



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery College, Rockville, Maryland
February 23, 2015

1. CALL TO ORDER

The Board of Trustees of Montgomery College met in open session on February 23, 2015, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:10 p.m.

2. ROLL CALL

Trustees Present:

Mr. Reginald M. Felton, Chair
Ms. Marsha Suggs Smith, First Vice Chair
Mr. Michael J. Knapp, Second Vice Chair
Ms. Gloria Aparicio Blackwell, Trustee
Dr. Kenneth H. Hoffman, Trustee
Dr. Leslie S. Levine, Trustee
Mr. Michael Priddy, Trustee
Mr. Benjamin Wu, Trustee

Present Ex-Officio:

Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Absent:

Mr. Carlos Mejia-Ramos, Student Trustee

Resource Staff
Present:

Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer
Dr. Gwendolyn Dungy, Interim Senior Vice President for Student Services
Ms. Arlean Graham, Board Relations Coordinator
Dr. Sanjay Rai, Senior Vice President for Academic Affairs
Mr. David Sears, Senior Vice President for Advancement and Community Engagement
Mr. Rocky Sorrell, General Counsel
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

3. APPROVAL OF THE REVISED AGENDA

First Vice Chair Smith moved to approve the revised agenda (revised after posted online, but before the Board meeting); Trustee Knapp seconded, and the revised agenda was unanimously approved by the Board.

4. APPROVAL OF MINUTES

- A. January 26, 2015 Closed Session**
- B. January 26, 2015 Open Session**

First Vice Chair Smith moved to approve the minutes for January closed and open sessions; Trustee Blackwell seconded. The minutes were unanimously approved by the Board.

5. COMMENTS PERIOD

There were no speakers to come before the Board.

6. REPORTS

A. President's Report

Dr. Pollard reported on the official College enrollment for the spring semester, advocacy efforts on behalf of the FY16 operating budget with the county, and the workforce development report, *Montgomery College: The Workforce Development Anchor*, which was delivered and presented to the county council's Planning, Housing, and Economic Development Committee on February 9.

Dr. Pollard highlighted befitting stories of recognition in the College Bulletin for students, faculty, and staff. Information Technology staff members were recognized by their peers, student athletes were recognized at the state level, and a faculty member was recognized internationally. She noted that the College has a global impact on the world by the work that we do for the College.

Dr. Pollard's continued focus on closing the achievement gap in her monthly written Focus report took a look at some specific barriers that prevent our students from reaching their potential. Some specific examples of matters she cited as needing to be addressed within the College community included "barrier courses," data analysis, the common student experience, and leadership coordination of the gap efforts. Dr. Pollard shared a brief video vignette of a student who shared some of his personal struggles and appreciations in life as a man and a student.

Dr. Pollard's senior leadership team updated the Board on the status of the goals in their divisions that support the five major goals that were articulated by the Board at the beginning of the academic year. The team's highlights included on the academic restructuring, revisions to the student code of conduct, compliance matters, community engagement, and the recruitment for the senior vice president for student services.

B. *Montgomery College 2020 Update*

Dr. Pollard shared the annual report of the *Montgomery College 2020* strategic plan in video format, which outlined the progress made in actualizing the strategic plan. She thanked everyone involved in producing the video and thanked the College community for its leadership, and the Board for its support in implementing the vision described in the *MC 2020* plan.

Senior Vice President Sears commented on the distribution of the video and noted that it would be accessible on YouTube.

Trustees asked that the video be separated into smaller components in order to focus on the different programs and services that were highlighted.

C. Student Services Update

Interim Senior Vice President Dungy introduced the report on Starfish and the presenters.

Dr. Tonya Mason, interim collegewide dean for student services and Rockville Campus services, and Professor Julie Levinson, counseling faculty member at the Takoma Park/Silver Spring Campus, provided an overview of Starfish, a program that helps to create an online student success environment, facilitating counseling and advising, mentoring, and other activities to support student success.

Dr. Mason talked about the implementation of Starfish and how it supports students. She noted that it is a very useful tool for counselors. Professor Levinson showed a video that demonstrated the robust work of Starfish. The program has been in use for one year, and the hope is to get instructional faculty involved in advising students as appropriate.

Trustees' comments focused on how degree-seeking student status is determined, the counseling load for counselors and advisers, and "intrusive" verses "inclusive" counseling.

D. Chair's Report

In the interest of time, Chair Felton gave a brief report by thanking Trustees for their participation in College meetings and events during the month.

7. CONSENT CALENDAR

BR# 15-02-004 Personnel Actions Confirmation

On a motion to approve the consent calendar by Second Vice Chair Knapp, and a second by Trustee Hoffman, the Board approved the consent calendar by unanimous vote.

8. RECOGNITIONS

BR# 15-02-005 2014 Maryland Professor of the Year-Professor KenYatta Rogers

BR# 15-02-006 Retirement of Mr. Burge W. Burkett

BR# 15-02-007 Retirement of Ms. Sandra Lee

BR# 15-02-008 Retirement and Award of Emerita Status to Professor Beth Van Meter

**BR# 15-02-009 Retirement and Award of Bronze Medallion to Professor Jon Kreissig,
Posthumous**

BR# 15-02-010 Retirement and Award of Bronze Medallion to Professor Sharon Ward

**BR# 15-02-011 Retirement and Award of Silver Medallion to Dr. William T. Anagnoson,
Posthumous**

BR# 15-02-012 Retirement and Award of Silver Medallion to Professor Komelia Okim

BR# 15-02-013 Retirement and Award of Silver Medallion to Mr. Donald J. Smith

On a motion to approve the resolutions by Second Vice Chair Knapp, and a second by First Vice Chair Smith, the Board approved the resolutions by unanimous vote.

Dr. Pollard provided remarks on the 2014 Maryland Professor of the Year, Professor KenYatta Rogers. She noted his outstanding dedication and distinction as a faculty member in the Rockville Campus Performing Arts department since 2000. He has a special connection with his students, an innovative teaching style; he is a mentor for adjunct faculty, as well as an active theater professional. Dr. Pollard thanked Professor Rogers for being an extraordinary professor

and for his service to the College. She, the Board, and the College were very proud to honor him with this recognition.

Professor Rogers was not present to hear Dr. Pollard's comments, but arrived later to provide brief remarks and thanked Dr. Pollard, the Board, Dr. Ackerman, his colleagues, and students for the recognition.

Dean Angie Pickwick provided brief remarks on the life and service of Professor Jon Kreissig at the College. Ms. Kreissig thanked Dr. Pollard and the Board for the recognition and accepted the Bronze Medallion and tribute on behalf of her husband.

Dr. Clemmie Solomon provided brief remarks on the life and service of Dr. William T. Anagnoson, affectionately known as "Dr. A." Ms. Anagnoson and her sons thanked Dr. Pollard and the Board for the recognition and accepted the Silver Medallion and tribute on behalf of Dr. Anagnoson.

9. COLLECTIVE BARGAINING AGREEMENT

BR# 15-02-114 Approval of Memorandum of Agreement–Collective Bargaining Agreement between Montgomery College and American Federation of State, County, and Municipal Employees Council 67, Local 2380

On a motion to approve the resolution by First Vice Chair Smith, and a second by Trustee Blackwell, the Board approved the resolution by unanimous vote.

Union President Liz Brandenburg thanked the administration and the Board for reaching agreement with the union and signed the agreement with photographs taken by the College photographer.

10. AWARD OF CONTRACT (SOLE SOURCE)

BR# 15-02-115 TAACCCT Grant Employer Engagement and Advisory Services

On a motion to approve the resolution by Second Vice Chair Knapp, and a second by Trustee Hoffman, the Board approved the resolution by unanimous vote.

11. POLICY MATTERS

A. BR# 15-02-116 Modified Policy 31006-EEO and Non-Discrimination

B. BR# 15-02-117 Modified Policy 32101-Employment Practices

Trustee Blackwell made a motion to approve Policy 31006 and to add additional language to the gender identification language in the policy. She recommended that "gender expression" be added in recognition of the transgender community. Second Vice Chair Knapp seconded the motion, and the Board approved the amendment by unanimous vote.

On a motion to approve Policy 32101 by Trustee Knapp, and a second by First Vice Chair Smith, the Board approved the policy by unanimous vote.

12. NEW BUSINESS

There was no new business.

13. TRUSTEE ANNOUNCEMENTS

There were no announcements from the Trustees, but Trustee Felton thanked the audience members for their patience as the meeting was extended due to items on the agenda left over from the January Board meeting, which was shortened due to inclement weather.

14. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session on February 23, 2015, in room 318, Mannakee Building, Rockville, Maryland, at 7:10 p.m. to discuss one personnel matter (subsection 1), two legal matters (subsection 7), and a collective bargaining matter (subsection 9).

On a motion by First Vice Chair Smith, and a second by Trustee Blackwell, the Board voted unanimously to adjourn at 10:25 p.m.

Reginald M. Felton
Chair, Board of Trustees

DeRionne P. Pollard, PhD
President and Secretary-Treasurer, Board of
Trustees

Recorder: Arlean Graham