



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
March 20, 2017

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on March 20, 2017, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:35 p.m.

2. ROLL CALL

Trustees Present: Ms. Marsha Suggs Smith, Chair
Dr. Kenneth J. Hoffman, Trustee
Mr. Robert J. Hydorn, Trustee
Mr. Robert F. Levey, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Michael Priddy, Trustee
Mr. Benjamin Wu, Trustee

Trustees Absent: Mr. Michael J. Knapp, First Vice Chair
Ms. Gloria Aparicio Blackwell, Second Vice Chair

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Mr. Timothy Dietz, Acting General Counsel
Ms. Lily Lee, Board Relations Coordinator
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE AGENDA

Trustee Wu moved to approve the agenda; Trustee Hydorn seconded. The agenda was unanimously approved by the Board.

4. COMMENTS PERIOD

There were no speakers to come before the Board.

5. APPROVAL OF MINUTES

- A. February 20, 2017 Closed Session**
- B. February 20, 2017 Open Session**

Trustee Hydorn moved to approve the minutes for February 20, 2017, closed and open sessions; Trustee Wu seconded. The minutes were unanimously approved by the Board.

6. TRIBUTE

BR# 17-03-024

Tribute to Mr. Stephen G. Chlan

Trustee Hydorn moved to approve the resolution. Trustee Hoffman seconded the motion, which passed by unanimous vote.

Mr. Marvin Mills, vice president of facilities and security, delivered remarks and Dr. Pollard presented the family with a framed resolution.

7. REPORTS

A. President's Report

Dr. Pollard provided comments on the progress of the semester, which is now half over. She said that the College community is mindful of students' progress and focusing on their academic success. She cited two recent Achieving the Dream activities, including her attendance at the annual DREAM conference in San Francisco, along with other College faculty, staff, and administrators, and the visit to the College this month by our leadership coach and data coach.

Dr. Pollard reported that staff moves to the new Central Services Building have begun and should be finished by the end of June.

Dr. Pollard commented on the budget recommendations released by the county executive on March 14. She thanked him for his support, which was reflected in an additional \$2 million recommendation for the College. She also noted that the Board's request approved in January had sought \$7.4 million, all of which is slated for employee pay raises. She commented on the public discussion of the county's education budget in Councilmember Craig Rice's budget forums and spoke of the forum that the College hosted at the Takoma Park/Silver Spring Campus.

In reviewing her written report, which focused on the College's efforts in community engagement, Dr. Pollard noted that "enriching the life of the community" is an important aspect of the College's mission. She reported on the accomplishments and impacts of the Office of Community Engagement as well as the College's collective efforts. She shared a brief video that further highlighted the report.

B. Chair's Report

Chair Suggs Smith reported on the Board's advocacy efforts and thanked Dr. Pollard and Trustees for their efforts this year. She said that much remains to be done and that there are issues at the local, state, and federal levels that need the Board's attention.

Chair Suggs Smith thanked Dr. Pollard for launching her "Civility in Action: Dialogues across Difference" speaker series and noted how important it is to have these kinds of public conversations.

The Chair thanked Dr. Pollard and Dr. Rai for an excellent presentation concerning the Academic Master Plan earlier in the evening at a public conference session held by the Board.

Chair Suggs Smith reminded Trustees that Trustee Information Day will be held on April 3 and that it will have a different format this year with Trustees being paired with individual students to go where they go and do what they do, including attending classes, going to the library, or having a meal, etc.

Trustees shared reports on their efforts on behalf of the College since the last Board meeting. Dr. Hoffman recounted proceedings of the last Montgomery College Foundation Board meeting, which he attended in February, and spoke of his work with students who are recovering from addiction, a stigmatized population, which he said should be included in the College's tenet of radical inclusion. Trustee Levine reported on the current fiscal challenges facing the College and encouraged introspection of priorities and consideration of different ways to solve problems.

8. CONSENT AGENDA

- A. BR#17-03-025 Personnel Actions Confirmation Report**
- B. BR#17-03-026 Approval of FY18 Board Calendar**

On a motion to approve the consent agenda by Trustee Hydorn and a second by Trustee Levine, the Board unanimously approved the consent agenda.

9. ACADEMIC MATTER

- BR#17-03-027 Approval of the Data Science Certificate**

Trustee Hydorn moved to approve the new bioinformatics degree and Trustee Levine seconded the motion. The motion passed by unanimous vote.

10. AWARD OF CONTRACT (COMPETITIVE)

- BR#17-03-028 Media Buying Service, Bid 917-008**

Trustee Levine moved to approve the contract for media buying services. Trustee Hydorn seconded. The motion passed by unanimous vote.

11. AWARD OF CONTRACT (SOLE SOURCE)

- BR#17-03-029 Continuation of Microsoft Premier Support Services**

Trustee Hydorn moved to approve the contract for media buying services. Trustee Levey seconded. The motion passed by unanimous vote.

12. NEW BUSINESS

There was no new business to come before the board.

13. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session January 23, 2017, in room 318 of the Mannakee Building, Rockville, Maryland, at 7:10 p.m. to discuss two personnel matters (subsection 1), a privacy matter (subsection 2), a legal matter (subsection 7), and a collective bargaining matter (subsection 9).

On a motion by Trustee Hydorn, and a second by Trustee Levey the Board voted unanimously to adjourn at 9:18 p.m.

Signature on file

Marsha Suggs Smith
Chair, Board of Trustees

Signature on file

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Lily Lee