



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery Community College, Rockville, Maryland**  
**April 16, 2012**

## **1. CALL TO ORDER**

The Board of Trustees of Montgomery Community College met in open session on April 16, 2012, in Globe Hall, High Technology and Science Center, Germantown Campus, Germantown, Maryland. The open session meeting was called to order by the chair at 7:15 p.m.

## **2. ROLL CALL**

Present: Trustees Stephen Kaufman, chair, Reginald Felton, 1st vice chair  
Marsha Suggs Smith, 2nd vice chair, Gloria Aparicio Blackwell,  
Jonathan Jayes-Green, Kenneth Hoffman, Michael Knapp, Leslie Levine,  
Michael Lin, and Michael Priddy

Present Ex-Officio: President and Secretary/Treasurer Dr. DeRionne Pollard

Resource Staff Present: Dr. Stephen Cain, chief of staff/chief strategy officer  
Ms. Arlean Graham, administrative manager, Board of Trustees  
Ms. Cathy Jones, senior vice president for administrative and fiscal services  
Dr. Donald Pearl, senior vice president for academic affairs  
Mr. Rocky Sorrell, general counsel  
Dr. Beverly Walker-Griffea, senior vice president for student services

## **3. APPROVAL OF THE AGENDA**

Trustee Smith moved to approve the agenda; Trustee Priddy seconded, and the agenda was approved by the Board.

## **4. MINUTES**

Trustee Felton moved to approve the minutes of March 19, 2012, closed and open sessions. Trustee Smith seconded and the minutes were approved by the Board.

## **5. COMMENTS PERIOD**

There were 13 speakers for the comments period to speak about an enrollment management issue and their concern about any impacts on tuition waiver for seniors. In the order they spoke, the speakers were Mary Jane Goodrick, Margaret Longo, Nancy Vader, Shelay Gigliotti, Joan Snow, Craig Smith, Louise Parish, Carol Hyland, Jean Fling, Nika Hakimi, Dora Bailey, Matthew Leech, and Claressa Hashmalle.

## **6. REPORTS**

### **A. President's Report to the Board**

Dr. Pollard noted that her report for the month focused on innovation in the classroom and the services rendered at Montgomery College. Dr. Pollard reviewed the 7 Truths as articulated by the Common Student Experience Task Group as:

- Start Smart
- Maintain a Foundation of Support Opportunities
- Get Connected
- Build Community
- Enhance the Classroom Experience
- Encourage Student Success Every Step of the Way
- Plan to Cross the Finish Line

Dr. Pollard asked the Trustees to respond to the following questions:

1. Have you experienced or learned about initiatives that have helped multicampus institutions overcome similar challenges to the ones our College faces?
2. Why is the One College model so important?

Trustees noted that the One College concept is increasing at many schools and is important for so many reasons. Trustees' comments, remarks, and suggestions looked at the positive potential impacts from implementation of centers around the county for connecting students; individualized tutoring opportunities; providing assistance in helping to achieve minority student success; helping in establishing common values for the community; providing access to the same facilities for students at the different campuses; providing the College with the ability to be flexible; developing a sense of belonging and thinking jointly; increasing sharing and having better learning outcomes; establishing high expectations; and expanding opportunities rather than duplicating them. Trustees noted that the time has arrived for a One College model for Montgomery College as there would be efficiencies that best overcome contemporary challenges.

### **B. Chair's Report**

Chairman Kaufman reported on his observations of discussions at the state and the county levels regarding budgets. At the state level he noted concern with revenue sources to support budgets and that a special session of the legislature needs to be considered to address the state's budget. Mr. Kaufman noted that the College is providing an incentive-based voluntary early retirement program, the strategic plan is in the process of being completed, and a new governance system has been established, which allows the participation of all faculty, staff, administrators, and students.

### **C. Germantown Campus Annual Report**

Dr. Donald Pearl, senior vice president for academic affairs, introduced Dr. Sanjay Rai, vice president and provost of the Germantown Campus.

Dr. Rai welcomed the Board to the Germantown Campus and shared historical data, discussed the disciplines, and explained research that is being conducted by faculty and students. Two students discussed their work and research and expressed their appreciation for opportunities at the College. They thanked the Germantown Campus faculty and staff.

## **D. Montgomery College 2020**

Dr. Pollard noted that the strategic plan is future-oriented and reflects the hard work of the group of people who served on the strategic planning steering committee. Dr. Pollard noted that the College would align resources with the strategic plan and the six goals outlined in the document. She welcomed the Board's feedback and said she will continue to work on the plan and will ask the Board to endorse it in June.

Trustees' feedback and remarks focused on the challenge to align the goals with the budget, the College's plans beyond 2020, the need for more specificity on implementing the goals along with examples and a strategy to get there, the need for a clear mission, the future of technology, economic development, community engagement, and alignment with other educational institutions. It was noted that the indicators of progress in the plan are too cautious with small percentage changes. Strategic goals are a vision of what the institution can accomplish.

Trustees noted that the last strategic plan was produced more than 10 years ago and much has happened since then and the Board is looking forward to a complete document. The Board thanked everyone who worked with the strategic plan and for preparing it for the Board's review.

## **7. CONSENT CALENDAR**

- A. BR# 12-04-026      Personnel Actions Confirmation Report**
- B. BR# 12-04-027      Retirement Recognition and Award of Emerita Status to  
Dr. Maha Czapary**
- C. BR# 12-04-028      Retirement Recognition and Award of Bronze Medallion to  
Ms. Sandra Gaver**

On motion to approve the Consent Calendar by Trustee Felton, and second by Trustee Knapp, the Board approved the three items on that calendar by unanimous vote.

## **8. CAMPUS AND LAND MANAGEMENT MATTERS**

- BR# 12-04-029      Authorization to Execute and Record First Amendment to  
Declaration for the Germantown Campus**

On motion by Trustee Hoffman, seconded by Trustee Felton, the Board approved the resolution by unanimous vote.

Mr. Rocky Sorrell, general counsel, provided background information and indicated the College's support for this matter. Trustee Kaufman noted that this was a land condominium instead of a building.

## **9. BUDGET MATTER**

- BR# 12-04-030      Increase in Tuition Rate Per Credit Hour for FY13**

On motion by Trustee Levine, seconded by Trustee Felton, the Board approved the resolution by unanimous vote.

Trustee Kaufman noted that given current uncertainties, the Board cannot promise that this resolution may not need reconsideration.

## 10. BOARD MATTER

### BR# 12-04-031 Adoption of the FY13 Board Calendar

On motion by Trustee Felton, seconded by Trustee Smith, the Board approved the resolution by unanimous vote.

## 11. NEW BUSINESS

Mr. Sorrell announced that in recognizing the College's new focus on compliance, it is noteworthy that today marked the fifth anniversary of the shootings at Virginia Tech. He noted that Montgomery College does it best to keep students safe.

## 12. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session meeting on April 16 2012, in room 216, Globe Hall, High Technology and Science Center, at 6:00 p.m. to receive legal advice on two matters (subsection 7), to discuss a personnel matter (subsection 1), and to discuss collective bargaining (subsection 9).

On motion by Trustee Knapp to adjourn, seconded by Trustee Blackwell, the motion passed and the meeting adjourned at 9:10 p.m.



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Stephen Z. Kaufman  
Chair, Board of Trustees



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DeRionne P. Pollard, Ph.D.  
President and Secretary-Treasurer,  
Board of Trustees

Recorder: Arlean B. Graham