



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**January 23, 2017**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery College met in open session on January 23, 2017, in the Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 8:26 p.m.

**2. ROLL CALL**

Trustees Present: Ms. Marsha Suggs Smith, Chair  
Mr. Michael J. Knapp, First Vice Chair  
Ms. Gloria Aparicio Blackwell, Second Vice Chair  
Dr. Kenneth J. Hoffman, Trustee  
Mr. Robert J. Hydorn, Trustee  
Mr. Robert F. Levey, Trustee  
Dr. Leslie S. Levine, Trustee  
Mr. Michael Priddy, Trustee  
Mr. Benjamin Wu, Trustee

Present Ex-Officio: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Monica Brown, Senior Vice President for Student Affairs  
Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer  
Mr. Timothy Dietz, Acting General Counsel  
Ms. Lily Lee, Board Relations Coordinator  
Dr. Sanjay Rai, Senior Vice President for Academic Affairs  
Mr. David Sears, Senior Vice President for Advancement and Community Engagement  
Dr. Janet Wormack, Senior Vice President for Administrative and Fiscal Services

**3. APPROVAL OF THE AGENDA**

Trustee Levey moved to approve the agenda; Trustee Hydorn seconded. The agenda was unanimously approved by the Board.

**4. COMMENTS PERIOD**

There was one speaker to come before the Board, Mr. Stephen Kolostyak, former student, who spoke as an individual for three minutes. He submitted his testimony for the record, which outlined his concerns about a recent news story related to the College and a personal experience he had as a student.

## **5. PUBLIC HEARING ON THE PROPOSED FY18 OPERATING BUDGET**

On a motion by Trustee Hydorn and seconded by Trustee Wu, the Board voted unanimously to open the public hearing on the proposed FY18 operating budget.

There were no speakers to come before the Board.

The Board voted unanimously to close the public hearing on a motion made by Trustee Hydorn and seconded by Trustee Aparicio Blackwell.

## **6. APPROVAL OF MINUTES**

**A. December 12, 2016 Closed Session**

**B. December 12, 2016 Audit Committee Meeting**

**C. December 12, 2016 Open Session**

Trustee Hydorn moved to approve the minutes for December 12, 2016, closed session, audit committee meeting, and open session; Trustee Wu seconded. The minutes were unanimously approved by the Board.

## **7. CONSENT AGENDA**

- A. BR#17-01-001 Personnel Actions Confirmation Report**
- B. BR#17-01-002 Modification of Policy 75004–Freedom of Expression**
- C. BR#17-01-003 Request for Supplemental Appropriation in the FY17 Capital Budget for the Germantown Smart-Grid Project**

On a motion to approve the consent agenda by Trustee Hydorn and a second by Trustee Levey, the Board unanimously approved the consent agenda.

## **8. REPORTS**

### **A. President's Report**

Dr. Pollard welcomed the board to the first day of the spring semester and thanked College faculty, staff, and administrators for everything done to get the semester off to a smooth start.

Dr. Pollard then introduced the annual report on the College's strategic plan, *Montgomery College 2020*, and reminded Board members that it is a multi-year plan launched in fiscal year 2013 in which the five major themes are educational excellence; access, affordability, and success; economic development; community engagement; and assessment and institutional effectiveness. Dr. Pollard then introduced a video report on *Montgomery College 2020*.

Trustees commented on the progress made in the plan.

### **B. Chair's Report**

Chair Suggs Smith thanked Trustees for their participation in recent events, including First Vice Chair Knapp, who joined her at the annual Martin Luther King Jr. Memorial Breakfast,

and Trustees Hydorn and Levey, who attended the Maryland Association of Community Colleges' annual conference in Annapolis earlier in the day. She asked Trustees to watch for upcoming opportunities to participate in advocacy meetings and events in support of the College's fiscal year 2018 budget. She announced that she and three other Trustees will be attending the Association of Community Colleges' annual National Legislative Summit in Washington, DC, in February.

The chair shared that the board officers held a meeting with Dr. Pollard earlier in January to begin the process of her annual evaluation and said that the Board conducts an intensive and thorough review of the president's performance every year with an announcement of completion of the process each June.

Trustees shared reports of their efforts on behalf of the College since the last meeting Board meeting. Trustee Aparicio Blackwell spoke about a community engagement event at the University of Maryland. Trustees Levey and Hydorn commented on the Maryland Association of Community Colleges' annual conference and Trustee Hydorn suggested that the Board schedule its January meeting on a Wednesday so that all Trustees can attend future conferences. Trustee Wu shared information about the Governor's budget and how in it, community colleges are funded above formula. Trustee Levine commented on the work of the Fiscal Sustainability Committee.

## **9. CHANGE ORDERS**

- A. BR#17-01-004 Contract Change Order, Information Technology Contracting Services, Bid 513-007**
- B. BR#17-01-005 Contract Change Order, Network and Infrastructure Products and Services, Bid 516-013**

Trustee Hydorn moved to accept the contract change orders for Information Technology Contracting and for Network and Infrastructure Products and Services. Trustee Levey seconded the motion, which passed by unanimous vote.

## **10. NEW POLICIES**

- A. BR#17-01-006 Adoption of Policy 42003–Student Social Media Privacy Protection**
- B. BR#17-01-007 Adoption of Policy 75008–Drone/Unmanned Aerial Vehicle Use**

Trustee Hydorn moved to approve Policy 42003–Student Social Media Privacy Protection and Policy 75008–Drone/Unmanned Aerial Vehicle Use. Trustee Wu seconded the motion.

The motion passed by unanimous vote.

## **11. BUDGET MATTER**

- BR#17-01-008 Adoption of the FY18 Current Fund, Enterprise, and Other Funds Budget**

Trustee Hydorn moved to adopt the FY18 Current Fund, Enterprise, and Other Funds Budgets. Trustee Aparicio Blackwell seconded.

The motion passed by unanimous vote.

## **12. ENVISIONING THE FUTURE**

Chair Smith introduced the topic of the two SWOT presentations that the Board would hear this evening: community engagement; and regulatory, legislative, and national trends. She noted that this fall the Board will be listening and learning through SWOT analyses—a look at strengths, weaknesses, opportunities, and threats.

Dr. Pollard noted her appreciation to the Board for this courageous work and the opportunity to reflect on the College's long-term future. She asked Mr. Sears and Dr. Cain to present the two SWOT analyses.

### **A. SWOT Analysis for Community Engagement**

Mr. Sears presented a PowerPoint presentation and reviewed the strengths, weaknesses, opportunities, and threats related to community engagement through the lenses of resources, organizational effectiveness, infrastructure, and market competitiveness. Mr. Sears noted the vision for community engagement as described in *Montgomery College 2020*, and said that, although the Office of Advancement and Community Engagement is prominently identified as a primary contact for this work, many individuals at the College are active in community engagement.

Trustees' comments focused on the opportunities in the College engaging with the communities around the campuses and across the county.

### **B. SWOT Analysis for Regulatory, Legislative, and National Trends**

Dr. Cain presented a PowerPoint presentation reviewing the strengths, weaknesses, opportunities, and threats as related to regulator, legislative, and national trends. He noted the strong support that the College enjoys from the county government and state delegation. He reviewed the impacts of federal legislation and regulation and the potential for change with a new administration. He also reviewed the potential for new legislation and regulation at the state level.

Trustee comments included that the College should be proactive to explain the value of community colleges at the national and state levels during this time when existing laws and regulations are being reconsidered.

## **13. NEW BUSINESS**

There was no new business to come before the board.

## **14. ADJOURNMENT**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session January 23, 2017, in room 318 of the Mannakee Building, Rockville, Maryland, at 7:10 p.m. to discuss five legal matters (subsection 7), a collective bargaining matter (subsection 9), and two personnel matters (subsection 1).

On a motion by Trustee Hydorn, and a second by Trustee Knapp, the Board voted unanimously to adjourn at 9:53 p.m.

**Signature on file**

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Marsha Suggs Smith  
Chair, Board of Trustees

**Signature on file**

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DeRionne P. Pollard, PhD  
President and Secretary-Treasurer, Board of  
Trustees

Recorder: Lily Lee