



BOARD OF TRUSTEES MINUTES
Montgomery Community College, Rockville, Maryland
June 20, 2011

1. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in public session on June 20, 2011, in the Trustee Board Room, Mannakee Building. The regular public meeting was called to order by the Chair at 7:00 p.m.

2. ROLL CALL

Present: Trustees Michael Lin, Chair, Steve Kaufman, 1st Vice Chair, Gigi Godwin, 2nd Vice Chair, Roberta Shulman, Marsha Suggs Smith, Kenneth Hoffman, Leslie Levine, Christina Cieplak, Gloria Aparicio Blackwell, and Reginald Felton

Present Ex-Officio: President and Secretary/Treasurer DeRionne Pollard

3. APPROVAL OF THE AGENDA

Trustee Godwin moved to approve the revised agenda; Trustee Felton seconded, the motion passed and the agenda was approved by the Board.

4. MINUTES

Trustee Kaufman moved to approve the minutes of the May 16, 2011 public meeting; Trustee Smith seconded, the motion passed unanimously and the minutes were approved by the Board.

5. COMMENTS PERIOD

There was one speaker to come before the Board. Mr. Eyal Bergaman spoke on behalf of Maryland General Assembly Senate Bill 167, tuition for undocumented students. Mr. Bergaman asked the Board to assure a process for educating students about this bill.

6. REPORTS

A. President's Report to the Board

Dr. Pollard provided the Board with highlights of her report. She noted that Montgomery College has worked tirelessly on many issues this year from the undocumented students' issue, to the groundbreaking for the new Bioscience Education Center, to our phenomenal faculty, staff, and administrators who support our students.

Dr. Pollard presented two questions for the Board's discussion:

- (1) What do you believe were the College's biggest accomplishments in the 2010-2011 Academic Year? What projects have room for additional growth and development?
- (2) How can we learn from our successes and challenges from the 2010-2011 Academic Year as we plan for next year and the years ahead?

Trustees' responses included the piloting and launching of the developmental math curriculum, the appointment of Dr. Pollard as president, the opening of the new Science Center, to seeing students graduate and transfer.

B. Chair's Report

Chairman Lin offered some remarks about the College, thanked Dr. Pollard for bringing the College to where it is today, and recognized Dr. Michelle T. Scott and Mr. Robert F. Cephas for their service to the College and to the Board of Trustees. Ms. Teresa Wright, an advocate for the College, was acknowledged.

C. Trustee Information Reports

1. Professional Development Report
2. Selected Financial Information Report

The Board was provided with the above reports for discussion and they provided comments on each one.

7. Consent Calendar

- A. BR# 11-06-070 Personnel Actions Confirmation Report**
- B. BR# 11-06-071 Request for Deletion of the Computer Publishing and Printing Management Associate of Arts Degree**
- C. BR# 11-06-072 Request for Approval of the Women's Studies Certificate**
- D. BR# 11-06-073 Approval of the Montgomery College Plan for Programs of Cultural Diversity Annual Progress Report**

On motion by Trustee Kaufman, seconded by Trustee Cieplak, the motion passed unanimously and the Board approved and adopted the Consent Calendar.

8. Award of Medallions

- A. BR# 11-06-074 Award and Presentation of Bronze Medallion to Trustee Christina Cieplak**
- B. BR# 11-06-075 Award and Presentation of Silver Medallion and Emeritus Status to Mr. Marshall Moore**
- C. BR# 11-06-076 Award and Presentation of Silver Medallion and Emerita Status to Trustee Bobbi Shulman**

On motion by Trustee Felton, seconded by Trustee Smith, the motion passed unanimously and the Board approved and adopted the above resolutions. The Trustees expressed gratitude and appreciation to each individual for their service to the College and to the community college mission.

9. CAPITAL BUDGET FUNDS TRANSFERS

- A. BR# 11-06-077 Rockville Science Center Project to the Germantown Childcare Center Project**
- B. BR# 11-06-078 Takoma Park Expansion Project to Planning, Design and Construction Project**

10. Awards of Contract

- A. BR# 11-06-079 Sole Source Award of Contract, Extended Warranty and Maintenance Service Contract for Diagnostic Medical Sonography Equipment**
- B. BR# 11-06-080 Sole Source Award of Contract, Ultrasound Digital Imaging System**
- C. BR# 11-06-081 Multiple Awards of Contract, Network Infrastructure Products and Services**
- D. BR# 11-06-082 Award of Contract, Printing of Noncredit Class Schedule**
- E. BR# 11-06-083 Award of Contract, Collegewide Elevator Maintenance**
- F. BR# 11-06-084 Award of Contract, Childcare Center, Germantown Campus**
- G. BR# 11-06-085 Facility Planning Task Order Contract Award**
- H. BR# 11-06-086 Award of Contract, Emergency Procurement, Chiller Compressor, Rockville Campus**

On motion by Trustee Felton, seconded by Trustee Blackwell, the motion passed unanimously and the Board approved and adopted the resolutions in agenda items 9 and 10.

11. AMENDMENTS AND MODIFICATIONS

- A. BR# 11-06-087 Amendment to Sole Source Award of Contract, Training and Instructional Support Services for the Delivery of Workforce Development and Continuing Education Healthcare Service Courses**
- B. BR# 11-06-088 Authorization to Modify Lease Agreement, Expansion for Workforce Development and Continuing Education Programs at 12 South Summit Avenue, Gaithersburg, Maryland**

12. BOARD POLICY ACTIONS

- A. BR# 11-06-089 Establishment of Board Policy on Prevention of Workplace Violence at Montgomery College**
- B. BR# 11-06-090 Modification of Board Policy 35003, Wellness Activities Program**
- C. BR# 11-06-091 Modification of Board Policy 45003, Determination of Applicable Tuition, Fees Rates; State Aid**

13. FINAL ADOPTION OF FY2012 BUDGETS

- A. BR# 11-06-092 Current Fund and Special Funds Budgets**
- B. BR# 11-06-093 Capital Budget**

14. BR# 11-06-094 Supplemental Authorization Request, Goldenrod Building Acquisition Project, FY2012 Capital Budget

15. BR# 11-06-095 Petition for State Aid FY2012

On motion by Trustee Felton, seconded by Trustee Hoffman, the motion passed unanimously and the Board approved and adopted the resolutions in agenda items 11-15.

16. **BR# 11-06-096 Declaration of Covenant, Child Care Center, Germantown Campus**
17. **BR# 11-06-097 Dedication of Road and Related Storm Drainage Easements, Germantown Campus**
18. **BR# 11-06-098 Compensation in FY2012 for Administrative, Associate and Support Staff**

On motion by Trustee Levine, seconded by Trustee Blackwell, the motion passed unanimously and the Board approved and adopted agenda items 16-18.

19. **BR# 11-06-099 Approval of Memorandum of Settlement Between Montgomery College and Service Employees International Union**
20. **BR# 11-06-100 Approval of the Montgomery College Mission, Vision, and Core Values Statement**

On motion by Trustee Godwin, seconded by Trustee Hoffman, the motion passed unanimously and the Board approved and adopted agenda items 19-20.

21. Nomination and Election of Board Officers

Trustee Shulman moved to place into nomination as Board officers for FY2012 Trustee Steve Kaufman to serve as chair and Trustee Felton to serve as first vice chair. The position of second vice chair was deferred pending a discussion during the fall retreat. Trustee Hoffman seconded, and the motion was unanimously approved and adopted by the Board.

It was noted that Trustee Godwin will tender her resignation from the Board effective June 30, 2011, and Chairman Lin was recognized for his two years of service as the chair of the Board.

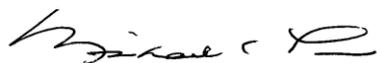
22. New business

There was no new business to come before the Board.

23. Adjournment

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the Chair announced that the Board voted to hold an Executive Session on June 13 2011, when one real property/legal matters (subsections 3 &7) was discussed; one collective bargaining matter (subsection 9); two legal matters (subsection 7); and two personnel matters (subsection 1) were discussed.

A motion was made to adjourn at 8:20 p.m.



Michael C. Lin, Ph.D.
Chair, Board of Trustees



DeRionne P. Pollard, Ph.D.
President and Secretary-Treasurer,
Board of Trustees