



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
September 23, 2013

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on September 23, 2013, in the Trustee Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the first vice chair at 8:30 p.m.

2. ROLL CALL

Trustees Present: Mr. Reginald M. Felton, First Vice Chair
Ms. Marsha Suggs Smith, Second Vice Chair
Ms. Gloria Aparicio Blackwell, Trustee
Dr. Kenneth H. Hoffman, Trustee
Mr. Michael J. Knapp, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Michael D. Priddy, Trustee
Mr. Alexander G. Stone, Student Trustee
Mr. Benjamin Wu, Trustee

Trustees Absent: Mr. Stephen Z. Kaufman, Chair

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Ms. Arlean Graham, Board Relations Coordinator
Dr. Donald M. Pearl, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Mr. Clyde H. Sorrell, General Counsel
Dr. Beverly Walker-Griffea, Senior Vice President for Student Services
Dr. Janet Wormack, Interim Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Smith moved to approve the agenda; Trustee Priddy seconded, and the agenda was unanimously approved by the Board. First Vice Chair Felton welcomed Student Trustee Alexander Stone to his first Board meeting.

4. COMMENTS PERIOD

There was one speaker for the comments period. Professor Richard Penn spoke as an individual on the topic of an open letter to the Board from last year. First Vice Chair Felton thanked Professor Penn for his comments.

5. APPROVAL OF MINUTES

- A. June 10, 2013 Closed Session**
- B. June 10, 2013 Open Session**
- C. June 24, 2013 Closed Session**
- D. June 24, 2013 Open Session**
- E. August 14, 2013 Closed Session**
- F. August 14, 2013 Open Session**

Trustee Smith moved to approve the minutes for the months of June and August, closed and open sessions; Trustee Knapp seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report

Dr. Pollard highlighted four current issues at the College. She reported that she has accepted the recommendations of the task force on academic redesign and will move forward with implementation on July 1, 2014; the College will prepare for compliance with the new College and Career Readiness and College Completion law with some aspects already in place by July 1, 2013. The ACES program is in place with 550 students and eight high schools currently participating with two more joining later this semester. The Welcome Centers are up and running at the Germantown Campus, the Rockville Campus, and in the Mannakee Building; the Takoma Park/Silver Spring Campus center will open later this year.

Trustees noted that the critical aspects of these issues are the convergence around students coming to the College, courage, changes needed to make the College the best that it can be, the involvement and inclusion of the entire College community, and doing what is right for the students.

Dr. Pollard reported to the Board, on Mr. Kaufman's behalf, that he will chair a Nominating Committee for Board officers and that he has requested nominations be sent to him by October 11. He and Trustee Blackwell will assemble the ballot for the October Board meeting.

B. Chair's Report and Retreat Report

First Vice Chair Felton provided a report on the Board's fall retreat held on September 6 and 7. He noted that the focus of the retreat was on what the Board needs to do to embrace change. He noted that the Board is committed to transformational leadership, which is needed at this time. First Vice Chair Felton reported that the Board concluded the retreat with a commitment statement that supports the *Montgomery College 2020 Plan*. The statement is as follows:

"Our Commitment."

The Board:

- *Supports the Montgomery College 2020 strategic plan to advance student success*
- *Supports the use of specific quantitative and qualitative measures recommended by the president for each of the themes within MC 2020 to*

enable the Board to monitor progress (in Board meetings, on the Board website)

- *Recognizes the great changes in the global educational environment and will work toward creating and articulating a transformational vision for MC of the future*

C. Facilities Committee Report

Trustee Knapp, chair of the Facilities Committee, reported that the committee has met three times since June to discuss proposed projects and ongoing projects, and will meet tomorrow. He noted that there are significant issues in the CIP that will be coming forward this year. Trustee Knapp reported that the College has received a letter from the Office of Management and Budget to reduce the College capital budget by \$10 million, but the reasons for the requested reduction were not clear. He noted that the College would put together a full request and a number of project updates were placed in Boardbooks this week and the CIP will come to the full Board at the next meeting.

7. CONSENT CALENDAR

BR# 13-09-099 Personnel Actions Confirmation

On motion to approve the consent calendar by Trustee Knapp, and a second by Trustee Blackwell, the Board approved the consent calendar by unanimous vote.

8. RECOGNITIONS

BR# 13-09-100 Retirement of Mr. James Luallen

BR# 13-09-101 Retirement of Ms. Aileen M. Murphy

BR# 13-09-102 Retirement and Award of Emerita Status to Professor Ida Justh

On motion to approve the above resolutions by Trustee Knapp, and a second by Trustee Blackwell, the Board approved the above resolutions by unanimous vote.

9. ACADEMIC AND REGULATORY MATTER

BR# 13-09-103 Approval of the Graphic Design for Web and Interaction Associate of Applied Science Degree and Graphic Design for Web and Interaction Certificate

On motion to approve the above resolution by Trustee Hoffman, and a second by Trustee Smith, the Board approved the above resolution by unanimous vote.

10. AWARD OF CONTRACT (COMPETITIVE)

BR# 13-06-104 Affirmation of Award of Contract, Architectural and Engineering Design Services for Science and Applied Studies Building, Germantown Campus

On motion to approve the above resolution by Trustee Smith, and a second by Trustee Hoffman, the Board approved the above resolution by unanimous vote.

11. POLICY MATTER

BR# 13-09-105 Modification of Policy 61001–Fiscal Control

On motion to approve the above resolution by Trustee Knapp, and a second by Trustee Smith, the Board approved the above resolution by unanimous vote.

Dr. Pollard noted the enhancement to the policy resolution cover sheet, which will be used for all future new and modified policies brought to the Board. She noted that the changes in this policy were not substantive, but needed clarification for auditing purposes in addition to some administrator title changes.

12. BUDGET MATTER

BR# 13-09-106 FY13 Operating Fund Functional Transfer

On motion to approve the above resolution by Trustee Priddy, and a second by Trustee Knapp, the Board approved the above resolution by unanimous vote.

Dr. Pollard reported that the College would enhance the explanation for functional transfers in the future.

13. BOARD MATTER

The Board delayed its discussion on its Self-Reflection and Evaluation for FY13 until the October Board meeting. First Vice Chair Felton noted that he would work with staff on questions so that the Board could have a focused discussion.

14. NEW BUSINESS

There was no new business to come before the Board.

15. TRUSTEE ANNOUNCEMENTS

First Vice Chair Felton thanked Trustees Priddy and Kaufman for going to China with Dr. Pollard at their own expense.

Trustee Priddy commented on the memorandum of understanding that was signed with China and noted that Dr. Pollard represented Montgomery College fantastically.

16. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the first vice chair announced that the Board voted unanimously to convene a closed session on September 23, 2013, in room 318, Mannakee Building, Rockville, Maryland, at 7:13 p.m. to discuss one personnel matter (subsection 1), an investment of public funds (subsection 5), and a collective bargaining matter (subsection 9).

On motion by Trustee Smith to adjourn, and a second by Trustee Levine, the Board voted unanimously to adjourn at 9:17 p.m.

Reginald M. Felton
First Vice Chair, Board of Trustees

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of Trustees

Recorder: Arlean B. Graham