



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**October 10, 2011**

The Board of Trustees of Montgomery Community College met in open session on October 10, 2011, in the Trustee Board Room 115, Mannakee Building. The open meeting session was called to order by the 1<sup>st</sup> vice chair at 8:10p.m.

Present: Trustees Reginald Felton, 1<sup>st</sup> vice chair, Marsha Suggs Smith, Kenneth Hoffman (via Skype), Leslie Levine, Jonathan Jayes-Green, Michael Priddy, and Michael Lin

Present Ex-Officio: President and Secretary/Treasurer DeRionne Pollard

Absent: Trustees Steve Kaufman, chair, and Gloria Aparicio Blackwell

Resource Staff Present: Dr. Stephen Cain, chief of staff/chief strategy officer  
Ms. Arlean Graham, administrative manager, Board of Trustees  
Dr. Beverly Walker-Griffea, senior vice president for student services  
Ms. Paula Matuskey, interim senior vice president for academic affairs  
Ms. Cathy Jones, senior vice president for administrative and fiscal services  
Mr. Rocky Sorrell, general counsel

**Agenda Items:**

**1. Campus Updates**

Mr. David Capp, chief facilities officer, presented the Campus Updates Report that was distributed to the Board. He responded to several questions from the Trustees.

**2. Presentation of Proposed Capital Budget for FY2013**

Dr. Pollard provided some highlights on the Capital Improvements Program (CIP) and Capital Budget for FY2013-2018 and explained the CIP process. The Board will have a full presentation at the October 24<sup>th</sup> Board meeting and will be asked to take action at the November 21<sup>st</sup> Board meeting. Dr. Pollard noted that there are some political issues; and specifically, the Universities at Shady Grove will be securing a commitment for funds from the County Executive for a parking garage. She noted that she will be asking the County Executive to assist in building a parking garage for the Rockville Campus also. Some very interesting dynamics will be played out during this budget cycle. New projects in the College's CIP are the Germantown Science and Applied Studies building renovations and addition with design in FY2013, the Rockville Campus parking garage with design in FY2013, and construction dollars for the Takoma Park/Silver Spring Science and Math Center in FY2018.

**3. Strategic Plan Development Update**

Dr. Pollard discussed a few issues of the plan with the Trustees and provided an update on the process. She presented a PowerPoint presentation and reviewed the SWOT analysis. Trustees requested that copies of the slides and SWOT analysis be sent to them. Trustee Smith expressed the need for the College to define student success.

**4. BR# 11-10-123 Amendment to Modification of Lease Agreement, 12 South Summit Avenue, Gaithersburg, Maryland**

On motion by Trustee Smith, seconded by Trustee Priddy, the motion passed unanimously and the Board approved and adopted the above agenda item.

**5. Introduction of the Making It Better Statement**

Dr. Pollard explained some background for the statement and its awareness against bullying and creating an inclusive environment for lesbian, gay, bisexual and transgender (LGBT) students at the College. The Board can show its support by accepting this statement at its October 24<sup>th</sup> open meeting.

**6. Board Matters**

- A. Board Committees**
- B. Board Reports**
- C. Second Vice Chair**
- D. Electronic Board Books**

This agenda item was tabled until the next open meeting.

**7. Executive Calendar**

The Board reviewed its calendar and had no specific comments.

**8. Adjournment:** The closed session meeting adjourned at 9:30p.m.

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Stephen Z. Kaufman  
Chair, Board of Trustees

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DeRionne P. Pollard, Ph.D.  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham