



BOARD OF TRUSTEES PUBLIC MEETING MINUTES
Montgomery College, Rockville, Maryland
Board Room, Central Services Building, 9221 Corporate Boulevard
Public Participation via Zoom Webinar • Webinar ID: 978 1005 3686
May 15, 2023

A. CALL TO ORDER–PUBLIC VOTE TO GO INTO CLOSED SESSION

Board Chair Brintnall called a brief public meeting to order at 6:00 p.m. for the sole purpose of voting to go into closed session. A roll call of trustees was taken to establish a quorum.

B. ROLL CALL–PUBLIC VOTE TO GO INTO CLOSED SESSION

Trustees Present: Trustee Michael A. Brintnall, Chair
 Trustee Frieda K. Lacey, First Vice Chair
 Trustee Gloria Aparicio Blackwell, Second Vice Chair
 Trustee Annice Cody
 Trustee Kenneth J. Hoffman
 Trustee Michael J. Knapp
 Trustee Robert F. Levey
 Trustee Maricé I. Morales
 Trustee Deepica Premaratne

Trustee Absent: Trustee Omar A. Lazo

C. MOTION TO CLOSE SESSION

Board Chair Brintnall announced that pursuant to the General Provisions Article 3-305(b), the meeting would be closed only to:

- discuss personnel and privacy matters related to recommendations of medallion awards—subsections 1 and 2; and
- to conduct an administrative function pertaining to the election of board officers for FY24.

Trustee Levey made a motion to close the meeting. Trustee Morales seconded the motion.

A vote was taken and the motion passed unanimously.

No members of the public had any objections to closing the meeting.

Statutory authority	Topic description	Persons present for discussion	Action Taken
3-305(b) Subsections 1 and 2	To discuss employment and personal history of	Trustees; president; chief of staff/chief strategy officer;	Information only. No action taken.

	medallion award nominees	general counsel; senior vice presidents; board staff	
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1. RECONVENE PUBLIC MEETING

The Montgomery College Board of Trustees reconvened at 7:10 p.m. on May 15, 2023, in the Board Room of the Central Services Building, 9221 Corporate Boulevard, Rockville, Maryland, to conduct the public session of its May meeting. The public was invited to participate in person or via Zoom teleconference.

2. ROLL CALL

Trustees Present: Trustee Michael A. Brintnall, Chair
Trustee Frieda K. Lacey, First Vice Chair
Trustee Gloria Aparicio Blackwell, Second Vice Chair
Trustee Annice Cody
Trustee Kenneth J. Hoffman
Trustee Michael J. Knapp
Trustee Omar A. Lazo (joined online)
Trustee Robert F. Levey
Trustee Maricé I. Morales
Trustee Deepica Premaratne

3. APPROVAL OF AGENDA

Trustee Morales made a motion to approve the agenda with the removal of agenda item number 8A, Award of Contract for IT Infrastructure Cabling Products and Services, Bid e523-012. Trustee Knapp seconded.

A vote was taken and the motion passed unanimously.

4. APPROVAL OF MINUTES

- A. April 17, 2023 Workforce Development Review Committee Minutes
- B. April 17, 2023 Public Vote and Closed Session Minutes
- C. April 17, 2023 Public Meeting Minutes

Trustee Levey made a motion to approve the minutes of the April meetings. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

5. REPORTS

A. President's Report

Dr. Williams began his report with an official welcome of Dr. Sharon Fechter, interim senior vice president for academic affairs. He also highlighted several student achievements, including Normand Bayigamba and Luis Mata Lopez, who were both awarded Jack Kent Cooke Undergraduate Scholarships. Dr. Williams reported that

earlier in the month, Mr. Richard Cordray, chief operating officer of federal student aid at the U.S. Department of Education visited the Takoma Park/Silver Spring Campus.

Dr. Williams updated the board on two current initiatives. The first is the national search for a Senior Vice President for Academic Affairs. A search committee is currently being formed, which will be led by Dr. Stephen Cain, chief of staff and chief strategy officer. The second initiative is launch of the dashboard website for the College's transformational aspirations. These transformational aspirations will guide the College for the next decade and focus on engagement and identify social, economic, and community impacts that will transform lives and society.

Turning his attention to budget news, Dr. Williams reported that the fiscal year 2024 budget process is winding down. Earlier in May, the county council held its work session regarding the College and was expected to vote on its reconciliation list on May 18. The council's final, official vote will take place next week.

Dr. Williams concluded his report with enthusiasm for the upcoming commencement exercises, scheduled for Friday, May 19. He estimated that more than 3,200 degrees and certificates will be issued to 2,900 students, more than 1,000 of these students participating in the commencement ceremony. Dr. Williams expressed his deepest appreciation to the Office of Special Events, under Interim Senior Vice President Joyce Matthews' leadership, for its extraordinary planning and organizing efforts. He also thanked the scores of employees who will volunteer at the event, the excellent faculty and staff, and the completing students.

B. Committee Reports

i. Policy Governance and Board Succession Planning Committee

Trustee Hoffman, chair of the Policy Governance and Board Succession Committee, reported that their final meeting of this fiscal year was held on May 3. The committee reviewed two policies — a modification of the Student Success policy, and a proposed new policy, titled, "Diversity, Equity, Inclusion, and Social Justice." Trustee Hoffman reported that these two policy items as well as two others— Honorary Degrees, and Naming of Campuses, Facilities, Buildings, Rooms, and Institutes—are on the agenda for consideration this evening and that the committee supports approval of all four of these items.

In board succession matters, Dr. Hoffman reported that the committee reviewed a report compiled by our skills matrix survey. The information on strengths and gaps can be used to make suggestions to the Nominating Committee before it begins its recruitment process for its December 2023 nominations.

Dr. Hoffman concluded his committee report with thanks to his committee colleagues, administrators, and staff for a good and productive year.

ii. Student Success Committee

Trustee Premaratne, vice chair of the Student Success Committee, reported that their final meeting of this year was held on May 10. The committee heard a status

report from the senior vice president of administrative and fiscal services on the East County Center project, as well as a presentation from the Academic Affairs and Student Affairs units about the services, programs, and people who might be located at the East County Center.

In conclusion of her report, Trustee Premaratne stated that the committee received an update from the Advancement and Community Engagement unit on the Truth, Racial Healing, and Transformation Campus Center, which will be housed at the new East County Center

C. Summary Financial Report for FY23 Third Quarter

Senior Vice President for Administrative and Fiscal Services Sherwin Collette and Chief Business/Financial Strategy Officer Liz Greaney provided a financial status report of the of the third quarter of FY23, which ended on March 31, 2023. The College is on track with projections in terms of both revenue and expenses. WDCE revenues and expenses are lower this quarter due to enrollment decreases. Ms. Greaney reported that 95.9% of HEERF I, II, and III funds have also been expended.

D. Chair's Report

Board Chair Brintnall began his report with excitement for the upcoming 2023 Commencement ceremony and noted one of the events leading up to this big day was the Dr. Harry Harden Student Academic Excellence Awards event, at which the College's outstanding students were recognized. In addition, he reported that the Board of Trustees met with the 2023 Board of Trustees Academic Excellence Awardees at dinner earlier in the evening, and praised their achievements and hard work.

In other matters, Board Chair Brintnall announced that elections for board officer positions for next fiscal year were held earlier in the evening. He announced that he, Trustee Lacey, and Trustee Gloria Aparicio Blackwell have been re-elected to serve in their respective offices for FY24.

Board Chair Brintnall reported that the Board held its End-of-Year Retreat on May 5 in the Central Services Building, and invited Dr. Mary Spilde back to serve as retreat facilitator. It was a productive and informative day, with the board having heard presentations from each of the College's senior vice presidents and completing the president's assessment.

Board Chair Brintnall concluded his report with praise of the Dogfishing for Scholarships event, which was held on May 9 by the Alumni Association as a fundraiser for scholarships.

6. CONSENT AGENDA

BR#23-05-068

BR#23-05-069

BR#23-05-070

Personnel Actions Confirmation Report

Graduates Receiving Associate Degrees and Certificates in Fall 2022

Graduates Receiving Associate Degrees and Certificates in Spring 2023

Trustee Levey made a motion to approve the consent agenda. Trustee Hoffman seconded.

A vote was taken and the motion passed unanimously.

7. ACADEMIC MATTERS

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| BR#23-05-071 | Addition of a Fully Online Delivery Option for the Communication Studies Associate of Arts |
| BR#23-05-072 | Addition of a Fully Online Delivery Option for the International Studies Area of Concentration, Arts and Sciences Associate of Arts |
| BR#23-05-073 | Addition of a Fully Online Delivery Option for the Mathematics Area of Concentration, Science Associate of Science |

Trustee Hoffman made a motion to approve the academic matters. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

8. AWARDS OF CONTRACT (COMPETITIVE)

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| BR#23-05-074 | Award of Contract, SHaW Food Pantry, Long Nguyen and Kimmy Duong |
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Trustee Morales made a motion to approve the academic matters. Trustee Knapp seconded.

A vote was taken and the motion passed unanimously.

9. POLICY MATTERS

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| BR#23-05-075 | Modification of Policy 38002–Honorary Degrees |
| BR#23-05-076 | Modification of Policy 74001–Naming Campuses, Facilities, Buildings, Rooms, and Institutes |
| BR#23-05-077 | New Policy 25000–Diversity, Equity, Inclusion, and Social Justice |

Trustee Lacey requested that the proposed modification of Policy 41000–Student Success be removed for further consideration.

Trustee Lacey made a motion to approve the remaining policy matters. Trustee Morales seconded.

A vote was taken and the motion passed unanimously.

10. REGULATORY MATTER

BR#23-05-078

Single Audit Year Ended June 30, 2022

Trustee Morales made a motion to approve the regulatory matter. Trustee Knapp seconded.

A vote was taken and the motion passed unanimously.

11. NEW BUSINESS

There was no new business to come before the board.

12. TRUSTEE COMMENTS

Board Chair Brintnall announced that he was looking forward to the 2023 Commencement ceremony, which would take place later this week.

13. ADJOURNMENT

Trustee Morales made a motion to adjourn the meeting. Trustee Aparicio Blackwell seconded.

A vote was taken and the motion passed unanimously.

The meeting adjourned at 8:35 p.m.

Signature on file

Dr. Michael A. Brintnall
Chair, Board of Trustees

Signature on file

Dr. Jermaine F. Williams
President and Secretary-Treasurer,
Board of Trustees

Recorder: Lily Lee
Approved on: June 21, 2023