



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
October 19, 2015

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on October 19, 2015, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:10 p.m.

2. ROLL CALL

Trustees Present: Ms. Marsha Suggs Smith, Chair
Mr. Michael J. Knapp, First Vice Chair
Ms. Gloria Aparicio Blackwell, Second Vice Chair
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Mr. Robert F. Levey, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Michael Priddy, Trustee
Mr. Luis Rosales, Student Trustee
Mr. Benjamin Wu, Trustee (arrived at 8:28 p.m.)

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Services
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Ms. Arlean Graham, Board Relations Coordinator
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Mr. Rocky Sorrell, General Counsel
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

First Vice Chair Knapp moved to approve the agenda; Trustee Levine seconded, and the agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

There were two speakers to come before the Board, Mr. Tom Pollins and Mr. Paul Kalidas, College bookstore employees who spoke as individuals for three minutes each. They submitted their testimonies for the record, which outlined their concerns with outsourcing of bookstore services.

5. APPROVAL OF MINUTES

A. September 19, 2015 Closed Session

B. September 19, 2015 Open Session

Trustee Hydorn moved to approve the minutes for September closed and open sessions; First Vice Chair Knapp seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report

Dr. Pollard continued her focus on the theme of guided pathways as developed in the recently published book, *Redesigning America's Community Colleges: A Clearer Path to Student Success*. Her written report to the Board examined the manner by which students come into the College and noted that entering any college is more complex than we often realize. Dr. Pollard reported that some very important decisions made by students in their first steps of a college career include how to obtain financial aid, which courses to register for, and what major to select. These decisions can make or break a college career, but supporting students as they make these decisions can make the critical difference in their long-term success. Dr. Pollard noted that enrolling at Montgomery College has four components: outreach, application, advising, and registration. Dr. Pollard shared a video with the board about how students come into Montgomery College.

Dr. Pollard highlighted College Bulletin stories that looked at the creativity and innovation that faculty, staff, and students bring to the institution.

Chair Smith thanked Dr. Pollard for her report.

Trustees thanked Dr. Pollard for her report and their comments focused on welcome centers, career coaches, incentives for faculty, and the counseling approach used for students with the utilization of Starfish.

B. Chair's Report

Trustee Smith commented on the constituent conversation with the Faculty Council, and thanked the trustees who attended the 2015 ACCT Leadership Congress. Trustee Smith asked trustees to report on board committee meetings and their activities involving the College for the last month.

Trustee Levine reported that the Budget and Finance Committee met on October 8 with Dr. Pollard and College staff to discuss the 2017 capital budget, review the final budget report for FY15, and review preliminary numbers for the FY16 operating budget.

Trustees Blackwell, Hoffman, Hydorn, Levey, Levine, Priddy, Rosales, and Wu shared comments about their experiences at the ACCT Leadership Congress, committee work at the Congress, an invitation to an MC classroom, and the opportunity to attend the Montgomery College Foundation Golf Classic.

7. CONSENT CALENDAR

BR# 15-10-085 Personnel Actions Confirmation

On a motion to approve the consent calendar by First Vice Chair Knapp, and a second by Trustee Levine, the Board approved the consent calendar.

8. RECOGNITIONS

BR# 15-10-086 Retirement of Mr. Stephen A. Anyanah

BR# 15-10-087 Retirement of Ms. Maria E. Borda

BR# 15-10-088 Retirement of Professor Wilfred R. Brunner

BR# 15-10-089 Retirement of Mr. Stephen C. Crawford

BR# 15-10-090 Retirement Recognition and Award of Bronze Medallion to Professor Barbara L. Nubile

BR# 15-10-091 Retirement Recognition and Award of Silver Medallion to Professor Susan T. Hoffman

On motion to approve the above resolutions by Second Vice Chair Blackwell, and a second by Trustee Hydorn, the Board approved the above resolutions by unanimous vote.

Trustee Levey provided remarks on the service of Professor Susan T. Hoffman at the College.

9. AWARDS OF CONTRACTS (COMPETITIVE)

BR# 15-10-092 Shuttle Bus Transportation Services

BR# 15-10-093 Planetarium Upgrade Equipment and Installation

On a motion to approve the above resolutions by Trustee Hydorn, and a second by Trustee Levey, the Board approved the resolutions by unanimous vote.

10. AWARD OF CONTRACT (PROCUREMENT THROUGH OTHER AGENCY)

BR# 15-10-094 Affirmation of Poll of Board of Trustees, Procurement Through Other Agency for Continuation of Banking Services, PTOA 16-025

On a motion to approve the resolution by Trustee Hydorn, and a second by Trustee Knapp, the Board approved the resolution by unanimous vote.

11. CAMPUS LAND MANAGEMENT

BR# 15-10-095 Authorization for the Creation of a New Condominium Unit in the Germantown Campus Condominium and Authorization of the Life Sciences Park Foundation to Serve as Montgomery College's Agent in Submitting a Preliminary Subdivision Plan for a Parcel in the Hercules Pinkney Life Sciences Park

On a motion to approve the resolution by Trustee Hydorn, and a second by Trustee Hoffman, the Board approved the resolution by unanimous vote.

Chair Smith thanked Mr. Doug Wrenn, chair of the Life Sciences Park Foundation (LSPF), Ms. Martha Schoonmaker, executive director of the LSPF, and Trustee Emeritus Mr. Stephen Kaufman, chair of the real estate committee of the LSPF, for attending the meeting and for the work the foundation is doing on behalf of the College.

12. BUDGET MATTER

Proposed FY17 Biennial Capital Budget Request

Dr. Pollard introduced the proposed FY17 Biennial Capital Budget and noted that the FY17 request is the first year of the biennial capital budget and is part of the six-year FY17 through FY22 capital improvements program. She asked Dr. Wormack to present the capital budget.

Dr. Janet Wormack provided comments on the budget and thanked her team for its work in preparing the budget. She asked Ms. Kristina Schramm, capital budget analyst, to present the capital budget request.

Ms. Schramm highlighted the budget request and noted that it is made up of 26 projects that total \$67.5 million in which there will be some small cost increase in several projects. Ms. Schramm reviewed the collegewide projects, IT projects, and campus projects.

Dr. Pollard thanked Ms. Schramm, Mr. McLean, and Dr. Yeatts for their work on the capital budget.

13. NEW BUSINESS

There was no new business to come before the board.

14. TRUSTEE ANNOUNCEMENTS

There were no announcements.

15. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session October 19, 2015, in room 318, Mannakee Building, Rockville, Maryland, at 7:04 p.m. to discuss one facilities matters (subsection 3), two legal matters (subsection 7), a collective bargaining matter (subsection 9), and a security matter (subsection 10).

On a motion by Trustee Levine, and a second by First Vice Chair Knapp, the Board voted unanimously to adjourn at 9:22 p.m.

Signature on file

Marsha Suggs Smith
Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Arlean Graham