



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**October 20, 2014**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery College met in open session on October 20, 2014, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:22 p.m.

**2. ROLL CALL**

Trustees Present: Mr. Reginald M. Felton, Chair  
Mr. Michael J. Knapp, Second Vice Chair  
Ms. Gloria Aparicio Blackwell, Trustee  
Dr. Kenneth H. Hoffman, Trustee  
Dr. Leslie S. Levine, Trustee  
Mr. Michael Priddy, Trustee  
Mr. Carlos Mejia-Ramos, Student Trustee  
Mr. Benjamin Wu, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Absent: Ms. Marsha Suggs Smith, First Vice Chair

Resource Staff Present: Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer  
Dr. Gwendolyn Dungy, Interim Senior Vice President for Student Services  
Ms. Arlean Graham, Board Relations Coordinator  
Dr. Sanjay Rai, Interim Senior Vice President for Academic Affairs  
Mr. David Sears, Senior Vice President for Advancement and Community Engagement  
Mr. Rocky Sorrell, General Counsel  
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

**3. APPROVAL OF THE AGENDA**

Trustee Knapp moved to approve the agenda; Trustee Mejia-Ramos seconded, and the agenda was unanimously approved by the Board.

**4. COMMENTS PERIOD**

There were no speakers.

## **5. APPROVAL OF MINUTES**

- A. September 5, 2014 Closed Session**
- B. September 22, 2014 Closed Session**
- C. September 22, 2014 Open Session**

Trustee Knapp moved to approve the minutes for September closed and open sessions; Trustee Blackwell seconded. The minutes were unanimously approved by the Board.

## **6. REPORTS**

### **A. President's Report**

Dr. Pollard provided comments on three stories that were featured in the College Bulletin. She highlighted three features of the first quarter finance report, and noted that the report goes into detail on every aspect of the College's revenues and expenses to date. She also noted that her written Focus report continues to explore issues related to closing the achievement gap. This month's report was on national efforts related to addressing the achievement gap. She noted that higher education access and excellence are not mutually exclusive; the achievement gap issue runs from kindergarten through graduate school; and community colleges across the country are launching efforts to increase alignment. Dr. Pollard introduced Montgomery College graduate Mr. Yannick Diouff via video. Mr. Diouff is a recent graduate and Dream Act beneficiary who talked about his MC experience and credited the Boys to Men Program for helping him to succeed.

Trustees' comments focused on continuing to help students succeed and fulfilling the College's mission.

### **B. Chair's Report**

Trustee Felton reported that the Board met with the Faculty Council earlier in the evening and had a discussion on closing the achievement gap. He thanked Trustees Smith, Blackwell, Mejia-Ramos, and Priddy for attending the Montgomery College Foundation annual golf and tennis classic, and noted that the Budget and Finance Committee and the Facilities Committee have held meetings since the last Board meeting. He invited the chairs of the committees to provide a report.

Trustee Levine, chair of the Budget and Finance Committee, provided a brief report. He noted that the proposed FY16 Capital Budget was very good and was moving the College forward. He noted that some projects in this budget have been deferred.

## **7. CONSENT CALENDAR**

### **BR# 14-10-139 Personnel Actions Confirmation**

On motion to approve the consent calendar by Trustee Levine, and a second by Trustee Mejia-Ramos, the Board approved the consent calendar by unanimous vote.

## **8. RETIREMENT RECOGNITIONS**

**BR# 14-10-140 Dr. Patricia Bartlett**

**BR# 14-10-141 Dr. Edmund Palaszynski**

**BR# 14-10-142 Mr. Joseph Yancy Jr.**  
**BR# 14-10-143 Professor Audrey Hill**  
**BR# 14-10-144 Professor Gail Jenkins**  
**BR# 14-10-145 Ms. Lois Anderson**  
**BR# 14-10-146 Ms. Gabrielle Aquilino**  
**BR# 14-10-147 Ms. Sherri Buchanan**  
**BR# 14-10-148 Ms. Cecilia Coliton**  
**BR# 14-10-149 Mr. John Dillon**  
**BR# 14-10-150 Ms. Joyce Heineman**  
**BR# 14-10-151 Ms. Judy Jupin**  
**BR# 14-10-152 Mr. Wayman Leibrand**  
**BR# 14-10-153 Ms. Barbara Leurig**  
**BR# 14-10-154 Mr. Debra Walker**

On motion to approve the resolutions by Trustee Levine, and a second by Trustee Mejia-Ramos, the Board approved the resolutions by unanimous vote.

**9. AWARD OF CONTRACT (SOLE SOURCE)**  
**BR# 14-10-155 Multiple Media Advertising Services**

On motion to approve the resolution by Trustee Mejia-Ramos, and a second by Trustee Hoffman, the Board approved the resolution by unanimous vote.

Trustees' comments focused on the College's awareness for the number of contracts awarded to minorities, women, and small businesses, and how to judge the impact of the awards.

Senior Vice President David Sears explained the College's return on investment for the multiple media advertising services contract. Ms. Lisa Burl, marketing director, commented on multilingual ads and where they are placed.

**10. POLICY MATTERS**  
**BR# 14-10-156 Policy 61009–Tax Exempt Bond Compliance**  
**BR# 14-10-157 Policy 76001–Vehicle Registration and Parking**

On motion to approve the resolutions by Trustee Levine, and a second by Trustee Blackwell, the Board approved the resolutions by unanimous vote.

The Board did not consider Policy 75003–Restrictions on Smoking, Tobacco, and Sale of Tobacco Products, which was on the agenda. This revised policy will be placed on the Board's November agenda for consideration.

**11. BOND MATTER**  
**BR# 14-10-158 Approval of Offering Statement**

On motion to approve the resolution by Trustee Knapp, and a second by Trustee Mejia-Ramos, the Board approved the resolution by unanimous vote.

**12. BUDGET MATTER – Proposed FY16 Capital Budget**

Dr. Pollard introduced the proposed FY16 Capital Budget and noted that it had been reviewed

and discussed with the Board's Finance and Budget Committee.

Dr. Janet Wormack provided comments on the budget and thanked her team for its work in preparing the budget.

Dr. Pollard noted that this was a draft document as there may be a small modification to the final budget, which may be very advantageous to the College.

### **13. NEW BUSINESS**

There was no new business to bring before the Board.

### **14. TRUSTEE ANNOUNCEMENTS**

Trustee Blackwell announced that the work of the Association of Governing Boards National Commission on College and University Board Governance, on which she serves, will make an announcement about its work on November 6 at a press conference.

Trustee Levine reported that the Universities of Shady Grove Advisory Board met on September 15, and provided a very brief report on the board's work, programs, and upcoming retreat.

Trustee Knapp provided comments on Moving Montgomery Forward (MMF), which is a movement in the county that is experimenting with a new way of working together to solve problems. MMF will find common ground, come to a common vision, and embrace specific and actionable plans to tackle the county's problems. MMF is building on the people power and talent in Montgomery County to bring together committed and invested veteran and new leaders from all of its communities and professions—education, business, philanthropy, nonprofits, and government. This movement will also have a focus on workforce issues in the county, and the College will be a great pivot point for many of these issues.

### **14. ADJOURNMENT**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session on October 20, 2014, in room 318, Mannakee Building, Rockville, Maryland, at 7:25 p.m. to discuss two personnel matters (subsection 1), two legal matters (subsection 7), and a collective bargaining matter (subsection 9).

On motion by Trustee Knapp to adjourn, and a second by Trustee Blackwell, the Board voted unanimously to adjourn at 9:08 p.m.



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Reginald M. Felton  
Chair, Board of Trustees



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DeRionne P. Pollard, PhD  
President and Secretary-Treasurer, Board of  
Trustees

Recorder: Arlean Graham