



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
May 14, 2018

1. CALL TO ORDER

The Board of Trustees of Montgomery College met on May 14, 2018, in the Board Room, Central Services Building, Rockville, Maryland. The public meeting was called to order by the chair at 8:03 p.m.

2. ROLL CALL

Trustees Present: Mr. Michael J. Knapp, Chair
Ms. Gloria Aparicio Blackwell, First Vice Chair
Dr. Leslie S. Levine, Second Vice Chair
Dr. Michael A. Brintnall, Trustee
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Ms. Diyana Kahawita, Student Trustee
Mr. Robert F. Levey, Trustee
Ms. Marsha Suggs Smith, Trustee
Mr. Benjamin H. Wu, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, General Counsel
Ms. Lily Lee, Manager, Board Operations and Services
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Aparicio Blackwell moved to approve the agenda; Trustee Hydorn seconded. The agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

Mr. Chris Standing, president of AFSCME local 2380, gave comments regarding a compensation matter.

5. APPROVAL OF MINUTES

A. April 23, 2018 Closed Session

B. April 23, 2018 Public Meeting

Trustee Hydorn moved to approve the minutes for the April 23, 2018, closed and public meetings. Trustee Aparicio Blackwell seconded. The minutes were approved unanimously.

6. REPORTS

A. President's Report

Dr. Pollard opened her report with an announcement of the upcoming commencement ceremony. She stated that over 900 students are expected to participate in the ceremony with around 2,700 graduates total in this fiscal year.

Dr. Pollard reported on another recent event, the second annual ACES College Signing Day. Held at Gaithersburg High School, nearly 400 students declared their intent to attend college, and 190 attended this special event. Dr. Pollard stated that, in its fifth year, ACES has 1,500 high school students and 800 enrolled at MC.

Dr. Pollard then turned her attention to the news of Governor Hogan's signing of the New Completers and Maryland Community College Promise Scholarships Bill. The law provides \$15 million in scholarships for recent high school graduates to attend community colleges, with some conditions. She added that the law takes effect this July 1, but the scholarships will be available next year in the fall of 2019.

Dr. Pollard thanked Trustees for their support with our advocacy efforts this fiscal year. She reminded the Board that our budget request was for an additional \$4.3 million and that the county executive recommended an increase of \$2 million. We have sought the difference through the county council process and await its official vote for final numbers.

Dr. Pollard closed her report with an update on how all of the planning activities for this year will inform our strategic planning process for next year. She reported that the integrated institutional planning group is finishing work on an integrated planning calendar and a guide to planning. This committee will be submitting a proposed framework for 2021–2016 plan.

B. Chair's Report

Board Chair Knapp began his report with enthusiasm for the upcoming commencement program and announced that the Board will bestow honorary degrees to four individuals: Imam Yahya Hendi, Kazem Kazempour, Diego Uriburu, and Erica Webber.

Board Chair Knapp thanked Trustees for their time and efforts in advocating for the

College's budget. He also thanked Dr. Pollard and her staff for their work in preparing and managing a budget that will keep MC affordable.

Board Chair Knapp concluded by reporting that the President's evaluation process is nearing completion. He stated that he is most pleased with Dr. Pollard's progress in guiding the College community to fulfill our mission of empowering our students to change their lives.

C. Board Committee Reports

i. Audit Review Subcommittee Report

Trustee Aparicio Blackwell reported that the Audit Review Subcommittee met on May 9. The subcommittee met with the College's new internal audit and advisory services director, Ms. Goli Trump, and external auditor, Ms. Chrissy Bowman of Clifton Larson Allen.

Trustee Aparicio Blackwell reported that the subcommittee heard about the role and work objectives of the internal auditor and reviewed the internal audit work plan. The subcommittee also heard a presentation by the external auditor and reviewed the process for auditing the FY18 financial statements.

Trustee Aparicio Blackwell closed her report by thanking her fellow trustees on the subcommittee, Trustees Brintnall and Suggs Smith, as well as staff and administrators who attended the meeting.

ii. Community Engagement Committee

Trustee Hydorn reported that the Community Engagement Committee met on April 26. The committee reviewed results of an internal survey of the Board's capacity for advocacy and community engagement.

Trustee Hydorn reported that the information collected will be used to develop a plan of action for the Board's community engagement activities in FY19. He closed his report by thanking his colleagues on the committee, Trustees Hoffman, Levey, and Wu.

D. FY18 Third Quarter Financial Summary Report

Dr. Wormack reviewed details of the FY18 Third Quarter Financial Summary Report. She reported that by the end of the third quarter, revenue and appropriations had increased, while enrollment numbers continued to decrease. Payroll expenditures and related expenses were only slightly up and the fund balance has retained enough to break even.

Trustee Suggs Smith thanked Dr. Wormack for the report and added that the Board Financial Sustainability Committee had reviewed the report prior to the public meeting.

7. CONSENT CALENDAR

- A. BR#18-05-035 Personnel Actions Confirmation Report
- B. BR#18-05-036 Award of Contract, IT Infrastructure Cabling Materials and Services, Bid 518-008
- C. BR#18-05-037 Award of Contract, Task Order Structural Design, Engineering, and Related Services, Bid 618-005

Trustee Hydorn motioned to remove item D, Posthumous Award of Transfer Certificate to Mr. James Davern, from the consent agenda and approve items A through C. Trustee Suggs Smith seconded and the newly-revised consent agenda was approved unanimously.

8. BR#18-05-038 Posthumous Award of Transfer Certificate to Mr. James Davern

Trustee Hydorn made a motion to approve the Posthumous Award of Transfer Certificate to Mr. James Davern and Trustee Suggs Smith seconded. The resolution was approved unanimously.

9. TRUSTEE COMMENTS

Trustee Levine gave an overview of his experience at the Association of Governing Board's National Conference on Trusteeship, which took place in April.

10. NEW BUSINESS

There was no new business to come before the Board.

11. ADJOURNMENT

Pursuant to Section 3-305 of the General Provisions Article, the board voted to convene a closed session this evening at 6:33 p.m. in room E401 in the Central Services Building to discuss one safety and security matter (subsection 10), one collective bargaining matter (subsection 9), and one personnel matter (subsection 1).

On a motion by Trustee Hydorn and a second by Trustee Aparicio Blackwell, the board voted unanimously to adjourn at 8:54 p.m.

Signature on file

Signature on file

Michael J. Knapp
Chair, Board of Trustees

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of Trustees

Recorder: Lily Lee
Approved on: June 25, 2018