



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery Community College, Rockville, Maryland
November 14, 2011

1. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in open session on November 14, 2011, in the Trustee Board Room #115, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:25 p.m.

2. ROLL CALL

Present: Trustees Steve Kaufman, chair, Reginald Felton, 1st vice chair
Marsha Suggs Smith, Kenneth Hoffman, Leslie Levine, Jonathan Jayes-Green,
Gloria Aparicio Blackwell, Michael Priddy, and Michael Lin

Present Ex-Officio: President and Secretary/Treasurer Dr. DeRionne Pollard

Resource Staff Dr. Stephen Cain, chief of staff/chief strategy officer

Present: Ms. Arlean Graham, administrative manager, Board of Trustees
Ms. Cathy Jones, senior vice president for administrative and fiscal services
Mr. Rocky Sorrell, general counsel
Dr. Beverley Walker-Griffea, senior vice president for student services

3. APPROVAL OF THE AGENDA

Trustee Felton moved to approve the agenda; Trustee Smith seconded, the motion passed unanimously and the agenda was approved by the Board.

4. COMMENTS PERIOD

There were two speakers to come before the Board for public comments. Rockville Campus students Ms. Lesli Flores and Ms. Yelena Simoen provided comments on the Student Ambassador Program and Student Emergency Fund. They explained the goals of their club and their current fundraising event.

5. REPORT – Maryland Association of Community Colleges (MACC), Board of Directors Meeting

Trustee Blackwell attended the MACC Board of Directors meeting on behalf of Chairman Kaufman. She noted that the highlights of the meeting were the legislative agenda for the next session of the General Assembly, the Trustee Leadership Conference on January 23, 2012, the state employees' pension program, the testing of students in grade 10, and the recruitment of the new executive director.

Chairman Kaufman thanked Trustee Blackwell for her participation.

6. ACADEMIC AND REGULATORY MATTER – Discussion of Memorandum of Understanding with Jindal Education, Wadhvani Foundation

Dr. Pollard explained the Memorandum of Agreement in the context of the grant received by the U.S. Department of State that made it possible to travel to India earlier this year. She noted that Governor O'Malley has invited the College to travel to India again with a trade mission on November 29 – December 4, 2011. No College operating funds will be utilized during this travel. Dr. Sanjay Rai, vice president and provost of the Germantown Campus, will travel with Dr. Pollard to India and he provided some brief comments to the Board on the India initiative.

7. CAMPUS UPDATES

- A. Germantown Campus**
- B. Rockville Campus**
- C. Takoma Park/Silver Spring Campus**
- D. Workforce Development & Continuing Education**

Mr. Dave Capp, associate vice president for facilities, provided a report on the campus updates. He noted that the College is having biweekly meetings with Holy Cross Hospital and there is good coordination with them. The Rockville Campus is constructing parking lots in the location of the "old" tennis courts along with the Science East renovations, and the Workforce Development & Continuing Education renovations are on schedule at the Morris and Gwendolyn Cafritz Foundation Arts Center.

8. BOARD MATTERS

A. Nominations for Second Vice Chair.

Trustee Blackwell nominated Trustee Marsha Suggs Smith for the position of second vice chair for the Board of Trustees for FY12. There were no other nominations. On motion by Trustee Felton, seconded by Trustee Hoffman, the motion passed unanimously and the Board approved the election of Trustee Marsha Suggs Smith as the second vice chair of the Board of Trustees for FY12.

Trustee Smith expressed her gratitude to the Board.

B. Electronic Board Alternatives

Dr. Pollard provided some background information on the topic and reviewed the Foundation's investigation into an electronic board system. Chairman Kaufman appointed Trustee Smith to investigate this matter for the Board. She will provide a report and recommendation to the Board at the December 12 Board meeting.

9. RETIREMENT RECOGNITIONS

- A. BR# 11-11-137 Ms. Anne Bunai**
- B. BR# 11-11-138 Dr. Patrick Flynn**
- C. BR# 11-11-139 Ms. Jan Gabrielson**
- D. BR# 11-11-140 Professor Margaret Kirkland**

- E. BR# 11-11-141 Ms. Evelyn McKinney
- F. BR# 11-11-142 Mr. Frank Satinover
- G. BR# 11-11-143 Award of Bronze Medallion to Ms. Jessica L. Warnick

On motion by Trustee Hoffman, seconded by Trustee Levine, the motion passed unanimously and the Board approved and adopted the above resolutions.

10. POLICY MATTER – Change of College Policy Number 43003, Tuition Waiver for Non-Employees of the College

On motion by Trustee Felton, seconded by Trustee Smith, the motion passed unanimously and the Board approved and adopted the policy modification for agenda item #10.

11. EXECUTIVE CALENDAR

Trustees Blackwell and Smith expressed desires to attend the Women's Legislative Conference on January 29, 2012.

12. NEW BUSINESS

Trustee Blackwell provided comments on the Conflict of Interest brochure that was published by the University of Maryland. It serves as a reference and reminder for college employees. She will send a copy to the Trustees and noted that the College and Board need to review its own Conflict of Interest statement.

13. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted to hold a closed meeting on November 14, 2011, in room 318 in the Mannakee Building at 7:35 p.m. when two personnel matters (subsection 1) and one collective bargaining matter (subsection 9) were discussed.

A motion was made to adjourn at 9:45 p.m.



Stephen Z. Kaufman
Chair, Board of Trustees



DeRionne P. Pollard, Ph.D.
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham