



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
April 18, 2016

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on April 18, 2016, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:50 p.m.

2. ROLL CALL

Trustees Present: Ms. Marsha Suggs Smith, Chair
Mr. Michael J. Knapp, First Vice Chair
Ms. Gloria Aparicio Blackwell, Second Vice Chair
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Mr. Robert F. Levey, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Michael Priddy, Trustee
Mr. Luis Rosales, Student Trustee
Mr. Benjamin Wu, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, Acting General Counsel
Ms. Arlean Graham, Board Relations Coordinator
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Priddy moved to approve the agenda; First Vice Chair Knapp seconded with a request that the Crowdfunding Policy be tabled until the May board meeting and the agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

There were no speakers to come before the Board.

5. APPROVAL OF MINUTES

A. March 21, 2016 Closed Session

B. March 21, 2016 Open Session

First Vice Chair Knapp moved to approve the minutes for March 21 closed and open sessions; Trustee Levine seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report

Dr. Pollard provided comments on the AACC Convention that was held April 9–12 in Chicago and reported that the College was named the “Outstanding College/Corporate Partnership Award of Excellence” winner. She thanked everyone who helped to make this happen.

Dr. Pollard provided an update on the FY17 budget at the state and local levels. She thanked everyone who attended and provided testimonies at public hearings on the budget earlier this month.

The president provided her monthly report and a brief video on the theme of guided pathways. As related to the book, *Redesigning America's Community Colleges: A Clearer Path to Student Success*, she shared information about the transfer process at Montgomery College. Dr. Pollard reported that 60 percent of MC students are enrolled in a curriculum intended to prepare for transfer and each year a significant number of them transfer to institutions inside and out of Maryland. She noted that one-fourth of MC students transfer within three years of beginning at the College. Dr. Pollard provided remarks on how credits are transferred from community colleges to four-year institutions. She noted that the transfer process can make or break a student's progress to a degree. Dr. Pollard cited the guidance and tools that students receive at the College that make the transfer process easier and more comprehensive than it has been in the past.

Trustees' comments focused on the general studies degree and transferring to the Universities at Shady Grove.

B. Chair's Report

Chair Smith provided comments on the appreciation dinner held earlier in the evening with the Montgomery College Foundation, the Life Sciences Park Foundation, and the Alumni Board of Governors, thanked the Trustees for their advocacy efforts this month, thanked Dr. Pollard for an outstanding State of the College address, and congratulated the College on winning the AACC award. Chair Smith thanked the Trustees, the campus vice presidents and provosts, their staff, faculty, and students, and members of the boards of the supporting organizations for participating in Trustee Information Day held on April 4.

Chair Smith invited Trustees to report on committee meetings and activities for the month.

Trustee Levey commented on his visit to Leisure World; Trustee Aparicio Blackwell commented on her meetings with councilmembers and the opportunity to showcase the work of the College. Trustee Levine provided comments on his professional development opportunity at the AACC Convention, and Trustee Hoffman provided comments on his visit to the Rockville Campus

during Trustee Information Day.

7. CONSENT CALENDAR

BR# 16-04-043 Personnel Actions Confirmation

On a motion to approve the consent calendar by Trustee Hydorn, and a second by Trustee Hoffman, the Board approved the consent calendar.

9. ACADEMIC AND REGULATORY MATTER

BR# 16-04-044 Graduates Receiving the Associate Degree and the Program

BR# 16-04-045 Acceptance of the Middle States Self-Study Design

On a motion to approve the above resolutions by Trustee Hydorn, and a second by First Vice Chair Knapp, the Board approved the resolutions by unanimous vote.

9. POLICY MATTER

BR# 16-04-046 Modification of Policy 311001–Employee Privileges

On a motion to approve the above resolution by Trustee Hydorn, and a second by First Vice Chair Knapp, the Board approved the policy by unanimous vote.

Dr. Pollard noted that this policy was a direct reflection of Staff Council's work.

10. AWARD OF CONTRACT (COMPETITIVE)

BR# 16-04-047 NetApp Backup Equipment, Software Licenses, and Services

BR# 16-04-048 Physical Education Building Exterior Renovation, Germantown Campus

On a motion to approve the above resolutions by Second Vice Chair Aparicio Blackwell, and a second by Trustee Levine, the Board approved the resolutions by unanimous vote.

11. BUDGET AND FINANCE MATTERS

BR# 16-04-049 Increase in Tuition Rates Per Credit Hour for Fiscal Year 2017

BR# 16-04-050 Increases in Transportation Fee of \$1 Per Credit Hour

BR# 16-04-051 Capital Budget Fund Transfer for the Germantown Bioscience Education Center Project to the Planning, Design, and Construction Project

On a motion to approve the above resolutions by Trustee Hydorn, and a second by Trustee Levine, the Board approved the resolutions by unanimous vote.

Dr. Pollard explained the uses of the transportation fee and noted that the state does not fund parking structures. She explained that the transportation fee is also used to pay the debt service for bonds, and that the College is not allowed to borrow against them.

12. LEGAL MATTER

BR# 16-04-052 Authorization of Settlement

On a motion to approve the above resolution by First Vice Chair Knapp, and a second by Trustee Hydorn, the Board approved the resolution by unanimous vote.

Trustee Hydorn noted that the College was not the only institution involved in this situation as

there were thousands of schools, including K–12 districts and higher education institutions.

12. NEW BUSINESS

There was no new business to come before the board.

13. TRUSTEE ANNOUNCEMENTS

There were no announcements from the Trustees.

14. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session April 18, 2016, in room 318 of the Mannakee Building, Rockville, Maryland, at 7:10 p.m. to discuss a real property matter (subsection 3), a marketing of public securities matter (subsection 6), four legal matters (subsection 7), a collective bargaining matter (subsection 9), and a personnel matter (subsection 1).

On a motion by Trustee Hydorn, and a second by First Vice Chair Knapp, the Board voted unanimously to adjourn at 9:55 p.m.

Signature on file

Marsha Suggs Smith
Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Arlean Graham