



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
April 8, 2013

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on April 8, 2013, in the Trustee Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:27 p.m.

2. ROLL CALL

Present: Trustees Reginald Felton, 1st vice chair, Marsha Suggs Smith, 2nd vice chair, Gloria Aparicio Blackwell, Kenneth Hoffman, Michael Knapp, Leslie Levine, and Benjamin Wu

Absent: Trustees Stephen Kaufman, chair, Constantine Apergis, and Michael Priddy

Present Ex-Officio: President and Secretary/Treasurer Dr. DeRionne P. Pollard

Resource Staff Present: Dr. Stephen Cain, chief of staff/chief strategy officer
Ms. Arlean Graham, board relations coordinator
Ms. Cathy Jones, senior vice president for administrative and fiscal services
Dr. Donald Pearl, senior vice president for academic affairs
Mr. David Sears, senior vice president for advancement and community engagement
Mr. Rocky Sorrell, general counsel
Dr. Beverly Walker-Griffea, senior vice president for student services

3. APPROVAL OF THE AGENDA

Trustee Smith moved to approve the agenda; Trustee Knapp seconded, and the agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

Professor Richard Penn, president, Montgomery College Chapter of the American Association of University Professors (AAUP), provided comments on the ongoing academic restructuring and the new models under consideration, the rapid large scale change occurring at the College, the participatory governance process, AELP courses, faculty membership on College committees, and the role of department chairs.

Trustee Felton thanked Professor Penn for his comments and asked Dr. Pollard to respond. Dr. Pollard thanked Professor Penn for his comments and different perspectives on the topics he presented. Dr. Pollard noted that she understands the concerns. She noted that the work of

the Academic Redesign Task Force would be taken into consideration. Dr. Pollard concluded her comments by stating that she looked forward to the work of task force and that everyone must work together to continue to shape the future for Montgomery College.

5. APPROVAL OF MINUTES

Trustee Smith moved to approve the minutes for the month of March, closed and open sessions; Trustee Knapp seconded. The minutes were unanimously approved by the Board.

6. REPORTS

A. President's Report

Dr. Pollard provided brief remarks on her report and noted that the Board accepted the College's Middle States Periodic Review and Compliance Reports in February. She noted that her report talked about accountability and that accrediting commissions are looking for clear outcomes assessment and financial viability. She noted that every interaction with the Middle States Commission is treated as an accreditation event. She noted the importance of the standards of accountability on institutional effectiveness and assessment. Dr. Pollard noted that the College must be able to demonstrate student learning outcomes and accreditation events will become more stringent in the future.

Trustees' comments and concerns focused on trends, financial stability, student outcomes, organizational structure, institutional learning outcomes, alignment, measuring institutional effectiveness, connecting, and relevancy. Dr. Pollard noted that Middle States' standards and expectations compel the College to look at some very important elements, such as the College's chart of accounts to establish the cost of a specific program.

Dr. Pollard noted that accrediting bodies are receiving their guidance and direction from the federal government.

B. Chair's Report

Trustee Felton reported that Trustee Information Day was held at the Germantown Campus last Thursday when Trustees Kaufman, Smith, Hoffman, Knapp, and Wu attended. Trustee Felton noted that they had an opportunity to observe some wonderful things on the campus, and he thanked the Trustees who attended and Dr. Rai and his team for hosting.

Trustee Felton reported that the College is in its advocacy season. He thanked the Trustees who accompanied Dr. Pollard to attend one-on-one sessions with councilmembers last week. He noted that hearings on the budget with the County Council would be held on April 9 and that Trustee Kaufman, along with faculty, staff, students, and alumni, will testify on behalf of the College's FY14 budget.

Trustee Felton announced recent honors for Dr. Pollard that included Washington Business Journal 2013 Minority Business Leader Award, and one of the Daily Record's 2013 Influential Marylanders. He noted that some of the Trustees and staff were able to join Dr. Pollard at these events and were very proud of her.

C. Committee Reports

Pinkney Park Committee

Trustee Smith reported that her trustee colleagues on the committee are Kenneth Hoffman and Benjamin Wu. In addition to Dr. Pollard, resource staff consist of Dr. Cain, Ms. Jones, Dr. Rai, Mr. Sears, and Mr. Sorrell. Trustee Smith reported that the committee met in March and discussed progress in the Hercules Pinkney Life Sciences Park. The construction efforts for the first tenant, the Germantown Holy Cross Hospital, are coming along impressively. The hospital is on track to open in 2014 and the College will be conducting a national search for an executive director of the Park soon. Trustee Smith reported that she was very excited to learn more about the progress of the new Life Sciences Park Foundation board, which has been assembled and held its first meeting in January. The committee will need to establish a liaison with the board in the same way as the Montgomery College Foundation board. Finally, the committee will have an opportunity to meet the new board on June 10, when there will be a joint board meeting and members discussed the agenda for that meeting. It will include an update on construction, an update on the executive director search, a current financial report, and FY14 goals for the foundation and park.

Academic and Student Support Committee

Trustee Blackwell reported that trustee colleagues on the committee are Constantine Apergis and Michael Priddy. In addition to Dr. Pollard, resource staff members are Dr. Pearl and Dr. Walker-Griffea. She reported that the committee met in February and discussed student orientation. The conversation included a look at the orientation program and requirements at the Aspen Award winning institution, Valencia College. Key issues addressed included whether and how to make such a program mandatory, how to tailor the program to meet different students' needs, and different formats for orientation—online and/or in-person. Trustee Blackwell noted that she and her trustee colleagues on the committee are becoming advocates for these matters and are prepared to review policy implications for orientation as well as late registration.

7. CONSENT CALENDAR

BR# 13-04-045 Personnel Actions Confirmation Report

BR# 13-04-046 Graduates Receiving the Associate's Degree and Certificate in Fall 2012

On motion to approve the consent calendar by Trustee Wu, and a second by Trustee Smith, the Board approved the consent calendar by unanimous vote.

8. RECOGNITIONS

BR# 13-04-047 Award of Bronze Medallion to Ms. Sharon E. Chaney

BR# 13-04-048 Award of Bronze Medallion to Professor Sondra E. Komarow

BR# 13-04-049 Award of Bronze Medallion to Ms. Anne E. White

On motion by Trustee Blackwell, and a second by Trustee Hoffman, the motion passed unanimously and the Board approved and adopted the above resolutions.

9. HONORS

BR# 13-04-050 Honorary Degree Candidates for Commencement 2013

On motion to approve the above resolution by Trustee Smith, and a second by Trustee Knapp, the Board approved the above resolution by unanimous vote.

Trustee Knapp commended the team who recommended and vetted the names of the honorees.

10. AWARDS OF CONTRACTS (COMPETITIVE)

BR# 13-04-051 Onsite Help Desk, Break/Fix, and Project Engineer Staffing Service

BR# 13-04-052 Information Technology Contracting Services

On motion to approve the above resolutions by Trustee Knapp, and a second by Trustee Hoffman, the Board approved the above resolutions by unanimous vote.

11. BUDGET MATTER

BR# 13-04-053 Tuition Rate Per Credit Hour for Fiscal Year 2014

On motion to approve the above resolution by Trustee Smith, and a second by Trustee Wu, the Board approved the above resolution by unanimous vote.

12. BOARD MATTER

BR# 13-04-054 Fiscal Year 2014 Board Calendar

On motion to approve the above resolution by Trustee Hoffman, and a second by Trustee Knapp, the Board approved the above resolution by unanimous vote.

13. NEW BUSINESS

There was no new business to come before the Board.

14. TRUSTEE ANNOUNCEMENTS

Trustee Knapp wished Ms. Jones the best in her future pursuits.

15. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session on April 8, 2013, in room 318, Mannakee Building, Rockville, Maryland, at 7:13 p.m. to discuss two personnel matters (subsection 1), two legal matters (subsection 7), and one collective bargaining matter (subsection 9).

On motion by Trustee Smith to adjourn, and a second by Trustee Blackwell, the Board voted unanimously to adjourn at 9:10 p.m.



Stephen Z. Kaufman
Chair, Board of Trustees



DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of Trustees

Recorder: Arlean B. Graham