



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
April 23, 2018

1. CALL TO ORDER

The Board of Trustees of Montgomery College met on April 23, 2018, in the Board Room, Central Services Building, Rockville, Maryland. The public meeting was called to order by the chair at 9:11 p.m.

2. ROLL CALL

Trustees Present: Mr. Michael J. Knapp, Chair
Ms. Gloria Aparicio Blackwell, First Vice Chair
Dr. Michael A. Brintnall, Trustee
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Ms. Diyana Kahawita, Student Trustee
Mr. Robert F. Levey, Trustee
Ms. Marsha Suggs Smith, Trustee
Mr. Benjamin H. Wu, Trustee

Trustees Absent: Dr. Leslie S. Levine, Second Vice Chair

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, General Counsel
Ms. Lily Lee, Manager, Board Operations and Services
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Hydorn moved to approve the agenda; Trustee Suggs Smith seconded. The agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

Ms. Dawn Holland gave comments regarding a financial aid matter.

5. APPROVAL OF MINUTES

A. March 26, 2018 Closed Session

B. March 26, 2018 Public Meeting

Trustee Hydorn moved to approve the minutes for the March 26, 2018, closed and public meetings. Trustee Suggs Smith seconded. The minutes were approved unanimously.

6. REPORTS

A. President's Report

Dr. Pollard opened her report with news from the county council's last education committee hearing. She reported that the committee voted to advance the College's request through a combination of new county funds and the College's use of the Workforce Development & Continuing Education fund balance for the full council's vote next month.

Dr. Pollard reported that the process of re-accreditation has moved into its final phase, with the College having an opportunity to correct any factual errors in the official, confidential report from the Middle States visiting team. Dr. Pollard stated that several minor factual errors were found and submitted to the visiting team chair and that the College now awaits final action by the commission in June.

Turning her attention to the Maryland General Assembly, Dr. Pollard reported that the session for 2018 has ended. She thanked Trustees who met with legislators in Annapolis to advocate on behalf of the College. She informed the Board that the General Assembly has adopted the state budget, which resulted in an increase of \$1.4 million in state aid for Montgomery College. She added that we will receive \$15 million in state funds to support the Leggett Math and Science Building design, and the Rockville Student Services constructions and equipment. Dr. Pollard reported that, in the coming weeks, the College would be closely watching the status of several pieces of legislation that would potentially impact community colleges.

Dr. Pollard reported that the College is participating in a mass casualty incident exercise as conducted by the Maryland Region V Emergency Preparedness Coalition. She explained that the exercise will be held on the Rockville Campus on May 3 and involve numerous public safety officials in a regional drill.

Dr. Pollard informed the Board that our Achieving the Dream coaches visited the College last week for a series of meetings that serve to monitor our progress in closing equity gaps and improving student completion. She added that they were impressed with the progress the College has made in the last two years, and encouraged us to continue to work on our culture and to examine the engagement infrastructure we have built for students.

Transitioning to the topic of students, Dr. Pollard recognized two scholar-athletes— Armonie Lomax, who was selected as a First Team All-American for the NJCAA 2017–2018 Division III Women's Basketball All-America Team, and Collin Turner, who was selected as the

2017–2018 Spalding NJCAA Division III Men’s Basketball Player of the Year. In addition, Dr. Pollard recognized students Caroline Azadze, who was awarded an Undergraduate Transfer Scholarship from the Jack Kent Cooke Foundation; Tetyana Rudenko, who was awarded the Hites Family Foundation Scholarship; and Nirav Mehta, who was named to the Phi Theta Kappa All-USA Academic Team.

In conclusion, Dr. Pollard gave comments on her written report, which is focused on the theme of “planning to plan.” Dr. Pollard reported that the College has done some intentional work toward beginning to address equity and inclusion at the institution. She stated that along with our new equity and inclusion officer, she has been talking publicly about equity and inclusion at a variety of public events in order to increase awareness and inspire deeper dialogues about these issues.

B. Chair’s Report

Board Chair Knapp began his report by celebrating the organizations that support the College—the Montgomery College Foundation, the PIC MC Foundation, and the Alumni Association. He reported that the Board recognized these three organizations for their work at an appreciation event earlier that evening.

Chair Knapp thanked the Trustees for their participation in Trustee Information Day, which occurred on April 9. He reported that each Trustee was matched with a student to shadow during the day and noted that these experiences gave Trustees new insights about the College and the student experience.

Mr. Knapp applauded Dr. Pollard’s annual State of the College Address and its focus on student success. He added that it was an insightful and compelling discussion that laid the foundation for work to be done next year in moving beyond *Montgomery College 2020*.

Board Chair Knapp concluded by reporting that external auditor, Clifton Larson Allen, conducted its annual audit of the President’s Office. He stated that after reviewing records and holding interviews with staff and himself, the auditors have reported a clean audit of the President’s Office for fiscal year 2017 expenses with no findings.

C. Board Committee Reports

i. Educational Excellence Committee Report

Committee Chair Levey reported that the Educational Excellence Committee met on April 16 and heard an update on two major Achieving the Dream initiatives involving advising and scheduling. He stated that the committee also discussed a proposal regarding student success goals with specific measurement definitions largely tied to the state’s Performance Accountability Report. Trustee Levey concluded his report by thanking his colleagues on the committee, Trustees Aparicio Blackwell, Brintnall, and Kahawita. He also thanked Drs. Brown and Rai as well as deans John Hamman and Dr. Monica Trent, who provided additional information at the committee meeting.

ii. Financial Sustainability Committee Report

Committee Chair Suggs Smith reported that the Financial Sustainability Committee met on April 16 and reviewed the progress of its FY18 goals as well as a financial profile and dashboard for the College. She stated that the committee recommends that the Board use this financial profile to understand the College's capacity to meet its goals and that this, together with the dashboard, be shared with the College, become a periodic part of president's monthly reports, and be a topic of discussion at the Board's annual retreat. Committee Chair Suggs Smith closed her report by thanking committee members Trustees Knapp, Levine, and Hydorn as well as Dr. Wormack and Acting Chief Business Officer Elizabeth Greaney.

7. CONSENT CALENDAR

- A. BR#18-04-024 Personnel Actions Confirmation Report**
- B. BR#18-04-025 Graduates Receiving the Associate's Degree and Program Certificates in Spring 2018**
- C. BR#18-04-026 Honorary Degree Candidates for 2018**
- D. BR#18-04-027 MCTV Suite Renovation and Macklin Tower HVAC Upgrades, Rockville Campus, Bid 618-007**
- E. BR#18-04-028 Purchasing and Corporate Travel Card Services, Bid 518-011**
- F. BR#18-04-029 Modification of Policy 33001—Staff Classifications and Position Descriptions**
- G. BR#18-04-030 Modification of Policy 33002—Staff Position Content Control and Management**
- H. BR#18-04-031 Retirement of Policy 33003—Establishment of Positions**

Trustee Hydorn moved to approve the consent calendar and Trustee Aparicio Blackwell seconded. The consent calendar was approved unanimously.

8. RECOGNITION AND FACILITIES MATTER

- BR#18-04-032 Naming of the Geology Collection Room and Adjoining Classroom in the Science Center on the Rockville Campus**

Trustee Aparicio Blackwell moved to approve the resolution with a second by Trustee Hydorn. The motion passed by unanimous vote.

9. BUDGET MATTERS

- A. BR#18-04-033 Increase in Tuition Rates for Fiscal Year 2019**
 - B. BR#18-04-034 Increase in Major Facility Reserve Fund Fee**
- Trustee Hydorn moved to approve the budget matter resolutions and Trustee Aparicio Blackwell seconded. The motion passed by unanimous vote.

10. TRUSTEE COMMENTS

Trustee comments included an acknowledgement of Dr. Rai's participation in a tech transfer summit and several positive comments regarding Trustee Information Day.

11. NEW BUSINESS

There was no new business to come before the Board.

12. ADJOURNMENT

Pursuant to Section 3-305 of the General Provisions Article, the board voted to convene a closed session this evening at 7:18 p.m. in room S408 in the Central Services Building to discuss two personnel matters (subsection 1), three legal matters (subsection 7), one collective bargaining matter (subsection 9), one public safety matter (subsection 10), and one confidential non-disclosure matter (subsection 13).

On a motion by Trustee Hydorn and a second by Trustee Aparicio Blackwell, the board voted unanimously to adjourn at 9:52 p.m.

Signature on file

Signature on file

Michael J. Knapp
Chair, Board of Trustees

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Lily Lee
Approved on: May 14, 2018