



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
May 6, 2013

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on May 6, 2013, in the Trustee Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:30 p.m.

2. ROLL CALL

Present: Trustees Stephen Kaufman, chair, Reginald Felton, 1st vice chair, Marsha Suggs Smith, 2nd vice chair, Constantine Apergis, Gloria Aparicio Blackwell, Kenneth Hoffman, Michael Knapp, Leslie Levine, and Benjamin Wu

Absent: Trustee Michael Priddy

Present Ex-Officio: President and Secretary/Treasurer Dr. DeRionne P. Pollard

Resource Staff Present: Dr. Stephen Cain, chief of staff/chief strategy officer
Ms. Arlean Graham, board relations coordinator
Dr. Donald Pearl, senior vice president for academic affairs
Mr. David Sears, senior vice president for advancement and community engagement
Mr. Rocky Sorrell, general counsel
Dr. Beverly Walker-Griffea, senior vice president for student services
Dr. Janet Wormack, interim senior vice president for administrative and fiscal services

3. APPROVAL OF THE AGENDA

Trustee Knapp moved to approve the agenda; Trustee Blackwell seconded, and the agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

There were no speakers for the comments period.

5. APPROVAL OF MINUTES

Trustee Smith moved to approve the minutes for the month of April, closed and open sessions; Trustee Blackwell seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report – Third Quarter Financial Report

Dr. Pollard provided highlights from the Third Quarter Financial Report that was presented to the Board. The reports and graphs summarized the financial results for the operating budget, Workforce Development & Continuing Education, grants, contracts, and Auxiliary Services. There was an excess of revenues over expenses in the amount of \$21.8 million. Total expenditures were under budget by approximately 1.6 percent for the third quarter.

B. Chair's Report

Trustee Kaufman reported that the County Council had a work session on the College budget, which was favorable. He noted that \$1 million was added to the reconciliation list for the ACES program.

Trustee Kaufman reported that he and several other Trustees attended the American Association of Community Colleges annual conference in San Francisco, where Montgomery College was recognized as one of five finalists in the Exemplary CEO/Board category in the Awards of Excellence.

7. CONSENT CALENDAR

BR# 13-05-055 Personnel Actions Confirmation Report

BT# 13-05-056 Graduates Receiving the Associate's Degree and Certificate in Spring 2013

On motion to approve the consent calendar by Trustee Felton, and a second by Trustee Smith, the Board approved the consent calendar by unanimous vote.

8. RECOGNITIONS

BR# 13-05-057 Retirement of Ms. Gloria Nell Kane

BR# 13-05-058 Retirement of Ms. Karen Norris

BR# 13-05-059 Retirement and Award of Emerita Status to Professor Susan H. Cooperman

BR# 13-05-060 Retirement and Award of Emerita Status to Professor Elizabeth R. Pavlovsky

On motion by Trustee Felton, and a second by Trustee Hoffman, the motion passed unanimously and the Board approved and adopted the above resolutions.

Trustee Kaufman thanked the retirees for their many years of service to the College.

9. AWARD OF CONTACT (COMPETITIVE)

BR# 13-05-061 Infrastructure, Data, Voice, TV/Cable Purchase, Installation, Maintenance and Service

On motion to approve the above resolutions by Trustee Blackwell, and a second by Trustee Felton, the Board approved the above resolution by unanimous vote.

Trustee Felton initiated a discussion to determine if the College was doing all it can to broaden the number of bidders on competitive contracts, particularly women- and minority-owned businesses. Trustee Wu asked for data on awards to women- and minority-owned businesses in comparison to state and county figures. Dr. Pollard stated she would provide the Trustees with a report to help answer their questions. The report would include benchmarking numbers that would illustrate the percentage of women- and minority-owned businesses that were awarded contracts, trend analysis of these numbers in comparison with county and state figures, initiatives that the College is undertaking to increase the number of bidders for contracts, and the competitive process for renewing contracts.

Trustee Kaufman asked that the record reflect the discussion as independent to the current contract and vendor.

10. NEW BUSINESS

There was no new business to come before the Board.

11. TRUSTEE ANNOUNCEMENTS

Trustee Smith commented on the AACC conference, the American Association for Women in Community College breakfast, and presented a gift to Trustee Levine from the conference.

Trustee Smith encouraged other Trustees to join the American Association of Women in Community Colleges organization.

12. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session on May 6, 2013, in room 318, Mannakee Building, Rockville, Maryland, at 7:20 p.m. to discuss two legal matters (subsection 7) and a collective bargaining matter (subsection 9).

On motion by Trustee Felton to adjourn, and a second by Trustee Smith, the Board voted unanimously to adjourn at 8:50 p.m.

Stephen Z. Kaufman
Chair, Board of Trustees

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of Trustees

Recorder: Arlean B. Graham