



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**November 10, 2014**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery College met in open session on November 10, 2014, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:56 p.m.

**2. ROLL CALL**

Trustees Present: Mr. Reginald M. Felton, Chair  
Ms. Marsha Suggs Smith, First Vice Chair  
Mr. Michael J. Knapp, Second Vice Chair  
Ms. Gloria Aparicio Blackwell, Trustee  
Dr. Kenneth H. Hoffman, Trustee  
Dr. Leslie S. Levine, Trustee  
Mr. Michael Priddy, Trustee  
Mr. Carlos Mejia-Ramos, Student Trustee  
Mr. Benjamin Wu, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer  
Dr. Gwendolyn Dungy, Interim Senior Vice President for Student Services  
Ms. Lily Lee, Board Relations Coordinator  
Dr. Sanjay Rai, Senior Vice President for Academic Affairs  
Mr. David Sears, Senior Vice President for Advancement and Community Engagement  
Mr. Rocky Sorrell, General Counsel  
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

**3. APPROVAL OF THE AGENDA**

In the interest of time, Dr. Pollard asked to remove the President's Report, item 6B, from the agenda. In addition, the Chair Felton deferred discussion of item 9, Modified Policy 75003–Restrictions on Smoking, Tobacco, and Sale of Tobacco Products, to a later date.

First Vice Chair Smith moved to approve the agenda as amended; Trustee Blackwell seconded, and the agenda was unanimously approved by the Board.

**4. APPROVAL OF MINUTES**

- A. October 20, 2014 Closed Session**
- B. October 20, 2014 Open Session**

Trustee Knapp moved to approve the minutes for October closed and open sessions; Trustee Blackwell seconded. The minutes were unanimously approved by the Board.

## **5. COMMENTS PERIOD**

There were no speakers.

## **6. REPORTS**

### **A. Business Plan for the Hercules Pinkney Life Sciences Park as Approved by the Life Sciences Park Foundation Board**

Douglas Wrenn, chair of the Montgomery College Life Sciences Park (MCLSP) Foundation Board, presented the business plan for the Hercules Pinkney Life Sciences Park. Mr. Wrenn reported that the MCLSP Foundation Board contracted Eva Klein and Associates to develop a business plan in November 2013. The resulting plan encompasses the vision of the MCLSP Foundation Board in the following aspects: realizing better land use of the Park, utilizing alternative methods of financing, evolving Montgomery County as a “College Town,” and serving as a national model as the only community college housing both an academic and business venue. The MCLSP approved the plan unanimously and expanded the scope to include innovation and technology, not just life sciences tenants. Mr. Wrenn reported that he is optimistic that the Park will offer opportunities for both economic and academic enrichment and will become a mixed synergistic community.

Trustees thanked Mr. Wrenn for the presentation and made comments regarding the implementation of the plan and the need for thoughtful communication and messaging to the community about the Park project.

### **C. Chair’s Report**

Because of time constraints, Board Chair Felton offered an abbreviated report and acknowledged Trustee Gloria Aparicio Blackwell for her work with the Association of Governing Board’s National Commission on College and University Board Governance and its report. He also congratulated Trustee Wu on his election to the Diversity Committee at the Association of Community College Trustees National Conference.

Board Chair Felton invited chairs of Board committees to offer brief reports.

Trustee Blackwell reported that the Board’s Academic, Student Success, and Workforce Committee met on November 3. The committee received an update on academic restructuring, discussed the student success policy, and received a preview of the Performance Accountability Report (PAR), which is on tonight’s agenda for action. Trustee Blackwell mentioned that the PAR indicators were very relevant and could possibly be used in place of a dashboard.

First Chair Marsha Suggs Smith, chair of the Audit Review Subcommittee, reported that it had met to review the financial statements, single audit, and CC-4 audits for FY14. These will come to the full Audit Committee and to the Board in December.

## **7. CONSENT CALENDAR**

**BR# 14-11-159 Personnel Actions Confirmation**

**BR# 14-11-160 Graduates Receiving the Certificate or Associate's Degree in Fall 2014**

**BR# 14-11-161 National and State of Maryland Designated Awareness Days and Months for 2015**

On a motion to approve the consent calendar by Second Vice Chair Knapp, and a second by Trustee Mejia-Ramos, the Board approved the consent calendar by unanimous vote.

**8. ACADEMIC AND REGULATORY MATTER**

**BR# 14-11-162 Acceptance of the 2014 Performance Accountability Report**

On a motion to approve the resolution by First Vice Chair Smith, and a second by Second Vice Chair Knapp, the Board approved the resolution by unanimous vote.

Trustees discussed the PAR including how the benchmarks are set and whether other aspects of student data (such as socioeconomic information, language, and zip codes) should be tracked.

**9. POLICY MATTER**

**Modified Policy 75003–Restrictions on Smoking, Tobacco, and Sale of Tobacco Products**

This item was removed from the agenda and deferred for discussion at a later date.

**10. BUDGET MATTER**

**BR# 14-11-163 Adoption of the FY16 capital Budget**

On a motion to approve the resolution by Trustee Hoffman, and a second by Trustee Mejia-Ramos, the Board approved the resolution by unanimous vote.

Dr. Wormack reported that the final FY16 capital budget contains 29 projects and a total of \$54 million. Trustee Levine, chair of the Board's Budget and Finance Committee, stated that the committee had been briefed on the FY16 capital budget on September 29.

**11. NEW BUSINESS**

Trustee Mejia-Ramos asked the Board to consider establishing a scholarship for future Student Trustees. He stated that such a scholarship could help ease the financial burden of the student Trustee and that some other community colleges have established the practice. Dr. Pollard reported that she will explore options and report back to the Board. Trustee Felton asked general counsel to examine state rules regarding such a proposal.

**12. TRUSTEE ANNOUNCEMENTS**

There were no Trustee announcements

**13. ADJOURNMENT**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session on November 10, 2014, in room 318, Mannakee Building, Rockville, Maryland, at

7:10 p.m. to discuss one real property matter (subsection 3), three legal matters (subsection 7), and a collective bargaining matter (subsection 9).

On a motion by Second Vice Chair Knapp, and a second by Trustee Levine, the Board voted unanimously to adjourn at 8:48 p.m.



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Reginald M. Felton  
Chair, Board of Trustees



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DeRionne P. Pollard, PhD  
President and Secretary-Treasurer, Board of  
Trustees

Recorder: Lily Lee