



**BOARD OF TRUSTEES OPEN MEETING MINUTES**  
**Montgomery College, Rockville, Maryland**  
**January 13, 2014**

**1. CALL TO ORDER**

The Board of Trustees of Montgomery College met in open session on January 13, 2014, in the Trustee Board Room, Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 7:53 p.m.

**2. ROLL CALL**

Trustees Present: Mr. Reginald M. Felton, Chair  
Ms. Marsha Suggs Smith, First Vice Chair  
Mr. Michael J. Knapp, Second Vice Chair  
Ms. Gloria Aparicio Blackwell, Trustee  
Dr. Kenneth H. Hoffman, Trustee  
Dr. Leslie S. Levine, Trustee  
Mr. Michael D. Priddy, Trustee  
Mr. Alexander G. Stone, Student Trustee  
Mr. Benjamin Wu, Trustee

Absent: Dr. DeRionne P. Pollard, President and Secretary-Treasurer

Resource Staff Present: Dr. Stephen D. Cain, Chief of Staff/Chief Strategy Officer  
Ms. Arlean Graham, Board Relations Coordinator  
Dr. Sanjay Rai, Interim Senior Vice President for Academic Affairs  
Mr. David Sears, Senior Vice President for Advancement and Community Engagement  
Mr. Clyde H. Sorrell, General Counsel  
Dr. Beverly Walker-Griffea, Senior Vice President for Student Services  
Dr. Janet Wormack, Interim Senior Vice President for Administrative and Fiscal Services

**3. APPROVAL OF THE AGENDA**

Trustee Smith moved to approve the agenda; Trustee Knapp seconded, and the agenda was unanimously approved by the Board.

**4. COMMENTS PERIOD**

There were no speakers for the comments period.

**5. APPROVAL OF MINUTES**

- A. December 16, 2013 Closed Session**
- B. December 16, 2013 Open Session**

Trustee Smith moved to approve the minutes for December, closed and open sessions; Trustee Knapp seconded. The minutes were unanimously approved by the Board.

## **6. REPORTS**

### **A. President's Report**

Dr. Beverly Walker-Griffea, senior vice president for student services, presented the President's Report, which focused on the student demographics at the College.

Trustees' comments focused on student diversity, tuition, transfer students, age distribution, and college completion rates.

### **B. Chair's Report**

Chair Felton shared his report and noted recent activities of the Board. He reported that the Board met with the Board of Education of Montgomery County Public Schools and the Board of Advisors of the Universities at Shady Grove to discuss education in Montgomery County and the boards' shared collaborations. He noted that all Trustees attended and he thanked them for their time and commitment.

Chair Felton reported that the Board met with the Montgomery College Foundation Board in the evening of January 13, and had a very good discussion about the Foundation's work in supporting the mission of the College as well as a look ahead to the Foundation's comprehensive campaign. He thanked the members of the Montgomery College Foundation for all of their hard work and dedication on behalf of the College.

### **C. Montgomery College 2020 Update**

Dr. Walker-Griffea provided an update on Montgomery College 2020. It was a video presentation that highlighted the collegewide work that is being done to implement the goals of the strategic plan.

Trustees extended gratitude to everyone involved in producing the video. Trustees' comments focused on the great success of students, involvement of donors, and the distribution of the video beyond the College community.

## **7. CONSENT CALENDAR**

### **BR# 14-01-001 Personnel Actions Confirmation**

On motion to approve the consent calendar by Trustee Smith, and a second by Trustee Hoffman, the Board approved the consent calendar by unanimous vote.

## **8. RECOGNITIONS**

**BR# 14-01-002 Retirement of Ms. Bhavna J. Desai**

**BR# 14-01-003 Retirement of Mr. John E. Pattishall**

**BR# 14-01-004 Retirement of Ms. Miriam S. Wilson**

**BR# 14-01-005 Retirement and Award of Emeritus Status to Dr. Warren H. Grant**

**BR# 14-01-006 Retirement and Award of Emeritus Status to Professor Stephen Newmann**

**BR# 14-01-007 Retirement and Award of Bronze Medallion to Dr. Mary Kay Abbey**  
**BR# 14-01-008 Retirement and Award of Bronze Medallion to Dr. Robert K. Brenneman**  
**BR# 14-01-009 Retirement and Award of Bronze Medallion to Professor Bette J. Daudu**  
**BR# 14-01-010 Retirement and Award of Bronze Medallion to Ms. Donna L. Dimon**  
**BR# 14-01-011 Retirement and Award of Bronze Medallion to Dr. Maria Helen Donohue**  
**BR# 14-01-012 Retirement and Award of Bronze Medallion to**  
**Professor Frederick A. Howell**  
**BR# 14-01-013 Retirement and Award of Bronze Medallion to**  
**Professor Charlotte Q. Jacobsen**

On motion to approve the above resolutions by Trustee Knapp, and a second by Trustee Hoffman, the Board approved the above resolutions by unanimous vote

## **9. POLICY MATTERS**

**A. Modification of Policy 61005–Internal Audit**

**B. Modification of Policy 64001–External Audit**

Dr. Walker-Griffea presented the policies for review and comments.

Trustees provided comments, including a request for clarification on a matter in the internal audit policy. Dr. Wormack responded and will provide answers to questions.

## **10. FACILITIES MATTER**

**BR# 14-01-014 Washington Suburban Sanitary Commission Sanitary Sewer Easement at the Germantown Campus**

On motion to approve the above resolution by Trustee Knapp, and a second by Trustee Smith, the Board approved the above resolution by unanimous vote.

Dr. Yeatts provided comments and noted that the fair market value for the easement was \$556.87.

## **11. NEW BUSINESS**

There was no new business to come before the Board.

## **12. TRUSTEE ANNOUNCEMENTS**

There were no announcements from the Trustees.

## **13. ADJOURNMENT**

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session on January 13, 2014, in room 318, Mannakee Building, Rockville, Maryland, at 7:15 p.m. to discuss a legal matter (subsection 7).

On motion by Trustee Knapp to adjourn, and a second by Trustee Blackwell, the Board voted unanimously to adjourn at 8:29 p.m.



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Reginald M. Felton  
Chair, Board of Trustees



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DeRionne P. Pollard, PhD  
President and Secretary-Treasurer, Board of  
Trustees

Recorder: Arlean B. Graham