



BOARD OF TRUSTEES OPEN MEETING MINUTES
Montgomery Community College, Rockville, Maryland
January 9, 2012

1. CALL TO ORDER

The Board of Trustees of Montgomery Community College met in open session on January 9, 2012, in the Trustee Board Room in the Mannakee Building, Rockville, Maryland. The open session meeting was called to order by the chair at 7:45 p.m.

2. ROLL CALL

Present: Trustees Stephen Kaufman, chair, Reginald Felton, 1st vice chair
Marsha Suggs Smith, 2nd vice chair, Kenneth Hoffman,
Jonathan Jayes-Green, Leslie Levine, Michael Lin, and Michael Priddy
Present Ex-Officio: President and Secretary/Treasurer Dr. DeRionne Pollard
Absent: Trustee Gloria Aparicio Blackwell

Resource Staff Present: Dr. Stephen Cain, chief of staff/chief strategy officer
Ms. Arlean Graham, administrative manager, Board of Trustees
Ms. Cathy Jones, senior vice president for administrative & fiscal services
Ms. Paula Matuskey, interim senior vice president for academic affairs
Mr. Rocky Sorrell, general counsel
Dr. Beverly Walker-Griffea, senior vice president for student services

3. APPROVAL OF THE AGENDA

Trustee Felton moved to approve the agenda; Trustee Smith seconded, the motion passed unanimously and the agenda was approved by the Board.

4. REPORT – Safety Report

Mr. Steve Maloney, emergency planning coordinator, introduced himself to the Board. Mr. Maloney highlighted topics on environmental management at the College to include the flu pandemic, automated external defibrillators, and emergency exercises. In addition, he commented on the Montgomery College Alert system and actions taken during and after an emergency.

5. FACILITIES MATTERS – Campus Updates

- A. Germantown Campus**
- B. Rockville Campus**
- C. Takoma Park/Silver Spring Campus**
- D. Workforce Development & Continuing Education**

Mr. Dave Capp, vice president of facilities and security, provided a report on Campus updates. He noted that Dr. Pollard, Trustees Kaufman and Levine, and College staff met with county officials and staff to review the College's capital budget request for FY13-FY18.

6. BR# 12-01-001 AWARD OF CONTRACT (COMPETITIVE) – Construction Administration Services, Science East Building Renovation, Rockville Campus

7. BR# 12-01-002 CONTRACT MODIFICATIONS/CHANGE ORDERS – Amendment to Award of Contract, Talent Management System

On motion by Trustee Felton, seconded by Trustee Smith, the motion passed unanimously and the Board approved and adopted the above agenda items.

8. ACADEMIC AND REGULATORY MATTER – Update on the College Strategic Plan

Dr. Pollard provided background information on the strategic plan. She reviewed the six goals and asked Trustees to provide their feedback, which she will take back to the Strategic Planning Steering Committee for review and consider for development.

Trustees commented on the data, and had questions about how it was collected and how it would be used.

9. BUDGET MATTERS – Presentation of Proposed FY13 Operating Budget

Ms. Donna Dimon, vice president of budget and fiscal analysis, presented the FY13 operating budget to the Board. She reviewed the FY12 budget, revenue sources for fiscal years 2009 and 2012, and FY13 enrollment and revenue assumptions. Ms. Dimon noted the priority items for FY13, which included access, succession planning, outcomes assessment, and fiscal accountability.

In her review of the FY13 budget highlights, Ms. Dimon noted that the College does not request additional county funding in the balanced budget. She reported budget summaries for Auxiliary Enterprises and Workforce Development & Continuing Education. The total FY13 budget request is \$267 million, which assumes a \$2/\$4/\$6 tuition increase for in-county, in-state, and out-of-state, respectively. Ms. Dimon noted that this was a good budget for the College, and the Board will be asked to vote on the College FY13 operating budget on January 30, 2012.

Dr. Pollard thanked Ms. Dimon and Ms. Jones for their work in preparing the budget.

10. BOARD MATTERS

A. Board and Trustee Self-Evaluation

Trustee Kaufman commented on the Board's self-evaluation, which was conducted in June, 2011. He noted that there was unanimity for most of the responses and the evaluation revealed a cohesive group that works well together. Trustee Kaufman noted that the Board's goal is to help the president make Montgomery College the most relevant college in the nation.

B. Calendar

The Board reviewed its executive calendar and noted dates for various events.

11. NEW BUSINESS

There was no new business to come before the Board.

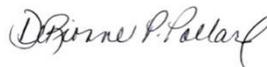
12. ADJOURNMENT

In compliance with the Annotated Code of Maryland, Title 10-508, subject to Chapter 655 of the Laws of 1991, the chair announced that the Board voted unanimously to convene a closed session meeting on January 9, 2012, in room 318 in the Mannakee Building at 6:40 p.m. to receive legal advice (subsection 7); to discuss one personnel matter (subsection 1); to discuss a private matter (subsection 2); to discuss two collective bargaining matters (subsection 9), and to discuss collective bargaining negotiating strategies (subsection 14).

A motion was made to adjourn at 9:05 p.m.



Stephen Z. Kaufman
Chair, Board of Trustees



DeRionne P. Pollard, Ph.D.
President and Secretary-Treasurer,
Board of Trustees

Recorder: Arlean B. Graham

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