vote.

Trustees provided comments and thanked Dr. Ackerman for her time and service to the College. They noted her excellent service in all things major and minor, the terrific job she has done with students, amazing things she has done for the College-town relationship, her community engagement, her dedication to student success, and her true care and concern for math education.

Dr. Ackerman thanked the Board for the recognition and accepted the framed resolution from Dr. Pollard.

10. POLICY MATTERS

BR# 15-12-104 Modification of Policy 38002-Honorary Degrees

BR# 15-12-105 Modification of Policy 63001-Procurement

BR# 15-12-106 Modification of Policy 38002-Gifts Acceptable to Montgomery College

On a motion to approve the above resolutions by Trustee Hydorn, and a second by Trustee Levey, the Board approved the resolutions by unanimous vote to include the comments offered by Trustees.

Regarding Policy 63001–Procurement, Trustee Priddy requested that Dr. Pollard investigate how to have vendors allow 5-10 percent of their award be set aside for student success.

Trustee Levine proposed language to clarify the wording in Policy 38002–Honorary Degrees to say that an individual needs at least one of the six criteria outlined in the policy, not all six.

Trustee Hoffman asked that legal research be conducted to see what can be done to include veteran and other minority preferences for Policy 63001–Procurement.

11. BUDGET MATTER

Presentation of the FY17 Operating Budget

Dr. Pollard thanked Dr. Wormack and her team led by Mr. Robert Preston, the College leadership teams, and the senior leaders for examining the College's needs and priorities to

make this the best budget moving forward. Dr. Pollard noted that the proposed budget focuses on the College's commitment to student learning, success, and completion through expanding the ACES program, advancing the Achieving the Promise efforts, increasing board scholarships, and opening two new planned facilities on the Rockville Campus.

Additionally, the budget reflects the commitment to employees through increased compensation. The Board is scheduled to vote on the FY17 operating budget in January 2016.

Dr. Pollard asked Dr. Wormack to share the budget presentation with the Board.

Dr. Wormack thanked Dr. Pollard and the Board Budget and Finance Committee for its support of *Montgomery College 2020*. She highlighted a few aspects of the budget. She noted that there is a 1.27 percent increase in the budget over last year, the budget reflects the College's planning for efficiency, and thanked her senior leadership team for their work in preparing the budget.

Mr. Preston presented the proposed FY17 operating budget to the Board. He reviewed the FY17 president's budget initiatives, solutions for solving the College budget gap, the proposed FY17 current fund budget, other funds initiatives and budgets, and the total FY17 budget.

He noted that the College will begin to initiate advocacy strategy with the Board. In January, the county executive will release the county's capital budget and the Board will vote on the College's FY17 budget. In March, the county's operating budget will be released, and April and May will be sessions with the county council on the College budget with approval in late May.

12. NEW BUSINESS

Trustee Levey asked Dr. Pollard to research a recent article about legislation that would allow Montgomery County to establish a student loan authority, a move that would give the county the ability to leverage its municipal borrowing power to extend rock-bottom rates to its residents. He noted that this could be a potential benefit for students.

13. TRUSTEE ANNOUNCEMENTS - None

14. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session December 14, 2015, in room 318, Mannakee Building, Rockville, Maryland, at 5:50 p.m. to discuss two facilities matters (subsection 3), three legal matters (subsection 7), and a collective bargaining matter (subsection 9).

On a motion by Trustee Trustee Hydorn, and a second by Second Vice Chair Aparicio Blackwell, the Board voted unanimously to adjourn at 9:35 p.m.

Signature on file

Marsha Suggs Smith
Chair, Board of Trustees

Recorder: Arlean Graham

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees