



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
May 16, 2016

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on May 16, 2016, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:18 p.m.

2. ROLL CALL

Trustees Present:

Ms. Marsha Suggs Smith, Chair
Mr. Michael J. Knapp, First Vice Chair
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Mr. Robert F. Levey, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Michael Priddy, Trustee
Mr. Benjamin Wu, Trustee

Present Ex-Officio:

Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Absent:

Ms. Gloria Aparicio Blackwell, Second Vice Chair
Mr. Luis Rosales, Student Trustee

Resource Staff
Present:

Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, Acting General Counsel
Ms. Arlean Graham, Board Relations Coordinator
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and
Community Engagement
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal
Services

3. APPROVAL OF THE AGENDA

Trustee Levey moved to approve the agenda; Trustee Priddy seconded and the agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

There were no speakers to come before the Board.

5. APPROVAL OF MINUTES

A. April 18, 2016 Closed Session

B. April 25, 2016 Closed Session

C. April 18, 2016 Open Session

Trustee Hydorn moved to approve the minutes for April 18 and 25, 2016, closed and open sessions; Trustee Hoffman seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report

Dr. Pollard provided comments on the death of Mr. Malcom "Mike" Winffel, the spouse of a College employee, who was tragically killed in the Westfield Montgomery Mall incident last week, and asked for a moment of silence to remember him.

Dr. Pollard provided brief remarks on the upcoming commencement ceremony as well as a budget update.

Dr. Pollard provided a final report on guided pathways. As related to the book, *Redesigning America's Community Colleges: A Clearer Path to Student Success*, she took a look at how the College creates pathways to employment for students. She noted that, with the wide breadth of degrees and certifications that the College offers, each pathway can look quite different, but all students have access to the same valuable tools and services to aid in their job searches. For example, she said, there is an extensive Career Services program, an online Career Coach program, and a Cooperative Education and Internship Program, which help students decide what field they want to enter and how to make the right connections to employment. Practicums and internships are offered, and students who pass the right exam for licensure are frequently hired quickly.

Dr. Pollard shared a brief video on pathways to employment through Montgomery College.

Trustees' comments focused on the College obtaining information from students who are not at the institution for credit courses, career coaching, education with a purpose, course sequences, and connecting with employers.

B. Chair's Report

Chair Smith provided comments on the conference session held earlier in the evening on commencement, the budget update, and the bargaining agreements. She noted that the Board wanted to express profuse gratitude to AFSCME for settling its full collective bargaining agreement, and to AAUP and SEIU for returning to the bargaining table to reopen their contracts on the limited wage issue for FY17.

Chair Smith highlighted the May 3 conference session on the Middle States reaccreditation process that was held with Dr. Sean McKitrick and invited Trustees to view the recorded session if they were not present.

Chair Smith invited Trustees to report on committee meetings and activities for the month.

Trustee Levey reported that he had spoken to county councilmembers about the bus depot matter that is proposed to be located in the MCPS parking lot across from the College's Mannakee Building.

Trustee Hydorn reported that he attended the honors convocation at the Germantown Campus as well as the graduation ceremony at the Universities at Shady Grove and had a tour of the facilities. He met with the county council today on the budget along with Chair Smith and Dr. Pollard, attended the Alumni Association fundraiser and thanked everyone for coming out to help raise \$7,500 for scholarships.

Trustee Hoffman commented on the bus depot matter and housing plans for the community.

Trustee Priddy reported that he attended the Hillman Entrepreneurs Program ceremony and heard four great student presentations.

7. CONSENT CALENDAR

BR# 16-05-053 Personnel Actions Confirmation

On a motion to approve the consent calendar by Trustee Hydorn and a second by Trustee Levine, the Board approved the consent calendar.

8. POLICY MATTERS

BR# 16-05-054 New Policy 62004–Crowdfunding

BR# 16-05-055 New Policy 66004–Electronic Information Technology Accessibility

BR# 16-05-056 Modification of Policy 54001–Workforce Development & Continuing Education

BR# 16-05-057 Modification of Policy 41001–Admissions to Montgomery College

BR# 16-05-058 Modification of Policy 58002–Assessment Testing and Appropriate Course Placement

BR# 16-05-059 Modification of Policy 31009–Employee Indebtedness

On a motion to approve the above resolutions by Trustee Hydorn and a second by Trustee Levine to amend Policy 54001–Workforce Development & Continuing Education, the Board approved the policies.

The amendment to the proposed changes in Policy 54001 should add the word “nonprofit” to paragraph one, line two, to read: “...for business, nonprofit, and government agencies...”

Dr. Pollard provided background information on each policy. Trustee Knapp thanked Dr. Cain and staff for updating the policies.

Some Trustees noted the effectiveness of crowdfunding as a fundraising tool. Once an organization establishes proper protocols to eliminate potential risks, it is deemed effective and the College has put these protocols in place to protect the institution.

9. AWARDS OF CONTRACT (COMPETITIVE)

BR# 16-05-060 Science and Applied Studies Building, Renovation and Addition, Phase 1, Germantown Campus

BR# 16-05-061 Workday Software Implementation and Change Management Services

BR# 16-05-062 Student Skills Profiler and Virtual Internship Tool

On a motion to approve the above resolutions by Trustee Hydorn and a second by Trustee Levine, the Board approved the resolutions by unanimous vote.

10. COLLECTIVE BARGAINING MATTERS

BR# 16-05-063 Approval of Memorandum of Agreement – Collective Bargaining Agreement Between Montgomery College and the Federation of State, County, and Municipal Employees, Council 67, Local 2380 (AFSCME)

BR# 16-05-064 Approval of Memorandum of Agreement – Collective Bargaining Agreement Between Montgomery College and the Montgomery College Chapter of the American Association of University Professors (AAUP)

BR# 16-05-065 Approval of Memorandum of Agreement – Collective Bargaining Agreement Between Montgomery College and Service Employees International Union, Local 500, Change to Win (SEIU)

On a motion to approve the above resolutions by Trustee Levey and a second by Trustee Priddy, the Board approved the resolutions by unanimous vote.

11. NEW BUSINESS

There was no new business to come before the board.

12. TRUSTEE ANNOUNCEMENTS

Trustee Levey announced that he has been appointed The Virginius Dabney Distinguished Professor of Journalism in the Richard T. Robertson School of Media and Culture at Virginia Commonwealth University for the 2016–2017 academic year.

13. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session May 16, 2016, in room 318 of the Mannakee Building, Rockville, Maryland, at 6:20 p.m. to discuss two personnel matters (subsection 1), a real property matter (subsection 3), six legal matters (subsection 7), and collective bargaining matters (subsection 9).

On a motion by Trustee Hydorn, and a second by Wu, the Board voted unanimously to adjourn at 9:20 p.m.

Signature on file

Marsha Suggs Smith
Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of Trustees

Recorder: Arlean Graham