



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**September 10, 2012**

## **1. CALL TO ORDER**

The Board of Trustees of Montgomery College met in open session on September 10, 2012, in the Trustee Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:50 p.m.

## **2. ROLL CALL**

Present: Trustees Stephen Kaufman, chair, Marsha Suggs Smith, 2nd vice chair, Constantine Apergis, Gloria Aparicio Blackwell, Kenneth Hoffman, Michael Knapp, Leslie Levine, Michael Priddy, and Benjamin Wu

Present Ex-Officio: President and Secretary/Treasurer Dr. DeRionne P. Pollard

Absent: Trustee Reginald Felton, 1st vice chair

Resource Staff Dr. Stephen Cain, chief of staff/chief strategy officer

Present: Ms. Arlean Graham, board relations coordinator

Ms. Cathy Jones, senior vice president for administrative and fiscal services

Dr. Donald Pearl, senior vice president for academic affairs

Mr. David Sears, senior vice president for advancement & community engagement

Mr. Rocky Sorrell, general counsel

## **3. APPROVAL OF THE AGENDA**

Trustee Smith moved to approve the agenda; Trustee Blackwell seconded, and the agenda was unanimously approved by the Board.

## **4. COMMENTS PERIOD**

There were no speakers for the comments period.

## **5. APPROVAL OF MINUTES**

Trustee Knapp moved to approve the minutes for the month of June, closed and open sessions, Trustee Smith seconded. The minutes were approved by the Board.

## **6. REPORTS**

### **A. President's Report to the Board**

Dr. Pollard welcomed the Board back from the summer break and welcomed the new Trustees, Benjamin Wu and Constantine Apergis. Dr. Pollard indicated that the September report focused

on a new program, ACES, which stands for Achieving College Excellence and Success. The College is providing an educational pathway to a college degree for underrepresented and underprepared students in Montgomery County along with Montgomery County Public Schools and the Universities at Shady Grove. This program will connect to the College's strategic plan. Dr. Pollard thanked Dr. Beverly Walker-Griffea, Dr. Brad Stewart, and Dr. Karen Roseberry for their efforts. A press conference will be held on September 13, at 10:30 a.m. in the Charlene R. Nunley Student Services Center on the Takoma Park/Silver Spring Campus.

Dr. Pollard asked the Trustees to respond to the following questions:

1. What aspects of the ACES program do you believe will be essential to helping produce the next great generation?
2. How do you see this program advancing *Montgomery College 2020*?

Trustees expressed gratitude for the College's leadership on this initiative. Trustees noted that students who need help will be identified early; there will be a pathway to a college degree for underprepared students; parents, families, and the community will benefit; the program is in alignment with the strategic plan; the program will assist teachers; and it is vital for the community.

## **B. Chair's Report**

Chairman Kaufman reported that the Board is looking forward to a productive year. There are lots of initiatives at the College to include the ACES program, the India initiative, travel to Ethiopia, and the implementation of the strategic plan and the one college model. Chairman Kaufman reported that the Board met with the Staff Council this evening and will hold a retreat this weekend. He welcomed the new Trustees.

## **C. Campus Updates**

Ms. Jan Cubar, acting vice president of facilities and security, provided the Campus Updates report to the Board. She indicated that she would be asking the Board to affirm the final cost of the change order for the floor slab in the Science East Building next month.

## **7. CONSENT CALENDAR**

- A. BR# 12-09-067      Personnel Actions Confirmation Report**  
**BR# 12-09-068      Graduates Receiving the Associate Degree and One-Year**  
**Certificates in Spring 2012**

On motion to approve the Consent Calendar by Trustee Knapp, and second by Trustee Smith, the Board approved the consent calendar by unanimous vote.

## **8. CAMPUS LAND MANAGEMENT**

- BR# 12-09-069      Response to City of Rockville Mandatory Referral Conditions,**  
**Science West Renovation Project, Rockville Campus**

On motion by Trustee Blackwell, and second by Trustee Knapp, the Board unanimously approved the resolution.

Trustee Hoffman commented on responding to the city in a respectful and neighborly manner.

## **9. AWARDS OF CONTRACT (COMPETITIVE)**

### **BR# 12-09-070 Employee Dental Benefit Coverage**

On motion by Trustee Blackwell, and second by Trustee Smith, the Board unanimously approved the resolution.

Trustee Knapp requested the “experience costs” of dental rates for the past three years. Ms. Jones explained the contract, but will need to provide the requested expenditures in a separate communications to the Board.

## **10. APPOINTMENTS**

### **BR# 12-09-071 Authorization for the Chair of the Board of Trustees to Appoint Board Members to the Montgomery College Life Sciences Park Foundation, Inc. on Behalf of the College**

On motion by Trustee Hoffman, and second by Trustee Priddy, the Board approved the resolution.

Dr. Pollard provided background information on the resolution. Trustee Kaufman abstained from the vote due to his responsibility for making the appointments.

## **11. BUDGET MATTER**

### **BR# 12-09-072 FY12 Operating Fund Functional Transfer**

On motion by Trustee Smith, and second by Trustee Hoffman, the Board approved the resolution by unanimous vote.

## **12. NEW BUSINESS**

Trustee Blackwell thanked the chairman for establishing a committee to investigate electronic board book products, and she thanked the committee for its work and recommendation. She reported that the Board is now using Diligent Boardbooks to receive its board materials and this was the first meeting for the Trustees to use this product for a board meeting.

## **13. ADJOURNMENT**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed on September 10, 2012, in room 318 in the Mannakee Building at 7:15 p.m. to receive legal advice on five matters (subsection 7) and to discuss a personnel matter (subsection 1).

On motion by Trustee Levine to adjourn, and second by Trustee Smith, the Board voted unanimously to adjourn at 9:20 p.m.



---

Stephen Z. Kaufman  
Chair, Board of Trustees



---

DeRionne P. Pollard, Ph.D.  
President and Secretary-Treasurer, Board of Trustees

Recorder: Arlean B. Graham