



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
September 19, 2016

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on September 19, 2016, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:00 p.m.

2. ROLL CALL

Trustees Present:

Ms. Marsha Suggs Smith, Chair
Mr. Michael J. Knapp, First Vice Chair
Ms. Gloria Aparicio Blackwell, Second Vice Chair
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Mr. Robert F. Levey, Trustee
Dr. Leslie S. Levine, Trustee
Ms. Michelle Menendez, Student Trustee

Absent:

Mr. Michael Priddy, Trustee
Mr. Benjamin Wu, Trustee

Present Ex-Officio:

Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff
Present:

Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, Acting General Counsel
Ms. Arlean Graham, Board Relations Coordinator
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and
Community Engagement
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal
Services

3. APPROVAL OF THE AGENDA

Trustee Hydorn moved to approve the agenda; Trustee Levey seconded and the agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

There were no speakers to come before the Board.

5. APPROVAL OF MINUTES

A. June 20, 2016 Closed Session

B. June 20, 2016 Open Session

Trustee Hydorn moved to approve the minutes for June 20, 2016, closed and open sessions; Trustee Levey seconded. The minutes were unanimously approved by the Board.

6. OATH OF OFFICE

The county clerk of court provided a ceremonial oath of office for the Trustees.

7. GOVERNMENTAL REPORT

Councilmember Craig Rice provided a governmental report on the county and education in the community. He congratulated the College for its work and leadership in the community. Councilmember Rice's report focused on the state's political landscape, funding, innovation, immigrant communities, economic development, and global competition.

Chair Smith thanked Councilmember Rice for his remarks and asked Trustees for comments and questions.

Trustees' comments and questions focused on immigration reform, career and technical education, access to opportunities, interdependence between the county and the College, and understanding capital needs.

8. REPORTS

A. President's Report

Dr. Pollard welcomed the Trustees back for a new fiscal year with a special welcome for Student Trustee Michelle Menendez. She highlighted the Fall Opening Meeting and the "e-campus" electricity source proposal for the Germantown Campus.

Dr. Pollard reported that her *President's Focus* written reports this year will look at the impacts the College community can see on the life of the institution after five years of changes. Reports will emphasize the One College model, participatory governance, organizational restructuring, compliance, facilities, community engagement, Achieving the Promise, and the ACES program.

B. Chair's Report

Chair Smith welcomed Student Trustee Michelle Menendez to the Board and extended a warm welcome back to the returning members, the Board officers, and the College community. She thanked Trustee Knapp for organizing an excellent retreat earlier this month.

Chair Smith reported that there will be three ad hoc committees for the year—the Educational Excellence Committee, the Financial Sustainability Committee, the Community Engagement Committee—and one ad hoc subcommittee, the Audit Review Subcommittee. The standing committees are the Executive Committee and the Audit Committee. Chair Smith appointed members to each committee, and liaisons to the support organizations of the College: the

Montgomery College Foundation Board, the Montgomery College Life Sciences Park Foundation Board, the Montgomery College Alumni Association Board, In addition, she appointed a liaison to the Universities at Shady Grove Board of Advisors.

Chair Smith invited Trustees to report on their recent activities in support of the Board's efforts. Trustee Blackwell commented on her meeting with Dr. Pollard; Trustee Levine commented on trades and training in the community and the need to increase this kind of education in the life of the College. Trustee Hoffman shared information about a community engagement opportunity (a film festival), and Trustee Hydorn reflected on his meeting with Dr. Pollard and the Fall Opening Meeting program. Trustee Levey commented on his attendance and support of the Summer Dinner Theatre and his meeting with Dr. Pollard, and Trustee Menendez shared her experience with MC Scholars and Renaissance Scholars and her experience with the Hillman Entrepreneurs.

Chair Smith offered Trustee Menendez an opportunity to provide brief remarks as a new Trustee. Trustee Menendez noted that she is thankful to the governor for the opportunity to serve on the Board and will offer her experiences as a student.

Trustees congratulated Trustee Aparicio Blackwell on receiving the President's Distinguished Service Award at the University of Maryland, College Park. Trustee Aparicio Blackwell serves in the Office of Community Engagement.

Chair Smith commented on the Board retreat held September 9–10, and noted that the Board is ready to move forward with the work of the College and with the leadership of Dr. Pollard.

9. CONSENT CALENDAR

BR# 16-09-105 Personnel Actions Confirmation

BR# 16-09-106 Central Services Building Renovation

BR# 16-09-107 Operating Fund Functional Transfer for FY16

BR# 16-09-108 Graduates Receiving the Associate Degree and the Program Certificate in Summer 2016

On a motion to approve the consent calendar by First Vice Chair Knapp, and a second by Trustee Hydorn, the Board approved the consent calendar.

10. ACADEMIC AND REGULATORY MATTERS

BR# 16-09-109 Acceptance of 2016 MHEC Performance Accountability Report

BR# 16-09-110 Approval of New Benchmarks for the Performance Accountability Report

On a motion to approve the above resolutions by First Vice Chair Knapp, and a second by Second Vice Chair Aparicio Blackwell, the Board approved the resolutions by unanimous vote.

Dr. Cain provided brief remarks on the Performance Accountability Report (PAR) and introduced Dr. Bob Lynch, director of institutional research and analysis, who provided additional information.

Dr. Lynch shared some highlights from the PAR report and indicated that the College is doing well on a number of indicators. He noted that there are 60 indicators or benchmarks set to monitor the College's performance and commented on several specific indicators. Trustees commented on achievability and MHEC's requirements.

11. ENVISIONING THE FUTURE

Chair Smith commented on this agenda item and noted that an outcome of the retreat was to allow more time and energy to focusing on the College's long-term viability. For future Board meetings, this will part of the Board's conversation. The ad hoc committees have been structured and designed to dive more deeply into the topics of financial sustainability, educational excellence through student success and completion, and community engagement.

Chair Smith noted that the Board will spend time listening and gathering information this fall, make assessments mid-year, brainstorm in the spring, and articulate directions to Dr. Pollard at the end of the year in each of the three areas. This will guide the next strategic plan. The Board officers asked Dr. Pollard to prepare a plan with a three-phase process to conduct the work.

Dr. Pollard thanked the Board for its commitment and noted that this is the right time for the Board to engage in this work. She shared a proposal for how this will work this year based on the ideas expressed at the retreat.

Dr. Pollard noted that the three topics would be looked at through a SWOT analysis—strengths, weaknesses, opportunities, and threats. Senior leaders will develop the SWOTs and deliver to the Board this fall: one in October, one in November, and one in December. She will provide a SWOT in January on other major areas of the College. Additionally, committees will take up work in the spring to delve more deeply into planning toward the future in each of these aspects.

Trustees thanked Dr. Pollard and her team for getting the Board to this point.

12. NEW BUSINESS

There was no new business to come before the board.

13. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session September 19, 2016, in room 318 of the Mannakee Building, Rockville, Maryland, at 7:10 p.m. to discuss one personnel matter (subsection 1) and a legal matter (subsection 7).

On a motion by Trustee Hydorn, and a second by Trustee Levey, the Board voted unanimously to adjourn at 9:33 p.m.

Signature on file

Signature on file

Marsha Suggs Smith
Chair, Board of Trustees

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Arlean Graham